

Bon Accord Community Services Advisory Board

Agenda

Town Office, Council Chambers

Wednesday, March 22, 2023, 4:00 pm

Time	#	Item	Type	Who	Attach.
4:00 pm	1.	Call to Order		Chair	
	2.	Additions or Deletions to the Agenda	Approval	All	
	3.	Approval of the Agenda	Approval	All	
4:20 pm	4.	Approval of Meeting Minutes – December 13, 2022 *Chair Signature	Approval	All	
4:30 pm	5.	Reports a) Community Services Manager Report		CS Manager	Attached
4:45 pm	6.	Previous Business: a) Two new members Welcome! b) Winter Wonderland c) Family Day Event d) Meeting Dates June 21, September 20, December 20, 2023 4:00 p.m. e) FCSSAA Conference	Verbal	All	
5:15 pm	7.	New Business: a) 2023 Events Review Meet the Community Night b) Easter Egg Hunt & Activities April 7, 10:00 – 12:00 p.m. c) Volunteer Appreciation Night April 19, 6:00 – 8:00 p.m. d) Flag Planting/Canada Day Event June 30 & July 1 e) Dark Sky Revitalization - Ad Hoc Committee f) FCSS Final Report Due April 30, 2023	Verbal	All	
6:50 pm	8.	Correspondence			
7:00 pm	9.	Adjournment	Approval	Chair	

Community Services Advisory Board

5025 – 50 Avenue/PO Box 779
Bon Accord, Alberta T0A 0K0

Telephone: 780.921.3550
Email: csmanager@bonaccord.ca

Meeting Minutes
Tuesday, December 13, 2022
5:30 pm
Council Chambers

Board Member Attendance:

Brenda Gosbjorn	Christina Romanowski
Shannon Loehr	Kalya Romanowski (Sends regrets)
Tanya May	Anita Van Der Leek (Sends regrets)
Lacey Laing	

Administration Present: Lila Quinn (Community Services Manager)

- **CALL TO ORDER**

Chairperson, Brenda Gosbjorn called the meeting to order at 5:32 p.m.

- **ADDITIONS/DELETIONS TO THE AGENDA**

None.

- **APPROVAL OF AGENDA**

Tanya May moved to approve the agenda as presented.

CARRIED

- **APPROVAL OF MINUTES**

Brenda Gosbjorn moved that the minutes of September 13, 2022, be adopted as presented.

CARRIED

- **REPORTS**

a) Community Services Report: Lila Quinn

Lila Quinn presented her report as attached.

Brenda Gosbjorn moved to accept the Community Services report as presented.

CARRIED

• PREVIOUS BUSINESS

a) Meet the Community Night – September 15, 2022

This event went well, however attendance by the public was low. Things to consider with the next event are posters around town, advertising in the school newsletter, adding food, and having each organization bring a donation for a door prize if they are able.

b) Halloween Howl – October 31, 2022

This event went well, however there were less participants than last year. More advertising (posters, and school newsletters) was recommended.

c) Winter Wonderland – December 3, 2022

The event went well, and Santa was a big hit. More advertising for next year to include posters in the arena and around town, and advertising in the school newsletters.

• NEW BUSINESS

a) Family Day – February 20, 2023

In the planning stages for the event. New ideas were discussed such as Bingo with prizes. Community Services Manager will seek donations for this event.

b) Community Services Advisory Board - Applicants

Two new applications for board members were reviewed.

Brenda Gosbjorn moved that Chris Giles and Carol MacKay's names be brought forward to Town Council for recommendation to fill the two vacant members at large positions on the Community Services Advisory Board. Carried.

c) Meeting Dates/Times 2023

Tentative meeting dates: March 22, June 21, September 20, December 20, 2023.
All meetings are to be held at Town Office, Council Chambers, at 4:00 p.m.

d) FCCSSAA Conference

Lila Quinn, Christina Romanowski, and Tanya May attended the FCCSSAA Conference that was held November 16-18, 2023.

Christina expressed interest in the homelessness survey and will seek more information to bring back to the next meeting.

Volunteer Income Tax program was discussed.

• CORRESPONDENCE

None

• **NEXT MEETING**

Next meeting will be held in-person on March 22, 2023 at 4:00 p.m. at Town Office, Council Chambers.

• **ADJOURNMENT**

Chairperson Brenda Gosbjorn adjourned the Community Services Board Meeting at 6:26 pm.

Brenda Gosbjorn
Chairperson

Lila Quinn
Community Services Manager

UNAPPROVED

Meetings

- **Administration and Community Services Assistant Interviews**
December 5, 2022
- **Regular Meeting of Council**
December 6, 20, 2022, January 17, February 7, 21, March 7, 2023
- **Alberta Municipalities Insurance**
December 14, 2022
- **Lilian Schick School**
December 15, 2022
- **Special Meeting of Council**
December 22, 2022
- **Leadership Meeting**
January 6, 20, February 8, 24, March 8, 2023
- **Joint Use Committee**
January 11, 2023
- **North Central Emergency Social Services**
January 12, February 9, March 9, 2023
- **Senior Citizens Advisory Networking Meeting**
January 19, 2023
- **Find Your Community**
January 24, 2023
- **Safety Meeting (Admin)**
January 25, February 22, 2023
- **Sturgeon Adult Learning**
February 14, 2023
- **4H**
February 16, 2023
- **Capacity Building Network**
February 16, 2023
- **All Staff**
February 17, 2023
- **Building Community Connections Meeting/Bon Accord Library**
February 23, 2023
- **Edmonton Evergreen FCSS**
February 23, 2023

Training

- **Workplace Hazardous Material Information System (WHMIS)**
December 17, 2022
- **FCSS Senior's Affordability Payments Information Session**
January 26, 2023
- **Emergency Social Services Exercise**
January 31, 2023

- **Recovery-Oriented Systems of Care Webinar**
February 1, 2023
- **Key Tools to Safeguard Your Well-Being:
Practical Strategies for Individuals & Teams**
February 24, 2023
- **FOIP Online Training**
March 4, 2023

Programs

- **Home Alone**
February 9, 2023
15 participants
- **Babysitting Course**
February 10, 2023
8 participants

Events

- **Winter Wonderland**
December 3, 2022
120 attended
- **Family Day Event**
February 20, 2023
100 attended

Grant Applications

- **Canada Heritage Grant**
November 3, 2022
\$6,878 towards Canada Day Activities including Fire Works
- **Canada Summer Jobs**
December 15, 2022
For Seasonal Recreation Program Coordinator
- **Canada Parks & Recreation Association
Youth Employment Experience**
February 8, 2023
For Seasonal Recreation Program Coordinator Assistant
- **Volunteer Alberta**
March 1, 2023
\$600 for Volunteer Appreciation Event
- **Edmonton Community Foundation**
March 13, 2023
\$12,750 for Community Chairs and Dollies



December 3, 2022
Winter Wonderland Survey



Please take a few minutes to provide us with your feedback on your experience at the Winter Wonderland event today for a chance to **WIN A PRIZE!**

How did you hear about this event?

3 Town's Facebook Page

Town's Website

Town's Newsletter

1 Community Event Sign

2 Word of mouth

2 Other, please explain: Hockey Wife

For each statement, please mark the answer that best describes your experience with an

Because of this event:	1 Strongly Disagree	2 Disagree	3 Neutral	4 Agree	5 Strongly Agree
I / my family felt more connected to the community?		1	1	5	2
I / my family felt involved in the community?		1	1	4	3
I / my family has made new connections or strengthened existing connections with other members in my community?		1	2	3	2

1. Please share any comments or suggestions you have about the Winter Wonderland event here:

- Only saw it advertised on Facebook. Needs to be advertised weeks in advance. More posters as not everyone is on Facebook.
- Better advertising
- Great event for families!
- Family Fun!
- We did skating, hot chocolate, popcorn and dear Santa letter, all as a family (vs as a means to get involved). Thank you!! (& saw Santa!)

The information collected on this form is authorized under Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP). It will be used for the Town of Bon Accord Winter Wonderland event draw. If

Family Day 2023- Event Survey FEEDBACK

How did you hear about this event?

- | | |
|---|---|
| <input type="checkbox"/> Town's Facebook Page - 3 | <input type="checkbox"/> Community and/or digital sign |
| <input type="checkbox"/> Town's Website - 1 | <input type="checkbox"/> Word of mouth - 3 |
| <input type="checkbox"/> Posters around Town - 1 | <input type="checkbox"/> Other, please explain: library |

For each statement, please mark the answer that best describes your experience with an "X".

Because of this event:	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
My family enjoyed spending time together today.					3	7
My family feels closer to one another.				2	1	8
My family made new connections with other families in my community.		1	1	2	1	5

<p>1. Please share any other comments you have about the Family Day Event: -Great event thanks to the organizers</p> <ul style="list-style-type: none"> - I love all the opportunities to unplug and spend time together. - Great free activities
<ul style="list-style-type: none"> - This was awesome. - Good venue and timing - I love the thought you put into it. - Well organized and it was nice to see so many friendly volunteers. - I loved the food and spending time here.
<p>2. Which community events are important to you?</p> <ul style="list-style-type: none"> - Love vents to bring family together
<ul style="list-style-type: none"> - Family Day, Egg hunt, Harvest Days, Equinox, Winter Wonderland. - All!
<ul style="list-style-type: none"> - All of them. - Outdoor activities, Sunday afternoon. - Family Day - Family Day, Harvest Days - All!
<p>3. What kind of events would you like to see in the community?</p> <ul style="list-style-type: none"> - Bonfire events, quad/skidoo rally, motorcycle poker runs, trade fairs.
<ul style="list-style-type: none"> - Outdoor activities, music - Valentine's Party
<ul style="list-style-type: none"> - Music, kids getting to know each other. - More festivals - Trivia Night - National Tiger Day
<p>4. What obstacles prevented you from attending events in the past?</p> <ul style="list-style-type: none"> - Timing, work schedules
<ul style="list-style-type: none"> - Other family events on the same day - I am at a group home. - Timing

- Skating
- Our own crazy schedule
- Work



2023 ANNUAL EVENTS

These event date/times are subject to change. Please call to confirm 780 921 3550

- | | |
|--|--|
| February 20 | Family Day Celebrations |
| Time: | 11:00 – 3:00 pm |
| Location: | Bon Accord Arena |
| April 7
(Good Friday) | Easter Egg Hunt & Activities |
| Time: | 10:00 - 12:00 pm |
| Location: | Bon Accord Communiy School |
| Volunteer Appreciation Week April 16-22 | |
| April 19 | Volunteer Appreciation Night |
| Time: | 6:00 – 8:00 pm |
| Location: | Arena Mezzanine |
| May 5 | Rain Barrel Delivery Date |
| Time: | 9:00 – 4:00 p.m. |
| Location: | Bon Accord |
| May 13 | Compost Pick-Up Date |
| Time: | 9:00 a.m. – 12:00 p.m. |
| Location: | Public Works |
| Seniors Week June 5 - 9 | |
| June 7 | Free Barbecue/Music by Two Bad Apples |
| Time: | 5:00 - 7:00 pm |
| Location: | Bon Accord Arena |
| July 1 | Canada Day Celebrations (Pancake Breakfast) |
| Time: | 10:00 am – 12:00 pm |
| Location: | Bon Accord Arena |
| July 4 – Sept 5 | Music in the Park |
| Day: | Every Tuesday |
| Time: | 6:30 pm- 8:00 pm |
| Location: | Centennial Park |

August 12 **Harvest Day Parade & Fireworks**
Time: Staging starting at 9am, parade starting at 10am
Location: Staging happens at the Hotel service road on 47th Ave.

September 14 **Meet the Community Night (Tentative Restructuring this Event)**
Time: 6:00 pm – 8:00 pm
Location: Bon Accord Community Hall

October 31 **Halloween Howl**
Time: 4:00 pm – 6:00 pm
Location: Town Office

November 11 **Remembrance Day Service**
Time: 10:45 am – 11:30 am
Location: Memorial Park

December 2 **Winter Wonderland**
Time: 11:00 a.m. - 3:00 pm
Location: Bon Accord Arena