

**Town of Bon Accord  
Regular Meeting of Council Minutes  
January 17, 2023 9:00 a.m.  
Live streamed on Bon Accord YouTube Channel**

**COUNCIL**

**PRESENT**

Mayor Brian Holden  
Deputy Mayor Lynn Bidney  
Councillor Lacey Laing  
Councillor Timothy J. Larson  
Councillor Tanya May

**ADMINISTRATION**

Jodi Brown – Town Manager  
Lila Quinn – Community Services Manager  
Jenny Larson – Planning and Economic Development Officer  
Falon Fayant – Corporate Finance Manager  
Terry Doerkson – Operations Supervisor  
Jessica Caines – Legislative Services and Communications Coordinator

**CALL TO ORDER**

Mayor Holden called the meeting to order at 9:00 a.m.

**ADOPTION OF AGENDA**

COUNCILLOR MAY MOVED THAT Council adopt the January 17, 2023 agenda, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-001**

**ADOPTION OF MINUTES**

***Regular Meeting of Council Minutes – December 20, 2022***

COUNCILLOR LARSON MOVED THAT Council adopt the minutes of the December 20, 2022 Regular Meeting of Council, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-002**

***Special Meeting of Council Minutes – December 22, 2022***

DEPUTY MAYOR BIDNEY MOVED THAT Council adopt the minutes of the December 22, 2022 Special Meeting of Council, as amended.

**CARRIED UNANIMOUSLY RESOLUTION 23-003**

**DELEGATION**

***Matt Roblin and Pat Mahoney – Year End Report***

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the delegations as information.

**CARRIED UNANIMOUSLY RESOLUTION 23-004**

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***Dora L'Heureux – Fortis Franchise Agreement Report***

COUNCILLOR LAING MOVED THAT Council accept the delegation as information.

**CARRIED UNANIMOUSLY RESOLUTION 23-005**

***Marissa Bennett – Utility Bill***

COUNCILLOR LAING MOVED THAT Council direct administration to have public works change out the Bennett's water meter and waive the replacement fee.

**CARRIED UNANIMOUSLY RESOLUTION 23-006**

COUNCILLOR LARSON MOVED THAT Council accept the delegation as information and direct administration to bring back information for the February 7, 2023 Regular Council Meeting.

**CARRIED UNANIMOUSLY RESOLUTION 23-007**

Mayor Holden called a short recess at 10:56 a.m.

Mayor Holden called the meeting back to order at 11:02 a.m.

**DEPARTMENTS REPORT**

COUNCILLOR LAING MOVED THAT Council accept the departments report as information.

**CARRIED UNANIMOUSLY RESOLUTION 23-008**

COUNCILLOR LAING MOVED THAT Council direct administration to bring back options for a public survey to the next Council Briefing Meeting.

**CARRIED UNANIMOUSLY RESOLUTION 23-009**

**UNFINISHED BUSINESS**

***Organizational Chart Amendment***

COUNCILLOR MAY MOVED THAT Council approve the proposed amendments to the Organizational Chart (Schedule A of the Organizational Chart Policy) as presented and circulated.

**CARRIED UNANIMOUSLY RESOLUTION 23-010**

**NEW BUSINESS**

***Council Community Connections 2023 Dates***

COUNCILLOR LARSON MOVED THAT Council directs administration to plan and advertise the Council Community Connections public engagement session on March 9, 2023 in Council Chambers from 6-8 p.m. with a St. Patrick's Day theme and discussion on Dark Sky Designation.

**CARRIED UNANIMOUSLY RESOLUTION 23-011**

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COUNCILLOR LARSON MOVED THAT future dates of Council Community Connections be put on hold until March.

**CARRIED UNANIMOUSLY RESOLUTION 23-012**

COUNCILLOR LAING MOVED THAT the January 17, 2023 meeting extend past 12:00 p.m.

**CARRIED UNANIMOUSLY RESOLUTION 23-013**

***Policy Amendments***

COUNCILLOR LAING MOVED THAT Council direct administration to amend all policies that were approved since November 2021 to include the date "Last Reviewed By Council" under the "Council Approval Date" at the top of the first page.

**CARRIED UNANIMOUSLY RESOLUTION 23-014**

***Council Briefing: January 2023***

COUNCILLOR LARSON MOVED THAT Council direct administration to proceed with planning and advertising the Council Briefing Meeting on January 25, 2023 from 5-7 p.m.

**CARRIED UNANIMOUSLY RESOLUTION 23-015**

**BYLAWS/POLICIES/AGREEMENTS**

***Utilities Bylaw 2022-20***

COUNCILLOR MAY MOVED THAT Council gives second reading to Utilities Bylaw 2022-20 as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-016**

DEPUTY MAYOR BIDNEY MOVED THAT Council gives third reading to Utilities Bylaw 2022-20 as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-017**

COUNCILLOR LARSON MOVED THAT Council rescinds Policy 95.316 Correction of Utility Billing Errors.

**CARRIED UNANIMOUSLY RESOLUTION 23-018**

DEPUTY MAYOR BIDNEY MOVED THAT Council rescinds Policy 11.307 Utility Accounts – Remaining Balances.

**CARRIED UNANIMOUSLY RESOLUTION 23-019**

***Waste Collection Bylaw 2022-21***

COUNCILLOR MAY MOVED THAT Council gives second reading to Waste Collection Bylaw 2022-21 as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-020**

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COUNCILLOR LARSON MOVED THAT Council gives third reading to Waste Collection Bylaw 2022-21 as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-021**

**Municipal Borrowing - Operating Bylaw 2023-01**

COUNCILLOR LARSON MOVED THAT Council gives first reading to Municipal Borrowing – Operating Bylaw 2023-01.

**CARRIED UNANIMOUSLY RESOLUTION 23-022**

COUNCILLOR MAY MOVED THAT Council gives unanimous consent to hear all three readings of Municipal Borrowing – Operating Bylaw 2023-01 in one meeting.

**CARRIED UNANIMOUSLY RESOLUTION 23-023**

COUNCILLOR LAING MOVED THAT Council gives second reading to Municipal Borrowing – Operating Bylaw 2023-01.

**CARRIED UNANIMOUSLY RESOLUTION 23-024**

DEPUTY MAYOR BIDNEY MOVED THAT Council gives third reading to Municipal Borrowing – Operating Bylaw 2023-01.

**CARRIED UNANIMOUSLY RESOLUTION 23-025**

***Rescinding Outdated Policies***

COUNCILLOR MAY MOVED THAT Council rescind the Council for the Public Information Posting Policy.

**CARRIED UNANIMOUSLY RESOLUTION 23-026**

COUNCILLOR LARSON MOVED THAT Council rescind the Licensing Policy.

**CARRIED UNANIMOUSLY RESOLUTION 23-027**

***Rescind Performance Appraisals Policy***

COUNCILLOR MAY MOVED THAT Council rescinds the Performance Appraisals Policy.

**CARRIED UNANIMOUSLY RESOLUTION 23-028**

***Rescind Classification of Personnel Policy***

COUNCILLOR LARSON MOVED THAT Council rescinds the Classification of Personnel Policy.

**CARRIED UNANIMOUSLY RESOLUTION 23-029**

**COUNCIL REPORTS**

COUNCILLOR LAING MOVED THAT Council accept the Council reports as information.

**CARRIED UNANIMOUSLY RESOLUTION 23-030**

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**CORRESPONDENCE**

***Minister Ellis – Victim Services Response***

COUNCILLOR MAY MOVED THAT Council direct administration to contact Elisabeth Melvin of Sturgeon Victim Services to hear her thoughts on the latest letter from Minister Ellis.

In Favour: Mayor Holden, Councillor Laing, Councillor Larson, Councillor May

Opposed: Deputy Mayor Bidney

**CARRIED RESOLUTION 23-031**

***Military Family Resource Centre***

DEPUTY MAYOR BIDNEY MOVED THAT Council direct administration to donate an item valued at less than \$50 for the Yellow Ribbon Gala.

**CARRIED UNANIMOUSLY RESOLUTION 23-032**

***Recognition for Retiring Canadian Armed Forces Member***

MAYOR HOLDEN MOVED THAT Council direct administration to write a letter to Master Corporal Paul Shapka thanking him for his years of service and congratulating him on his retirement, including his partner Megan and their children Colton and Jesse, and send to the name and address provided.

**CARRIED UNANIMOUSLY RESOLUTION 23-033**

**CLOSED SESSION**

- ***Proposed Regional Multi-Municipal MOU – FOIP Act 21(1)(b) Disclosure harmful to intergovernmental relations***
- ***Sturgeon School Division – FOIP Act Section 21(1)(b) Disclosure harmful to intergovernmental relations and 24(1)(c) Advice from officials***
- ***Personnel – FOIP Act 17(1) Disclosure harmful to personal privacy and 24(1)(d) Advice from officials***

COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss Proposed Regional Multi-Municipal MOU – FOIP Act 21(1)(b) Disclosure harmful to intergovernmental relations, Sturgeon School Division – FOIP Act Section 21(1)(b) Disclosure harmful to intergovernmental relations and 24(1)(c) Advice from officials, and Personnel – FOIP Act 17(1) Disclosure harmful to personal privacy and 24(1)(d) Advice from officials at 12:10 p.m.

**CARRIED UNANIMOUSLY RESOLUTION 23-034**

COUNCILLOR MAY MOVED THAT Council come out of closed session at 12:50 p.m.

**CARRIED UNANIMOUSLY RESOLUTION 23-035**

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***Proposed Regional Multi-Municipal MOU – FOIP Act 21(1)(b) Disclosure harmful to intergovernmental relations***

DEPUTY MAYOR BIDNEY MOVED THAT Council direct administration to move forward with participation in the Waste to Zero MOU, as long as there is no cost to the town.  
**CARRIED UNANIMOUSLY RESOLUTION 23-036**

***Sturgeon School Division – FOIP Act Section 21(1)(b) Disclosure harmful to intergovernmental relations and 24(1)(c) Advice from officials***

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the report as information and direct administration to send an email to the school superintendent, as presented.  
**CARRIED UNANIMOUSLY RESOLUTION 23-037**

***Personnel – FOIP Act 17(1) Disclosure harmful to personal privacy and 24(1)(d) Advice from officials***

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the information as presented and direct Mayor Holden and Deputy Mayor Bidney to proceed as directed.  
**CARRIED UNANIMOUSLY RESOLUTION 23-038**

**ADJOURNMENT**

The January 17, 2023 Regular Meeting of Council adjourned at 12:54 p.m.



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Mayor Brian Holden



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Jodi Brown, CAO