

Community Services Advisory Board

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Meeting Minutes

Thursday, June 22, 2023

4:15 pm

Council Chambers

Board Member Attendance:

Brenda Gosbjorn	Christina Romanowski (sends regrets)
Shannon Loehr	Kalyna Romanowski (sends regrets)
Tanya May	Anita Van Der Leek
Lacey Laing (sends regrets)	Chris Giles
Carole MacKay	

Administration Present:

Jodi Brown, CAO

Falon Fayant, Corporate Service Manager

Christina Fedorak Community Services Coordinator

Madison Selinger Recreation Coordinator

• CALL TO ORDER

Chairperson, Brenda Gosbjorn called the meeting to order at 4:15pm.

• ADDITIONS/DELETIONS TO THE AGENDA

No additions or deletions were made.

• APPROVAL OF AGENDA

Carole MacKay moved to approve the agenda as presented.

CARRIED

• APPROVAL OF MINUTES

Chris Giles moved that the minutes of March 22, 2022, be adopted as presented.

CARRIED

• **REPORTS**

a) CAO Report – Jodi Brown

Jodi Brown shared the structural changes in the administrative office. The Community Services Manager role will not be filled, instead a new role has been created to focus on event planning, facility bookings, community programming and FCSS needs. This role will be the Community Services Coordinator, and Christina Fedorak has accepted this role. Falon Fayant will be overseeing the functions of this role.

b) Community Services Report - Christina Fedorak

Christina Fedorak presented her report as attached. Madison Selinger shared the plans for the summer youth programming.

Shannon Loehr moved to accept the Community Services report as presented.

CARRIED

• **PREVIOUS BUSINESS**

a) Easter Egg Hunt de-brief – 125 children participated in this year's event, which was held outside at Bon Accord Community School. Next year, the timing should be later in the afternoon to ensure it is after Church. It would be nice to have a food truck selling coffee, hot chocolate, and pastries.

b) Volunteer Appreciation Event Survey Results – Survey results were positive, overall, everyone had a nice time. Brenda added that attendance was dwindling and that sending paper invitations next year would be nice. Also, that someone needs to make a speech and thank everyone for their time.

c) Feed the Families Food drive de-brief – Event was a success again this year. A total of 1635 pounds of food was collected.

d) Seniors Week BBQ survey results – Survey results were positive, and everyone seemed to have a lovely time.

e) Dark Sky Committee, ToR, Volunteer Application - Jodi Brown reviewed the draft Terms of Reference and asked for feedback. The committee will require 3-4 members of the public, which Christina will recruit, and one member of the Community Services Advisory Board. The Volunteer Application form was also reviewed. Christina will bring the finalized forms to the next meeting.

• **NEW BUSINESS**

2023 Events Review:

a) Flag Planting, Canada Day – Christina shared the plans for this event.

b) Music in the Park – So far \$3700.00 in sponsorship

c) Harvest Days Parade & Dark Sky event – Reviewed plans for this event.

d) Meet the Community Night – Will now be referred to as “Bon Accord Connects” and will be held on September 10, 2023. Christina shared tentative plans and ideas for this event.

e) Halloween Howl/Spooktacular – The Town and Library will be partnering for this event, to be held at Lilian Schick school gym on October 28, 2023. Many of the activities from the original Spooktacular event will take place.

f) Winter Wonderland – Will now be called “Winter Wonderfest”, and is scheduled for the first weekend in December, with events all weekend. Christina shared her list of ideas for this event as well.

g) Additional Event Ideas – Christina shared her list of ideas for future events and programming. She will bring the results from the Community Survey to the next meeting for review.

• CORRESPONDENCE

There was no correspondence to review.

• NEXT MEETING

The next meeting will be held in-person on October 4, 2023, at 4:15 p.m. at Town Office, Council Chambers.

• ADJOURNMENT

Chairperson Brenda Gosbjorn adjourned the Community Services Board Meeting at 5:20 pm.



Brenda Gosbjorn, Chairperson

Christina Fedorak, Community Services Coordinator