

**Town of Bon Accord  
Regular Meeting of Council Minutes  
August 15, 2023 9:00 a.m.  
Live streamed on Bon Accord YouTube Channel**

**COUNCIL**

**PRESENT**

Mayor Brian Holden  
Deputy Mayor Lynn Bidney  
Councillor Lacey Laing  
Councillor Timothy J. Larson  
Councillor Tanya May

**ADMINISTRATION**

Jodi Brown – Town Manager  
Falon Fayant – Corporate Services Manager  
Terry Doerkson – Infrastructure Manager  
Jessica Caines – Legislative Services and Communications Coordinator

**CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

Mayor Holden called the meeting to order at 9:01 a.m.

**ADOPTION OF AGENDA**

There were no objections to adding items 7.4 Tour of Stormwater Drainage System: Westlock and 7.5 Transportation and Infrastructure Committee Appointment.

COUNCILLOR LARSON MOVED THAT Council adopt the August 15, 2023 agenda as amended.

**CARRIED UNANIMOUSLY RESOLUTION 23-319**

**ADOPTION OF MINUTES**

*Committee of the Whole Meeting; June 28, 2023*

COUNCILLOR LAING MOVED THAT Council approve the June 28, 2023 Committee of the Whole minutes, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-320**

*Regular Meeting of Council; July 4, 2023*

COUNCILLOR MAY MOVED THAT Council approve the July 4, 2023 Regular Meeting of Council minutes, as amended.

**CARRIED UNANIMOUSLY RESOLUTION 23-321**

*Special Meeting of Council; August 2, 2023*

COUNCILLOR LARSON MOVED THAT Council approve the August 2, 2023 Special Meeting of Council minutes, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-322**

**DELEGATION**

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***Kathryn – Alchemy Communications***

COUNCILLOR MAY MOVED THAT Council accept the delegation as information.  
**CARRIED UNANIMOUSLY RESOLUTION 23-323**

***Vincent and Christina – ViMark Solutions***

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the delegation as information.  
**CARRIED UNANIMOUSLY RESOLUTION 23-324**

**DEPARTMENTS REPORT**

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the departments report as presented AND FURTHER THAT Council direct administration to invite the Sturgeon County Bylaw Services supervisor to the September 15<sup>th</sup> Regular Council Meeting.  
**CARRIED UNANIMOUSLY RESOLUTION 23-325**

**UNFINISHED BUSINESS**

***Communities in Bloom Request for Flag Project Approval***

COUNCILLOR MAY MOVED THAT Council approves the Communities in Bloom request to place a Communities in Bloom flag on a 20-foot pole in the flower bed in front of Centennial Park.

1 Opposed

**CARRIED RESOLUTION 23-326**

**NEW BUSINESS**

***2023 Council Meeting Schedule Amendment***

DEPUTY MAYOR BIDNEY MOVED THAT Council direct administration to move the Regular Council Meeting from September 5 at 6 p.m. to September 6 at 6 p.m.

**CARRIED UNANIMOUSLY RESOLUTION 23-327**

COUNCILLOR LARSON MOVED THAT Council direct administration to move the September 27 Committee of the Whole meeting to September 21 from 5 – 7 p.m. and update the 2023 Council Meeting Schedule accordingly.

**CARRIED UNANIMOUSLY RESOLUTION 23-328**

***Council Workshop Dates/Topics***

DEPUTY MAYOR BIDNEY MOVED THAT Council direct administration to plan the annual Council Workshop on Wednesday, November 1, 2023 from 8:30 a.m. – 4:30 p.m. and engage Municipal Affairs on the following suggested topics: Actions to Effective Communications; Assessment, Taxation and Tax Recovery; and Dealing with Difficult People and Hostile Customers.

MAYOR HOLDEN MOVED TO AMEND THE MOTION ON THE FLOOR:

To add:

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THAT Council direct administration to research option #2, Best Practices, for the workshop.

1 Opposed

**CARRIED RESOLUTION 23-329**

UPDATED MOTION

DEPUTY MAYOR BIDNEY MOVED THAT Council direct administration to plan the annual Council Workshop on Wednesday, November 1, 2023 from 8:30 a.m. – 4:30 p.m. and engage municipal affairs on the following suggested topics: Actions to Effective Communications; Assessment, Taxation and Tax Recovery; and Dealing with Difficult People and Hostile Customers AND FURTHER THAT Council direct administration to research option #2, Best Practices, for the workshop.

**CARRIED UNANIMOUSLY RESOLUTION 23-330**

Mayor Holden called a short recess at 10:46 a.m.

Mayor Holden called the meeting back to order at 10:53 a.m.

***Reallocation of MSI Funding***

COUNCILLOR MAY MOVED THAT Council approves the allocation of \$14,750 of MSI Operating Funds to the Muniware conversion and \$9,712 towards the purchase of the new Sensus handheld meter.

**CARRIED UNANIMOUSLY RESOLUTION 23-331**

***Tour of Stormwater Drainage System: Westlock***

COUNCILLOR MAY MOVED THAT Council direct administration to contact the Town of Westlock to arrange a tour of their stormwater drainage system for Mayor Holden, Deputy Mayor Bidney, Councillor Larson, and Councillor May, dependent on dates and times.

**CARRIED UNANIMOUSLY RESOLUTION 23-332**

***Transportation and Infrastructure Committee Appointment***

COUNCILLOR MAY MOVED THAT Council appoints Deputy Mayor Bidney to the provincial Transportation and Infrastructure Committee.

1 Opposed

**CARRIED RESOLUTION 23-333**

**BYLAWS/POLICIES/AGREEMENTS**

***Repeal Bylaw 259***

COUNCILLOR MAY MOVED THAT Bylaw 2023-09 – Repeal of Bylaw 259 be given first reading, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-334**

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COUNCILLOR LAING MOVED THAT Bylaw 2023-09 – Repeal of Bylaw 259 be given second reading, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-335**

COUNCILLOR LARSON MOVED THAT Council gives unanimous consent to hear three readings of 2023-09 – Repeal of Bylaw 259 in one meeting.

**CARRIED UNANIMOUSLY RESOLUTION 23-336**

DEPUTY MAYOR BIDNEY MOVED THAT Bylaw 2023-09 – Repeal of Bylaw 259 be given third and final reading, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-337**

***Rescinding of Policies***

COUNCILLOR MAY MOVED THAT Council rescind both the Extreme Weather Policy AND the Working Alone Policy.

**CARRIED UNANIMOUSLY RESOLUTION 23-338**

**WORKSHOPS/MEETINGS/CONFERENCES**

***2024 Alberta/Japan Twinned Municipalities Association Conference – Save the Date***

COUNCILLOR LAING MOVED THAT Council direct administration to decline attendance.

**CARRIED UNANIMOUSLY RESOLUTION 23-339**

***2023 Annual EDA Ministry Dinner***

COUNCILLOR MAY MOVED THAT Council direct administration budget for one (1) Council member and one (1) member of administration to attend the 2024 Annual EDA Ministry Dinner.

**CARRIED UNANIMOUSLY RESOLUTION 23-340**

***2023 Recycling Council of Alberta: Circular Economy Conference***

DEPUTY MAYOR BIDNEY MOVED THAT Council direct administration to decline attendance at the conference.

**CARRIED UNANIMOUSLY RESOLUTION 23-341**

DEPUTY MAYOR BIDNEY MOVED THAT the meeting extend past 12:00 p.m.

1 Opposed

**DEFEATED 23-342**

COUNCILLOR MAY MOVED THAT the meeting extend no later than 1:30 p.m.

**CARRIED RESOLUTION 23-343**

**COUNCIL REPORTS**

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COUNCILLOR MAY MOVED THAT Council accept the Council reports as information.  
**CARRIED UNANIMOUSLY RESOLUTION 23-344**

**CORRESPONDENCE**

***Alberta Municipal Affairs – MAP Review***

COUNCILLOR LARSON MOVED THAT Council accept the letter from Alberta Municipal Affairs as information.

**CARRIED UNANIMOUSLY RESOLUTION 23-345**

***Resident Request – Fenced Dog Park***

COUNCILLOR MAY MOVED THAT Council accept the request from Anne Sicard as information.

**CARRIED UNANIMOUSLY RESOLUTION 23-346**

***MFRC Lobsterfest and Sponsorship***

COUNCILLOR LARSON MOVED THAT Council direct administration to register Councillor Laing to attend the MFRC Lobsterfest.

**CARRIED UNANIMOUSLY RESOLUTION 23-347**

**NOTICE OF MOTION**

***Speed Cameras***

**CLOSED SESSION**

- ***Municipal Development Plan Draft – FOIP Act Section 23 Local public body confidences***
- ***Amending Agreement Approval: 737 Enterprises – FOIP Act – Section 16 Disclosure harmful to business interests of a third party and Section 25 Disclosure harmful to economic and other interests of a public body***
- ***Subdivision Extension Request – FOIP Act Section 16 Disclosure harmful to business interests of a third party***
- ***Offer to Purchase – L2-B2-P9022300 – FOIP Act – Section 24 Advice from officials and Section 25 Disclosure harmful to economic and other interests of a public body***
- ***RFP Playground Equipment Award – FOIP Act – Section 25 Disclosure harmful to economic and other interests of a public body and Section 27 Privileged information***
- ***Logo Revitalization – FOIP Act Section 16 Disclosure harmful to business interests of a third party***

COUNCILLOR MAY MOVED THAT Council enter closed session to discuss Municipal Development Plan Draft – FOIP Act Section 23 Local public body confidences, Amending Agreement Approval: 737 Enterprises – FOIP Act – Section 16 Disclosure harmful to business interests of a third party and Section 25 Disclosure harmful to economic and

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other interests of a public body, Subdivision Extension Request – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Offer to Purchase – L2-B2-P9022300 – FOIP Act – Section 24 Advice from officials and Section 25 Disclosure harmful to economic and other interests of a public body, RFP Playground Equipment Award – FOIP Act – Section 25 Disclosure harmful to economic and other interests of a public body and Section 27 Privileged information, and Logo Revitalization – FOIP Act Section 16 Disclosure harmful to business interests of a third party at 11:49 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 23-348**

COUNCILLOR MAY MOVED THAT Council come out of closed session at 1:33 p.m.

**CARRIED UNANIMOUSLY RESOLUTION 23-349**

***Municipal Development Plan Draft – FOIP Act Section 23 Local public body  
Confidences***

DEPUTY MAYOR BIDNEY MOVED THAT Council accepts the Draft Municipal Development Plan as presented with minor amendments, as discussed, and directs administration to plan and advertise for the Public Open House on October 17, 2023.

**CARRIED UNANIMOUSLY RESOLUTION 23-350**

***Amending Agreement Approval: 737 Enterprises – FOIP Act – Section 16 Disclosure harmful to business interests of a third party and Section 25 Disclosure harmful to economic and other interests of a public body***

DEPUTY MAYOR BIDNEY MOVED THAT Council approves the encroachment agreement with 737 Enterprises as directed.

**CARRIED UNANIMOUSLY RESOLUTION 23-351**

MAYOR HOLDEN MOVED THAT Council agrees to approve the amendments to the Development Agreement with the changes as presented.

**CARRIED UNANIMOUSLY RESOLUTION 23-352**

***Subdivision Extension Request – FOIP Act Section 16 Disclosure harmful to business interests of a third party***

COUNCILLOR LARSON MOVED THAT Council approves to extend the conditionally approved subdivision for the Hellinga Development Company Ltd. until August 6, 2024.

**CARRIED UNANIMOUSLY RESOLUTION 23-353**

***Offer to Purchase – L2-B2-P9022300 – FOIP Act – Section 24 Advice from officials and Section 25 Disclosure harmful to economic and other interests of a public body***

DEPUTY MAYOR BIDNEY MOVED THAT Council direct administration to obtain a second land appraisal for the property and bring back to council for a decision.

**CARRIED UNANIMOUSLY RESOLUTION 23-354**

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***RFP Playground Equipment Award – FOIP Act – Section 25 Disclosure harmful to economic and other interests of a public body and Section 27 Privileged information***

COUNCILLOR MAY MOVED THAT obtain more information from Blue Imp to verify that playgrounds in discussion will fit in the area discussed.

**CARRIED UNANIMOUSLY RESOLUTION 23-355**

***Logo Revitalization – FOIP Act Section 16 Disclosure harmful to business interests of a third party***

DEPUTY MAYOR BIDNEY MOVED THAT Council directs administration to move forward with Vimark's logo design and branding guideline quote at a cost of \$1,750.00 + GST.

3 Opposed

**DEFEATED RESOLUTION 23-356**

**ADJOURNMENT**

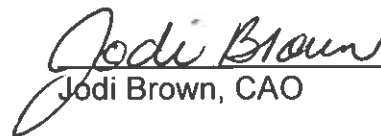
COUNCILLOR MAY MOVED THAT the August 15, 2023 Regular Meeting of Council adjourn at 1:40 p.m.

**CARRIED UNANIMOUSLY RESOLUTION 23-357**



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Mayor Brian Holden



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Jodi Brown, CAO

