

**Town of Bon Accord
Regular Meeting of Council Minutes
December 7, 2021 7:00 p.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Lacey Laing
Councillor Lynn Bidney
Councillor Cory Roemer

ABSENT

Councillor Tanya May

ADMINISTRATION

Jodi Brown – Chief Administrative Officer
Falon Fayant – Corporate Finance Officer
Mark Prutchick – Operations Manager
Dianne Allen - Planning and Economic Development Manager
Lila Quinn – Recreation and Community Services Manager
Jessica Caines – Executive Assistant

CALL TO ORDER

Mayor Holden called the meeting to order at 7:05 p.m.

ADOPTION OF AGENDA

MAYOR HOLDEN MOVED THAT Council adopt the agenda for the December 7, 2021 Regular Meeting of Council to add item 7.4 Staff Christmas Celebration and Recognition and Notice of Motion – Acknowledgement of Community Services

CARRIED UNANIMOUSLY RESOLUTION 21-370

DEPUTY MAYOR LAING MOVED THAT Council adopt the December 7, 2021 agenda, as amended.

CARRIED UNANIMOUSLY RESOLUTION 21-371

ADOPTION OF MINUTES

Regular Meeting of Council Minutes – November 16, 2021

COUNCILLOR BIDNEY MOVED THAT Council adopt the minutes of the November 16, 2021 Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY RESOLUTION 21-372

DELEGATION

Brenda Gosbjorn – Bon Accord Library Budget Presentation

Myrna Ross – Communities in Bloom

DEPUTY MAYOR LAING MOVED THAT Council accept the delegation presentations as information.

CARRIED UNANIMOUSLY RESOLUTION 21-373

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ACTION ITEM LIST

COUNCILLOR BIDNEY MOVED THAT Council accepts the Action item list to November 16, 2021, as presented.

CARRIED UNANIMOUSLY RESOLUTION 21-374

UNFINISHED BUSINESS

2022 Budget Presentation

COUNCILLOR BIDNEY MOVED THAT Council directs administration to schedule a Special Meeting of Council to discuss budget on December 14, 2021 from 6-8pm.

COUNCILLOR ROEMER MADE A FRIENDLY AMENDMENT THAT Council accept the 2022 draft Operating Budget and the 2023 to 2025 draft Operating Plan and the 2022 draft Capital Budget and the 2023 to 2027 Capital Plan as information, and further THAT Council directs administration to schedule a Special Meeting of Council to discuss budget on December 14, 2021 from 6-8pm.

CARRIED UNANIMOUSLY RESOLUTION 21-375

NEW BUSINESS

January 4, 2022 Regular Council Meeting Cancellation

DEPUTY MAYOR LAING MOVED THAT Council cancel the January 04th, 2022 Regular Council Meeting and direct administration to conduct the necessary advertising to advise the public of the meeting cancellation.

CARRIED UNANIMOUSLY RESOLUTION 21-376

Outdoor Skating Rink

DEPUTY MAYOR LAING MOVED THAT Council does not approve the installation of the outdoor ice rink and that administration investigates additional public skating alternatives at the arena.

CARRIED UNANIMOUSLY RESOLUTION 21-377

Strategic Plan Update

COUNCILLOR ROEMER MOVED THAT Council approve a Special Meeting on Wednesday, January 12th, 2022, from 6 – 8 pm for the purpose of reviewing and updating the Strategic Plan.

CARRIED UNANIMOUSLY RESOLUTION 21-378

Mayor Holden called a short recess at 9:01 p.m.

Mayor Holden called the meeting back to order at 9:08 p.m.

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Staff Christmas Celebration and Recognition

DEPUTY MAYOR LAING MOVED THAT Council choose option C – \$100 gift card for each staff totalling \$1400 for staff Christmas celebration and recognition.

CARRIED UNANIMOUSLY RESOLUTION 21-379

BYLAWS | POLICIES | AGREEMENTS

Code of Ethics Policy and Code of Conduct Bylaw

COUNCILLOR ROEMER MOVED THAT Council direct administration to develop a Code of Ethics and Council/CAO Covenant Policy for Council consideration and approval AND further to amend the existing Code of Conduct Bylaw to align with the new Code of Ethics and Council/CAO Covenant Policy for Council consideration and approval.

CARRIED UNANIMOUSLY RESOLUTION 21-380

Declaration of Special Days, Weeks, or Months Policy Amendment

COUNCILLOR BIDNEY MOVED THAT Council approve the amended Proclamation of Special Days, Weeks, or Months Policy #98-126 as presented.

CARRIED UNANIMOUSLY RESOLUTION 21-381

Cheque Signing Policy

COUNCILLOR ROEMER MOVED THAT Council rescind the Cheque Signing Policy, Policy 10.272, and further THAT Council authorize the Mayor and in their absence the Deputy Mayor and the Town Manager and in their absence the Acting Town Manager or Manager delegate as signing authority for all banking matters.

CARRIED UNANIMOUSLY RESOLUTION 21-382

CRASC Memorandum of Agreement (MOA)

COUNCILLOR BIDNEY MOVED THAT Council direct administration to renew the Memorandum of Agreement with Capital Region Assessment Services Commission for 2022 to 2024.

CARRIED UNANIMOUSLY RESOLUTION 21-383

CORRESPONDENCE

Minister of Municipal Affairs, Rick McIver – Congratulatory Letter

Premier Jason Kenny— Congratulatory Letter

DEPUTY MAYOR LAING MOVED THAT Council accept the correspondence as information.

CARRIED UNANIMOUSLY RESOLUTION 21-384

NOTICE OF MOTION

Acknowledgement of Community Services

Highway Frontage

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CLOSED SESSION

Sturgeon County Request re: Bulk Water Services – FOIP Act 21(1)(b) – Disclosure harmful to intergovernmental relations

DEPUTY MAYOR LAING MOVED THAT Council go into closed session at 9:45 p.m.

CARRIED UNANIMOUSLY RESOLUTION 21-385

DEPUTY MAYOR LAING MOVED THAT Council come out of Closed Session at 10:01 p.m.

CARRIED UNANIMOUSLY RESOLUTION 21-386

Sturgeon County Request re: Bulk Water Services – FOIP Act 21(1)(b) – Disclosure harmful to intergovernmental relations

DEPUTY MAYOR LAING MOVED THAT Council direct administration to write a letter to Mayor Hnatiw on behalf of Bon Accord Mayor and Council, as discussed AND to cc and give a copy to the Town of Gibbons CAO.

CARRIED UNANIMOUSLY RESOLUTION 21-387

ADJOURNMENT

DEPUTY MAYOR LAING MOVED THAT the December 7, 2021 Regular Meeting of Council adjourn at 10:02 p.m.

Mayor Brian Holden

Jodi Brown, CAO