

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**November 19, 2019**  
**8:30 am**



**PRESENT**

Mayor David Hutton (via phone)  
Deputy Mayor Lynn Bidney  
Councillor Brian Holden  
Councillor Tanya May  
Councillor Lacey Laing

**ADMINISTRATION**

Joyce Pierce, Chief Administrative Officer  
Dianne Allen, Planning and Economic Development Manager  
Ken Reil, Operations Manager  
Falon Fayant, Finance Manager  
Jenny Larson, Community Services Coordinator

**CALL TO ORDER**

Deputy Mayor Bidney called the meeting to order at 8:32 am.

**ADOPTION OF AGENDA**

COUNCILLOR HOLDEN MOVED THAT the agenda for the November 19, 2019 Regular Meeting of Council be adopted, as amended, by adding Unfinished Business items *6.3 Election of CEO*, *6.4 Municipal Tax Incentive*, *6.5 Sidewalk Snow Removal* and New Business items *7.7 Sturgeon School Board Meeting Request*, *7.8 Special Meeting of Council*, *7.9 NCIA Wine & Cheese Reception*, *7.10 Notice of Motion - more detailed budget*.

**CARRIED RESOLUTION 19-346**

**DELEGATION**

***Don Klein; pictures***

Tabled to the December 3, 2019 Regular Meeting of Council.

***Associated Engineering*** – will be later in the meeting.

**ADOPTION OF MINUTES**

***Regular Meeting of Council – November 5, 2019***

COUNCILLOR MAY MOVED THAT the minutes of the November 5, 2019 Regular Meeting of Council be accepted, as presented.

**CARRIED RESOLUTION 19-347**

**DEPARTMENT REPORTS**

***Finance (attached report #1)***

***Community Services (attached report #2)***

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***Operations (PW) (attached report #3)***

***Planning and Economic Development (attached report #4)***

***Chief Administrative Office (CAO) (attached report #5)***

COUNCILLOR HOLDEN MOVED THAT the department reports be accepted, as information, as presented.

**CARRIED RESOLUTION 19-348**

**UNFINISHED BUSINESS**

***Invitation to Dale Nally***

DEPUTY MAYOR BIDNEY MOVED THAT Council direct Administration to extend an invitation to MLA Dale Nally to discuss Council's concerns regarding

- Seniors Housing
- Replacing aging infrastructure
- Stormwater Drainage Management
- Policing

and further directs administration to write a letter to Alberta Transportation regarding upgrading Highway 28, such as twinning and changes to improve the two intersection on Highway 28, into Bon Accord; one at 50<sup>th</sup> Street and at 51<sup>st</sup> Street.

**CARRIED RESOLUTION 19-349**

***Let's Stop Ageism Campaign***

COUNCILLOR LAING MOVED THAT Council accept the information presented and directs administration to annually recognize October 1<sup>st</sup> as International Day of Older Persons and further directs administration to host an event during the first week of October to celebrate this day.

**CARRIED RESOLUTION 19-350**

***Election of Chief Elected Official (CEO)***

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the information presented and directs administration to proceed with the development of a Chief Elected Official (Mayor) Bylaw, have it reviewed by legal counsel, and brought back to Council for 1<sup>st</sup> reading.

Councillor May requested a recorded vote.

**CARRIED RESOLUTION 19-351**

In Favour: Deputy Mayor Bidney, Mayor Hutton, Councillor Holden

Against: Councillor May, Councillor Laing

COUNCILLOR MAY MOVED THAT Council take a short break at 9:41 am.

**CARRIED RESOLUTION 19-352**

DEPUTY MAYOR BIDNEY called the meeting back to order at 9:45 am.

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***Sidewalk Snow Removal***

COUNCILLOR MAY MOVED THAT administration rewrite the Community Standards Bylaw; Bylaw #2014-06 to clarify Section 8.1 and to include a ninety-six (96) hour time frame to remove snow on private sidewalks.

**CARRIED RESOLUTION 19-353**

**DELEGATION**

***Associated Engineering – review of storm sewer along 48 Avenue***

MAYOR HUTTON MOVED THAT Council accept the Associated Engineering presentation, as information.

**CARRIED RESOLUTION 19-354**

**RETURN TO UNFINISHED BUSINESS**

***Municipal Tax Incentive***

COUNCILLOR LAING MOVED THAT Council accept the Municipal Tax Incentive information as presented and new development be dealt with on a case by case basis.

**CARRIED RESOLUTION 19-355**

**NEW BUSINESS**

***48<sup>th</sup> Avenue Design approval – Unpaved Roadways***

DEPUTY MAYOR BIDNEY MOVED THAT Council approve the predesign of 48<sup>th</sup> Avenue without storm upgrades.

**CARRIED RESOLUTION 19-356**

***Communities in Bloom (CiB) Sign Repair***

DEPUTY MAYOR BIDNEY MOVED THAT Council declines approval of the repair of the Communities in Bloom sign and further directs administration to research the feasibility of replacing the electronic portion of the sign to honor the CiB Group.

**CARRIED RESOLUTION 19-357**

***Sale of Office | Kitchen Items***

COUNCILLOR MAY MOVED THAT Council approve the donation of the useful items and that any remaining items be donated to the Bissel Centre.

**CARRIED RESOLUTION 19-358**

***Donation to the CNN Peewee 4<sup>th</sup> Annual Hockey Tournament***

DEPUTY MAYOR BIDNEY MOVED THAT Council agrees to make a \$200 donation to the CNN Peewee 4<sup>th</sup> annual hockey tournament.

**CARRIED RESOLUTION 19-359**

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***Blanket Exercise January 2020***

COUNCILLOR LAING MOVED THAT Council approve attendance of three (3) members of Council; Deputy Mayor Bidney, Councillor Laing and Councillor Holden to the Blanket Exercise, and further direct Administration to RSVP with the preferred date of January 6, 2020 by November 28, 2019.

COUNCILLOR MAY made a friendly amendment to approve any town staff that would like to attend.

**CARRIED RESOLUTION 19-360**

DEPUTY MAYOR BIDNEY MOVED THAT Council extend the Council meeting past 12:00 pm.

**CARRIED RESOLUTION 19-361**

***Budget Presentation***

COUNCILLOR HOLDEN MOVED THAT Council accept the 2019 draft budget presented, as information.

**CARRIED RESOLUTION 19-362**

**CONTINUE WITH NEW BUSINESS**

***Notice of Motion***

COUNCILLOR MAY MOVED THAT administration bring an RFD to the December 3, 2019 in regard to providing more details in the budget presentation.

**CARRIED RESOLUTION 19-363**

COUNCILLOR HOLDEN MOVED THAT Council take short break at 12:15 pm.

**CARRIED RESOLUTION 19-364**

Councillor May and Mayor Hutton left the meeting at 12:15 pm.

DEPUTY MAYOR BIDNEY called the meeting back to order at 12:20 pm.

***Lilian Schick Gym Rental***

DEPUTY MAYOR BIDNEY MOVED THAT Council approve the transfer of Lilian Schick Gym rental responsibility from the Town of Bon Accord to Lilian Schick School.

COUNCILLOR HOLDEN made a friendly amendment THAT Council approve the transfer of Lilian Schick Gym rental responsibility from the Town of Bon Accord to Lilian Schick School and direct administration to donate the Town portion of the dishwasher to the school.

**CARRIED RESOLUTION 19-365**

Mayor Hutton rejoined the meeting at 12:28 pm.

***Sturgeon Public School Division – Board of Trustee Meeting***

DEPUTY MAYOR BIDNEY MOVED THAT Council approve the attendance of Mayor Hutton, Deputy Mayor Bidney, Councillor Holden, and Councillor Laing at the Board of Trustees meeting on Wednesday, January 15, 2020 and direct administration to RSVP with the names of members attending.

**CARRIED RESOLUTION 19-366**

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***Special Meeting of Council Request***

COUNCILLOR LAING MOVED THAT Council approve a special meeting of Council for November 28, 2019 at 1:30 pm to discuss CAO evaluation, in closed session, and the meeting be held in Council Chambers.

**CARRIED RESOLUTION 19-367**

***NCIA Wine and Cheese Holiday Reception***

COUNCILLOR HOLDEN MOVED THAT Council approve the attendance of Councillor Holden and Councillor Laing at the Northeast Capital Industrial Association (NCIA) Wine and Cheese holiday Reception on Monday, December 2, 2019 and direct administration to RSVP before November 22, 2019.

**CARRIED RESOLUTION 19-368**

**BYLAWS | POLICIES | AGREEMENTS**

**BYLAWS**

***Procedural Bylaw; Bylaw #2019-12***

DEPUTY MAYOR BIDNEY MOVED THAT the Procedural Bylaw; Bylaw #2019-12 be given 3<sup>rd</sup> and final reading, as presented.

**CARRIED RESOLUTION 19-369**

***Council Code of Conduct Bylaw 2019-14***

COUNCILLOR HOLDEN MOVED THAT the Council Code of Conduct Bylaw; Bylaw #2019-14 be given 2<sup>nd</sup> reading, as presented.

**CARRIED RESOLUTION 19-370**

COUNCILLOR HOLDEN MOVED THAT the Council Code of Conduct Bylaw; Bylaw #2019-14 be given 3<sup>rd</sup> and final reading, as presented.

**CARRIED RESOLUTION 19-371**

**POLICIES**

***One-time Emergency Monetary Support Policy***

MAYOR HUTTON MOVED THAT Council approve the One-time Emergency Monetary Support Policy, as presented.

**CARRIED RESOLUTION 19-372**

**AGREEMENTS**

***Arena Services Agreement***

DEPUTY MAYOR BIDNEY MOVED THAT Council approve and sign the Arena Services Agreement between the Town of Bon Accord and the Bon Accord and District Community League, as presented.

**CARRIED RESOLUTION 19-373**

***Sportsground Services Agreement***

COUNCILLOR HOLDEN MOVED THAT Council approve and sign the Sportsground Services Agreement between the Town of Bon Accord and the Bon and District Community League, as presented.

**CARRIED RESOLUTION 19-374**

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**WORKSHOPS| MEETINGS| CONFERENCES**

***Emerging Trends in Municipal Law; February 13, 2020***

DEPUTY MAYOR BIDNEY MOVED THAT Council approve the attendance of Deputy Mayor Bidney, Councillor Holden, Council Laing, four (4) members of administration at the Emerging Trends in Municipal Law event, and to consult with Councillor May on her attendance, and further direct Administration to register those attending.

**CARRIED RESOLUTION 19-375**

***St. Albert and Sturgeon Regional Violence Threat Risk Assessment & Intervention (SAS VTRA) Protocol official signing***

DEPUTY MAYOR BIDNEY MOVED THAT Council approve the attendance of Councillor Holden and Mayor Hutton at the SAS VTRA Protocol official signing.

**CARRIED RESOLUTION 19-376**

**COUNCIL REPORTS**

***Mayor Hutton (attached report #6)***

***Deputy Mayor Bidney (attached report #7)***

***Councillor May (attached report #8)***

***Councillor Laing (attached report #9)***

***Councillor Holden (attached report #10)***

COUNCILLOR HOLDEN MOVED THAT Council accept all Council Reports, as information, as presented.

**CARRIED RESOLUTION 19-377**

**CORRESPONDENCE**

***Sturgeon County Bylaw Statistics – October 2019***

COUNCILLOR LAING MOVED THAT Council accept the October 2019 Sturgeon County Bylaw Statistics, as information, as presented.

**CARRIED RESOLUTION 19-378**

***Service Alberta – Access to high speed broadband internet***

MAYOR HUTTON MOVED THAT Council direct Administration to discuss this with Trinus for further information.

**CARRIED RESOLUTION 19-379**

**CLOSED SESSION**

**ADJOURNMENT**

COUNCILLOR HOLDEN MOVED THAT the November 19, 2019 Regular Meeting of Council adjourn at 1:06 pm.

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Mayor David Hutton

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Joyce Pierce, CAO

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REPORT #1

**FINANCE  
NOVEMBER 2019**

**GENERAL MUNICIPAL**

To date, 88% of current municipal taxes have been collected. A penalty of 6% was applied on current outstanding balances after October 1, 2019. The next penalty date is January 1, 2020, and a 15% penalty will be applied on all outstanding balances after December 31, 2019. On October 24, the town received the updated ASFF (Alberta School) requisition for 2019. The requisition increased by 3% from \$387,015 to \$397,631.

**PUBLIC WORKS**

Roads, storm sewer, and garbage are all in line with budget, both for revenues and expenses. Water and sewer sales and purchases are both coming in under budget currently. This is due to sending an average of 1,000m<sup>3</sup> less this year compared to 2018. Truckfill sales are still within budget. Contracted services for water and sewer are forecasted to be close to or slightly over budget due to main valve repairs. Other expenses for public works are in line with budget.

**PROTECTIVE SERVICES**

Budgeted revenue for bylaw includes MSI operating revenue that we have not yet received. Contracted fire support invoice not yet received.

**ADMINISTRATION**

Administration revenue and expenses are forecasted to be on or under budget for the year. Interim audit is scheduled for December 3 and 4<sup>th</sup>.

**COMMUNITY SERVICES**

Community services revenue and expenses are forecasted to be on or under budget.

**PARKS & RECREATION**

The summer season came to a successful end. Grant receipt for summer students has been received. Overall, expenses came in under budget.

**ARENA**

The arena is open and has begun generating operating revenue and expenses for the 2019-2020 season.

**ECONOMIC DEVELOPMENT**

Economic development revenue and expenses are forecasted to be on or under budget.

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**CAPITAL**

Sources of capital revenue will be MSI and GTF. Due to the 49<sup>th</sup> Avenue and Arena Upgrade projects not approved for ICIP grant funding, administration is forecasting there will be no carry-forward of either MSI or GTF funds. MSI applications for 49<sup>th</sup> Avenue Reconstruction and the Arena Upgrades projects have been revised to reflect the amended total financial support required.

Projects:

*49<sup>th</sup> Avenue Reconstruction:* Some final expenditures still coming in. Current expenses: \$348,599

*Arena LED Lighting Retrofit:* The lights have been installed. Current expenses: \$33,300

*Arena Upgrades:* Completed for the year. Current expenses: \$59,312

*Development Infrastructure:* Master servicing plan, currently in progress. Expenses to date: \$141,596

*Ventrac Mower:* Purchased \$50,566

*Administration iCity Upgrade:* Ongoing project, training is underway. Expenses to date: \$10,172

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**Town of Bon Accord**  
 Year-to-Date Variance Report (*Unaudited*)  
 for the month ending October 31, 2019

Department	2019 YTD Revenue		2019 YTD Revenue	2019 YTD Expense		2019 YTD Expense	2019 YTD Net	2019 YTD Net	2019 YTD Net	% Variance
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	
General Municipal	2,169,068	2,248,865	-79,797	208,037	403,064	195,027	1,961,031	1,845,801	115,230	6%
	<b>2,169,068</b>	<b>2,248,865</b>	<b>-79,797</b>	<b>208,037</b>	<b>403,064</b>	<b>195,027</b>	<b>1,961,031</b>	<b>1,845,801</b>	<b>115,230</b>	
Public Works - Roads	1,024	12,500	-11,476	274,533	430,556	-156,023	-273,509	-418,056	144,547	35%
Storm Sewer & Drain	0	0	0	13,798	17,527	-3,729	-13,798	-17,527	3,729	21%
Water	364,177	497,000	-132,823	397,101	604,606	-207,505	-32,924	-107,606	74,682	69%
Sewer	218,674	324,600	-105,926	195,864	338,306	-142,442	22,810	-13,706	36,516	266%
Garbage	113,868	143,566	-29,698	126,153	163,065	-36,912	-12,285	-19,499	7,214	37%
Cemetery	2,800	5,500	-2,700	5,472	9,065	-3,593	-2,672	-3,565	893	25%
	<b>700,543</b>	<b>983,166</b>	<b>-282,623</b>	<b>1,012,921</b>	<b>1,563,125</b>	<b>-550,204</b>	<b>-312,378</b>	<b>-579,959</b>	<b>267,581</b>	
Fire Department	8,752	8,752	0	11,932	47,905	-35,973	-3,180	-39,153	35,973	92%
Emergency Services	0	0	0	14,917	17,803	-2,886	-14,917	-17,803	2,886	16%
Bylaw	3,514	53,236	-49,722	29,548	49,236	-19,688	-26,034	4,000	-30,034	751%
	<b>12,266</b>	<b>61,988</b>	<b>-49,722</b>	<b>56,398</b>	<b>114,944</b>	<b>-58,546</b>	<b>-44,131</b>	<b>-52,956</b>	<b>8,825</b>	
Administration	2,687	67,500	-64,813	299,945	528,457	-228,512	-297,258	-460,957	163,699	36%
Election	0	0	0	4,068	1,000	3,068	-4,068	-1,000	-3,068	307%
Library	11,948	10,480	1,468	32,918	56,824	-23,906	-20,970	-46,344	25,374	55%
Lilian Schick	3,508	400	3,108	0	0	0	3,508	400	3,108	777%
Council	0	0	0	145	5,000	-4,855	-145	-5,000	4,855	97%
	<b>18,143</b>	<b>78,380</b>	<b>-60,237</b>	<b>337,076</b>	<b>591,281</b>	<b>-254,205</b>	<b>-318,933</b>	<b>-512,901</b>	<b>193,968</b>	
Community Services	12,554	43,981	-31,427	71,901	92,666	-20,765	-59,347	-48,685	-10,662	22%
Recreation Programs	9,983	27,433	-17,450	59,882	84,116	-24,234	-49,899	-56,683	6,784	12%
Parks & Recreation	19,921	18,300	1,621	103,623	114,052	-10,429	-83,702	-95,752	12,050	13%
Arena	112,778	175,000	-62,222	166,419	252,683	-86,264	-53,640	-77,683	24,043	31%
Municipal Planning	7,308	6,600	708	92,574	198,192	-105,618	-85,266	-191,592	106,326	55%
Economic Development	1,777	0	1,777	77,983	117,544	-39,561	-76,206	-117,544	41,338	35%
	<b>164,321</b>	<b>271,314</b>	<b>-106,993</b>	<b>572,381</b>	<b>859,253</b>	<b>-286,872</b>	<b>-408,060</b>	<b>-587,939</b>	<b>179,879</b>	
<b>TOTAL</b>	<b>895,273</b>	<b>1,394,848</b>	<b>-499,575</b>	<b>1,978,776</b>	<b>3,128,603</b>	<b>-1,149,827</b>	<b>-1,083,503</b>	<b>-1,733,755</b>	<b>650,252</b>	
<b>TOTAL (incl. Gen Mun.)</b>	<b>3,064,341</b>	<b>3,643,713</b>	<b>-579,372</b>	<b>2,186,813</b>	<b>3,531,667</b>	<b>-954,800</b>	<b>877,529</b>	<b>112,046</b>	<b>765,483</b>	
<b>CAPITAL</b>	<b>190</b>	<b>-429,181</b>	<b>429,371</b>	<b>657,801</b>	<b>880,000</b>	<b>-222,199</b>	<b>-657,611</b>	<b>-1,309,181</b>	<b>651,570</b>	<b>50%</b>

S:\\_COUNCIL\2019\Regular Meeting of Council\Packages\11 19 2019\11 October 2019 BA Variance Analysis.xlsx

**Falon Fayant**  
 Finance Manager  
 Town of Bon Accord

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REPORT #2

**COMMUNITY SERVICES**  
**NOVEMBER 2019**

**COMMUNITY SERVICES**

**Primary Care Network (PCN) sessions**

'Stay Steady on your Feet', was scheduled for November 12<sup>th</sup> but cancelled due to lack of registration. This session was advertised on our Community Event sign, Newsletter, Facebook page, posters, and on our website. In the New Year, I will be looking into offering childcare during these sessions to see if registration increases.

**EVENTS/MEETINGS**

**Preparations for Events**

Winter Wonderland (December)  
Pickelball (January)  
Family Day (February)

**Community Group Potluck**

The Community Potluck has been postponed until Spring, due to lack of response from Community Groups.

**Remembrance Day**

Another great turn out for this Remembrance Day ceremony. As many as 100 people attended the service. 30 members from the 1Cer stood in honour of our veterans and active members. Suggestions have been made for next year, and we will look at improving the sound system and possibly hold the service inside in 2020.

**Inclusive Swing Sponsorship**

Community Services has received one inquiry regarding the 'Letter of Support' for the inclusive swing. If the family wishes to provide the letter, that is when I will send out the donation/grant applications.

**Upcoming Meetings/Events**

**Winter Wonderland**

Winter Wonderland will take place on Saturday, November 30<sup>th</sup>. This event will include a free family skate, Turkey Bingo, a paid dinner, and carols with the amphitheater light up. Requests for prize donations have been sent out to local businesses. I have a volunteer Santa and will have a Community Group providing the dinner. This event has been advertised on our website, Facebook page, newsletter, e-newsletter, Community event sign, posters (arena, town office, library, and Jewel box).

**Pickleball**

Pickleball will be held at the Lilian Schick school gym, starting on January 6<sup>th</sup> until April 27<sup>th</sup>. Pickleball will be held every Monday at 6:30 pm. There is a \$5 drop in fee and everyone 16 years and up are welcome. I have received 5 phone call inquiries about the session.

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**Family Day**

Family Day preparations are being made. I am hoping to provide some outdoor activities such as: snowman building and snow painting, as well as the free family skate, free hotdog lunch and boardgames in the mezzanine.

**ESSNA Teleconference** (Emergency Social Services Network of Alberta) - November 15

**ESS Group Meeting 4th quarter** – November 18

**Sturgeon School Division Joint Use-** November 19

**ESSNA North Central Region Fall Forum-** November 22

**FCSSAA Conference-** November 27 -29

**Jenny Larson**

*Community Services Coordinator*

*Town of Bon Accord*

**Town of Bon Accord**  
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REPORT #3

**OPERATIONS**  
**NOVEMBER 2019**

**PUBLIC WORKS**

- Master Servicing Plan Finalized.
- Agreement with Dandelion Renewables signed for Solar Farm construction.
- A Solar Farm information session was held.
- Tree removal will begin along 51<sup>st</sup> Ave between 53<sup>rd</sup> Street and 56<sup>th</sup> Street.

**ROADS**

- Intersections were sanded.
- Walking path and sidewalks swept after first accumulated snow fall.

**EQUIPMENT/VEHICLES**

- Regular maintenance continues on equipment and vehicles when necessary.
- Equipment has been installed in preparation for snow removal.
- IH 4700 required a new fuel tank and a new hydraulic oil reservoir tank due to leaking. Both tanks are original from 1993.

**CEMETERY**

**WATER**

- Monthly water reads occurred on October 31<sup>st</sup> /19.
- Completed 2 Alberta 1<sup>st</sup> Calls in October.
- Staff participated in an Epcor workshop on the addition of Orthophosphate to the potable water supply through teleconference. This program will not be initiated until January of 2021. Epcor will have information available for the Water Commissions and communities that can to be provided to residents and businesses in 2020.

**SEWER**

- Sewer flushing 100% complete
- Removed 3 large trees along 51<sup>st</sup> A Ave that were causing main sewer line issues.

**ARENA/PARKS & RECREATION**

- Advertising for the MCCAC grant was placed on the Town website and digital sign as part of the obligations to receive the lighting retrofit grant.

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**SAFETY/TRAINING**

- Held weekly Public Works/Parks & Recreation Safety Meetings.
- 2 staff attended the ICS 200 course in St. Albert.

**Ken Reil**

*Operations Manager*

*Town of Bon Accord*

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REPORT #4

**PLANNING & ECONOMIC DEVELOPMENT**  
**NOVEMBER 2019**

**ECONOMIC DEVELOPMENT**

CARES Grant

The final project achievement report was completed and sent October 28 to the Alberta Government. Deadline date was November 30.

Diabetes Canada Donation Bin

Diabetes Canada helps advocate for and serve the needs of the growing number of Canadians with diabetes. The Association provides advocacy, education, research funding, programs and services for those living with the disease. They are committed to changing the conversation around diabetes, making the invisible disease more visible and raising awareness about the diabetes epidemic.

Diabetes Canada is committed to partnering with Canadians to end diabetes through:  
Resources for health-care professionals on best practices to care for people with diabetes  
Advocacy to governments, schools, and workplaces  
Funding world-leading Canadian research to improve treatments and find a cure

A Donation Bin has been supplied for the Town of Bon Accord to accept donations to assist in research, kids camps and to divert items from landfills. There are acceptable items and non-acceptable items (reference attachment). The Town office has received complaints relating to items that have been discarded, creating an unsightly area in our main commercial area. The bin was brought in as a service to residents to help, not a free dumping ground. Diabetes Canada has been contacted to remove the bin.

Business License Renewal

Renewal letters have been prepared for the upcoming 2020 year to be mailed out at the beginning of December. Businesses have till January 31/20 to renew their business license. Failure to purchase a license within 30 days after of the 31<sup>st</sup> of December will be a penalty of \$100, second notice \$200 and third notice \$500.

Dixon Networks Corporation

Dixon Networks Corporation on behalf of Shaw Cablesystems Limited will be working in the area of 52<sup>nd</sup> Ave 53<sup>rd</sup> Street for proposed Shaw conduit cable replacement. Work to commence around January 6 – 10, 2020 weather dependent.

Mighty Business Bash

Small Business week was held coast to coast October 20 – 26 to celebrate Canadian Entrepreneurs. Small and medium sized businesses are the foundation of the Canadian economy, accounting for 99% of all businesses.

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With the small business industry growing, it is important that we take the time to recognize their success and provide helpful tools and resources to assist.

On October 25, the Mighty Business Breakfast Bash was hosted by Sturgeon County, Gibbons, Redwater, Morinville, Legal Chamber, Redwater Chamber and Bon Accord to celebrate our regional businesses. Keynote speaker Doug Griffiths provided a thought-provoking presentation on “Everything is About to Change”. The event was well received with 129 registrants.

55 Surveys from business owners or representatives were received:

- 31% respondents from Gibbons, 24% Sturgeon County, 20% other
- 41% of respondents heard about the event through email
- Average rating for Doug Griffiths presentation: 4.9/5
- Average rating for Resource Tables: 4.4/5
- 100% of those that answered 53/55 felt that “Today was a valuable use of their time”.

Top 3 future business events that respondents are interested in attending: Marketing and Promoting, Growing my Business and Leadership and Change Management.

13 Surveys from Government Representatives were received:

- 54% of respondents heard about the event through email
- Average rating for Doug Griffiths presentation 4.9/5
- Average rating for Resource Tables; 4.2/5
- 100% of respondents felt that “Today was a valuable use of their time”.

Top 4 future business events that respondents are interested in attending: Leadership and Change Management, Attracting and Retaining Labor, Marketing Promotion and Business Planning & Strategy (reference survey result attachments).

The Region conducted a post review of the event, concluding the efforts of this year’s collaboration was a success for the region. Planning is underway for next year, with the intent to leverage grant dollars that are best suited for this regional initiative.

#### Website

Research is underway regarding a new updated website. The website is a very important tool that can maximize the Towns exposure. The intent is to develop features into the website that are relevant for the future. The Town of Bon Accord needs to be showcased in a professional manner that excites new business and residents to invest in the community.

#### Edmonton Global - 2019 Federal Election

Briefing notes were distributed showcasing the Provinces, party and seats won (refer attachment).

#### Recreational Vehicles

Would like to acknowledge the Town Residents in removal of RV Units for this season, their efforts were much appreciated and noted!

To note, utility trailers are also included under the same bylaws as RV units, to be removed from the front yard by October 31. There are several units parked-on cement pads and on the paved public street in front of personal property.

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Town Doctor

The acquisition of a Doctor is a positive asset for the Town, with a commencement date coming soon. With this service available to residents, possibilities of other health investment/opportunities are a consideration to be researched and analyzed. Senior care is a priority and a concern for our residents and is a priority included in Councils Strategic Plan.

**PLANNING AND DEVELOPMENT**

Development / Investment

- Solar Micro Generating Project

Business and Development Inquiries

- Minor Home-Based Business

Complaints

Complaints received and investigated for this reporting period include:

- Unsightly yards
- Dogs not on leash

Business Inquiries	Compliance Certificates	Development Permits	Business Licenses	Bylaw Complaints	
1	1	0	0	2	This Period
18	6	14	26	19	YTD

**Meetings/Events Attended/Education**

- Manager Meetings – internal exchange of information & updates of Council
- Council Meetings
- GEEDT – meeting
- Municipal Planning Services – discuss / review permits / compliance certificates
- Investigation / Inspection – complaints
- Resident Meetings – development questions

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**Diabetes Canada**

11/4/2019 What we'll come pick up

**DIABETES CANADA** [Schedule a pick up](#) | [Find a donation bin](#) | [What you can donate](#) | [FAQs](#) | [About](#) | [Careers](#) | [Request pick up details](#)

## What we'll come pick up

We'll come and pick up all sorts of things. To donate jewelry, artwork, vehicles, collectibles and excess inventory, [click here](#).

If you are still unsure about what we'll come pick up, please call 1-800-505-5525.

### Accepted

Please ensure all items are packed in a bag or box and weigh within 40lbs.

**ELECTRONICS & SPORTING GOODS**

- Cameras
- CDs, VHS tapes
- Cell phones, PDAs
- Sporting goods (packed in a box/bag)
- Laptops
- Tablets
- Toys, games, and gaming consoles

### Not accepted

**AUTOMOBILE PARTS**

- Tires, mufflers, fenders, etc

**BEDS AND BEDDING PARTS**

- Hide-a-beds/bunk beds
- Mattresses
- Box springs
- Pillows
- Waterbeds,
- Coil springs, etc

**CONSTRUCTION MATERIALS**

## How your clothing donations help

**\$5,000,000** invested annually in diabetes research

**2,000 kids** with type one diabetes and their families can go to D-Camps

**11,000,000** Canadians with diabetes or prediabetes get your support

11/4/2019 What we'll come pick up

**HOUSEHOLD ITEMS**

- Bakeware
- Barware
- Bath items
- Cookware/pots and pans
- Cutlery, utensils
- Decorative accents
- Small household appliances (blenders, irons, hand mixers etc)
- Tableware

**TEXTILES**

- Accessories and bags
- Clothing (all types)
- Curtains
- General cloth items - bedding and bath items
- Shoes and boots
- Sleeping bags

**OTHER ITEMS**

- Hand tools (packed in a box)
- Luggage

**Lumber**

- Pipes
- Floors
- Tubs
- Cabinets
- Carpet
- Doors
- Windows

**ALL FURNITURE**

- Kitchen chairs, dining chairs, desk chairs
- Dining tables, end tables, coffee tables
- Couches
- TV stands
- Night stands
- Desks
- Beds

**EXERCISE EQUIPMENT**

- Weights
- Exercise machines
- Treadmills
- Bikes

**FLAMMABLE PRODUCTS**

ANY ITEMS THAT OPERATE ON OR CONTAIN FUEL INCLUDING:

- Gas cans
- Propane cylinders



**100,000,000** lbs of textile and household items will be diverted from landfills

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11/4/2019 What we'll come pick up

- Barbecues
- Lawn mowers
- Weed trimmers
- Camp stoves
- Tiki torches

**HAZARDOUS MATERIALS**

- Batteries
- Paints
- Chemicals
- Cleaning products
- Poisons
- Any liquids

**INFANT PRODUCTS**

- Car seats
- Cribs
- Products restricted by Law

**LARGE APPLIANCES**

- Refrigerators
- Dishwashers
- Furnaces
- Stoves
- Washing machines

**MARINE VESSELS**

- Boats
- Canoes
- Kayaks

**TELEVISIONS AND**

<https://decutler.diabetes.ca/what-we-ll-come-pick-up> 3/4

11/4/2019 What we'll come pick up

**COMPUTER MONITORS**

- All televisions
- All computer monitors

**OTHER ITEMS**

- Swimming pools
- Swing sets
- Food
- Pets

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Tel : 1-800-505-5525 Twitter Terms of Use  
Instagram Careers Accessibility  
Visit Diabetes Site Map  
Canada website YouTube Accountability

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<https://decutler.diabetes.ca/what-we-ll-come-pick-up> 4/4

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Federal Election



## Briefing Note

October 22, 2019

### 2019 Federal Election

---

#### Election Results

The Liberal Party of Canada won the most seats and will form government. It will be a minority government able to govern with the support of either the Bloc Quebecois or the NDP. The Conservative Party of Canada will once again form the Official Opposition.

#### Highlights

##### National

- The Liberals won the most seats but did not win the popular vote. The Liberals got 33% of the popular vote and Conservatives got 34%.
- The Liberals (-20) and NDP (-15) lost seats, the Bloc Quebecois (+22) and Conservatives (+26) gained seats and the Green gained a single seat. There was one Independent member elected: Jody Wilson-Raybould.
- Maxime Bernier, leader of the Peoples' Party of Canada, lost his seat and his party did not win any seats.
- Conservatives received 69% of the popular vote in Alberta, 64% in Saskatchewan.
- The Liberals have picked up seats in Ontario, despite the Ontario Progressive Conservative Party winning a majority government in the recent provincial election.

##### Alberta

- Alberta elected all conservatives except for a single NDP seat in Edmonton Strathcona.
- Both Randy Boissonnault and Amarjeet Sohi lost their seats.

##### Alberta Seat Count

PARTY	SEATS WON
Conservative Party of Canada	33
New Democratic Party	1

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National Seat Count

PROVINCE	PARTY	SEATS WON
Alberta	CPC	33
34 Seats Total	NDP	1
British Columbia	CPC	17
42 Seats Total	LIB	11
	GRN	2
	NDP	11
	IND	1
Manitoba	CPC	7
14 Seats Total	LIB	4
	NDP	3
New Brunswick	CPC	3
10 Seats Total	LIB	6
	GRN	1
Newfoundland	LIB	6
7 Seats Total	NDP	1
Northwest Territories	LIB	1
1 Seat Total		
Nova Scotia	CPC	1
11 Seats Total	LIB	10
Nunavut	NDP	1
1 Seat Total		
Ontario	CPC	36
121 Seats Total	LIB	79
	NDP	6
Prince Edward Island	LIB	4
4 Seats Total		

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Quebec	BQ	32
77 Seats Total	CPC	10
	LIB	35
	NDP	1
Saskatchewan	CPC	14
14 Seats Total		
Yukon	LIB	1
1 Seat Total		
TOTAL SEATS: 336	CPC	121
	LIB	157
	GRN	3
	IND	1
	NDP	24
	BQ	32

### Considerations & Implications

#### **Prairie Blues**

The prairie provinces (Alberta, Saskatchewan and Manitoba (as well as the Eastern part of B.C.)) went almost entirely conservative this election. The governing Liberal Party's support is largely concentrated in urban areas in Ontario (primarily the Greater Toronto Area), Quebec and the Maritimes. Meaning that cabinet ministers and discussions will not be informed on issues relevant to the Western Canadian (particularly the prairies) provinces.

#### **Alberta Shut Out**

Both Liberal seats in Alberta (Cabinet Minister Sohi and Randy Boissonnault) were lost, meaning that Alberta does not hold a single seat with the governing party. Which may essentially have the effect of Alberta being shut out of government.

#### **Balance of Power**

With a minority government, the Liberals will need to seek support of either the Bloc Quebecois or the NDP to pass confidence legislation (budget measures and other confidence vote measures). The Liberals are more likely to seek support from the NDP than the Bloc, but having a choice offers them an opportunity to barter.

#### *BQ Influence*

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The Bloc platform focused mainly on Quebec independence, and is a mixed bag on other issues. Generally, the Bloc takes more of a protectionist approach to economic issues and a more conservative approach on social issues, which is not a fit with Liberal policy positions. However, the Bloc may be willing to negotiate on economic or other issues to support Liberal initiatives in exchange for support on the Bloc's Quebec-specific requests.

*NDP Influence*

The NDP's platform priorities are a plan for climate change and a number of new spending and taxation initiatives. If the Liberal government relies on NDP support to continue to govern, it could result in increased spending, taxation and stricter environmental policies. A similar situation existed with the provincial government in Ontario from 2011-2014.

**Domestic Distraction**

Minority governments are often contentious and precarious, especially on the heels of the SNC Lavelin scandal and a hyper partisan and negative campaign. The government will likely be distracted by domestic issues and politics and not spend much time or energy on international issues (including investment and competitiveness). Also having to compromise with either the Bloc or the NDP will likely limit Liberal initiatives focused on competitiveness or foreign investment attraction given the two parties' policies.

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Survey Results 1



**MIGHTY BUSINESS BREAKFAST BASH 2019**

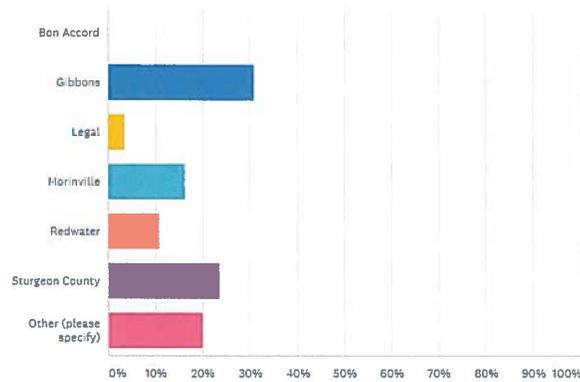
# SURVEY RESULTS

## BUSINESS OWNERS + REPRESENTATIVES

55 Surveys Answered

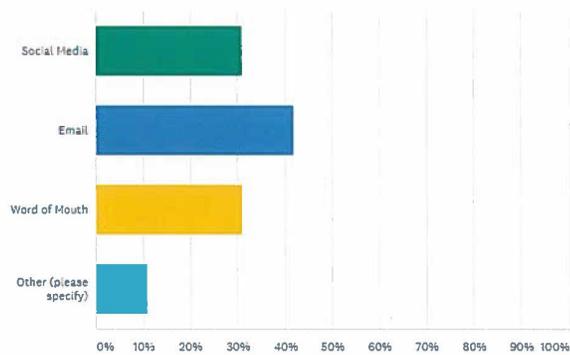
Where is your business located?

Answered: 55 Skipped: 0



How did you find out about this event?

Answered: 55 Skipped: 0



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Please rate the keynote speaker Doug Griffiths

Answered: 51 Skipped: 4

4.9★  
average rating



	POOR	(NO LABEL)	(NO LABEL)	(NO LABEL)	EXCELLENT	TOTAL	WEIGHTED AVERAGE
★	0.00% 0	0.00% 0	0.00% 0	11.76% 6	88.24% 45	51	4.88

What moment from today's speaker presentation created the biggest impact on you?

Answered: 49 Skipped: 6

- how quickly things change  
10/30/2019 4:27 PM

---

- Marketing strategy for present day  
10/30/2019 4:26 PM

---

- Focus on what you do best!  
10/30/2019 4:24 PM

---

- ICD example  
10/30/2019 4:23 PM

How does this make a difference to you and your business?

Answered: 40 Skipped: 15

- plan for the future now for long term  
10/30/2019 4:42 PM

---

- Gearing your business to future expectation  
10/30/2019 4:41 PM

---

- better catch up!  
10/30/2019 4:38 PM

---

- Service, experience, atmosphere  
10/30/2019 4:37 PM

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Please rate the quality of information available at the resource tables today

Answered: 41 Skipped: 14

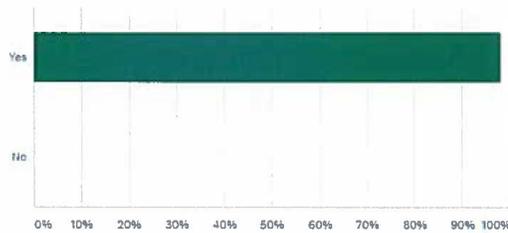
4.4★  
average rating



	POOR	(NO LABEL)	(NO LABEL)	(NO LABEL)	EXCELLENT	TOTAL	WEIGHTED AVERAGE
★	0.00%	2.44%	9.76%	36.59%	51.22%	41	4.37
	0	1	4	15	21		

Do you feel attending today was a valuable use of your time?

Answered: 53 Skipped: 2



ANSWER CHOICES	RESPONSES
Yes	98.11% 52
No	0.00% 0

Total Respondents: 53

Comments (3)

Interesting but not 100% agreeable about young generation

10/30/2019 4:21 PM

more resources

10/30/2019 3:20 PM

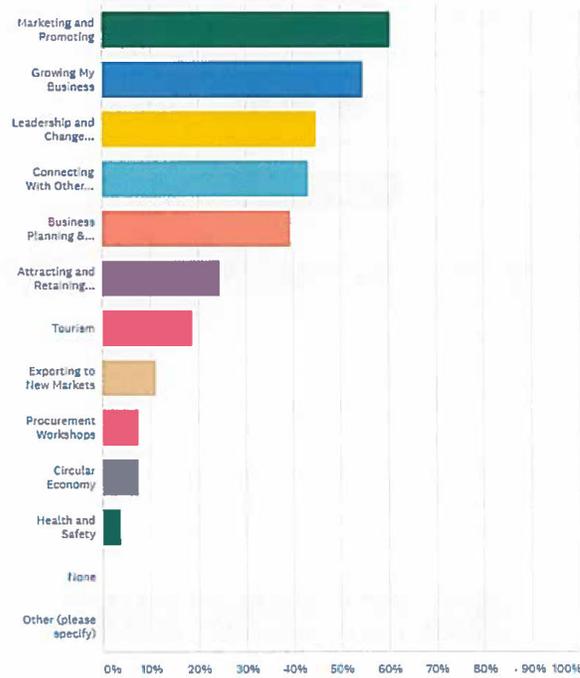
more resources

10/25/2019 8:43 PM

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What types of future business events would you be interested in attending?

Answered: 53 Skipped: 2



ANSWER CHOICES	RESPONSES	
Marketing and Promoting	60.38%	32
Growing My Business	54.72%	29
Leadership and Change Management	45.28%	24
Connecting With Other Local Businesses	43.40%	23
Business Planning & Strategy	39.62%	21
Attracting and Retaining Labour	24.53%	13
Tourism	18.87%	10
Exporting to New Markets	11.32%	6
Procurement Workshops	7.55%	4
Circular Economy	7.55%	4
Health and Safety	3.77%	2
None	0.00%	0
Other (please specify)	0.00%	0
<b>Responses</b>		
<b>Total Respondents: 53</b>		

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What is the biggest challenge you face in your business?

Answered: 34 Skipped: 21

Red Tape	competition with big box stores
declining sales / revenues	growth and labour
changing technology	Relevancy
keeping everyone on the same page	Finding the connection between youth and our business
getting people to do things differently	trying to keep production up and people happy
labour (qualified)	marketing
Community Support in rural business	marketing
Slim market	Dealing with changes
financing, Internet Speed	Targeting the right clients
Growth	Marketing a new small business
Growing our client base	Productivity and accountability
Short term priorities override everything	more clients
Competition and low rates - race to the bottom	reaching customers
The depletion of resources	Ace: Lack of brand awareness. NPP: Limited growth due to service area restrictions
Staying current and keeping new clients coming	marketing
retention of customers- people going to Edmonton for products	social media- getting the word out there
marketing and promotion	changing trends

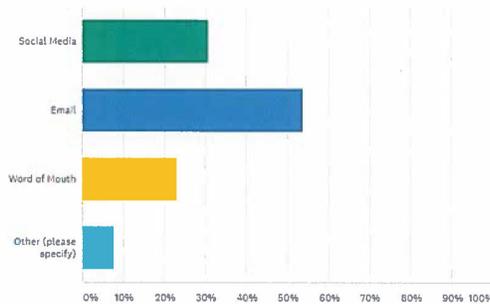
**Town of Bon Accord**  
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Survey Results 2



How did you find out about this event?

Answered: 13 Skipped: 0



ANSWER CHOICES	RESPONSES	
▼ Social Media	30.77%	4
▼ Email	53.85%	7
▼ Word of Mouth	23.08%	3
▼ Other (please specify)	Responses 7.69%	1
<b>Total Respondents: 13</b>		

Please rate the keynote speaker Doug Griffiths

Answered: 13 Skipped: 0



	POOR	(NO LABEL)	(NO LABEL)	(NO LABEL)	EXCELLENT	TOTAL	WEIGHTED AVERAGE
▼ ☆	0.00% 0	0.00% 0	0.00% 0	15.38% 2	84.62% 11	13	4.85

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What moment from today's speaker presentation created the biggest impact on you?

Answered: 11 Skipped: 2

**RESPONSES (11)** WORD CLOUD TAGS (0) Sentiments: OFF

Apply to selected Filter by tag Search responses

Showing 11 responses

- Not to change town but adapt and focus on the strengths  
10/30/2019 11:12 AM [View respondent's answers](#) [Add tags](#)
- Change is forever changing  
10/30/2019 11:10 AM [View respondent's answers](#) [Add tags](#)
- Is what you are doing today relevant for the future?  
10/30/2019 11:09 AM [View respondent's answers](#) [Add tags](#)
- Be an authentic community  
10/30/2019 11:08 AM [View respondent's answers](#) [Add tags](#)
- technology changes, trends, economic development

How does this make a difference to you in your role?

Answered: 10 Skipped: 3

**RESPONSES (10)** WORD CLOUD TAGS (0) Sentiments: OFF

Apply to selected Filter by tag Search responses

Showing 10 responses

- Helpful in educating the decision makers  
10/30/2019 11:09 AM [View respondent's answers](#) [Add tags](#)
- on council - big difference, also member of Chamber of Commerce- Redwater working on downtown revitalization  
10/30/2019 11:08 AM [View respondent's answers](#) [Add tags](#)
- thriving, prosperous community  
10/30/2019 11:07 AM [View respondent's answers](#) [Add tags](#)
- New ways to approach decision making  
10/30/2019 11:05 AM [View respondent's answers](#) [Add tags](#)
- seeking new direction for economic impact

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Please rate the quality of information available at the resource tables today

Answered: 11 Skipped: 2

4.2★

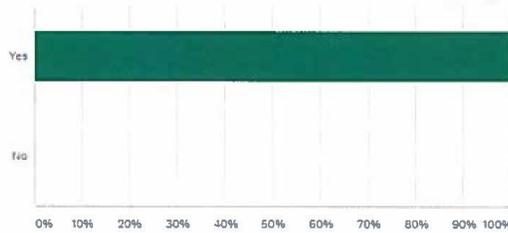
average rating



	POOR	(NO LABEL)	(NO LABEL)	(NO LABEL)	EXCELLENT	TOTAL	WEIGHTED AVERAGE
★	0.00% 0	0.00% 0	27.27% 3	27.27% 3	45.45% 5	11	4.18

Do you feel attending today was a valuable use of your time?

Answered: 13 Skipped: 0

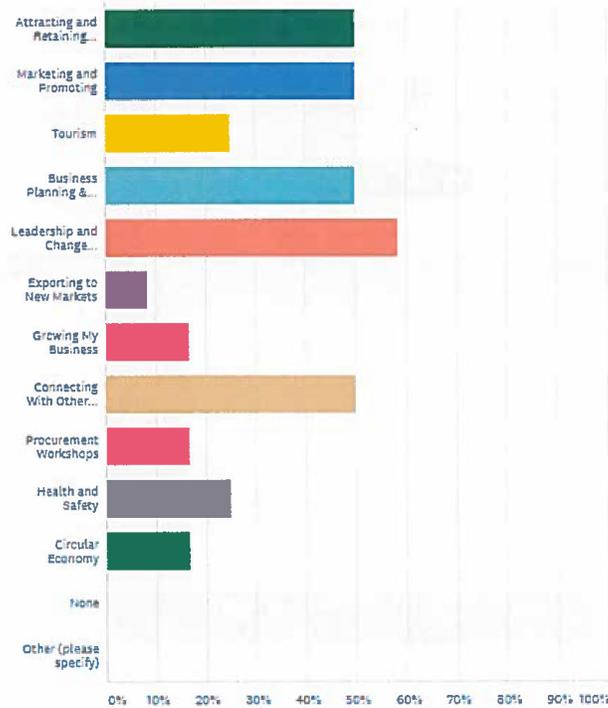


ANSWER CHOICES	RESPONSES
Yes	100.00% 13
No	0.00% 0
<b>Total Respondents: 13</b>	

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What types of future business events would you be interested in attending?

Answered: 12 Skipped: 1



ANSWER CHOICES	RESPONSES	
▼ Attracting and Retaining Labour	50.00%	6
▼ Marketing and Promoting	50.00%	6
▼ Tourism	25.00%	3
▼ Business Planning & Strategy	50.00%	6
▼ Leadership and Change Management	58.33%	7
▼ Exporting to New Markets	8.33%	1
▼ Growing My Business	16.67%	2
▼ Connecting With Other Local Businesses	50.00%	6
▼ Procurement Workshops	16.67%	2
▼ Health and Safety	25.00%	3
▼ Circular Economy	16.67%	2
▼ None	0.00%	0
▼ Other (please specify)	Responses 0.00%	0
<b>Total Respondents: 12</b>		

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What do you feel is the biggest challenge small business face today?

Answered: 5 Skipped: 8

RESPONSES (5) WORD CLOUD TAGS (0) Sentiments: OFF

Apply to selected Filter by tag Search responses

Showing 5 responses

<input type="checkbox"/> Focusing on proper demographics with respect to who your buyers are	10/30/2019 11:08 AM	<a href="#">View respondent's answers</a>	<a href="#">Add tags</a>
<input type="checkbox"/> online competition	10/30/2019 11:07 AM	<a href="#">View respondent's answers</a>	<a href="#">Add tags</a>
<input type="checkbox"/> Competitive parity, access, regulation	10/30/2019 11:05 AM	<a href="#">View respondent's answers</a>	<a href="#">Add tags</a>
<input type="checkbox"/> What does the public want?	10/30/2019 11:04 AM	<a href="#">View respondent's answers</a>	<a href="#">Add tags</a>
<input type="checkbox"/> Changing dynamics in our world being able to adapt			

**Dianne Allen**  
*Planning & Economic Development*  
*Town of Bon Accord*

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REPORT #5

**CHIEF ADMINISTRATIVE OFFICER (CAO)  
NOVEMBER 2019**

**ADMINISTRATION**

The painting of the chambers has been completed, an additional TV monitor has been added to provide full view an access for the Council and gallery to see the screen. There has been a delay in the chamber desks from the contractor, as the builder had an accident and is unable to start work as quickly as originally hoped.

Administration has been very busy working on preparing the Budget to present to Council today, this is one in many meetings we will be discussing the 2020 Budget before it is finally approved.

**TRAINING**

Three members of staff will be attending the AEMA ICS 200 training to help prepare for an emergency. These training classes are part of the regional emergency management program. The long-term goal will be to have all staff trained to the ICS 300 level over the course of a few years.

Lobbying the Government Effectively is the next training course that will be taken for administration.

**BUSINESS BREAKFAST BASH**

The Breakfast bash that was hosted in Gibbons was a very well attended event. The keynote speaker Doug Griffiths gave a very motivating presentation advising businesses and municipal leaders to be sure that our strategies for moving forward are focused and relevant to today's and tomorrow's changing environments.

**REGIONAL CAO MEETING**

Administration attended the regional CAO meeting and participated in discussions regarding working to create efficiencies between the municipalities. Discussion took place regarding hosting a joint Council meeting to discuss working on similar projects. This was suggested to take place in January of 2020.

**ICF/IDP SCHEDULE**

Draft copies of the ICF and IDP will be shared with the committee prior to this meeting for Council's review. A conference call between the consultant and each municipality will take place between November 25, or Dec 2-5, 2019.

The first meeting of the Committee and Sturgeon County is scheduled for December 11, 2019.

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The IDP first reading is scheduled for Jan 7, 2020. With the plan for the open houses to be hosted over a 2 evenings in Feb either the 3 or 4, 2020. Then the Public Hearing with second and third readings of ICF/IDP Bylaw to take place on Feb 18, 2020.

***Upcoming Meetings/Events***

Regular Meeting of Council Nov 19, 2019  
West Country Hearth Tour – Nov 21, 2019  
SREMP Mtg. Nov 25, 2019  
Budget Mtg Dec 3, 2019  
Regional CAO Mtg  
Winter Wonderland Nov 30, 2019

**Joyce Pierce**

*Chief Administrative Officer  
Town of Bon Accord*

**Town of Bon Accord**  
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REPORT #6

**MAYOR REPORT**  
**NOVEMBER 2019**

Oct. 1, 2019	Attended Regular Meeting of Council
Oct. 10, 2019	Attended Roseridge Waste Management Commission meeting
Oct. 15, 2019	Attended Regular Meeting of Council
Oct. 16, 2019	Attended Life in the Heartland, Redwater
Oct. 21, 2019	Voted in the Federal Election
Oct. 25, 2019	Attended Mighty Business Breakfast Bash, Gibbons
Nov. 6, 2019	Attended Meet the Speaker, Morinville
Nov. 7, 2019	Attended Administration Briefing Meeting
Nov. 6, 2019	Attended Meet the Speaker, Morinville
Nov. 11, 2019	Attended Remembrance Day Ceremony

Notes:

**Life in the Heartland Fall 2019 Information Evening.**

The information provided was an update on the services and companies that work in the Heartland.

Bon Accord is situated in the Northwest corner of the Heartland and is home to many people that work in the Heartlands facilities. The evening had presentations from DOW, NCIA, NWR, and Pembina. Each presentation outlined the contribution to life in the Heartland and Sturgeon County.

The trade display area had information from companies like ATCO, Fortis, Alberta Energy Regulator, Pembina, Northwest Redwater Partnership, Fort Air Partnership and others. Refer to “[www.lifeintheheartland.com](http://www.lifeintheheartland.com)” for more info. One highlight was the presentation of the prize from the “Plant a Seed” Contest. Save the date for Jan. 30, 2020 for the Annual Stakeholder Event with keynote from The Right Honourable Stephen Harper and the Spring information evening in April 2020.

**Federal Election.**

The Federal generally did not go the way most Canadians wanted but MP Dane Lloyd was re-elected.

**Mighty Business Breakfast Bash**

This program was to support small businesses from the area. The small vendor area showcased some of the programs for women in the trades including the support.

**Meet the Speaker**

This was a good opportunity for networking and getting to meet the Speaker of the Legislative Assembly as well as learning how the Question Period and other sessions of the Legislature work. The Honourable Nathan Cooper (Olds-Didsbury-Three Hills) was asked if the Opposition members were opposing the work being done during committee sessions rather than contributing constructively (they do not!). So they are challenged the same as us!

**David Hutton**

*Mayor*

*Town of Bon Accord*

**Town of Bon Accord**  
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REPORT #7

**DEPUTY MAYOR REPORT**  
**NOVEMBER 2019**

October 15, 2019	Attended Organizational Meeting
October 16, 2019	Attended the Municipal Corporate Planning and Finance course hosted by RMA/AUMA. Rodney Boyko was CPA, CMA was the facilitator. The course covered a lot of good information.
October 18, 2019	Attended the ACRWC meeting. We discussed rate setting for the future in order to manage the increasing needs to replace crumbling infrastructure prematurely as well as increasing plant capacity to manage the growing population. For 2020 we can anticipate a rate increase of between \$1.21 to \$1.24 per m3.
October 21, 2019	Attended the Edmonton Salutes committee business luncheon hosted by 1 Svc BN Attended "Lobbying Government Effectively". Clearly this is a fine art and it is evident that it takes a lot of work. Very good information presented.
October 24, 2019	Attended Homeland Housing meeting. We had a tour of the new wing in Redwater. It looks great and will be set up to meet the code requirements for DSL level 4 patients if AHS decides to go that route. The new rooms are larger and very appealing. It should be ready for occupancy in the new year. The project is coming in under budget and on time! Attended Webinar for the provincial budget.
October 25, 2019	Attended the Mighty Business Breakfast Bash. Doug Griffiths was the guest speaker. Good opportunity to network.
November 1, 2019	Attended the Organizational Meeting of the ACRWC.
November 5, 2019	Attended the Regular Meeting of Council
November 7, 2019	Attended the Administration Meeting and listened to the final Police Costing Webinar
November 11, 2019	Attended the Gibbons Remembrance Day Ceremony and laid a wreath on behalf of the Town of Bon Accord.

**Lynn Bidney**  
*Deputy Mayor*  
*Town of Bon Accord*

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**November 19, 2019**  
**8:30 am**



REPORT #8

**COUNCILLOR REPORT**  
**NOVEMBER 2019**

- October 15     Attended Regular meeting of council.
- October 15     Attended Organizational Meeting.
- October 16     Attended Municipal Corporate Finance program.
- October 25     Attended Mighty Business Breakfast.
- October 29     Attended Community Service Advisory Board.  
Discussions included:   Open air Cinema.  
                                  Winter Wonderland – Looking for a Santa, Bingo caller, and  
                                  donations.  
                                  FCSSAA Conference.  
                                  Inclusive swing – Looking for letters of support.  
                                  Next meeting Jan 9, 2020
- November 5    Attended regular meeting of council.
- November 7    Attended Admin briefing.
- November 8    Attended Remembrance Day ceremonies at Lilian Schick School.
- November 11   Attended Remembrance Day ceremony in Bon Accord.  
                  Was very well attended. If possible, could we leave the wreaths out until dusk next year?
- November 12   Attended Library Board meeting.

**Tanya May**  
*Councillor*  
*Town of Bon Accord*

**Town of Bon Accord  
Regular Meeting of Council Minutes  
November 19, 2019  
8:30 am**



REPORT #9

**COUNCILLOR REPORT  
NOVEMBER 2019**

October 15, 2019	Attended Regular Meeting of Council, Took oath and sworn in.
October 18, 2019	Received training by Joyce CAO
October 21, 2019	Attended RMA in Nisku MUNIS
October 22, 2019	Attended RMA in Nisku MUNIS
October 25, 2019	Mighty Business Breakfast Bash
November 7, 2019	Office Admin briefing
November 8, 2019	Attended BACS Remembrance Day Ceremony (but not on official terms)
November 11, 2019	Attended Bon Accord Town Remembrance Day Ceremony

Note: From Munis, I think we could look at adding some context to our budget, not only for council but for residents when they review the budget online.

**Lacey Laing**  
*Councillor*  
*Town of Bon Accord*

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**November 19, 2019**  
**8:30 am**



REPORT #10

**COUNCILLOR REPORT**  
**NOVEMBER 2019**

October 15, 2019	Attended Organizational Meeting
October 15, 2019	Attended Regular Meeting of Council
October 16, 2019	Participated in Municipal Corporate Planning & Finance course. This full day course covered everything from Strategic Plan, Funding, Financial Plan and Operating Budget.
October 18, 2019	I went on a ride along with Constable Dimitri Rachkov of the Morinville RCMP Detachment. This was an exciting Friday evening in Sturgeon County. Constable Rachkov did an excellent job of keeping me informed of every step we took throughout the evening. The one major thing that I took away from this evening is that this detachment, along with many others in Alberta, is under staffed. It was a busy night and after arriving back at the detachment at around midnight, Constable Rachkov still had 2 to 3 hours of reports to complete before going home.
October 21, 2019	Participated in the Lobby Government Effectively course. Maurice Fritze, a Lobbyist, has spent many years teaching as well as lobbying government. There was a lot of valuable information for us as a council and municipality. From Advocacy Strategy to a 30 Second Elevator Pitch.
October 23, 2019	Attended our first CRNWSC Sub Committee meeting.
October 25, 2019	Attended the Mighty Business Breakfast Bash in Gibbons. Doug Griffiths, the author of 13 Ways, was the keynote Speaker. Doug did an excellent job of giving us insight as to what we have in store as a municipality in the future.
November 5, 2019	Attended Regular Meeting of Council.
November 6, 2019	Attended a Rotary Club breakfast in Morinville where MLA Nathan Cooper, Speaker of the Alberta Legislature, was the Keynote Speaker. Mr. Cooper gave an interesting and entertaining speech about Life in the Legislature and Legislative process.
November 7, 2019	Attended Administrative Briefing.
November 8, 2019	Attended Lilian Schick's Remembrance Day Ceremony.
November 11, 2019	Attended the Bon Accord Remembrance Day Ceremony.

**Brian Holden**  
*Councillor*  
*Town of Bon Accord*