

**Town of Bon Accord  
Regular Meeting of Council Minutes  
November 1, 2022 7:00 p.m.  
Live streamed on Bon Accord YouTube Channel**

**COUNCIL**

**PRESENT**

Mayor Brian Holden

Deputy Mayor Lynn Bidney

Councillor Timothy J. Larson

Councillor Tanya May

**REGRETS**

Councillor Lacey Laing

**ADMINISTRATION**

Jodi Brown – Town Manager

Falon Fayant – Corporate Services Manager

Dianne Allen – Economic Development and Planning Manager

Terry Doerkson – Operations Supervisor

Jessica Caines – Legislative Services and Communications Coordinator

**CALL TO ORDER**

Mayor Holden called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA**

MAYOR HOLDEN MOVED THAT Council add item 6.4 Ice Plant Project Request for Proposal Project to the November 1, 2022 agenda and postpone item 7.1 Notice of Motion: Springbrook Park until the next meeting.

**CARRIED UNANIMOUSLY RESOLUTION 22-462**

COUNCILLOR LARSON MOVED THAT Council adopt the November 1, 2022 agenda, as amended.

**CARRIED UNANIMOUSLY RESOLUTION 22-463**

**PROCLAMATIONS: MONTH OF NOVEMBER**

***Family Violence Prevention Month***

COUNCILLOR MAY MOVED THAT Council accept the proclamation for Family Violence Prevention Month as information.

**CARRIED UNANIMOUSLY RESOLUTION 22-464**

**ADOPTION OF MINUTES**

***Regular Meeting of Council Minutes – October 18, 2022***

COUNCILLOR LARSON MOVED THAT Council adopt the minutes of the October 18, 2022 Regular Meeting of Council as presented.

**CARRIED UNANIMOUSLY RESOLUTION 22-465**

**Town of Bon Accord  
Regular Meeting of Council Minutes  
November 1, 2022 7:00 p.m.  
Live streamed on Bon Accord YouTube Channel**

***Council Briefing Meeting Minutes – October 26, 2022***

DEPUTY MAYOR BIDNEY MOVED THAT Council adopt the minutes of the October 26, 2022 Council Briefing Meeting as presented.

**CARRIED UNANIMOUSLY RESOLUTION 22-466**

**DELEGATION**

***Brenda Gosbjorn – Bon Accord Library Board Budget***

COUNCILLOR MAY MOVED THAT Council accepts the delegation as information.

**CARRIED UNANIMOUSLY RESOLUTION 22-467**

**UNFINISHED BUSINESS**

***Amendment to Council Appointments – Homeland Housing***

DEPUTY MAYOR BIDNEY MOVED THAT Council approves the amendment to the 2022-2023 Council Appointments to Boards, Commissions and Committees as presented, and changes to the Sturgeon Regional Partnership Committee including replacing “Lacey Laing” with “Deputy Mayor” in the Alternate column and adding “Town Manager” under the Staff column.

**CARRIED UNANIMOUSLY RESOLUTION 22-468**

***Alberta Industrial Heartland Association***

COUNCILLOR LARSON MOVED THAT Council accepts this report as information.

**CARRIED UNANIMOUSLY RESOLUTION 22-469**

***City of St. Albert Invitation: Non-Resident User Fees***

COUNCILLOR LARSON MOVED THAT Council direct administration to submit an expression of interest in establishing an Inter-municipal Collaboration Framework agreement with the City of St. Albert to waive non-resident fees for Bon Accord residents using recreational facilities or accessing recreational programs in St. Albert.

**CARRIED UNANIMOUSLY RESOLUTION 22-470**

***Ice Plant Project Request for Proposal***

COUNCILLOR LARSON MOVED THAT Council accept the report as information.

**CARRIED UNANIMOUSLY RESOLUTION 22-471**

**NEW BUSINESS**

***Holiday Hours***

COUNCILLOR MAY MOVED THAT Council approves Option 1, Stat holidays, and additional holiday closure from December 26th to January 2nd inclusive, with extra advertisement with the on call information.

**CARRIED UNANIMOUSLY RESOLUTION 22-472**

**Town of Bon Accord  
Regular Meeting of Council Minutes  
November 1, 2022 7:00 p.m.  
Live streamed on Bon Accord YouTube Channel**

***James MacDonald and Vicky Lefebvre – NLLS***

COUNCILLOR MAY MOVED THAT Council accepts the delegation as information.

**CARRIED UNANIMOUSLY RESOLUTION 22-473**

***Council Community Connections: December 2022***

COUNCILLOR MAY MOVED THAT Council directs administration to plan and advertise the Council Community Connections public engagement session on Wednesday, December 7, 2022 from 6 p.m. – 8 p.m.

**CARRIED UNANIMOUSLY RESOLUTION 22-474**

Mayor Holden called a short recess at 8:09 p.m.

Mayor Holden called the meeting back to order at 8:13 p.m.

**BYLAWS/POLICIES/AGREEMENTS**

***Council Workshop Policy***

COUNCILLOR LARSON MOVED THAT Council approve the Council Workshop Policy as presented and circulated.

**CARRIED UNANIMOUSLY RESOLUTION 22-475**

***Employment Policy***

DEPUTY MAYOR BIDNEY MOVED THAT Council approve the Employment Policy as presented and circulated.

**CARRIED UNANIMOUSLY RESOLUTION 22-476**

***Organizational Chart Policy***

COUNCILLOR MAY MOVED THAT Council approve the Organizational Chart Policy including the amended Organizational Chart as presented and circulated.

**CARRIED UNANIMOUSLY RESOLUTION 22-477**

**WORKSHOPS\MEETINGS\CONFERENCES**

***FCSSAA Annual Conference***

COUNCILLOR LARSON MOVED THAT Council approve Councillor May's registration and related expenses for the 2022 FCSSAA Conference.

**CARRIED UNANIMOUSLY RESOLUTION 22-478**

**CLOSED SESSION**

***Hellinga Development Company Ltd. FOIP Act 24(1)(c) – Advice from officials and 25(1)(c)(iii) Disclosure harmful to economic and other interest of a public body***

COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss *Hellinga Development Company Ltd. FOIP Act 24(1)(c) – Advice from officials and 25(1)(c)(iii) Disclosure harmful to economic and other interest of a public body* at 8:38 p.m.

**Town of Bon Accord  
Regular Meeting of Council Minutes  
November 1, 2022 7:00 p.m.  
Live streamed on Bon Accord YouTube Channel**

**CARRIED UNANIMOUSLY RESOLUTION 22-479**

COUNCILLOR MAY MOVED THAT Council come out of closed session at 9:13 p.m.  
**CARRIED UNANIMOUSLY RESOLUTION 22-480**

***Hellinga Development Company Ltd. FOIP Act 24(1)(c) – Advice from officials  
and 25(1)(c)(iii) Disclosure harmful to economic and other interest of a public  
body***

DEPUTY MAYOR BIDNEY MOVED THAT Council accepts this report as information and directs administration to contact Hellinga Development Ltd. communicating:

- As per Schedule "D" – Additional Provisions, the Developer will be responsible for the costs related to the removal of the water main meter from the road access to the new development; and
- As per Schedule "F" – Security, the Developer is required to provide 100% of total Municipal Improvements as described in the Development Agreement.

**CARRIED UNANIMOUSLY RESOLUTION 22-481**

**ADJOURNMENT**

The November 1, 2022 Regular Meeting of Council adjourned at 9:17 p.m.

  
\_\_\_\_\_  
Mayor Brian Holden  
\_\_\_\_\_  
Jodi Brown, CAO