

**Town of Bon Accord  
AGENDA  
Regular Council Meeting  
May 17, 2022 8:30 a.m.**

Live streamed on Bon Accord YouTube Channel

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. ADOPTION OF MINUTES**
  - 3.1. Regular Meeting of Council; May 3, 2022 (enclosure)
- 4. DELEGATION**
  - 4.1. 8:35 a.m. Andrew Riley – Alberta Municipalities (enclosure)
- 5. DEPARTMENT REPORTS**
  - 5.1. Community Services (enclosure)
  - 5.2. Finance (enclosure)
  - 5.3. Operations (PW) (enclosure)
  - 5.4. Planning and Economic Development (enclosure)
  - 5.5. Chief Administrative Officer (CAO) (enclosure)
- 6. UNFINISHED BUSINESS**
  - 6.1. Sky Sheds Observatories (enclosure)
  - 6.2. Proposed MOU (Veteran's Memorial Park/Gibbons Legion) (enclosure)
- 7. NEW BUSINESS**
  - 7.1. ABMunis Power+ Program (enclosure)
  - 7.2. 2022 Budget Amendments (enclosure)
  - 7.3. Council Community Connections Event (enclosure)
  - 7.4. Resignation – Councillor Cory Roemer (enclosure)
  - 7.5. By-Election (enclosure)
- 8. BYLAWS/POLICIES/AGREEMENTS**
- 9. WORKSHOPS/MEETINGS/CONFERENCES**
- 10. COUNCIL REPORTS**
  - 10.1 Mayor Holden (enclosure)
  - 10.2 Deputy Mayor Laing (enclosure)
  - 10.3 Councillor Bidney (enclosure)
  - 10.4 Councillor May (enclosure)
- 11. CORRESPONDENCE**
- 12. PRESENTATION OF NOTICE OF MOTION**

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**13. NOTICE OF MOTION**

**13.1. Off Highway Vehicle Additional Information**

**13.1.1.** Heather Edwards (enclosure)

**13.1.2.** Sara Hinkey (enclosure)

**13.1.3.** David and Kathy Hutton (enclosure)

**14. CLOSED SESSION**

**14.1.** Hellinga Development Company Ltd. – *FOIP Act 24(1)(c) – Advice from officials and 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body*

**14.2.** Code of Conduct – *FOIP Act 17(1) Disclosure harmful to personal privacy*

**15. ADJOURNMENT**

**Town of Bon Accord  
Regular Meeting of Council Minutes  
May 17, 2022 8:30 a.m.  
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**COUNCIL  
PRESENT**

Mayor Brian Holden  
Deputy Mayor Lacey Laing – arrived 8:45 a.m.  
Councillor Lynn Bidney  
Councillor Tanya May

**ADMINISTRATION**

Jodi Brown – Chief Administrative Officer  
Lila Quinn – Recreation and Community Services Manager  
Dianne Allen – Planning and Economic Development Manager  
Falon Fayant – Corporate Finance Manager  
Mark Prutchick – Operations Manager  
Jessica Caines – Legislative Services and Communications Coordinator

**CALL TO ORDER**

Mayor Holden called the meeting to order at 8:30 a.m.

**ADOPTION OF AGENDA**

MAYOR HOLDEN MOVED THAT Council approve the addition of item 7.6 Council Appointments and item 14.3 Resident Request – *FOIP Act 24(1)(a) and (c) Advice from officials, 17(1) Disclosure harmful to personal privacy, and 27(1)(c)(iii) Privileged information* to the May 17, 2022 agenda.

**CARRIED UNANIMOUSLY RESOLUTION 22-226**

COUNCILLOR MAY MOVED THAT Council adopt the May 17, 2022 agenda, as amended.

**CARRIED UNANIMOUSLY RESOLUTION 22-227**

**ADOPTION OF MINUTES**

***Regular Meeting of Council Minutes – May 3, 2022***

COUNCILLOR BIDNEY MOVED THAT Council adopt the minutes of the May 3, 2022 Regular Meeting of Council, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 22-228**

Deputy Mayor Laing joined the meeting at 8:45 a.m.

**DELEGATION**

***Andrew Riley – AB Municipalities***

COUNCILLOR MAY MOVED THAT Council accept the delegation as information.

**CARRIED UNANIMOUSLY RESOLUTION 22-229**

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**DEPARTMENT REPORTS**

COUNCILLOR MAY MOVED THAT Council accept the department reports as presented.  
**CARRIED UNANIMOUSLY RESOLUTION 22-230**

**UNFINISHED BUSINESS*****Sky Shed Observatories***

COUNCILLOR BIDNEY MOVED THAT Council direct administration to give the sky shed observatories to the Jasper Planetarium at no charge based on the conditions presented and circulated or if this offer is declined to proceed with appropriate disposal of this equipment.

MAYOR HOLDEN MADE A FRIENDLY AMENDMENT THAT should the offer be declined administration is to bring this topic back to Council for consideration.

**CARRIED UNANIMOUSLY RESOLUTION 22-231**

***Proposed MOU (Veteran's Memorial Park/Gibbons Legion)***

COUNCILLOR MAY MOVED THAT Council accepts this report as information and further directs administration to proceed with negotiating an amendment to the existing agreement (rather than proceeding with a new MOU) with the Bon Accord and District Memorial Society to be presented to Council for final approval.

**CARRIED UNANIMOUSLY RESOLUTION 22-232**

Mayor Holden called a short recess at 9:55 a.m.

Mayor Holden called the meeting back to order at 10:05 a.m.

**NEW BUSINESS*****ABMunis Power+ Program***

COUNCILLOR BIDNEY MOVED THAT Council directs administration to sign up for Alberta Municipalities Power+ program.

**CARRIED UNANIMOUSLY RESOLUTION 22-233**

***Approval of Budget Amendments***

COUNCILLOR BIDNEY MOVED THAT Council approves the following budget amendments to the 2022 budget:

- \$9,850 total to the public works fuel costs allocated to the Roads, Water, and Sewer departments which amounts to an increase of 50% for each.
- \$3,600 to public works in the Roads department for Snow Removal.
- \$3,363 to parks for the rental of portable toilets.
- \$15,825 to the Storm Water Reserve.
- \$10,300 from the CCBF capital grant contingent on approval of the second round of FCM Asset Management grant funding.

**CARRIED UNANIMOUSLY RESOLUTION 22-234**

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COUNCILLOR BIDNEY MOVED THAT administration research alternatives for additional seating for administration.

In Favour: Mayor Holden, Councillor Bidney

Opposed: Deputy Mayor Laing, Councillor May

**DEFEATED RESOLUTION 22-235**

***Council Community Connections Event***

COUNCILLOR MAY MOVED THAT Council direct administration to confirm the Council Community Event plan as presented and circulated.

**CARRIED UNANIMOUSLY RESOLUTION 22-236**

***Resignation – Councillor Cory Roemer***

DEPUTY MAYOR LAING MOVED THAT Council accept the report provided by the Town Manager relative to the resignation of Councillor Cory Roemer as information and further that Council extend best wishes to Mr. Roemer and his family in their future endeavors.

**CARRIED UNANIMOUSLY RESOLUTION 22-237**

***By-Election***

COUNCILLOR MAY MOVED THAT Council direct administration to hold a by-election in Council Chambers on Tuesday, August 30, 2022, from 10 a.m. to 8 p.m. and an advance vote in Council Chambers on Wednesday, August 17, 2022 from 5 p.m. to 9 p.m. for the purpose of filling one (1) Councillor vacancy AND FURTHER THAT Council appoint Jessica Caines as Returning Officer for the by-election.

**CARRIED UNANIMOUSLY RESOLUTION 22- 238**

COUNCILLOR BIDNEY MOVED THAT Council appoint Kaitie Blackwell as Substitute Returning Officer for the August 30, 2022 by-election.

**CARRIED UNANIMOUSLY RESOLUTION 22- 239**

***Council Appointments***

COUNCILLOR MAY MOVED THAT Council approve Deputy Mayor Laing to attend the B.A.C.S. & Lilian Schick Joint-Use Committee Meetings until the by-election is held.

**CARRIED UNANIMOUSLY RESOLUTION 22- 240**

COUNCILLOR BIDNEY MOVED THAT Council appoint Mayor Holden to the Capital Region Northeast Water Services Commission Board.

**CARRIED UNANIMOUSLY RESOLUTION 22- 241**

COUNCILLOR MAY MOVED THAT Council appoint Councillor May to the Regional Emergency Advisory Committee.

**CARRIED UNANIMOUSLY RESOLUTION 22- 242**

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**COUNCIL REPORTS**

COUNCILLOR MAY MOVED THAT Council accept the Council reports as information.  
**CARRIED UNANIMOUSLY RESOLUTION 22-243**

**PRESENTATION OF NOTICE OF MOTION**

***4-Acre Parcel Plan***

**NOTICE OF MOTION**

***Off Highway Vehicles Additional Information***

COUNCILLOR MAY MOVED THAT Council direct administration to add on the next public questionnaire the question: "Should OHVs be allowed to ride in and out of our community?"

**CARRIED UNANIMOUSLY RESOLUTION 22-244**

COUNCILLOR BIDNEY MOVED THAT correspondence from Heather Edwards, Sarah Hinkey, and David and Kathleen Hutton be added to the minutes of the regular meeting of Council May 17, 2022.

**CARRIED UNANIMOUSLY RESOLUTION 22-245**

**CLOSED SESSION**

DEPUTY MAYOR LAING MOVED THAT Council enter into closed session to discuss Hellinga Development Company Ltd. – *FOIP Act 24(1)(c) – Advice from officials and 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body, Code of Conduct – FOIP Act 17(1) Disclosure harmful to personal privacy, and Resident Request – FOIP Act 24(1)(a) and (c) Advice from officials, 17(1) Disclosure harmful to personal privacy, and 27(1)(c)(iii) Privileged information* at 11:17 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 22-246**

DEPUTY MAYOR LAING MOVED THAT Council come out of closed session at 11:20 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 22-247**

DEPUTY MAYOR LAING MOVED THAT Council extend the meeting past 12:00 p.m.

**CARRIED UNANIMOUSLY RESOLUTION 22-248**

DEPUTY MAYOR LAING MOVED THAT Council enter into closed session to discuss Hellinga Development Company Ltd. – *FOIP Act 24(1)(c) – Advice from officials and 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body, Code of Conduct – FOIP Act 17(1) Disclosure harmful to personal privacy, and Resident Request – FOIP Act 24(1)(a) and (c) Advice from officials, 17(1) Disclosure harmful to personal privacy, and 27(1)(c)(iii) Privileged information* at 11:21 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 22-249**

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COUNCILLOR MAY MOVED THAT Council come out of closed session at 12:23 p.m.  
**CARRIED UNANIMOUSLY RESOLUTION 22-250**

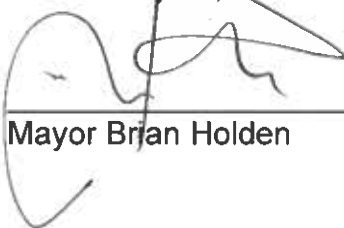
**Hellinga Development Company Ltd. – FOIP Act 24(1)(c) – Advice from officials and 25(1)(c)(iii) Disclosure harmful to economic and other interests of a public body**  
COUNCILLOR BIDNEY MOVED THAT Council accepts this report as information and supports Hellinga Development Company Ltd. in providing financial assistance of \$22,567 for the removal of sidewalk and road widening of existing cul-de-sac, excluding rolling face curb and gutter with mono sidewalk in new cul-de-sac, contingent on CCBF approval.  
**CARRIED UNANIMOUSLY RESOLUTION 22-251**

**Code of Conduct – FOIP Act 17(1) Disclosure harmful to personal privacy**  
COUNCILLOR MAY MOVED THAT Council direct administration proceed as directed.  
In Favour: Mayor Holden, Councillor Bidney, Councillor May  
Opposed: Deputy Mayor Laing  
**CARRIED RESOLUTION 22-252**

**Resident Request – FOIP Act 24(1)(a) and (c) Advice from officials, 17(1) Disclosure harmful to personal privacy, and 27(1)(c)(iii) Privileged information**  
COUNCILLOR BIDNEY MOVED THAT Council direct administration to obtain quotes regarding collection of payment.  
**CARRIED UNANIMOUSLY RESOLUTION 22-253**

**ADJOURNMENT**

The May 17, 2022 Regular Meeting of Council adjourned at 12:29 p.m.



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Mayor Brian Holden



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Jodi Brown, CAO

