

Town of Bon Accord
AGENDA
WITH ADDITION
Regular Council Meeting
December 17, 2024 9:00 a.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel

- 1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
- 2. ADOPTION OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - 3.1. Public Hearing and Regular Meeting of Council; December 3, 2024 (enclosure)
- 4. DELEGATION**
 - 4.1. 9:05 a.m. S. Sgt. Darcy McGunigal – Morinville RCMP – Quarterly Report (enclosure)
- 5. DEPARTMENTS REPORT**
 - 5.1. December 2024 (enclosure)
- 6. UNFINISHED BUSINESS**
 - 6.1. Engineering Study Fees (enclosure)
- 7. NEW BUSINESS**
 - 7.1. Parks and Trails Committee Appointments (enclosure)
 - 7.2. Advance Vote Day and Appointment of Returning Officer and Substitute Returning Officer (enclosure)
- 8. BYLAWS/POLICIES/AGREEMENTS**
 - 8.1. Animal Control Bylaw 2024-16 – First Reading (enclosure)
 - 8.2. Rescind Cellular Phones and Communication Devices Policy (enclosure)
 - 8.3. Use of Council Chambers Policy (enclosure)
 - 8.4. Community Services Advisory Board Bylaw 2024-16 – First Reading (enclosure)
 - 8.5. Tax Penalty Bylaw 2024-15 – Second and Third Readings (enclosure)
- 9. WORKSHOPS/MEETINGS/CONFERENCES**
 - 9.1. 2025 Emerging Trends Seminar (enclosure)**
- 10. COUNCIL REPORTS**
 - 10.1 Mayor Holden (enclosure)
 - 10.2 Deputy Mayor Larson (enclosure)
 - 10.3 Councillor Bidney (enclosure)
 - 10.4 Councillor Laing (enclosure)
 - 10.5 Councillor May (enclosure)
- 11. CORRESPONDENCE**
GENERAL

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11.1. Minister of Municipal Affairs – Response to School Road Paving and Stormwater Drainage Letter (enclosure)

11.2. Minister of Municipal Affairs – Response to Impacts of Carbon Tax Letter (enclosure)

ACTION REQUIRED

11.3. FCM Membership Renewal (enclosure)

11.4. Municipal Affairs – Minister McIver Meeting Request at Alberta Municipalities' Spring Municipal Leaders Caucus 2025 (enclosure)

12. NOTICE OF MOTION

12.1. Council Community Connections – Councillor Bidney (enclosure)

13. CLOSED SESSION

13.1. Intermunicipal Collaboration Framework (ICF) Negotiations – FOIP Act Section 21 Disclosure harmful to intergovernmental relations

13.2. Director of Emergency Management (DEM) Appointment – FOIP Act Section 17 Disclosure harmful to personal privacy

13.3. Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body

13.4. Personnel – FOIP Act Section 17 Disclosure harmful to personal privacy

13.5. Golden Gems Grant Request – FOIP Act Section 24 Advice from officials and Section 25 Disclosure harmful to economic and other interests of a public body

14. ADJOURNMENT

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	December 17 th , 2024
Presented by:	Jodi Brown, Town Manager
Title:	2025 Emerging Trends Seminar
Agenda Item No.	ADDITION 9.1

BACKGROUND/PROPOSAL

The 2025 Interim Operating Budget does not include funding for any staff training such as the 2025 Emerging Trends Seminar.

Historically, the Town Manager and one or more staff (depending on budget allocations) attend this seminar.

Typically, members of Council, CAO's and other senior management attend this seminar.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This seminar covers information that is directly related to important day to day operations involving legal obligations and responsibilities:

1. FOIP Act Update: Proposed legislative changes to access to information and privacy obligations for public bodies.
2. 90 New Schools by 2031: Joint use and planning agreement prep and review.
3. Municipal Procurement/Tendering Obligations.
4. Managing Municipal Lands: A strategic approach.
5. The importance of hire letters and termination clauses in your hiring practices.
6. Recent legislative changes and case law.
7. Bear Pit Session—question and answer with legal team.

Administration is recommending that the Town Manager (or designate) and one other employee attend this seminar in 2025.

In order to receive the Early Bird discount, staff would need to be registered by December 20th, 2024.

STRATEGIC ALIGNMENT

Value Statement: Professionalism

- Administration and Council manage the affairs of Bon Accord in a competent, reliable manner, to maintain a safe and prosperous community to work and live.

Value Statement: Stewardship

- Administration and Council embody the responsible planning and management of our resources.

COSTS/SOURCES OF FUNDING

Administration purchased a new vacuum cleaner for the Town office with funding available in the 2024 budget. This was done following a request from the Town's cleaning contractor requesting a new vacuum cleaner given the age and poor function of the current equipment.

This purchase is included in the 2025 Interim Operating Budget in the amount of \$500.

As the vacuum cleaner has already been purchased, this funding could be reallocated to registration for two staff (the Town Manager and one other staff member) to attend this seminar in 2025.

Registration Cost (prior to December 20th, 2024):

- In-Person: \$198.45
- Virtual: \$145.95

RECOMMEND ACTION (by originator)

Choose one of the following:

THAT Council approves the reallocation of \$500 from the 2025 administration supplies budget to the staff registration and memberships budget for two staff including the Town Manager or designate and one other staff to attend the Emerging Trends in Municipal Law Seminar hosted by Brownlee LLP.

OR

THAT Council accepts this report as information with no further direction to administration.

OR

THAT Council directs administration to...