



Town of Bon Accord
PO Box 779
BON ACCORD AB T0A 0K0
Phone: 780 921 3550
Fax: 780 921 3585
www.bonaccord.ca



BUILDING PERMIT APPLICATION FORM

Development Permit Number: _____

Application Date: DD / MMM / YYYY

Estimated Project Completion Date: DD / MMM / YYYY

Applicant Type: ☐ Homeowner ☐ Contractor

Cost of Installation (Market Value) \$ _____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days. An extension can be considered when applied for in writing prior to permit expiry date.

****2 Sets of plans / specifications & payment must accompany this application****

Owner Name: _____ Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

Owner's Signature / Declaration (Single Family Residential Only)

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

Company Name: _____ Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

Contractor/Architect/Engineer Name

Signature

Project Location in the Town of Bon Accord:

Work: ☐ not started ☐ in progress ☐ complete

Street Address: _____ Tax Roll #: _____

Legal Subdivision: Part of: _____ Section: _____ Township: _____ Range: _____ West of: _____

Subdivision Name: _____ Lot: _____ Block: _____ Plan: _____

Directions: _____

BUILDING TYPE:

- ☐ Dwelling Unit
☐ Detached/Attached Garage
☐ Accessory Building
☐ Basement Development
☐ Deck
☐ Wood Burning Stove/Fireplace

Certification # _____

☐ Foundation Type

☐ Other (specify) _____

TYPE OF WORK:

- ☐ New Construction
☐ Relocation
☐ Addition
☐ Renovation
☐ Demolition
☐ Change of Occupancy
☐ Manufactured Home*
☐ Modular Home*

*CSA # _____

Development # _____

BUILDING USE:

- ☐ Farm
☐ Single/Multi Residential
☐ Commercial
☐ Industrial
☐ Institutional
☐ Oil & Gas
☐ Other (specify) _____

BUILDING AREA IN SQ. FT.:

Number of stories _____
Main area _____
2nd floor _____
Basement _____
Garage _____
Total Area _____
Deck _____

Basement developed at time of construction?

☐ Yes ☐ No

Description of Work: _____

Energy Compliance Method: ☐ Performance ☐ Trade-Off ☐ Prescriptive

*Manufactured Home – transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.

*Modular Home – assembled at site in sections; sections have no chassis, running gear nor its own wheels.

Payment Type: ☐ Cash ☐ Cheque ☐ Interac ☐ M/C ☐ Visa

Permit Fee: \$ _____

+ SCC Levy*: _____

Total Cost: \$ _____

Receipt #: _____

*\$4.50 or 4% of the permit fee maximum \$560.00

The Inspections Group Inc.

14310 – 111 Avenue NW
Edmonton AB T5m 3Z7

Phone: (780) 454 5048 Toll Free: (866) 554 5048
Fax: (780) 454 5222 Toll Free: (866) 454 5222

www.inspectionsgroup.com

REMIT PAYMENT AND APPLICATION TO THE INSPECTIONS GROUP INC.

PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING 2 – 5 WORKING DAYS NOTICE AND PROVIDE SAFE ACCESS.

The personal information collected on this application is authorized under the Safety Codes Act, the Municipal Government Act, and section 4(c) of the Protection of Privacy Act. The information may be disclosed to third party contractors providing services on behalf of the Town. The information is required for the Inspections Group and the Town of Bon Accord and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. The Town will take all reasonable steps to ensure that personal information is treated confidentially and is only used for the purposes it was collected. If you have any questions about the collection or use of the personal information provided, please contact the Town of Bon Accord at 5025 - 50th Avenue, Bon Accord, AB, T0A 0K0 or by calling (780) 921-3550.