

Community Services Advisory Board

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Meeting Minutes

Wednesday, March 22, 2023

4:00 pm

Council Chambers

Board Member Attendance:

Brenda Gosbjorn	Christina Romanowski (Sends regrets)
Shannon Loehr	Kalyna Romanowski (Sends regrets)
Tanya May	Anita Van Der Leek (Sends regrets)
Lacey Laing (Attended via telephone)	Chris Giles
Carole MacKay	

Administration Present: Lila Quinn (Community Services Manager)
Christina Fedorak (Administration and Community Services Assistant)

• CALL TO ORDER

Chairperson, Brenda Gosbjorn called the meeting to order at 4:09 p.m.

• ADDITIONS/DELETIONS TO THE AGENDA

g) Tween/Teen Drop-in Nights

h) FCSS grant application

Adjournment - Meeting will adjourn at 5pm, incorrect time on the agenda.

• APPROVAL OF AGENDA

Brenda Gosbjorn moved to approve the agenda as presented.

CARRIED

• APPROVAL OF MINUTES

Shannon Loehr moved that the minutes of December 13, 2022, be adopted as presented.

CARRIED

- **REPORTS**

a) Community Services Report: Lila Quinn

Lila Quinn presented her report as attached.

Suggested that we put up event posters at the Jewel Box and the bank.

Carole Mackay moved to accept the Community Services report as presented.

CARRIED

- **PREVIOUS BUSINESS**

a) Two new members, Welcome!

Brenda welcomed Chris Giles and Carole MacKay to the Community Services Advisory Board.

b) Winter Wonderland – December 3, 2022

This event was not as well attended as in the past. Discussion was held. Suggestions included:

- Add something for the older children to participate in.
- Town Christmas tree light up and caroling on the same night as done in the past.
- Bringing back the chili dinner.

a) Family Day Event

The group agreed that we move this event to Saturday instead, so we don't compete with other local events.

b) Meeting Dates – June 21, September 20, December 20

June 21 moved to June 22 at 4:15pm. Move all other meetings to 4:15pm as well.

c) FCSSAA Conference

Lila, Christina, and Tanya attended this event in 2022 and asked if any CSA board members would also like to attend the next conference. We will budget for two attendees.

- **NEW BUSINESS**

a) 2023 events review: Meet the Community Night

There is a need to increase attendance. Lila suggested that instead we host two community networking nights to learn what is going on within the community, in February and September.

The board proposed to keep the Meet the Community Night as there is value in the event. Suggestions to increase attendance included:

- Have entertainment such as demonstrations like the square dancers, karate.
- Library could read a book.

More details will be discussed at the June meeting.

a) Easter Egg Hunt, April 7

The event is booked during the local Good Friday church services, which may limit the number of volunteers available. Tanya offered to send out requests for tickets/prizes, but Lila asked that those items be saved for other events.

b) Volunteer Appreciation Night, April 19

Plans for this event are the same format as last year. The Bon Accord logo mugs will be filled with plants and then used as centerpieces and giveaways.

c) Flag planting, Canada Day Event, June 30, July 1

The board would prefer that the Canada Day event be located at Centennial Park instead of the arena, Lila agreed that this was possible. Entertainment was suggested but this was not included in this year's budget. Christina Fedorak will order the flags.

d) Dark Sky Revitalization, Ad Hoc Committee

Lila shared that as per the Town Bylaws, CSAB is permitted to create a new committee for the Dark Sky Revitalization. This committee will be responsible for planning events etc.

Brenda Gosbjorn made a motion that we form a Dark Sky Ad Hoc Committee and further directs administration to develop a process for residents to be on the committee. Shannon Loehr seconded this motion.

CARRIED

Brenda Gosbjorn made a motion that the Dark Sky Ad Hoc Committee consist of five members. One to also be a member of the Community Services Advisory Board. Tanya May seconded this motion.

CARRIED

Tanya May suggested that a council member also be added to this committee. She will bring this forward to Council.

e) FCSS Final Report Due April 30, 2023

Lila will share the completed report at the meeting in June.

f) Tween/Teen Drop In

Christina Romanowski has made an email proposal to the board that a tween/teen drop in for after school be created.

This has been set up a few times, over the past several years. The program usually ended due to lack of time and volunteers. For safety this needs to be managed by someone that has been screened and has experience with that age group. Perhaps there is a need for another ad hoc committee. Other suggestions included that we could seek sponsorship for the program.

g) FCSS Grant

The Bon Accord Golden Gems are applying for a Community Grant to help pay for a senior transportation program. Brenda and Shannon are on the Golden Gems committee and cannot comment on this point. Lila will share the grant application with the other board members to review, and then make a motion and vote via email.

• **CORRESPONDENCE**


None

• **NEXT MEETING**

Next meeting will be held in-person on June 22, 2023, at 4:15 p.m. at Town Office, Council Chambers.

• **ADJOURNMENT**

Chairperson Brenda Gosbjorn adjourned the Community Services Board Meeting at 4:51 pm.



Brenda Gosbjorn, Chairperson



Christina Fedorak, Community Services Coordinator