

**Town of Bon Accord
AGENDA
Regular Council Meeting
March 5, 2024, 6:00 p.m. in Council Chambers
Live Streamed on Bon Accord YouTube Channel**

- 1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
- 2. ADOPTION OF AGENDA**
- 3. PROCLAMATIONS**
- 4. ADOPTION OF MINUTES**
 - 4.1. Regular Meeting of Council; February 20, 2024 (enclosure)
- 5. DELEGATION**
- 6. UNFINISHED BUSINESS**
 - 6.1. Arrow Utilities Position Statement (enclosure)
- 7. NEW BUSINESS**
 - 7.1. Land Use Bylaw Potential Amendments (enclosure)
 - 7.2. Springbrook Playground Proposal (enclosure)
 - 7.3. Notice of Motion: Town Security (enclosure)
 - 7.4. Notice of Motion: Healthcare Professionals Transfers (enclosure)
 - 7.5. Veterans' Park Flagpole Purchase Allocation (enclosure)
 - 7.6. Community Services Advisory Board Appointment (enclosure)
- 8. BYLAWS/POLICIES/AGREEMENTS**
- 9. WORKSHOPS/MEETINGS/CONFERENCES**
- 10. CORRESPONDENCE**

ACTION REQUIRED

 - 10.1. 700 Wing RCAF Association – Centenary Dinner Invitation (enclosure)
 - 10.2. 2024 Spring Synergy Luncheon (enclosure)
- 11. NOTICE OF MOTION**
- 12. CLOSED SESSION**
 - 12.1. Parcel C-Plan 1854KS – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body
 - 12.2. Partnership Proposal – FOIP Act Section 21 Disclosure harmful to intergovernmental relations
 - 12.3. Lot 4A, Block 8, Plan 5261BA Update – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 17 Disclosure harmful to personal privacy, and Section 27 Privileged information

Town of Bon Accord
AGENDA
Regular Council Meeting
March 5, 2024, 6:00 p.m. in Council Chambers
Live Streamed on Bon Accord YouTube Channel

13. ADJOURNMENT

**Town of Bon Accord
Regular Meeting of Council Minutes
February 20, 2024 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Tanya May
Councillor Lynn Bidney
Councillor Lacey Laing
Councillor Timothy J. Larson

ADMINISTRATION

Jodi Brown – Town Manager
Jenny Larson – Economic Development and Planning Officer
Terry Doerkson – Infrastructure Manager
Jessica Caines – Legislative Services and Communications Coordinator

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Mayor Holden called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

There were no objections to adding item 9.3 SAIF and Sound Fundraiser and tabling item 9.1 Municipal Planning 101 Workshop.

COUNCILLOR LARSON MOVED THAT Council adopt the February 20, 2024 agenda as amended.

CARRIED UNANIMOUSLY RESOLUTION 24-062

ADOPTION OF MINUTES

Regular Meeting of Council; February 6, 2024

DEPUTY MAYOR MAY MOVED THAT Council adopt the February 6, 2024 Regular Meeting of Council minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 24-063

DELEGATION

Kevin Bernhardt – MCSnet

COUNCILLOR LARSON MOVED THAT Council accept the delegation as information.

CARRIED UNANIMOUSLY RESOLUTION 24-064

Brenda Gosbjorn – Bon Accord Public Library Board – Plan of Service

COUNCILLOR LAING MOVED THAT Council accept the delegation as information.

CARRIED UNANIMOUSLY RESOLUTION 24-065

Sgt. Lew Simms – Morinville RCMP – Q3 Policing Report

COUNCILLOR LARSON MOVED THAT Council accept the delegation as information.

**Town of Bon Accord
Regular Meeting of Council Minutes
February 20, 2024 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

CARRIED UNANIMOUSLY RESOLUTION 24-066

Mayor Holden called a short recess at 10:14 a.m.
Mayor Holden called the meeting back to order at 10:18 a.m.

DEPARTMENTS REPORT

DEPUTY MAYOR MAY MOVED THAT Council accept the departments report as information.

CARRIED UNANIMOUSLY RESOLUTION 24-067

NEW BUSINESS

New Ice Plant Facility Tour: Funding Partner Recognition

COUNCILLOR LARSON MOVED THAT Council direct administration to invite Minister Schulz, MLA Dale Nally, Sturgeon County Council, and the Municipal Climate Change Action Centre to participate in a tour of the new ice plant facility at the Bon Accord Arena AND FURTHER THAT administration determines a few options for date and time of the tour with Council via survey poll to be included in the invitation.

CARRIED UNANIMOUSLY RESOLUTION 24-068

Appointment of CRASC ARB Members

COUNCILLOR BIDNEY MOVED THAT Council appoint Raymond Ralph as ARB Chair, Gerryl Amorin as Certified ARB Clerk, and Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Hennig, Richard Knowles, Denis Meier and Raymond Ralph as Certified Panelists, as requested.

CARRIED UNANIMOUSLY RESOLUTION 24-069

Allocation of LGFF surplus and Re-allocation of CCBF

COUNCILLOR LAING MOVED THAT Council approves the allocation of \$197,997 of LGFF funds for the 52nd Ave Sanitary Mainline re-lining project AND FURTHER THAT Council approves the reallocation of \$70,000 of CCBF funds for the Springbrook Playground.

CARRIED UNANIMOUSLY RESOLUTION 24-070

Notice of Motion: Distribution Charges

DEPUTY MAYOR MAY MOVED THAT Council direct administration to write a letter to the appropriate government minister AND FURTHER THAT Council submit a resolution to the Alberta Municipalities Association to advocate to government for better regulation of distribution charges and request an update on Alberta Municipalities Association findings.

CARRIED UNANIMOUSLY RESOLUTION 24-071

Appointment of Intermunicipal SDAB Members

**Town of Bon Accord
Regular Meeting of Council Minutes
February 20, 2024 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

DEPUTY MAYOR MAY MOVED THAT Council appoint Alex MacKenzie and Tina Groszko to Bon Accord's Intermunicipal Subdivision and Development Appeal Board (SDAB) for the term ending December 31, 2028.

CARRIED UNANIMOUSLY RESOLUTION 24-072

WORKSHOPS/MEETINGS/CONFERENCES

Council Workshop: Emergency Preparedness

DEPUTY MAYOR MAY MOVED THAT Council direct administration to plan the Council Emergency Preparedness Workshop on April 17, 2024 from 1:30 p.m. – 4:30 p.m. in Council chambers.

CARRIED UNANIMOUSLY RESOLUTION 24-073

SAIF and Sound Fundraiser

DEPUTY MAYOR MAY MOVED THAT Council direct administration to register Mayor Holden, Deputy Mayor May, and Councillor Laing for the SAIF and Sound Fundraiser on Friday, March 8, 2024.

CARRIED UNANIMOUSLY RESOLUTION 24-074

COUNCIL REPORTS

COUNCILLOR BIDNEY MOVED THAT Council accept the Council reports as presented.

CARRIED UNANIMOUSLY RESOLUTION 24-075

CORRESPONDENCE

Sturgeon Victim Services AGM

DEPUTY MAYOR MAY MOVED THAT Council direct administration to register Mayor Holden, Deputy Mayor May, and Councillor Larson for the Sturgeon Victim Services AGM on March 21, 2024.

CARRIED UNANIMOUSLY RESOLUTION 24-076

Families First Society Fundraiser

DEPUTY MAYOR MAY MOVED THAT Council direct administration to register Deputy Mayor May and Councillor Laing for the Families First Society Fundraiser on March 23, 2024.

CARRIED UNANIMOUSLY RESOLUTION 24-077

NOTICE OF MOTION

- ***Town Security – Mayor Holden***
- ***National Police Federation – Mayor Holden***

DEPUTY MAYOR MAY MOVED THAT Council discuss the National Police Federation Notice of Motion presented by Mayor Holden.

CARRIED UNANIMOUSLY RESOLUTION 24-078

**Town of Bon Accord
Regular Meeting of Council Minutes
February 20, 2024 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

MAYOR HOLDEN MOVED THAT Council direct administration to write a letter to support the National Police Federation to be sent to the province as well as our regional partners and request that our regional partners do the same.

CARRIED UNANIMOUSLY RESOLUTION 24-079

- ***Healthcare Professionals Transfers – Advocate to Alberta Municipalities – Councillor Laing***

COUNCILLOR LAING MOVED THAT Council extend the meeting past 12 p.m. if needed.

CARRIED UNANIMOUSLY RESOLUTION 24-080

CLOSED SESSION

DEPUTY MAYOR MAY MOVED THAT Council enter closed session to discuss Personnel – *FOIP Act Section 19 Confidential evaluations* at 11:29 a.m.

CARRIED UNANIMOUSLY RESOLUTION 24-081

DEPUTY MAYOR MAY MOVED THAT Council come out of closed session at 11:46 a.m.

CARRIED UNANIMOUSLY RESOLUTION 24-082

Personnel – *FOIP Act Section 19 Confidential evaluations*

DEPUTY MAYOR MAY MOVED THAT Mayor Holden proceed as directed.

CARRIED UNANIMOUSLY RESOLUTION 24-083

ADJOURNMENT

DEPUTY MAYOR MAY MOVED THAT the February 20, 2024 Regular Meeting of Council adjourn at 11:48 a.m.

CARRIED UNANIMOUSLY RESOLUTION 24-084

Mayor Brian Holden

Jodi Brown, CAO

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	March 05 th , 2024
Presented by:	Jodi Brown, Town Manager
Title:	Arrow Utilities Position Statement
Agenda Item No.	6.1

BACKGROUND/PROPOSAL

The Town was advised by Arrow Utilities in December 2023 that the sewer rates would increase by 24% to accommodate critical infrastructure upgrades.

The Town has recently learned that Arrow Utilities will receive provincial grant funding in the amount of \$50 million dollars as requested from the province (reference enclosure). This funding will help to maintain the rates without further increases in 2024 unless otherwise advised by Arrow Utilities.

During the February 06th, 2024 Regular Council Meeting, Council directed administration to draft a position statement for review and approval at the next Regular Council Meeting on March 05th, 2024.

Administration received notice from Arrow Utilities that a position statement from the Town of Bon Accord to advocate for provincial funding support is no longer needed.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration recommends rescinding the motion directing administration to draft a position statement.

STRATEGIC ALIGNMENT

Values Statement: Stewardship

- Administration and Council embody the responsible planning and management of our resources.

Value Statement: Collaboration

- The Town of Bon Accord has strong, sustainable relationships to enhance municipal programs and services.

COSTS/SOURCES OF FUNDING

Annual Operating Budget

RECOMMENDED ACTION (by originator)

THAT Council rescinds resolution # 24-060 directing administration to draft a position statement for review and approval at the next Regular Council Meeting on March 05th, 2024 as this is no longer needed.

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	March 05 th , 2024
Presented by:	Jodi Brown, Town Manager
Title:	Land Use Bylaw Potential Amendments
Agenda Item No.	7.1

BACKGROUND/PROPOSAL

According to the Municipal Government Act: Section 640(1) Land use bylaw: Every municipality must pass a land use bylaw.

(1.1) A land use bylaw may prohibit or regulate and control the use and development of land and buildings in a municipality, including, without limitation, by

- (a) imposing design standards,
- (b) determining population density,
- (c) regulating the development of buildings,
- (d) providing for the protection of agricultural land, and
- (e) providing for any other matter council considers necessary to regulate land use within the municipality.

The Town's Land Use Bylaw (LUB) was passed in 2016, with amendments made in 2018 and 2020.

Administration is currently working on two (2) amendments:

- 1. Allowing Laying Hens in districts R2 and UR districts as per Councils resolution
- 2. Adding a Multi-Unit Dwelling definition to better define multi-unit dwellings and to allow 4-plexes in appropriate districts.

Consideration:

Council may consider removing the Recreational Vehicle (RV) clause that states that RVs must be removed between October 2nd and March 31st annually. By removing the clause, the Town would allow RV's to be parked year-round on hard surfaces as described below.

Currently, the LUB reads:

Part 8/Section 21

5) A maximum of one recreational vehicle may be stored within a front yard on a residential lot under the following conditions. The recreational vehicle is:

- a. Entirely contained within the lot.

- b. Located on a hard surfaced driveway.
- c. Located in the front yard exclusively between during the regular summer season (between April 1 and October 1); and
- d. Removed from the front yard or relocated between October 2 and March 31 of each calendar year.

There would be regulations for allowing RV parking year- round, the same regulations for when RVs are parked during the 'camping season'. The RVs could not overhang any sidewalk or highway and they can not obstruct any sightlines. They must be parked on a hard surface i.e.: parking pad or driveway.

RESEARCH

The Town of Gibbons allows for RV's to be parked on driveways year-round.

The Town of Legal has the same regulations as Bon Accord in their Community Standards Bylaw. RVs are to be removed annually between October and April from Front Yards and Highways.

The Town of Redwater allows for one RV to be stored year-round on a residential lot.

The Town of Morinville allows for RV year-round parking on approved hard-surfaces or driveways.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Some benefits for allowing for year-round RV parking on hard surfaces would include:

- Less Bylaw time to impose tickets for infractions.
- Less administration time to follow up on infractions.
- Residents would benefit from not having to store their RVs at a storage facility during the off-season.

Disadvantages for allowing for year-round RV parking on hard surfaces would include:

- Overall aesthetics of the Town may be a consideration.
- Neighbours may be unhappy with the change.

Note, Land Use Bylaw amendments must be advertised, and a Public Hearing held to allow residents to voice their opinion of the changes prior to 2nd and 3rd reading of the proposed, amended or replaced LUB.

Administration would also recommend that Council consider holding a Public Open House prior to first reading of the bylaw to provide an opportunity for residents to ask questions or share feedback on the proposed changes. This is not a legislative requirement.

STRATEGIC ALIGNMENT (Councils Strategic Plan 2022-2026)

Value Statement: Professionalism

- Administration and Council manage the affairs of Bon Accord in a competent, reliable manner to maintain a safe and prosperous community to work and live.

Priority # 2: Community

- The residents of Bon Accord live in a safe, connected, and attractive community.

COSTS/SOURCES OF FUNDING

Consulting fees relative to the proposed amendments, Open House, Public Hearing, and advertising costs would be applied to the 2024 planning operational budget.

RECOMMENDED ACTION (by originator)

Choose one of the following:

1. THAT Council directs administration to proceed working with Municipal Planning Services to draft a new proposed Land Use Bylaw including the following amendments (list)....

(options for amendments):

- Allowing Laying Hens in districts R2 and UR districts as per Councils resolution
- Adding a Multi-Unit Dwelling definition to better define multi-unit dwellings and to allow 4-plexes in appropriate districts.
- Remove Part 8/Section 21/ Point c and d regarding winter RV storage

AND FURTHER THAT Council directs administration to plan a Public Open House event regarding the proposed changes to the Land Use Bylaw on _____ (date) at _____ (time) prior to first reading of the proposed new Land Use Bylaw.

OR

2. THAT Council directs administration to...

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	March 5, 2024
Presented by:	Jodi Brown, Town Manager
Title:	Springbrook Playground Proposal
Agenda Item No.	7.2

BACKGROUND/PROPOSAL

During the June 28th, 2023, Committee of the Whole Meeting, administration provided a report to Council with an overview of the condition of playgrounds in Town. Please reference the enclosed photos taken in 2023.

Following this review, the following actions were taken by the Town in 2023:

Centennial Park: New play equipment was installed to replace the old swing set that was removed in 2022.

Springbrook Park: New swings were installed in Springbrook Park and the old swings were removed.

Roseglen Park: Old equipment was removed. The remaining equipment in this park is in good condition.

Proposal:

Springbrook Park has old equipment that has reached the end of its life (reference enclosed photos). During the February 20th, 2024, Regular Council meeting Council approved the re-allocation of \$70,000 of Canada Community Building Funds (federal grant program) for the purchase of new play equipment in Springbrook Park.

The old equipment in Springbrook Park will be removed in spring when the new equipment is set to be installed.

Council may consider replacing the equipment removed from Roseglen Park during the 2025 budget deliberations.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration contacted the company (Blue Imp) that provided the new playground equipment in 2023 and requested two options within the \$70,000 price range.

These two options are enclosed.

Note, additional play equipment maybe added to Springbrook Park in the future given the space available.

As the budget allocation for this project, is less than \$75,000 the Town may proceed with sole source procurement. Further, administration recommends installing equipment of a similar style and construction for aesthetic reasons.

Considerations: Council may direct administration to seek one or two additional options from Blue Imp for the new playground equipment and proceed with a community survey to select the chosen playground equipment for install in April or May 2024.

Council may also choose one of the two options presented and proceed with purchase and install.

STRATEGIC ALIGNMENT

Priority # 2: Community

- The residents of Bon Accord live in a safe, connected, and attractive community.

Priority # 3: Infrastructure

- The Town of Bon Accord is maintaining and improving all infrastructure in a fiscally responsible manner.

COSTS/SOURCES OF FUNDING

As noted, Council has allocated \$70,000 of the Canada Community Building Fund grant funding in the 2024 capital budget for this project.

Additionally, administration has drafted a sponsorship package that will be forwarded to local business and industry partners regarding events, programs, and recreational infrastructure sponsorship.

RECOMMENDED ACTION (by originator)

Choose one of the following actions:

1. THAT Council direct administration to request two more playground options from the supplier and to proceed with a community survey to select the equipment choice for Springbrook Park in 2024.

OR

2. THAT Council direct administration to proceed with purchase and install of Option ____ for Springbrook Park.

OR

3. THAT Council direct administration to....



Centennial Park



Sportsgrounds



Roseglen 1



Roseglen 2



Roseglen 3



Roseglen 4



Roseglen 5



Springbrook 1



Springbrook 2



Springbrook 3



Springbrook 4



Blue Imp™

PLAY STRONG

WHAT ALBERTA MAKES – MAKES ALBERTA

**Town of Bon Accord
Springbrook Park Phase 2 Proposal**



**Family owned business since 1917
Manufacturing is done in Medicine Hat, AB**





Paint Colours: Almond, Light Purple, Lime Green, Spring Green

Colours shown may not accurately reflect actual colours.

Springbrook Park - Phase 2
layout # A11209-C1 | J08508



Note: Site features shown (i.e. surfacing, border, landscaping, etc.) may not reflect actual scope of work and are purely conceptual.



Paint Colours: Almond, Light Purple, Lime Green, Spring Green

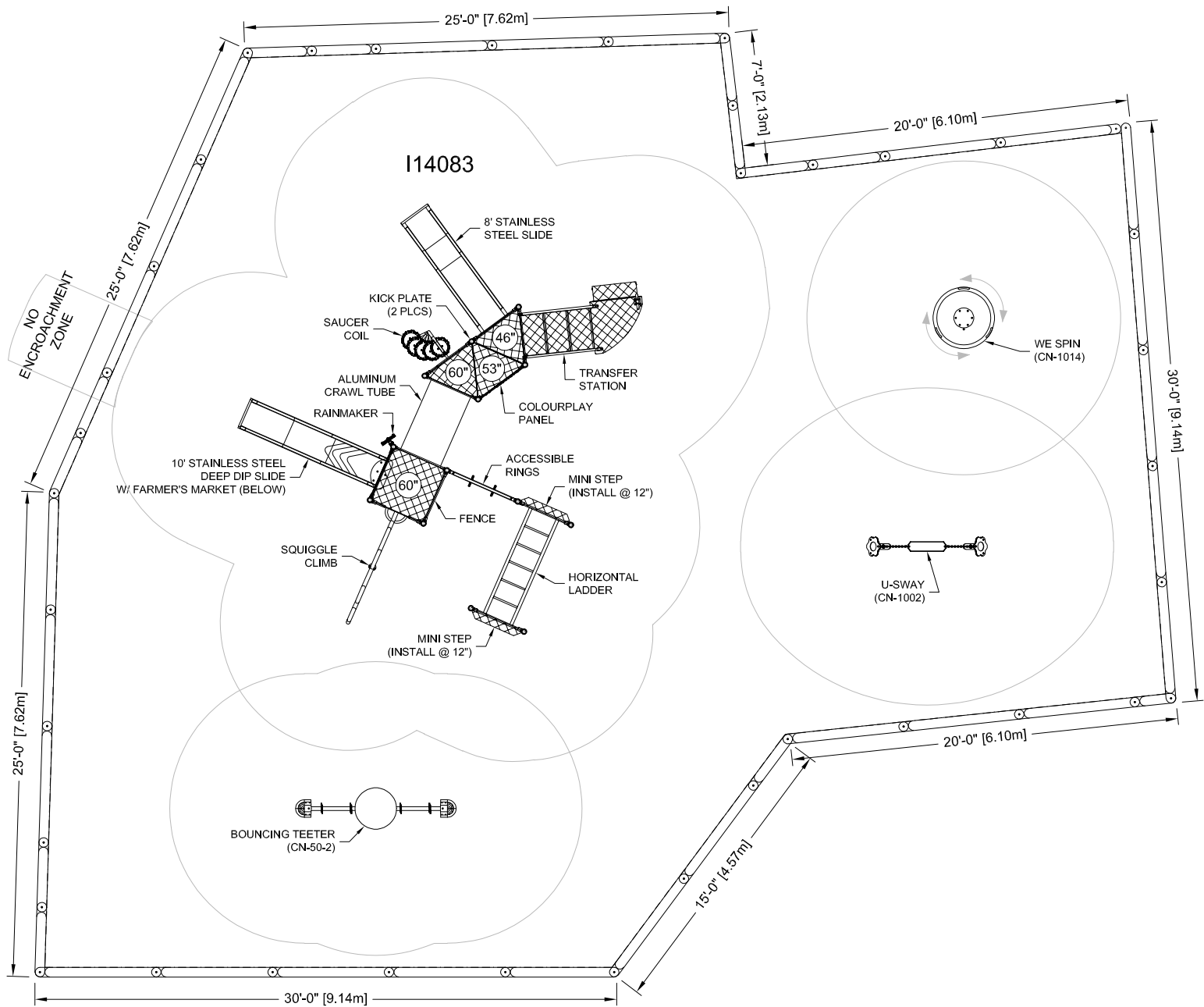
Colours shown may not accurately reflect actual colours.

Springbrook Park - Phase 2
layout # A11209-C1 | J08508



Note: Site features shown (i.e. surfacing, border, landscaping, etc.) may not reflect actual scope of work and are purely conceptual.

DRAWINGS AND SPECIFICATIONS ARE PROPERTY OF S.F. SCOTT MANUFACTURING. THIS DRAWING MAY NOT BE REPRODUCED IN WHOLE OR IN PART WITHOUT THE PRIOR WRITTEN CONSENT OF THE ENGINEERING DEPARTMENT



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BLUE IMP SLIDES MUST BE INSTALLED WITH SLIDE BEDS FACING BETWEEN NORTH AND EAST

- CONFORMS TO THE CAN/CSA-Z614-20 STANDARD "CHILDREN'S PLAYGROUND EQUIPMENT AND SURFACING"
- AREA REQUIRED IS BASED UPON SUPPLIED SURVEY INFORMATION SHOWING LOCATION OF EXISTING EQUIPMENT AND BORDERS. EXACT LOCATION OF EXISTING EQUIPMENT AND BORDERS TO BE VERIFIED ON SITE TO ENSURE ADEQUATE SAFETY ZONES, AND TO VERIFY REQUIRED QUANTITY OF SURFACING MATERIAL.

SPRINGBROOK PARK
PHASE 2

BON ACCORD, AB
BLUE IMP 2

BORDER TIMBER COUNT	
BP-10 BORDER TIMBERS REQ'D: 38	BP-09 ADAPTORS REQ'D: 14
LAYOUT #: A11209	JOB #: J08508
RECOMMENDED AGES: 2-12	
PROTECTIVE SURFACING REQUIRED:	
AREA: 2128 (sq.ft)	PERIMETER: 194 (ft)
DRAWN BY: AS	DATE: 13-FEB-24

724 - 14TH STREET S.W., MEDICINE HAT, AB. T1A 4V7
TOLL FREE: 1-800-661-1462 FAX: (403) 529-0851
E-MAIL: sales@blueimp.com WEBSITE: www.blueimp.com

Distributor: Blue Imp

Date: February 15, 2024

Project Name: Town of Bon Accord (A11209-J08505)



BLUE IMP EQUIPMENT			
1	Unit (I14083)	\$	27,092.00
1	We Spin (CN-1014)	\$	3,464.00
1	2-Way Bouncing Teeter (CN-50-2)	\$	2,358.00
1	U-Sway (CN-1002)	\$	887.00
Total Equipment Cost:			\$ 33,801.00

SUMMARY WITH COMMERCIAL INSTALLATION - SAND			
	Blue Imp Equipment Total	\$	33,801.00
	Commercial Installation of Equipment	\$	9,900.00
	Removal/Disposal of Pre-Existing Equipment, Surfacing and Border	\$	5,500.00
	Supply and Installation of Sand	\$	10,450.00
38	Border Timbers (BP-10) @ \$135.00 ea	\$	5,130.00
14	Adaptors (BP-09) @ \$63.00 ea	\$	882.00
	Installation of Borders and Adaptors	\$	1,650.00
	Site Restoration (Topsoil and Seed)	\$	1,650.00
	Freight (approx.)	\$	1,150.00
	Discount	\$	(113.00)
Total Project Costs excluding GST			\$ 70,000.00

Prices listed in effect until **August 31, 2024**. Freight quote is subject to change after 30 days.

Delivery of Blue Imp equipment: eight to ten weeks from date of order.

Owner is responsible for safety fencing if required and location of utilities/AB One Call

Installation prices based on site being accessible via a 6ft wide skid steer.

All installation quotes are based on normal ground conditions (topsoil and clay based). Additional charges may apply for unusual ground conditions including but not limited to unusually rocky or high water table.

The equipment prices listed can be guaranteed to December 31, 2024 with a 50% deposit on Blue Imp equipment only by August 31, 2024.

A third party inspection is highly recommended after the installation of your equipment.



WHAT ALBERTA MAKES - MAKES ALBERTA



Submitted by:

Blue Imp Recreational Products of Canada Ltd.

Kailey Robinson

O: 780-467-7280

C: 780-803-8837

krobinson@blueimp.com

<https://northern-alberta.blueimp.com/>



Blue ImpTM
PLAY STRONG

Option

2



Paint Colours: Sparkle Silver, Playground Yellow, Star Blue

Colours shown may not accurately reflect actual colours.

Springbrook Park - Phase 2, Option 2
layout # A11234-C1 | J08508



Note: Site features shown (i.e. surfacing, border, landscaping, etc.) may not reflect actual scope of work and are purely conceptual.



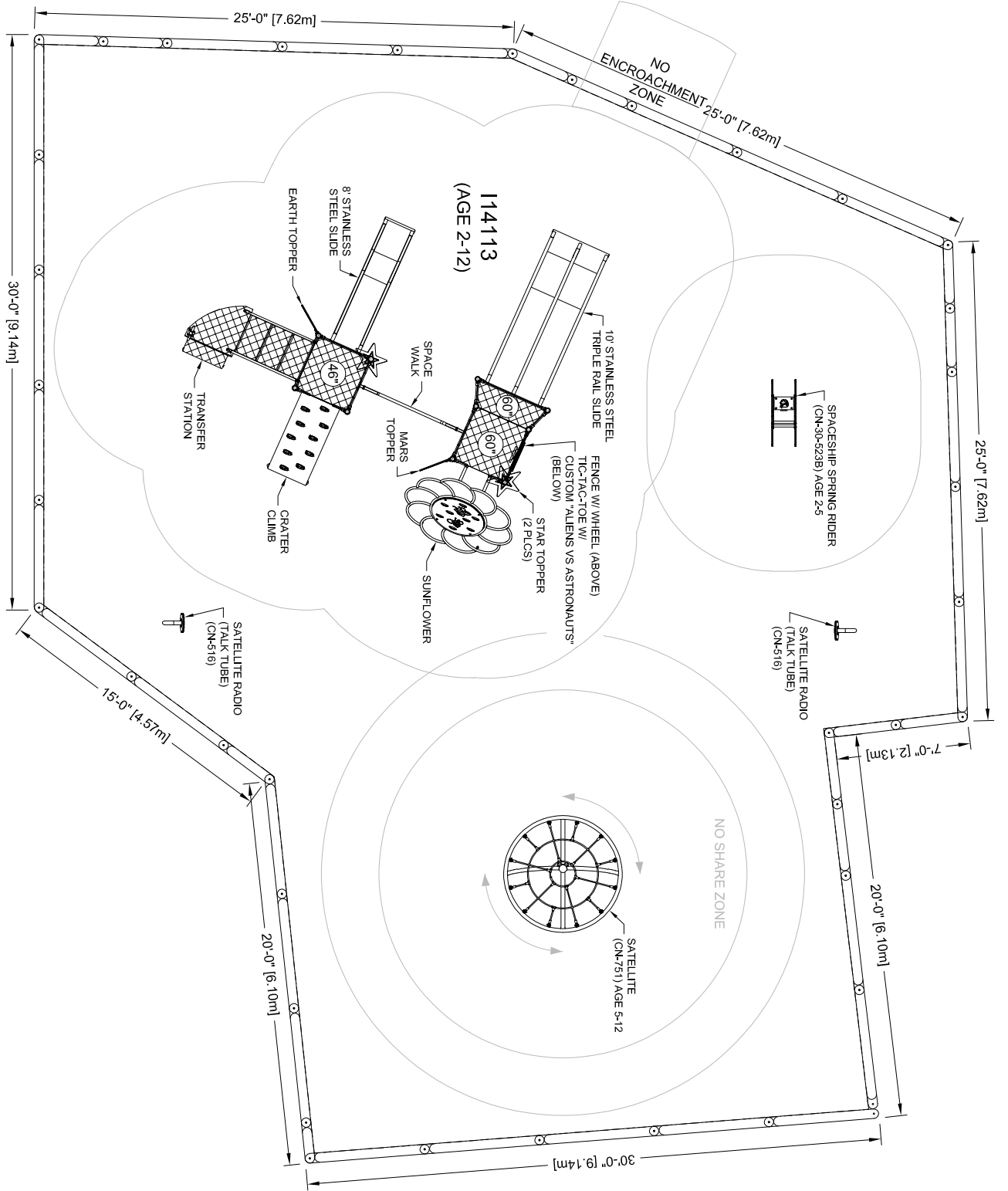
Paint Colours: Sparkle Silver, Playground Yellow, Star Blue

Colours shown may not accurately reflect actual colours.

Springbrook Park - Phase 2, Option 2
layout # A11234-C1 | J08508



Note: Site features shown (i.e. surfacing, border, landscaping, etc.) may not reflect actual scope of work and are purely conceptual.



4 2 0 4 8 12 FEET

BLUE IMP SLIDES MUST BE INSTALLED WITH SLIDE BEDS FACING BETWEEN NORTH AND EAST

- CONFORMS TO THE CANCSA-2614-20 STANDARD CHILDREN'S PLAYGROUND EQUIPMENT AND SURFACING
- AREA REQUIRED IS BASED UPON SUPPLIED SURVEY INFORMATION SHOWING LOCATION OF EXISTING EQUIPMENT AND BORDERS. EXACT LOCATION OF EXISTING EQUIPMENT AND BORDERS TO BE VERIFIED ON SITE TO ENSURE ADEQUATE SAFETY ZONES AND TO VERIFY REQUIRED QUANTITY OF SURFACING MATERIAL.

SPRINGBROOK PARK
PHASE 2, OPTION 2
BON ACCORD, AB
BLUE IMP 2

BORDER TIMBER COUNT	
BP-10 BORDER TIMBERS REQ'D: 38	BP-26 ADAPTORS REQ'D: 14
LAYOUT #: A11232	
JOB #: J08508	
RECOMMENDED AGES: AS NOTED	
PROTECTIVE SURFACING REQUIRED:	
AREA: 2128 (sq.ft)	PERIMETER: 194 (ft)
DRAWN BY: AS	DATE: 20-FEB-24

724 - 14TH STREET S.W., MEDICINE HAT, AB, T1A 4V7
TOLL FREE: 1-800-661-1462 FAX: (403) 529-0851
E-MAIL: sales@blueimp.com WEBSITE: www.blueimp.com

Distributor: Blue Imp

Date: February 22, 2024

Project Name: Town of Bon Accord Option 2 (A11234-J08505)



BLUE IMP EQUIPMENT

1	Unit (I14113)	\$	27,947.00
1	Satellite (CN-751)	\$	3,464.00
1	Spaceship Spring Rider (CN-30-523B)	\$	1,641.00
1	Talk Tubes (CN-516)	\$	994.00
Total Equipment Cost:			\$ 34,046.00

SUMMARY WITH COMMERCIAL INSTALLATION - SAND

	Blue Imp Equipment Total	\$	34,046.00
	Commercial Installation of Equipment	\$	9,900.00
	Removal/Disposal of Pre-Existing Equipment, Surfacing and Borders	\$	5,500.00
	Supply and Installation of Sand	\$	10,450.00
38	Border Timbers (BP-10) @ \$135.00 ea	\$	5,130.00
14	Adaptors (BP-09) @ \$63.00 ea	\$	882.00
	Installation of Borders and Adaptors	\$	1,650.00
	Site Restoration (Topsoil and Seed)	\$	1,650.00
	Freight (approx.)	\$	1,150.00
	Discount	\$	(358.00)
Total Project Costs excluding GST			\$ 70,000.00

Prices listed in effect until **August 31, 2024**. Freight quote is subject to change after 30 days.

Delivery of Blue Imp equipment: eight to ten weeks from date of order.

Owner is responsible for safety fencing if required and location of utilities/AB One Call

Installation prices based on site being accessible via a 6ft wide skid steer.

All installation quotes are based on normal ground conditions (topsoil and clay based). Additional charges may apply for unusual ground conditions including but not limited to unusually rocky or high water table.

The equipment prices listed can be guaranteed to December 31, 2024 with a 50% deposit on Blue Imp equipment only by August 31, 2024.

A third party inspection is highly recommended after the installation of your equipment.

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	March 5, 2024
Presented by:	Jodi Brown, Town Manager
Title:	Notice of Motion: Town Security
Agenda Item No.	7.3

BACKGROUND/PROPOSAL

Mayor Holden brought forward a Notice of Motion at the February 20, 2024, Regular Meeting of Council regarding Town Security.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Mayor Holden's Notice of Motion is enclosed.

STRATEGIC ALIGNMENT

N/A

COSTS/SOURCES OF FUNDING

N/A

RECOMMENDED ACTION (by originator)

That Council direct administration to....

I, Mayor Brian Holden, propose a Notice of Motion regarding the security of our residents and businesses by directing administration to research a possible means of mitigating crime in our town. Especially the type of crime that we have seen over the past couple of months with our downtown businesses.

Add to March 5th Regular Meeting of Council for discussion.

Thank You

A handwritten signature in black ink, appearing to be 'Brian Holden', written in a cursive style.

Mayor Brian Holden

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	March 5, 2024
Presented by:	Jodi Brown, Town Manager
Title:	Notice of Motion: Healthcare Professionals Transfers
Agenda Item No.	7.4

BACKGROUND/PROPOSAL

Councillor Laing brought forward a Notice of Motion at the February 20, 2024, Regular Meeting of Council regarding Healthcare Professionals Transfers.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Councillor Laing's Notice of Motion is enclosed.

STRATEGIC ALIGNMENT

N/A

COSTS/SOURCES OF FUNDING

N/A

RECOMMENDED ACTION (by originator)

That Council direct administration to....

Notice of Motion

I councillor Lacey Laing would like to bring forward a notice of motion to take to Alberta Municipalities Fall convention, to seek the required municipalities support in this issue to bring forward to AUMA.

MY motion would be to advocate the Provincial and Federal (through AMA advocacy efforts) to make transfer of Doctors, Dentists, Medical and trained professionals transition to Canada more affordable and less time consuming.

Canada has trained professionals working in the shadows of what they used to do in their home countries. With the cost of transitioning to Canada certification exams for example a Dentist needs to pay \$50,000-\$60,000. Which is unattainable.

This motion is to be brought forward at the next RMC Feb 20.

Lacey Laing

[Resolutions | Alberta Municipalities \(abmunis.ca\)](http://abmunis.ca)

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	March 5, 2024
Presented by:	Falon Fayant, Corporate Services Manager
Title:	Veterans' Park Flagpole Purchase Allocation
Agenda Item No.	7.5

BACKGROUND/PROPOSAL

Within the 2023 capital budget, Council approved the replacement of the flagpoles in Veterans Park. However, the poles were unavailable for order in 2023, so the funding was transferred to a reserve.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In addition to the flags already within Veterans' Park, the Sturgeon County flag should be added, requiring an additional flagpole. This has increased the cost of the original quote for the flagpoles.

STRATEGIC ALIGNMENT

Values Statement of Stewardship

- Administration and Council embody the responsible planning and management of our resources.

Priority #2 Community

- The residents of Bon Accord live in a safe, connected, and attractive community.

COSTS/SOURCES OF FUNDING

2024 Budget

The current balance in reserves for the Veterans' Park flagpole replacement is \$11,853.

The quote for the flags is \$14,479.56.

This leaves the remaining \$2,626.56 to be allocated from the General Reserve. The balance of the general reserve is \$822,920. Per the Financial Reserves Policy #23-309,

Council can utilize this reserve for transfers to capital. There may be a surplus from 2023; however, we cannot confirm this until the financials are complete from the auditor. At that time, if there is a surplus, the reserves could be replenished.

RECOMMENDED ACTION (by originator)

THAT...Council authorizes the purchase of the flagpoles for Veterans' Park with the funds from the Veterans' Park Reserve of \$11,853, and the remainder from the General Reserve.

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	March 5, 2024
Presented by:	Jodi Brown, Town Manager
Title:	Community Services Advisory Board Appointment
Agenda Item No.	7.6

BACKGROUND/PROPOSAL

The Community Services Advisory Board provides input on community recreation-based, cultural, or social programs and events. The Board participates in assessing community needs, assists with budget planning, and makes recommendations to Council in these areas. In accordance with our CSAB bylaw, Council must appoint 1 Council member and 1 alternate to this board.

At the 2023 Organizational Meeting, Deputy Mayor May was appointed as the Council member with Councillor Laing as the alternate.

Both Council members' appointments are renewed at the annual organizational meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In accordance with the CSAB Bylaw:

- 6. (a) Any Board Member may resign from the Board at any time upon sending written notice to Council to that effect.

Deputy Mayor May has recently resigned her position as a member of the Community Services Advisory Board. Therefore, Council must appoint a different Council member and alternate to sit on the board.

STRATEGIC ALIGNMENT

Values Statement: Professionalism

- Administration and Council manage the affairs of Bon Accord in a competent, reliable manner, to maintain a safe and prosperous community to work and live.

Values Statement: Service Excellence

- Administration and Council strive for the highest standard of service delivery and governance.

Values Statement: Stewardship

- Administration and Council embody the responsible planning and management of our resources.

COSTS/SOURCES OF FUNDING

N/A

RECOMMENDED ACTION (by originator)

That Council appoints [name of council member] to the Community Services Advisory Board and [name of council member] as the alternate.

From: [Jessica Caines](#)
To: [Jessica Caines](#)
Subject: FW: Community Services Advisory Board Resignation
Date: March 1, 2024 10:54:05 AM
Attachments: [Outlook-Shape_Desc.png](#)
[Outlook-Icon_Desc.png](#)
[Outlook-Icon_Desc.png](#)

From: Tanya May <tmay@bonaccord.ca>
Sent: Friday, March 1, 2024 10:22 AM
To: cao <cao@bonaccord.ca>
Cc: Jessica Caines <lscoordinator@bonaccord.ca>
Subject: Re: Community Services Advisory Board Resignation

To whom it may concern,

I Tanya May will be resigning my position on the community service advisory board.

Thank you kindly,
Tanya May

Sent from my iPhone

From: [Jessica Caines](#)
To: [Jessica Caines](#)
Subject: FW: You are invited!
Date: February 16, 2024 11:04:49 AM
Attachments: [Centenary Dinner poster.pdf](#)

From: David Jackson <rcaf.jackson@gmail.com>
Sent: Friday, February 16, 2024 1:22:39 AM
To: 700 Wing RCAFA <700WingRCAFA@gmail.com>
Subject: You are invited!

This message's attachments contains at least one web link. This is often used for phishing attempts. Please only interact with this attachment if you know its source and that the content is safe. If in doubt, confirm the legitimacy with the sender by phone.

You and your guests and staff are invited to join 700 (City of Edmonton) Wing RCAF Association to help celebrate the 100th Anniversary of the RCAF.

Saturday, April 13, 2024

6PM for 7PM

Edmonton Expo Centre

Dress: Mess Kits or formal dress

Tickets: <https://www.700wing.com/upcoming-events>

or here:

<https://www.eventbrite.ca/e/rcaf-100th-anniversary-dinner-tickets-792642985507?aff=oddtcreator>

Special guests include:

Her Honour, the Lieutenant Governor of Alberta
Honourable Salma Lakhani AOE, B.Sc., LLD (hon)

Colonel David Turenne, Commanding Officer 4 Wing Cold Lake

and more...

Entertainment by the Royal Canadian Artillery Band.

This event is open to the public. Please help circulate our invitation to other interested parties to get the word out. I look forward to seeing you on April 13 in Edmonton!

Sincerely,
Capt (ret) David Jackson CD
Member of the Board of Directors
700 Wing RCAF Association



RCAAF

100



Centenary Dinner

April 13, 2024

Edmonton Expo Centre

Doors open at 6pm, Dinner at 7pm
Mess Kit or Formal Dress

Tickets:

\$100 each (includes parking),
\$85 for Wing & RCAFA Members

Eventbrite ticket service charges apply.

www.700wing.com

700WingRCAFA@gmail.com

www.fb.com/700Wing



From: [Jessica Caines](#)
To: [Jessica Caines](#)
Subject: FW: Registration is Open for Synergy 2024!
Date: February 29, 2024 9:23:35 AM
Attachments: [image001.png](#)

From: Moyo, Nicole <nmoyo@brownleelaw.com>
Sent: Wednesday, February 21, 2024 3:40:49 PM
To: Lacey Laing <llaing@bonaccord.ca>
Subject: Registration is Open for Synergy 2024!



We're excited for you to join us at our 2024 Spring Synergy Luncheon!

This year's theme is "Standing Your Ground".

Synergy is Brownlee LLP's exclusive invite-only event for women in leadership positions throughout Alberta's municipalities. With limited spots available, be sure to register today!

This is an excellent opportunity to expand your professional network and gain valuable insights into how women are creating real change in leading their teams throughout the province.

Arrive before and stay after the official program to network with colleagues from across Alberta, develop new professional connections.

If you have any questions, please reach out to me at nmoyo@brownleelaw.com.

Details:

Date: Wednesday, March 20, 2024

Time: 12 pm - 3 pm

Location:

The Pendennis

9660 Jasper Ave Floor 3 + 4,

Edmonton, AB

[\(View on Google Maps\)](#)

We look forward to seeing you on March 20th!

Brownlee LLP

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(604) 416-5100

Website: BrownleeLaw.com

LinkedIn: [Brownlee LLP](#)

If you do not wish to receive information regarding upcoming Emerging Trends in Municipal Law sessions, [Unsubscribe here](#).



NICOLE MOYO | EVENTS ASSISTANT | BROWNLEE LLP

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We acknowledge the traditional territories of the Indigenous peoples of the Treaty 6 region and the Metis settlements and Metis Nation of Alberta, regions 2, 3 and 4. We respect the histories, languages and cultures of the First Nations, Metis, Inuit and all First Peoples of Canada, whose presence continues to enrich our community.