

## Bon Accord Community Services Advisory Board

### Meeting Agenda

Town Office, Council Chambers

June 19, 2024, 4:15 pm – 5:15 pm

Time	#	Item	Type	Who	Attach.
4:15 pm	1.	Call to Order		Chair	
	2.	Additions or Deletions to the Agenda	Approval	All	
	3.	Approval of the Agenda	Approval	All	
4:20 pm	4.	Approval of Meeting Minutes – March 20, 2024	Approval	All	Attached
4:25 pm	5.	Reports a) Community Services Report	Information	CS	Attached
4:35 pm	6.	New Business: a) CSAB Membership – vote on applications b) Upcoming events c) Dark Sky Ad Hoc Committee update d) Summer programming	Approval	All	
5:15 pm	8.	Adjournment	Approval	Chair	

# Community Services Advisory Board

5025 – 50 Avenue/PO Box 779, Bon Accord, Alberta T0A 0K0

Telephone: 780.921.3550

Email: [cscoordinator@bonaccord.ca](mailto:cscoordinator@bonaccord.ca)

## Meeting Minutes

Wednesday, March 20, 2023

4:15 pm – 5:15 pm

Council Chambers

### Board Member Attendance:

Mayor Brian Holden	Attended
Anne Lawrence	Absent
Chris Giles	Attended
Christina Romanowski	Absent
Carole Mackay	Attended
Shannon Loehr	Attended

### Administration Present:

Christina Fedorak, Community Services Coordinator

Nicole Paproski, Administration and Community Services Assistant

Falon Fayant, Corporate and Community Services Manager

### • CALL TO ORDER

Christina Fedorak called the meeting to order at 4:15 pm.

### • ADDITIONS/DELETIONS TO THE AGENDA

na

### • APPROVAL OF AGENDA

Carole Mackay moved to approve the agenda.

**CARRIED**

### • APPROVAL OF MINUTES

Shannon Loehr moved that the minutes of December 20, 2023, be adopted as presented.

**CARRIED**

## • REPORTS

### a) Community Services Report - Christina Fedorak

Christina presented her report as attached.

Shannon Loehr moved to accept the Community Services report as presented.

**CARRIED**

## • NEW BUSINESS

a) Dark Sky Ad Hoc Committee Members – Six (6) individuals filled out application forms to be a part of the committee including 5 adults and one minor. The board reviewed all six applicants.

Shannon moved to change the terms of reference to 5 members plus two youth.

**CARRIED**

Carole moved to accept all the applicants as discussed.

**CARRIED**

b) CSAB Membership – we are still in need of two youth members, and one more member at large. We also need to vote in a committee chair. Christina will contact the counsellor at Lilian Schick School to see if she has youth interested in being a part of the committee.

c) Community Collaboration Night – This meeting took place on February 7, 2024, at the Bon Accord Community Hall. Approximately 20 members from local community groups attended. It was a great opportunity to share struggles/challenges and come up with solutions. Christina has some follow-up to work on, the next meeting is in May.

d) Upcoming Events – Bon Accord Connects Spring Edition – At the collaboration night, it was suggested that perhaps we have a spring BA Connects event to not lose any momentum of making connections within our community. It is also a great opportunity for our local groups to recruit new members and volunteers. We were approved for a grant with FireSmart Canada to put towards a wildfire preparedness event, so it will be a larger event now. The grant money will still be put towards the original idea (hot dogs, door prizes), and the event will feature emergency and wildfire preparedness, as well as community connections.

e) Find Your Village – During a meeting with Sturgeon Public Schools, Helen Lawrence from SHINE program shared information about an event that happened regularly before the pandemic. It was held once a month, in the same location, during an evening, and everyone from Sturgeon County was welcome. Families, Seniors, Singles – all welcome. Dinner was served, there was often an educational component, like parenting or budgeting. Childcare was provided. The purpose of the event is to “find your village”, find friends, connections etc. Helen still has this money in her budget and needs somewhere to host. I volunteered Bon Accord to be the host for this event. I shared that our arena mezzanine space would be perfect. We do not have to pay for anything, just provide the space and staff to help (Nicole and I). I think that this is a great opportunity for Bon Accord. This event will be in our residents back yard, making very few barriers to attend. It is a free meal for residents that need it. Shannon asked that we not book this event on a Wednesday or Thursday due to Golden Gem and Library events.

f) International Women’s Day 2025 – Nicole and I attended a Women’s Day event in Morinville. It was a nice event and after speaking with the FCSS team in Morinville, we have agreed to partner with them next year for the event. It will more than likely be at the MCCC, and we can bring a bus of attendees to enjoy the event. I have added this to our tentative budget for 2025.

g) Pickle Ball Update – Guidelines have been created for this program and Christina will be contacting the interested parties soon.

#### Round Table:

Shredding Event – Shannon asked if this event will be taking place again, especially for the local seniors. We do not have this event planned for 2024. Carole suggested that seniors use AMA for their services. Christina will investigate Morinville Seniors shredding resources.

#### • CORRESPONDENCE

There was no correspondence to review.

#### • NEXT MEETING

The next meeting will be held in-person on June 19, 2024, at 4:15 p.m. at Town Office, Council Chambers.

#### • ADJOURNMENT

Brian motion adjourned the Community Services Board Meeting at 5:16 pm.

**CARRIED**

---

***Christina Fedorak, Community Services Coordinator***

UNAPPROVED

# COMMUNITY SERVICES REPORT

## April 1 – June 30, 2024

### Programs

- PD Day Camps – We did not run a camp in April. For May and June, we partnered with the Bon Accord Public Library for fun afternoon activities. We will be reevaluating these camps for Fall.
- Art Night Out – in April we had 5 participants, and in May we had 6. This group is looking forward to coming back in September.
- Adult Field trips continue to be successful. In April a group of 13 travelled to The Old Strathcona Antique Market. The next trip will be in October.
- Free Tax Clinics – April 9, 10 we offered a Free Tax Clinic to residents. We had a great volunteer that worked with 5 people here in town.
- Canada Revenue SCAM Smart Session & Coffee with Community Services on June 6 at the Jewel Box. We had 30 seniors attend the session.

### Events

- Dark Sky Week – We hosted an event at the library on April 4<sup>th</sup>. While we only had 6 attendees, it was a fun evening. We painted tote bags, had great snacks and watched a documentary.
- Find Your Village – We hosted this event on April 28<sup>th</sup> and May 26<sup>th</sup>, in partnership with Redwater HYPE and SHINE Beyond Limits. We had a great turnout to both nights. Attendees enjoyed a free dinner and board games.
- Volunteer Appreciation Night – On April 17<sup>th</sup> we hosted approximately 60 volunteers at this annual event. We celebrated with a Nacho Bar, juice and music. Each volunteer got to take home a bedding plant and we gave away 10 door prizes.
- Food Bank Drive – We changed the format of the event this year. We had the Legal Lions Bus sit at the Town Office parking lot and residents brought us their donations so we could stuff the bus. It was a great day, and we collected 2067 pounds of food, and \$290 in cash donations. Everyone that donated was asked to put their name in for a door prize. We had a selection of 14 prizes, which we thought would be an incentive to donate. In the end, most residents didn't seem to care about the prizes. Next year we could probably just have one prize or forego all together.
- Bon Accord Connects Spring Edition – This was a first-time event for us. We had 33 tables confirmed – a few artisan vendors, local groups and businesses. It was a slower event than we had experienced in the Fall, with approximately 100 attendees that day. It was a very smokey day from wildfires, which may have contributed to the lower attendance.

- Bike Rodeo – This event was on May 22, and due to rainy weather, was held inside the Bon Accord arena. We had 26 kids participate and learn from local RCMP, Community Peace Officers and AHS.
- Seniors BBQ – Due to extreme wind, this event was held at the Bon Accord Arena. Was a great event, with approximately 100 attendees.

### **Meetings and Webinars Attended**

April 3 – Sturgeon County Regional Recreation Working Group Meeting  
April 11 – Regional Program Meeting  
April 15 – Meeting with Mindful Mentors and Library regarding summer programming  
April 16 – Evergreen FCSS Regional Older Adult Coordinators meeting  
April 25 – Evergreen FCSS Meeting  
April 25 – Dark Sky Ad Hoc Committee Meeting  
May 2 – NC Regional Ess Meeting  
May 8 – Sherwood Park PCN meeting for Fall programming  
May 22 - Meeting with Mindful Mentors regarding summer programming  
May 28 – Sturgeon Regional ESS Meeting  
June 13 – Volunteer Alberta AGM (online)

### **Training**

May 14 – Regional ESS Function Exercise

<b>Event Name</b>	<b>Date</b>	<b>Location</b>	<b>Status</b>
Canada Day Flag Planting	June 30, 2024	Town Wide	Confirmed
Canada Day Pancake Breakfast	July 1, 2024	Bon Accord Arena	Confirmed
Fireworks for Canada Day	July 1, 2024	Bon Accord Arena	Confirmed
Music in the Park - Rockzilla	July 2, 2024	Centennial Park	Confirmed
Music in the Park - Blue Star Band	July 9, 2024	Centennial Park	Confirmed
NERF Wars	July 13, 2024	Bon Accord Arena	Tentative
Music in the Park - Party Face	July 16, 2024	Centennial Park	Confirmed
Music in the Park - Mourning Wood	July 23, 2024	Centennial Park	Confirmed
Youth Lunch & Movie	July 24, 2024	Bon Accord Arena	Confirmed
Communities in Bloom - Breakfast	July 25, 2024	Council Chambers	Confirmed
Communities in Bloom - Lunch	July 25, 2024	Heritage Rose Garden	Confirmed
Music in the Park - Sugar & Spice	July 30, 2024	Centennial Park	Confirmed
Music in the Park - Braden Gates	August 6, 2024	Centennial Park	Confirmed
Harvest Days Parade	August 10, 2024	Town Wide	Confirmed
Harvest Days Fireworks	August 10, 2024	AJ Sports Grounds	Confirmed
Music in the Park - Justin Hogg	August 13, 2024	Centennial Park	Confirmed
Music in the Park - WT & The Treaty Six Band	August 20, 2024	Centennial Park	Confirmed
Music in the Park - Ice Cold Crazy	August 27, 2024	Centennial Park	Confirmed
Music in the Park - Martin Kerr	September 3, 2024	Centennial Park	Confirmed
Large Item Pick Up	September 7, 2024	Town Wide	Confirmed
Bon Accord Connects - Fall	September 8, 2024	Bon Accord Community Hall	Confirmed
Art Walk event with Library	September 8, 2024	Centennial Park	Confirmed
Fall Clean Up Day	September 14, 2024	Town Wide	Tentative
Date Night	September 14, 2024	Prairie Gardens	Tentative
PD Day programming - Pirate Day	September 16, 2024	Bon Accord Public Library	Confirmed
Community Art Night Out - September	September 17, 2024	Bon Accord Arena Mezz	Confirmed
National Day for Truth & Reconciliation	September 30, 2024	TBA	Tentative
Sturgeon County Seniors Conference	October 5, 2024	Gibbons	Confirmed
Fire Prevention Day	October 6, 2024	TBA	Tentative
PD Day programming	October 15, 2024	Arena Mezzanine	Confirmed
Home Alone Course Fall	October 15, 2023	Arena Mezzanine	Confirmed
Community Art Night Out - October	October 15, 2024	Bon Accord Arena Mezz	Confirmed
Adult Field Trip - October	October 23, 2024	TBA	Confirmed
Halloween Spooktacular	October 26, 2024	TBA	Confirmed
Remembrance Day Service	November 11, 2024	Veterans' Memorial Park	Confirmed
Community Art Night Out - November	November 12, 2024	Bon Accord Arena	Confirmed
Fall Break Programming	November 12-15, 2024	Bon Accord Arena Mezz	Confirmed
PD Day programming	December 2, 2024	Bon Accord Arena Mezz	Confirmed
Babysitting Course Fall	December 2, 2024	Bon Accord Arena Mezz	Confirmed
Bloomery Holiday Arrangement Class	December 6, 2024	Bon Accord Arena Mezz	Confirmed
Community Christmas Craft Night	December 6, 2024	Bon Accord Arena Mezz	Confirmed
Winter Wonder-Fest Day 1	December 7, 2024	Community Hall	Confirmed
Winter Wonder-Fest Day 2	December 8, 2024	Bon Accord Arena	Confirmed
Parent's Night Off	December 12, 2024	TBA	Tentative
Community Art Night Out - December	December 17, 2024	Bon Accord Arena Mezz	Confirmed