

Town of Bon Accord
AGENDA
Regular Council Meeting
July 5, 2022 7:00 p.m.
Live Streamed on Bon Accord YouTube Channel

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **ADOPTION OF MINUTES**
 - 3.1. Regular Meeting of Council; June 21, 2022 (enclosure)
 - 3.2. Council Briefing Committee; June 29, 2022 (enclosure)
4. **DELEGATION**
 - 4.1. 7:15 p.m. – Eva Brown – Cemetery Request (enclosure)
 - 4.2. 7:40 p.m. – Dan Atkins and Ted Kinjerski – Communities in Bloom Heritage Project (enclosure)
5. **UNFINISHED BUSINESS**
 - 5.1. Municipal Affairs – MGA and LAEA Engagement Surveys (enclosure)
6. **NEW BUSINESS**
 - 6.1. Strategic Plan Booklets (enclosure)
 - 6.2. Town of Legal – Fete au Village (enclosure)
 - 6.3. Town of Redwater – Discovery Days (enclosure)
 - 6.4. Skateboard Park Upgrades (enclosure)
7. **BYLAWS/POLICIES/AGREEMENTS**
8. **WORKSHOPS/MEETINGS/CONFERENCES**
9. **CORRESPONDENCE**

GENERAL

 - 9.1. Military Family Resource Centre – Thank You (enclosure)

ACTION REQUIRED

 - 9.2 Gibbons Legion – 75th Anniversary Invitation (enclosure)
10. **NOTICE OF MOTION**
11. **CLOSED SESSION**
 - 11.1. Resident Request – FOIP Act 24(1)(a)&(c) – Advice from officials and 17(1) Disclosure harmful to personal privacy
12. **ADJOURNMENT**

**Town of Bon Accord
Regular Meeting of Council Minutes
June 21, 2022 11:00 a.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Lacey Laing
Councillor Lynn Bidney – arrived 12:59 p.m.
Councillor Tanya May

ADMINISTRATION

Jodi Brown – Chief Administrative Officer
Lila Quinn – Recreation and Community Services Manager
Dianne Allen – Planning and Economic Development Manager
Falon Fayant – Corporate Finance Manager
Mark Prutchick – Operations Manager
Jessica Caines – Legislative Services and Communications Coordinator

CALL TO ORDER

Mayor Holden called the meeting to order at 11:01 a.m.

ADOPTION OF AGENDA

COUNCILLOR MAY MOVED THAT Council adopt the June 21, 2022 agenda, as presented.

CARRIED UNANIMOUSLY RESOLUTION 22-269

PROCLAMATIONS

National Indigenous Peoples Day (enclosure)
Pride Month: Recognition of 2SLGBTQ+

ADOPTION OF MINUTES

Regular Meeting of Council Minutes – May 17, 2022

COUNCILLOR MAY MOVED THAT Council adopt the minutes of the May 17, 2022 Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY RESOLUTION 22-270

Council Briefing Committee Meeting Minutes – May 19, 2022

DEPUTY MAYOR LAING MOVED THAT Council adopt the minutes of the May 19, 2022 Special Meeting of Council, as presented.

CARRIED UNANIMOUSLY RESOLUTION 22-271

Special Meeting of Council Minutes – May 30, 2022

COUNCILLOR MAY MOVED THAT Council adopt the minutes of the May 30, 2022 Special Meeting of Council, as presented.

CARRIED UNANIMOUSLY RESOLUTION 22-272

**Town of Bon Accord
Regular Meeting of Council Minutes
June 21, 2022 11:00 a.m.
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Special Meeting of Council Minutes – June 10, 2022

DEPUTY MAYOR LAING MOVED THAT Council adopt the minutes of the June 10, 2022 Special Meeting of Council, as presented.

CARRIED UNANIMOUSLY RESOLUTION 22-273

DELEGATION

Sgt. Simms – RCMP Quarterly Report

COUNCILLOR MAY MOVED THAT Council accept the delegation as information.

CARRIED UNANIMOUSLY RESOLUTION 22-274

Joy Archer and Ammon Laing – Bon Accord Playground Refresher

COUNCILLOR MAY MOVED THAT Council debate the delegation later in the meeting when all members of Council are present.

CARRIED UNANIMOUSLY RESOLUTION 22-275

DEPARTMENT REPORTS

DEPUTY MAYOR LAING MOVED THAT Council accept the department reports as information.

CARRIED UNANIMOUSLY RESOLUTION 22-276

Mayor Holden called a lunch recess at 12:26 p.m.

Mayor Holden called the meeting back to order at 12:59 p.m.

Councillor Bidney joined the meeting at 12:59 p.m.

Joy Archer and Ammon Laing – Bon Accord Playground Refresher

COUNCILLOR MAY MOVED THAT Council accept the delegation as information.

CARRIED UNANIMOUSLY RESOLUTION 22-277

UNFINISHED BUSINESS

Strategic Plan 2022-2026

COUNCILLOR BIDNEY MOVED THAT Council adopt the Strategic Plan (2022-2026) as presented and circulated.

CARRIED UNANIMOUSLY RESOLUTION 22-278

NEW BUSINESS

Notice of Motion: 4 Acre Parcel near Lillian Schick School

DEPUTY MAYOR LAING MOVED THAT Council direct administration to look into a plan for Council to consider selling the 4-acre parcel.

CARRIED UNANIMOUSLY RESOLUTION 22-279

**Town of Bon Accord
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2022 Town of Redwater Annual Golf Tournament Mixer

DEPUTY MAYOR LAING MOVED THAT Council direct administration to register Mayor Holden, Councillor Bidney, and one attendee from administration for the 2022 Town of Redwater Annual Golf Tournament Mixer by July 15, 2022.

CARRIED UNANIMOUSLY RESOLUTION 22-280

Appointment of Library Board Trustee

COUNCILLOR MAY MOVED THAT Council approve Brenda Gosbjorn to serve a second term as a Library Board Trustee on the Bon Accord Public Library Board.

CARRIED UNANIMOUSLY RESOLUTION 22-281

June Briefing Committee Meeting

DEPUTY MAYOR LAING MOVED THAT Council direct Administration to proceed with planning and advertising the Council Briefing Committee Meeting on June 29 from 5 p.m. – 7 p.m.

CARRIED UNANIMOUSLY RESOLUTION 22-282

Town of Gibbons Pioneer Days

DEPUTY MAYOR LAING MOVED THAT Council direct administration to register Mayor Holden, Deputy Mayor Laing, Councillor Bidney and Councillor May for the Town of Gibbons for both the parade and pancake breakfast on July 9, 2022.

CARRIED UNANIMOUSLY RESOLUTION 22-283

Music in the Park: Temporary Assistant

COUNCILLOR MAY MOVED THAT Council approves the hire of a Temporary Music in the Park Assistant for the 2022 Music in the Park events.

CARRIED UNANIMOUSLY RESOLUTION 22-284

Approval of Operating Budget Amendments

COUNCILLOR BIDNEY MOVED THAT Council approves the allocation of \$450 to the administration supplies budget and \$1,090 to the administration legal budget.

CARRIED UNANIMOUSLY RESOLUTION 22-285

COUNCIL REPORTS

COUNCILLOR MAY MOVED THAT Council accept the Council reports as information.

CARRIED UNANIMOUSLY RESOLUTION 22-286

CORRESPONDENCE

Kids Playgrounds – Letter of Support Request

COUNCILLOR BIDNEY MOVED THAT the Town provide a letter of support to the Kids Playgrounds For A Brighter Future Society.

CARRIED UNANIMOUSLY RESOLUTION 22-287

**Town of Bon Accord
Regular Meeting of Council Minutes
June 21, 2022 11:00 a.m.
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Shannon Stubbs, M.P. – Rural Broadband

COUNCILLOR BIDNEY MOVED THAT Council direct administration to notify M.P. Shannon Stubbs that we are in favour of having a Town Hall with them and are interested in attending their forum to address federal funding for rural Canadians regarding broadband cell phone reception.

MAYOR HOLDEN MADE A FRIENDLY AMENDMENT THAT we also ask the federal government to consider strategies and funding to assist rural-based communities with economic development.

CARRIED UNANIMOUSLY RESOLUTION 22-288

Municipal Affairs – MGA and LAEA Engagement Surveys

COUNCILLOR MAY MOVED THAT Council's response be moved to the next Council meeting on July 5.

CARRIED UNANIMOUSLY RESOLUTION 22-289

COUNCILLOR MAY MOVED THAT Council extend the meeting past 2:30 p.m.

CARRIED UNANIMOUSLY RESOLUTION 22-290

Naramata, B.C – Dark Sky Application

COUNCILLOR MAY MOVED THAT Council direct administration to contact the Dark Sky Organization to see what would be required to nominate Naramata, B.C.

CARRIED UNANIMOUSLY RESOLUTION 22-291

Sturgeon County Emergency Services – Long-Term Service Awards Invitation

DEPUTY MAYOR LAING MOVED THAT Council direct administration to bring forward to the Community Services Advisory Board that we move the Meet the Community Night and Council Community Connections and RSVP Mayor Holden, Deputy Mayor Laing, Councillor Bidney and Councillor May to the Sturgeon County Emergency Services Long-Term Service Awards Invitation for September 8.

COUNCILLOR BIDNEY MADE A FRIENDLY AMENDMENT THAT we ask the Community Services Advisory Board to consider moving their event to another date.

CARRIED UNANIMOUSLY RESOLUTION 22-292

CLOSED SESSION

COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss Resident Request – FOIP Act 17(1) Disclosure harmful to personal privacy, and 27(1)(c)(iii) Privileged information and Personnel – FOIP Act 24(1)(a) and (c) Advice from officials at 2:24 p.m.

NO VOTE

**Town of Bon Accord
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COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss Resident Request – *FOIP Act 17(1) Disclosure harmful to personal privacy, and 27(1)(c)(iii) Privileged information* and Personnel – *FOIP Act 24(1)(a) and (c) Advice from officials* at 2:31 p.m.

CARRIED UNANIMOUSLY RESOLUTION 22-293

COUNCILLOR BIDNEY MOVED THAT Council come out of closed session at 3:00 p.m.

CARRIED UNANIMOUSLY RESOLUTION 22-294

DEPUTY MAYOR LAING left the meeting at 2:45 p.m.

Resident Request – FOIP Act 24(1)(a) and (c) Advice from officials, 17(1) Disclosure harmful to personal privacy, and 27(1)(c)(iii) Privileged information

COUNCILLOR BIDNEY MOVED THAT Council direct administration to proceed with a legal review for the resident request.

CARRIED UNANIMOUSLY RESOLUTION 22-295

Personnel – FOIP Act 24(1)(a) and (c) Advice from officials

COUNCILLOR BIDNEY MOVED THAT this item be accepted as information.

CARRIED UNANIMOUSLY RESOLUTION 22-296

ADJOURNMENT

The June 21, 2022 Regular Meeting of Council adjourned at 3:01 p.m.

Mayor Brian Holden

Jodi Brown, CAO

**Town of Bon Accord
Council Briefing Committee Meeting Minutes
June 29, 2022 5:00 p.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Lacey Laing – Chair
Councillor Lynn Bidney
Councillor Tanya May

ADMINISTRATION

Jodi Brown – Chief Administrative Officer
Mark Prutchick – Operations Manager
Jessica Caines – Legislative Services and Communications Coordinator

CALL TO ORDER

Mayor Holden called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA

MAYOR HOLDEN MOVED THAT Council adopt the agenda for June 29, 2022, as presented.

CARRIED UNANIMOUSLY RESOLUTION 22-297

NEW BUSINESS

Stormwater Management Recommendations

A presentation was made.

BYLAWS | POLICIES | AGREEMENTS

Procedural Bylaw Draft R2

The report was reviewed. The bylaw was read and reviewed. Discussion included:

- Rewording clauses for clarity.
- Adding a clause re: the number of times a Notice of Motion may be brought forward.

Council Long Term Service Awards and Employee Long Term Service Awards

The report was reviewed. Discussion included:

- Idea to have one plaque at the office instead of individual plaques.
- Clarification sought re: whether a Council member would receive an award for each milestone as it is reached or when a Council member vacates their position.
- Idea to equalize awards for both staff and Council.

ADJOURNMENT

The June 29, 2022 Council Briefing Committee Meeting adjourned at 6:22 p.m.

**Town of Bon Accord
Council Briefing Committee Meeting Minutes
June 29, 2022 5:00 p.m.
Live streamed on Bon Accord YouTube Channel**

Mayor Brian Holden

Jodi Brown, CAO

Unapproved

Town of Bon Accord Delegation Request

Name of Applicant: Eva Brown

Address: [REDACTED]

**Topic of Discussion: Placing of a 4inch x 6inch
cider wood border (berried to ground level)
around existent grave in the Bon Accord
cemetery, old cemetery section.**

Plot location: Old cemetery Lot 26, Plot 3

This would be done carefully by hand and by agent of the plot owner without disturbing any adjacent plot and be totally level with surrounding ground and totally within the existent border of this plot; the plot size being: 55 inchs by 104".

The significant point here is, that the placing of a border would not alter the general

appearance of the plot or surrounding area in any big way at all and would be almost unnoticeable. But for the plot owner would define the plot and create a feeling of harmony and clarity of where loved ones are presently berried.

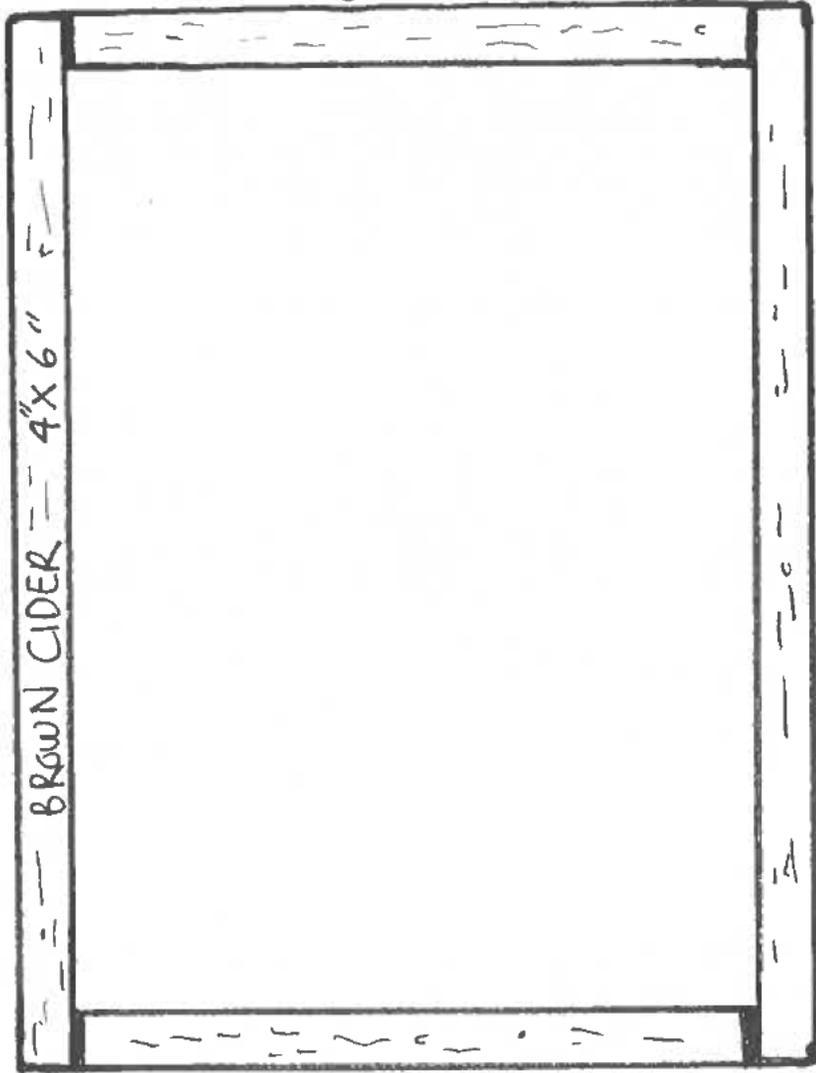
Also in the process of placing the wood only a 4 inch deep channel would be dug out and all soil removed would be taken away so as not to litter the surrounding area.

If the specific size of the wood is deemed to be too large a smaller size could be used.

I want to thank the council members for your time. I hope that this is not too much to ask for this plot where already four members of my family are interred.

Sincerely, Eva Brown

55"



104" / 818"

Bon Accord Communities (CiB) in Bloom Heritage Project

This is an update and schematic for the CiB Heritage Project to be placed in the Bon Accord Cemetery. Previously Council heard funds had been gifted to CiB to establish a connection between the new and old sections of the cemetery and to recognize the pioneers of the area.

Initially CiB planned for signage only. This schematic will show an addition to a cement pad and an installation of a small plow to accompany the sign. The plow is an addition to the funds gifted by the local family.

We are suggesting the installation be placed at the top of the row of evergreen trees growing between the old and new cemetery sections. The placement is where a tree has been removed, away from the road and away from the power lines.

CiB is anticipating this installation will be completed during 2022. CiB will also be adding mulch and scrubs into the garden spaces at the end of the columbarium pad during 2022. Once this is completed work will begin on the second heritage proposal of rock gabions topped with plaques depicting milestones in Bon Accords history.

Please contact Dan Atkins [REDACTED] or Ted Kinjerski [REDACTED] if you need further information.

NORTH SIDE

2022

Box Accord

SEMI TRUCK

PROJECT

NEW

SECTION

OLD

SECTION

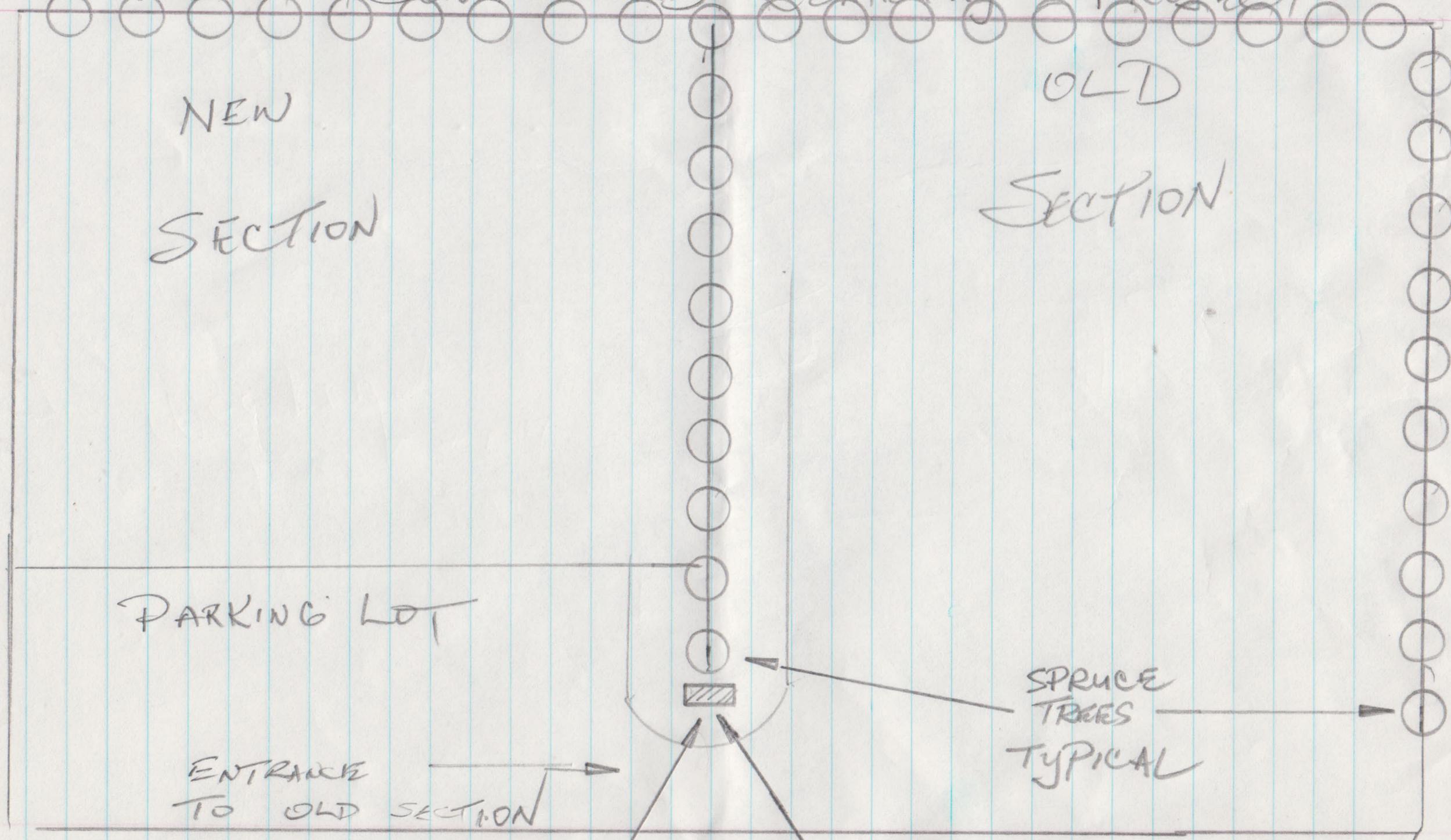
PARKING LOT

ENTRANCE TO OLD SECTION

SIZE 4'x6'

SPRUCE TREES TYPICAL

PROPOSED LOCATION FOR PIONEER PLOUGH PAD & PLAQUE





TOWN OF BON ACCORD
REQUEST FOR DECISION

Meeting:	Regular Meeting of Council
Meeting Date:	July 5, 2022
Presented by:	Dianne Allen, Planning and Economic Development Manager
Title:	Municipal Affairs Engagement Surveys
Agenda Item No.	5.1

BACKGROUND/PROPOSAL

At the June 21, 2022 regular meeting of Council:

COUNCILLOR MAY MOVED THAT Council's response be moved to the next Council meeting on July 5. Carried Unanimously Resolution 22-289

As such, administration is bringing this topic forward again for discussion and feedback.

The two topics for feedback are the Municipal Government Act (MGA) regarding the Code of Conduct, and Local Authorities Election Act (LAEA).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Feedback questions are indicated on the attached document. The MGA survey has closed as of June 14, 2022 and the LAEA is available until July 11, 2022.

Council may wish to direct administration to submit feedback on Council's behalf via email for the MGA (Code of Conduct) and through the online survey for the LAEA.

STRATEGIC ALIGNMENT

Priority 5: Collaboration

- The Town of Bon Accord has strong, sustainable relationships to enhance municipal programs and services.

COSTS/SOURCES OF FUNDING

N/A

RECOMMENDED ACTION (BY ORIGINATOR)

Choose one of the following options:

1. THAT Council direct administration to submit feedback to Municipal Affairs on behalf of Bon Accord Mayor and Council.
2. THAT Council direct administration to....

From: [cao](#)
To: [Jessica Caines](#)
Subject: FW: Municipal Government Act & Local Authorities Election Act - Engagement Survey
Date: June 14, 2022 2:53:54 PM
Attachments: [LAEA Engagement Summary.pdf](#)
[Letter from Minister McIver.pdf](#)
[MGA - Code of Conduct Discussion Guide.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)

Jodi Brown

Town Manager/CAO



cao@bonaccord.ca
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Bon Accord, AB T0A 0K0



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From: municipalservicesdivision@gov.ab.ca <municipalservicesdivision@gov.ab.ca>

Sent: June 7, 2022 2:32 PM

To: [cao](mailto:cao@bonaccord.ca) <cao@bonaccord.ca>

Subject: Municipal Government Act & Local Authorities Election Act - Engagement Survey

Good afternoon municipal CAOs...

Below is an email sent to all municipal Chief Elected Officials in late May, regarding the ongoing engagement on Council Codes of Conduct. This is part of a larger review of the Local Authorities Election Act as well as councillor accountability, with this first phase on codes of conduct targeted specifically at elected officials.

Although this item was aimed at elected officials, it has been our practice to copy CAOs on communications to elected officials. Unfortunately I understand that we did not follow that practice in this instance, and I apologize for this oversight. I am providing this information now so that you will, at minimum, be aware of the information that was sent earlier to your chief elected official.

Cheers

Gary Sandberg
Assistant Deputy Minister

Municipal Services
Alberta Municipal Affairs
780-422-8034

From: MA Municipal Services and Legislation <municipalservicesdivision@gov.ab.ca>

Sent: Friday, May 20, 2022 10:33 AM

To: municipalservicesdivision@ <gov.ab.ca municipalservicesdivision@gov.ab.ca>

Subject: Municipal Government Act & Local Authorities Election Act - Engagement Survey

Good morning,

Please find attached a letter from Minister McIver, along with the referenced informational attachments.

To access the Code of Conduct survey, please follow this link: https://your.alberta.ca/mga-code-of-conduct/survey_tools/mga-code-of-conduct

Thank you.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108633

May 16, 2022

Dear Reeve/Mayor:

I am inviting your council to provide input to identify potential legislative changes that might improve the local election process, as well as enhance the public's trust in local councils.

The *Local Authorities Election Act (LAEA)* establishes the framework for the conduct of elections in Alberta municipalities, school divisions, and Metis Settlements. The *Municipal Government Act (MGA)* includes rules governing the conduct of those elected officials once on council, including code of conduct requirements and councillor disqualification.

Reviews of the *LAEA* typically occur following each municipal general election. The most recent election in October 2021 resulted in a number of citizen concerns regarding a variety of issues, including privacy of information on voter lists and the appropriateness of the current eligibility criteria for candidates. Meanwhile, the application of the code of conduct in some Alberta municipalities has caused varying degrees of public concern regarding the fairness and/or effectiveness of the process.

The *MGA* has undergone a number of minor amendments over the past few years, as part of the broader red tape reduction initiative. Municipal stakeholders were engaged on potential changes to the code of conduct requirements in summer 2021. The engagement indicated a strong interest in further engagement on this issue; the engagement process we are undertaking now responds to that interest, while also providing an opportunity for a more holistic review of councillor accountability and ethics.

Municipal Affairs is initiating an engagement process and is looking for your insights and feedback to ensure any legislative changes meet the needs of elected officials, municipal administrations, and the general public. The first part of this engagement is to receive your valuable input specifically on the code of conduct. I would appreciate receiving your municipal council's combined feedback on the code of conduct through the following link, your.alberta.ca/mga-code-of-conduct, by June 14, 2022.

This survey for elected officials' feedback on the code of conduct will be followed by a public survey on local elections and councillor accountability, which will be posted online by summer 2022 for input from Albertans and stakeholders. Individual councillors will also have this additional opportunity to provide their input.

.../2

This public survey may include ideas generated through this first round of engagement with municipal councils. Input received from elected councillors, other municipal stakeholders, and Albertans will ultimately guide decision-making on potential amendments to the *LAEA* and the *MGA* regarding local elections and councillor accountability.

Your input is important to the Government of Alberta. It will help ensure we have the most comprehensive legislation in place, which not only respects the rights of the electors, but also provides accountable governance for Albertans.

In order to provide your input, please go to your.alberta.ca/mga-code-of-conduct. I look forward to receiving your input and perspectives on this important matter.

In addition, I encourage you to read the attached documents to familiarize yourself with the scope and intent of the engagement. If you have any questions about the engagement or would like to submit a written response on behalf of your municipal council, please contact the Engagement Team, Municipal Services Division, in Municipal Affairs at ma.engagement@gov.ab.ca.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver". The signature is written in a cursive style with a large, stylized "R" and "M".

Ric McIver
Minister

Attachments:

- *Municipal Government Act's Code of Conduct Discussion Guide*
- *Local Authorities Election Act and Municipal Government Act – Scope of Engagement*

Code of Conduct

Discussion Guide

Preamble

Municipal Affairs is exploring amendments to the *Municipal Government Act (MGA)* and the *Local Authorities Election Act (LAEA)* to enhance accountability and public trust in local elections and local elected officials. To support these efforts, Municipal Affairs is engaging with elected officials on code of conduct requirements.

Background

The *MGA* requires councils to pass a bylaw establishing a councillor code of conduct, and provides discretionary authority to establish a code of conduct for council committees and other bodies. The Code of Conduct for Elected Officials Regulation lists topics that must be included in the bylaw as well as possible sanctions. Each code of conduct must include a complaint system, and a bylaw review is required at least every four years. A councillor cannot be disqualified or removed from office for a breach of conduct.

Purpose

Code of conduct requirements were introduced in 2015, with the intent of strengthening local elected official accountability and ensuring appropriate enforcement of conduct violations. Most municipalities have had no issues or concerns with code of conduct bylaws. However, in some cases, it has exacerbated divisions, strained relationships, or allowed for a majority on a council to place overly punitive sanctions on other councillors. The only means to challenge code of conduct sanctions is through the Court of Queen's Bench, which is expensive and time consuming. In these cases, both the sanctions applied and subsequent legal challenges have limited the ability to govern fairly and effectively.

Municipal Affairs is looking for your insights and feedback on this direction to ensure any changes meet the needs of involved parties.

Discussion Questions

1. Has your municipality experienced challenges related to enforcing its Code of Conduct?
 - a. If so, what were those challenges?
2. Do you think the current legislation on Code of Conduct is sufficient and meets the requirement of municipalities to provide fair and accountable governance?
 - a. If no, please provide your suggestions.

Your feedback may be sent through the survey at your.alberta.ca/mga-code-of-conduct or in writing to Municipal Affairs, Municipal Planning and Engagement, Engagement Team, at ma.engagement@gov.ab.ca by **June 14, 2022**.

Local Elections and Councillor Accountability

Local Authorities Election Act and Municipal Government Act Engagement

Preamble

Municipal Affairs is exploring amendments to the *Local Authorities Election Act (LAEA)* and *Municipal Government Act (MGA)* to enhance accountability and public trust in local elections and local elected officials.

The *LAEA* establishes the framework for the conduct of elections in Alberta municipalities, school divisions, and Metis Settlements.

The *MGA* includes rules governing the conduct of those elected officials once on council, including code of conduct requirements and councillor disqualification.

Reviews of the *LAEA* typically occur following each municipal general election. The most recent election in October 2021 resulted in a number of citizen concerns regarding privacy of information on voter lists and the appropriateness of the current eligibility criteria for candidates.

Recent code of conduct violations in some Alberta municipalities and sanctions that were perceived as too weak or too punitive have also caused varying degrees of public concern.

As such, Municipal Affairs is looking at legislative amendments to improve the election process as well as enhance the public's trust in their local councils once elected.

Background

The scope of the engagement will focus on the following topics:

Topic	Current State
Enhanced Councillor Accountability <ul style="list-style-type: none">Eligibility criteria for candidatesDisqualification rules for councillorsCode of conduct	<p>The <i>LAEA</i> sets out eligibility requirements to run for council. There is no opportunity to challenge eligibility of candidates under the <i>LAEA</i>.</p> <p>Eligibility Criteria (<i>LAEA</i> Section 21)</p> <ul style="list-style-type: none">- Must be eligible to vote in that election.- Must be a resident of jurisdiction for the previous six months.- Cannot owe \$50 in taxes to the local authority or have owed over \$500 in the previous 90 days.- Must not have been convicted of election finance violations in the past 10 years.- Must file appropriate finance disclosure forms in the previous eight or three years, depending on type of disclosure.

	<p>The <i>MGA</i> outlines criteria that can result in the disqualification of a councillor.</p> <p>The <i>MGA</i> requires councils to pass a bylaw establishing a councillor code of conduct, and provides discretionary authority to establish a code of conduct for council committees and other bodies. The Code of Conduct for Elected Officials Regulation lists topics that must be included in the bylaw as well as possible sanctions. Each code of conduct must include a complaint system, and a bylaw review is required at least every four years. A councillor cannot be disqualified or removed from office for a breach of conduct.</p>
<p>Protecting Voters</p> <ul style="list-style-type: none"> • Objecting to electors • Privacy of information on voter lists 	<p>If the returning officer believes a person is not eligible to be an elector, they must make a note in the elector register that includes the rationale. The elector is still permitted to vote.</p> <p>Under Section 49 of the <i>LAEA</i> a municipality may, by bylaw, prepare a permanent electors register.</p> <ul style="list-style-type: none"> • The permanent electors register may contain electors' name, residential address, phone number, gender, and birthdate. • The register is not distributed to candidates; it is intended to assist the municipality in running the election. <p>Section 50 of the <i>LAEA</i> also allows a municipality to, by bylaw, direct the returning officer to prepare a list of electors who are entitled to vote in the municipal election. This list must be provided to a candidate upon request after the close of nomination day.</p> <ul style="list-style-type: none"> • The candidate must only use the list of electors for the purpose of campaigning for the election. • Misuse of the information on the list is an offence under Section 158. A person found guilty is liable to a fine of not more than \$100,000, or imprisonment for one year, or both.
<p>Strengthening Democracy</p> <ul style="list-style-type: none"> • Judicial recount rules • Third-party issues, advertising rules 	<p>Elections that use alternative voting equipment, such as voting machines or tabulators, are not eligible for judicial recount.</p> <p>The <i>LAEA</i> regulates third-party advertising for or against a candidate during the election advertising period. Third-party advertisers who address an issue, and do not state support or opposition to a candidate, are not subject to any provisions in the <i>LAEA</i>.</p> <p>Registration as a third party advertiser will mean that the provisions of the <i>Local Authorities Election Act</i> apply, including donations to that organization are limited to Alberta residents as well as corporations and trade unions that ordinarily do business in Alberta.</p>

Discussion Questions

Enhanced Councillor Accountability

1. Are the eligibility criteria for an individual to be nominated as a municipal candidate adequate?
 - a. If not, please provide your suggestions for improvement.
2. Are the criteria and process for disqualifying a councillor appropriate?
 - a. If not, please provide your suggestions for improvement.

Protecting Voters

1. Should candidates, their scrutineers, or their official agent continue to have the opportunity to object to an individual who has shown up to vote?
2. Should candidates be able to request access to the list of electors?

Strengthening Democracy

1. Should elections conducted with electronic voting equipment be eligible for judicial recount, where the judge can order the votes be recounted by hand or run through the electronic tabulator again?
2. Should third parties advertising for or against an issue that is the subject of a vote (e.g., municipal referendum question) be required to register?
3. Should third parties advertising any issues that have been raised by candidates in a municipal election be required to register?

Do you have any additional comments or considerations on these topics?

*An online survey will also be published on the alberta.ca website in summer 2022 for your input. Feedback may also be sent to Municipal Affairs, Municipal Policy and Engagement, at ma.engagement@gov.ab.ca by **July 11, 2022**.*

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	July 5, 2022
Presented by:	Dianne Allen, Planning and Economic Development Manager
Title:	Strategic Plan Booklet
Agenda Item No.	6.1

BACKGROUND/PROPOSAL

At the June 21, 2022 regular meeting of Council:

COUNCILLOR BIDNEY MOVED THAT Council adopt the Strategic Plan (2022-2026) as presented and circulated.

The 2022-2026 Strategic Plan has been added to the Town website.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration has gathered quotes for various quantities of Strategic Plan booklets if Council would like to produce a limited quantity for the public. These booklets would be available at the Town office front counter.

STRATEGIC ALIGNMENT

Priority 5 – Collaboration

- Town of Bon Accord has strong, sustainable relationships to support and enhance municipal programs and recreation.

COSTS/SOURCES OF FUNDING

Strategic Plan booklets are an unbudgeted expense for 2022.

Vendor 1 – Edmonton

Quantity	Cost
100	\$395.00 + tax
150	\$578.00 + tax
200	\$750.00 + tax

Bound with two staples on 80lb gloss paper.

Vendor 2 – Morinville

Quantity	Cost
100	\$523.00 + tax

150	\$634.50 + tax
200	\$746.00 + tax

Bound with two staples on 100lb gloss paper.

A comparison between the same types of paper was not available at the time of writing.

RECOMMENDED ACTION (BY ORIGINATOR)

THAT Council direct administration to order [number] copies of the 2022-2026 Strategic Plan from [Vendor 1 OR Vendor 2] in the amount of [dollar amount].

OR

THAT Council direct administration to include the cost of Strategic Plan booklets in the 2023 budget deliberations.

OR

THAT Council direct administration to...

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	July 5, 2022
Presented by:	Dianne Allen, Planning and Economic Development Manager
Title:	Town of Legal Fete au Village
Agenda Item No.	6.2

BACKGROUND/PROPOSAL

Town of Bon Accord Council have been invited to attend the Town of Legal’s Fete au Village parade and pancake breakfast on Saturday, July 23, 2022. Council members may bring one guest each.

The pancake breakfast is at Citadel Park from 7:30 a.m. – 9:30 a.m. Council members and their guests are to meet at the Legal town office prior to the parade. Refreshments begin at 9:00 a.m. and parade staging begins at 9:30 a.m.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached Fete au Village itinerary and registration form for full details.

Council members may attend the pancake breakfast, the parade or both. Breakfast tickets will be provided upon entry at Citadel Park.

The registration form gives Council the option of:

- Riding in the Town of Legal “train” (vehicle that looks like a train and is driven on the road) OR driving a Town of Bon Accord vehicle
- Providing our own signage OR having the Town of Legal provide our signage. This signage is a piece of paper printed and added to the side of the train where Council members are sitting.

STRATEGIC ALIGNMENT (REFERENCE STRATEGIC PLAN)

Priority 5 – Collaboration

- Town of Bon Accord has strong, sustainable relationships to support and enhance municipal programs and recreation.

COSTS/SOURCES OF FUNDING

Attendance is complementary. Cost of candy for parade is included in the annual budget.

RECOMMENDED ACTION (BY ORIGINATOR)

THAT Council direct administration to register [names of attendees] for the Town of Legal Fete au Village [pancake breakfast/parade/or both] on July 23, 2022 AND FURTHER THAT Council ride [in the Legal “train” OR in the Town of Bon Accord vehicle] with signage provided by [Town of Bon Accord OR Town of Legal].

RECEIVED

JUN 24 2022

Mayor & Council
Town of Bon Accord
Box 779
Bon Accord, Alberta
T0A 0K0

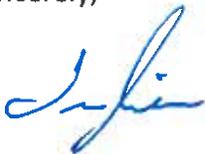
June 20, 2022

The Town of Legal would like to formally invite the Town of Bon Accord to partake in our Fête au Village Annual Parade and Legal Lions Pancake Breakfast at Citadel Park (4812 51 Ave, Legal, AB) on Saturday July 23rd, 2022.

The attached information provides details for the Parade and Breakfast. Please inform the Town of Legal Office at 780-961-3773, or main@legal.ca of your intention to attend by July 15th, 2022.

We look forward to seeing you!

Sincerely,



Trina Jones
Mayor
Town of Legal

Please complete and return to the Town of Legal
by July 15, 2022:

Email: main@legal.ca Fax: 780-961-4133

Legal Lions Pancake Breakfast

Fete au Village Grounds, Main Gate:
Citadel Park, 4812 51st Ave, Legal Alberta
Time: 7:30 a.m. to 9:30 a.m.
*Breakfast Ticket will be provided to Dignitary
and a Guest upon arrival at Citadel Park*

Fete au Village Annual Parade

Dignitaries are to meet at the Town of Legal
Municipal Office to board the Train:
5021 50 St, Legal Alberta
Refreshments: 9:00 a.m.
Parade Staging: 9:30 a.m.

Attending Pancake Breakfast & Parade	Yes <input type="checkbox"/>	How many? _____	Regrets <input type="checkbox"/>
Attending Pancake Breakfast Only	Yes <input type="checkbox"/>	How many? _____	Regrets <input type="checkbox"/>
Attending Parade Only	Yes <input type="checkbox"/>	How many? _____	Regrets <input type="checkbox"/>

The Town of Legal offers the Legal Traditional Train (and signage) as the vehicle
for our invited dignitaries and their guest.

Please let us know if transportation and signage will be required below:

Town of Legal to provide Train Transportation and Signage	Yes <input type="checkbox"/>	How many? _____ Names: _____ _____	No <input type="checkbox"/>
Town of Legal to provide Train Transportation Only	Yes <input type="checkbox"/>	How many? _____	No <input type="checkbox"/>
Town of Legal to provide Signage Only	Yes <input type="checkbox"/>	Names: _____ _____	No <input type="checkbox"/>
Dignitary will provide their own Transportation	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Dignitary will provide their own Signage	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Please complete all questions above. Use a separate sheet for additional space if needed.

Candy is permitted to be tossed from parade vehicles. Dress is casual.
We look forward to having you at our annual event.

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	July 5, 2022
Presented by:	Dianne Allen, Planning and Economic Development Manager
Title:	Town of Redwater – Discovery Days
Agenda Item No.	6.3

BACKGROUND/PROPOSAL

Town of Bon Accord Council have been invited to attend the Town of Redwater’s Discovery Days parade on Saturday, August 20, 2022.

Parade staging begins at 9:00 a.m. at the Redwater School Grounds with judging at 9:45 a.m. The parade begins at 11:00 a.m. This year's parade theme is “Bugs and Beasts”. Registration must be submitted by August 12, 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached Discovery Days invitation and poster for full details.

STRATEGIC ALIGNMENT (REFERENCE STRATEGIC PLAN)

Priority 5 – Collaboration

- Town of Bon Accord has strong, sustainable relationships to support and enhance municipal programs and recreation.

COSTS/SOURCES OF FUNDING

Attendance is complementary. Cost of candy for parade is included in the annual budget.

RECOMMENDED ACTION (BY ORIGINATOR)

THAT Council direct administration to register [names of attendees] for the Town of Redwater Discovery Days parade on August 20, 2022.



4924 - 47 Street | Box 397 • Redwater, AB T0A 2W0
Phone: 780-942-3519 • Fax: 780-942-4321
www.redwater.ca

Town of Bon Accord
Mayor & Council
Box 779
Bon Accord, AB
T0A 0K0

June 28th, 2022

On behalf of the Town of Redwater we would like to formally invite the Town of Bon Accord to participate in our annual Discovery Days Parade. The parade will take place on Saturday, August 20th, in conjunction with Discovery Days, which is a three-day event put on by the Redwater and District Agricultural Society.

This event is a celebration of our Town, its heritage, and the progress it has made over the years. During this event, we would like to showcase what Redwater has to offer and show the connection between communities. We pride ourselves on our community spirit and would love the opportunity to share it with you.

Your participation in the parade will help you to connect with the community and promote your municipality. Attached is a parade poster and registration details. The deadline for submission of entries is August 12th. Details on parade participation, theme and event location (staging site) is included on the poster.

Thank you for your time and consideration. Please do not hesitate to contact us if you have any questions or require additional information. We hope that you will join us for this exciting event and take in some of the great activities happening during Discovery Days!

Sincerely,

Shae-Lynn Onufrichuk & Erin Fedyna
Summer Program Coordinators
Town of Redwater
(C) 780-292-6785
summer@redwater.ca

A NATURAL HOME

Direct inquiries to
summer@redwater.ca or
(780) 292-6785



DISCOVERY DAYS PARADE AUGUST 20TH, 2022

Celebrate Discovery Days by showcasing your interpretation of "Bugs and Beasts"

Parade Information:

Parade staging begins @ 9:00am at
Redwater School Grounds (5023 50 Ave)

Parade Judging @ 9:45am

Parade Begins @ 11:00am

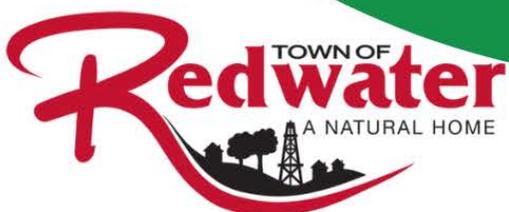
Categories:

1. Automobile
2. Commercial
3. Community Group
4. Novelty
5. Youth/Kids



[https://www.cognitofrms.com/Summer
Programs1/DiscoveryDaysParade2022](https://www.cognitofrms.com/SummerPrograms1/DiscoveryDaysParade2022)

Fill out the registration form by
scanning the code or linking to the
form at
[www.redwater.ca/p/events-
programs](http://www.redwater.ca/p/events-programs).



**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	July 5, 2022
Presented by:	Lila Quinn, Recreation and Community Services Manager
Title:	Skateboard Park Upgrades
Agenda Item No.	6.4

BACKGROUND/PROPOSAL

In 2021, most of the existing equipment in the skateboard park was replaced except for the centre set and other pieces deemed in good condition (metal picnic table). The centre set is deemed at the end of its lifecycle and needs to be replaced.

Administration applied for the 2021 Alberta Blue Cross Built Together Grant for \$50,000 to cover the full cost of replacing the centre set and unfortunately did not receive the grant funding.

The 2022 Alberta Blue Cross Built Together Grant program is now open until September 15th, 2022 (maximum funding available \$50,000).

There have also been recent discussions regarding the addition of a new concrete park or bowl in the future.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

A recent estimate from the Canadian Ramp Company for a small concrete bowl (not considering size and shape) would be \$250,000 to \$300,000 as a starting point (approximately \$75 to \$95 per square foot).

Replacing the centre set equipment will ensure that all the equipment in the existing facility, meets current standards until a new park is created.

Additionally, the existing equipment may be incorporated into the design of a future concrete park.

Therefore, new equipment may be utilized for the full lifecycle of the equipment.

Funding Options: Replacement of the Center Set

Administration recommends submitting an enhanced application to the 2022 Alberta Blue Cross Built Together Program to replace the centre set for \$50,000 to purchase the new centre set.

The quote options for the center set are enclosed.

If the application is unsuccessful, other funding options may be considered at that time.

STRATEGIC ALIGNMENT

Priority 1: Economy

- Revitalize existing recreational infrastructure and develop a new outdoor recreational youth facility to attract new residents to Bon Accord.

COSTS/SOURCES OF FUNDING

Alberta Blue Cross Built Together Grant Funding

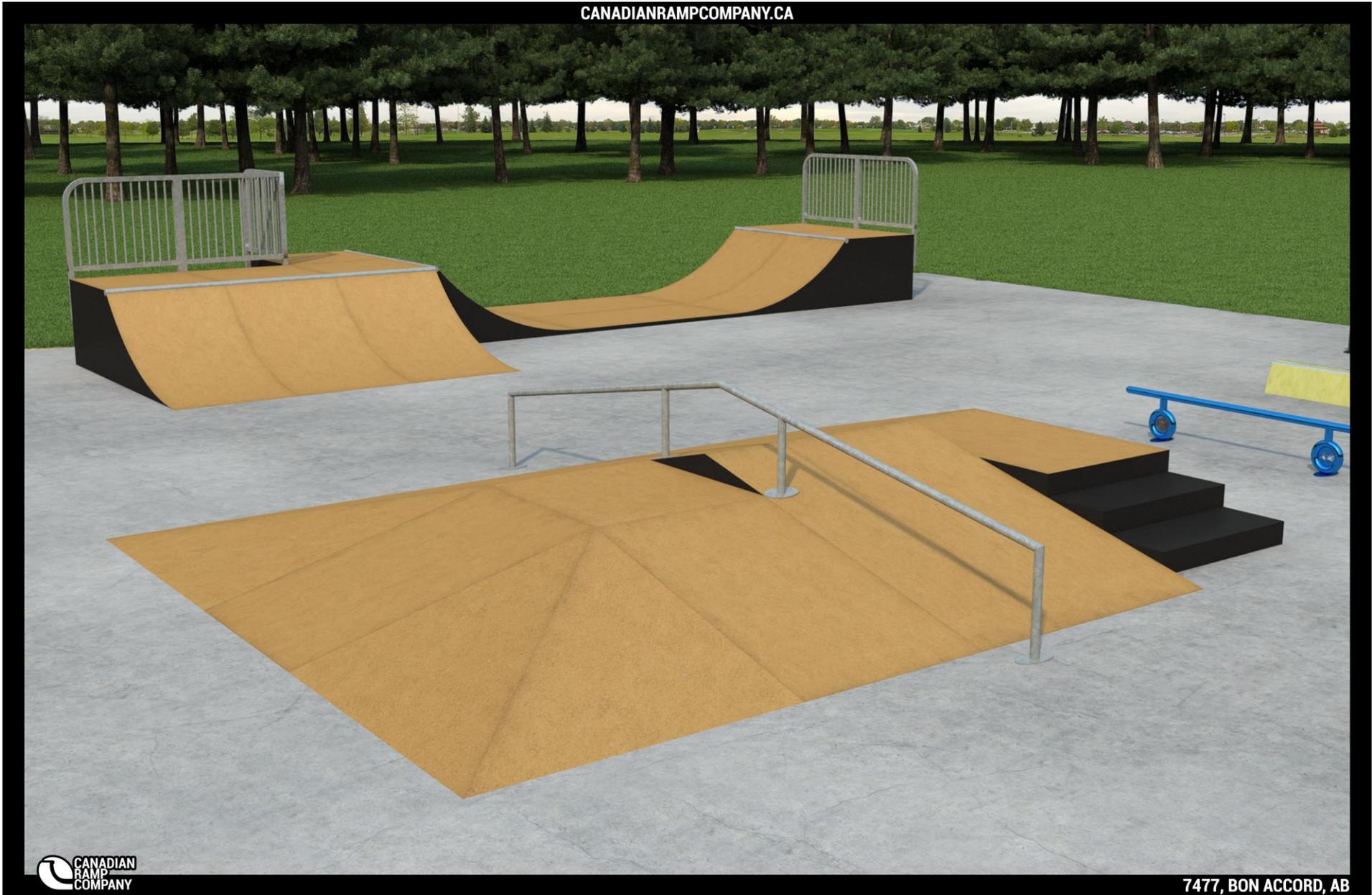
RECOMMENDED ACTION (BY ORIGINATOR)

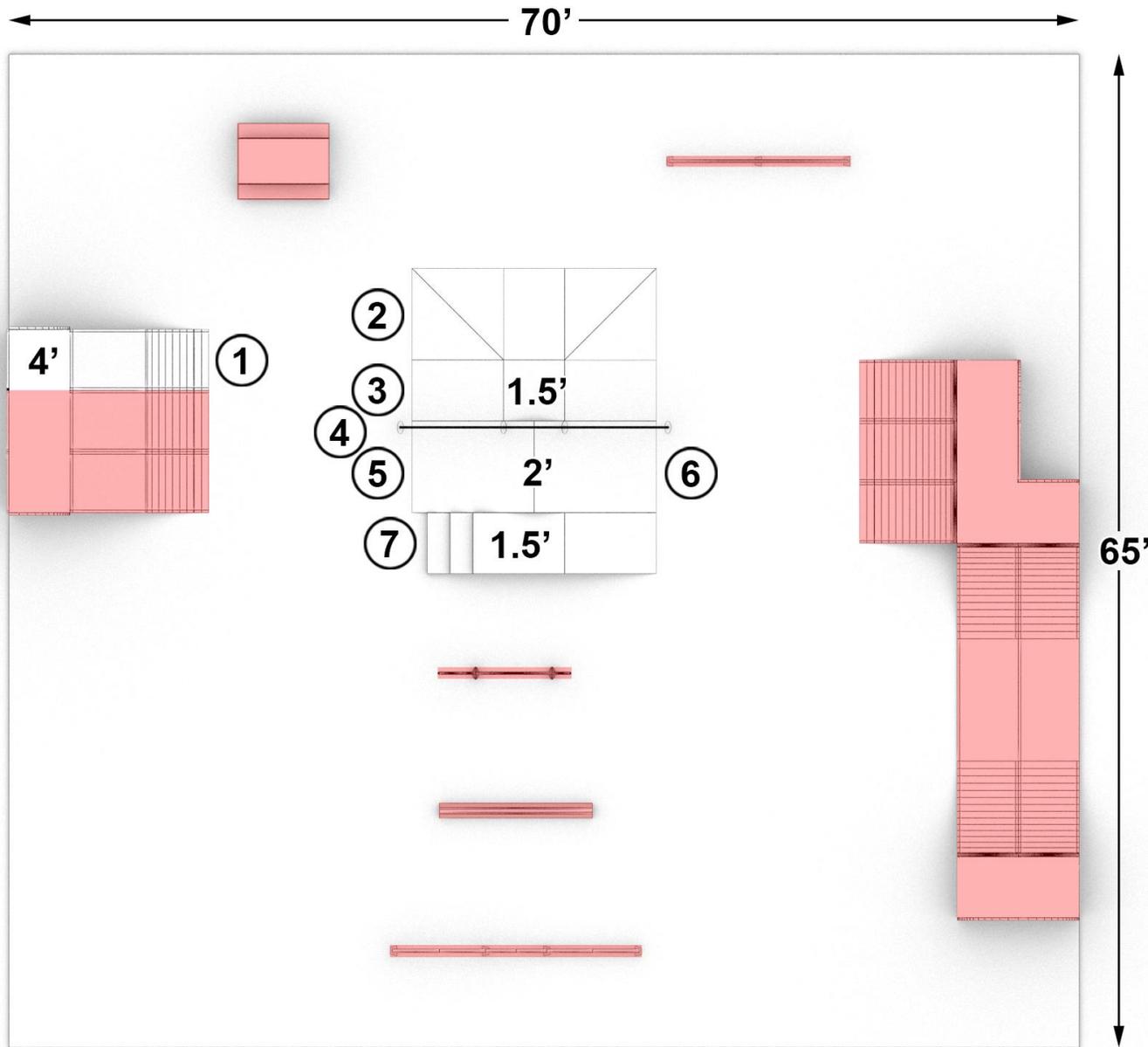
Choose one of the following options:

1. THAT Council direct administration to apply for the 2022 Alberta Blue Cross Build Together Grant for \$50,000 to replace the centre set equipment in the Skateboard Park.
2. THAT Council direct administration to....

Option 1







*Note – Existing equipment is highlighted in red.



43 Curtis Street
 Innerkip ON
 N01 1M0
 Local: (905) 777-1SK8
 Toll Free: (800) 591-2417
 Fax: (289) 644-2975
sales@canadianrampcompany.ca

DRAWN BY	Chuck Dodge
DATE	9/10/21

REP. AGENCY	Canadian Ramp Company
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REP. NAME	Graham Cooke
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REP. PHONE	(800) 591-2417
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CUSTOMER APPROVAL	DATE

PROJECT NAME	Bon Accord Skate Park
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DESIGN NO.	7477
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43 Curtis Street
 Innerkip ON
 N01 1M0
 Toll-free: 800-591-2417
 Local: 905-777-1SK8
 Fax: 289-644-2975
sales@canadianrampcompany.ca



Quote #	Design #	FOB	Date
Q25582	7477	Bon Accord, AB	9/10/21

<u>Item</u>	<u>Obstacle</u>	<u>Height</u>	<u>Width</u>	<u>Length</u>	<u>Pro Series</u>
1	Bank Ramp	4	4.0'	13.0'	
2	Pyramid Section (Wedge)	1.5'	6.0'	16.0'	
3	Wedge, Flat, Wedge	1.5'	4.0'	16.0'	
4	Grind Rail, Kinked (Round)	1.5'	2"	18.0'	
5	Bank Ramp (Wedge)	2.0'	6.0'	8.0'	
6	Bank Ramp (Wedge)	2.0'	6.0'	8.0'	
7	Wedge, Flat, Stair	1.5'	4.0'	15.0'	

TOTAL

\$50,092.35

Notes:

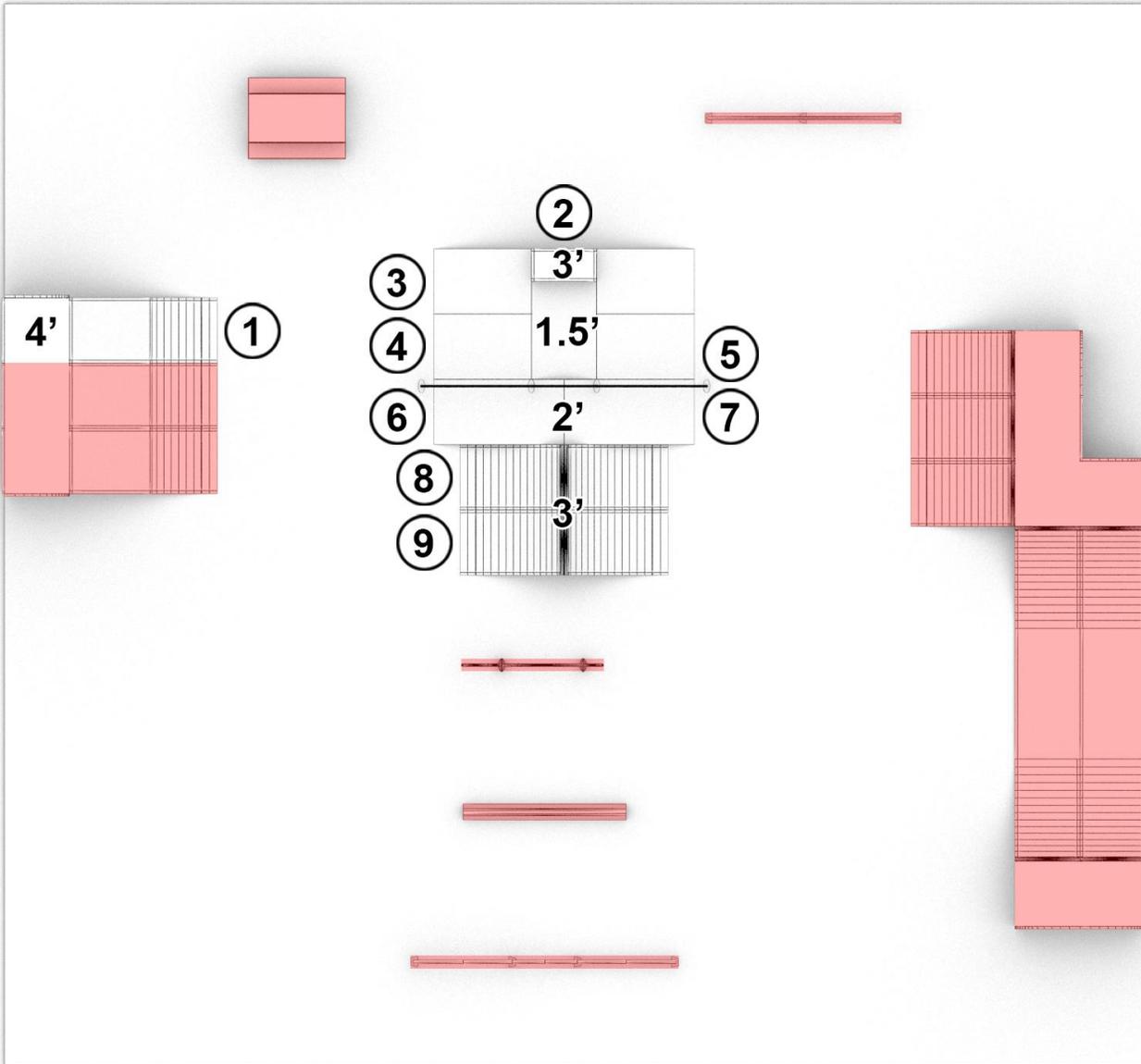
- This turnkey quote includes Equipment, Shipping, and Installation.
- This quote includes sales tax.
- Quote is good for 30 days.

Option 2





70'



65'

*Note – Existing equipment is highlighted in red.



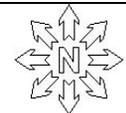
43 Curtis Street
 Innerkip ON
 N01 1M0
 Local: (905) 777-1SK8
 Toll Free: (800) 591-2417
 Fax: (289) 644-2975
sales@canadianrampcompany.ca

DRAWN BY	Chuck Dodge
DATE	9/10/21

REP. AGENCY
Canadian Ramp Company

REP. NAME
Graham Cooke

REP. PHONE
(800) 591-2417



CUSTOMER APPROVAL	DATE

PROJECT NAME
Bon Accord Skate Park

DESIGN NO.	7478
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43 Curtis Street
 Innerkip ON
 N01 1M0
 Toll-free: 800-591-2417
 Local: 905-777-1SK8
 Fax: 289-644-2975
sales@canadianrampcompany.ca



Quote #	Design #	FOB	Date
Q25583	7478	Bon Accord, AB	9/10/21

<u>Item</u>	<u>Obstacle</u>	<u>Height</u>	<u>Width</u>	<u>Length</u>	<u>Pro Series</u>
1	Bank Ramp	4	4.0'	13.0'	
2	Grindbox (2' Wide)	3	2.0'	4.0'	
3	Wedge, Flat, Wedge	1.5'	4.0'	16.0'	
4	Wedge, Flat, Wedge	1.5'	4.0'	16.0'	
5	Grind Rail, Kinked (Round)	1.5'	2"	18.0'	
6	Bank Ramp (Wedge)	2.0'	4.0'	8.0'	
7	Bank Ramp (Wedge)	2.0'	4.0'	8.0'	
8	Spine	3.0'	4.0'	13.0'	
9	Spine	3.0'	4.0'	13.0'	

TOTAL

\$50,186.84

Notes:

- This turnkey quote includes Equipment, Shipping, and Installation.
- This quote includes sales tax.
- Quote is good for 30 days.



June 14, 2022

Management Team
Town of Bon Accord
5025 50 Ave
Bon Accord, AB T0A 0K0

RECEIVED

JUN 21 2022

Dear Management Team:

On behalf of the Edmonton Garrison Military Family Resource Centre (MFRC) I would like to express our gratitude and appreciation for your generous support of our Yellow Ribbon Gala Dinner and Silent Auction, held June 4, 2022, through the donation of a silent auction item. This event was a tremendous success generating over \$40,000.

2022 will continue to see a significant increase in personnel deployed on overseas missions, making the Edmonton Garrison Military Family Resource Centre (MFRC) a vital part of a strong community. As you may be aware, soldiers from the Edmonton area have been called to serve and are deployed or preparing to deploy around the world on overseas assignments. These deployments can be a stressful time for spouses, children, and their loved ones.

The Edmonton Garrison MFRC is the only local non-profit charitable organization nationally mandated as the frontline service provider to Canadian military families. For over 30 years the MFRC, has been providing programs and services that enhance the strength and resilience of military families. The MFRC can help make a difference in the lives of military families whether they are wishing to feel connected in a new community, looking for peer-support or seeking tools to cope during a deployment, they can find assistance with us.

Your generosity demonstrates your commitment to military families and enables the MFRC to continue to provide programs and services our military rely on in the areas of Mental Health and Wellness; Deployment Support; Child/Youth Development and Parenting Support; and Community Development and Integration.

We are continually inspired by the dedication and generosity of our donors and sponsors! Thank you for your support. Should you have any questions please do not hesitate to contact Doyin Ademokunwa, Fund Development and Volunteer Coordinator, at 780-973-4011 ext. 2285 or by email at funddev@mfrcedmonton.com.

Sincerely,

Roza Parlin
Executive Director



Royal Canadian Legion
Gibbons Branch #226
Box 309
Gibbons, Alberta
T0A 1N0

Mayor Holden

The Gibbons Branch #226 of The Royal Canadian Legion is celebrating their 75th Anniversary this year.

You and a guest are invited to join us in the celebration of this momentous occasion being held on August 6, 2022.

Cocktails 5:30
Dinner 6:30
Presentations 7:30
Entertainment 8:30

Please RSVP by July 22, 2022
to Louise Bauder at 780-996-1202
or email jlbauder@shaw.ca

RECEIVED
JUN 24 2022