

**Town of Bon Accord
AGENDA
Special Meeting of Council
June 10, 2022 4:45 p.m.
Live streamed on Bon Accord YouTube channel**

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. NEW BUSINESS**
 - 3.1. 2022 Road Rehabilitation Project (enclosure)
 - 3.2. Summer Programs 2022 (enclosure)
- 4. BYLAWS|POLICIES|AGREEMENTS
AGREEMENTS**
 - 4.1. Proposed MOU (Bon Accord Bounty Community Garden) (enclosure)
- 5. WORKSHOPS/MEETINGS/CONFERENCES**
 - 5.1. Alberta Municipalities Summer Municipal Leadership Caucus (enclosure)
- 6. CLOSED SESSION**
- 7. ADJOURNMENT**

TOWN OF BON ACCORD
REQUEST FOR DECISION

Meeting:	Special Meeting of Council
Meeting Date:	June 10, 2022
Presented by:	Mark Prutchick, Operations Manager
Title:	2022 Road Rehabilitation Project
Agenda Item No.	3.1

BACKGROUND/PROPOSAL

During the May 03rd, 2022 Regular Meeting of Council, Administration was directed to proceed with the 2022 Road Rehabilitation Project including 46th Street, 52a Avenue and 48th Street for a total approved project cost of \$633,094.00.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The roads recommended to Council by Administration and Associated Engineering at the May 03rd Council meeting, are shown below:

- 46th Street
- 51a Avenue
- 48th Street

The award of tender letter went out to the contractor including the above streets following the May 03rd Regular Meeting of Council.

Attached is a locations map showing the road rehabilitation construction for the 2022 work being performed and planned to start on June 13th, 2022. (See roads highlighted in Blue).

Correction Needed:

It was noted that there was a typo error in the recommended action on the RFD document from the May 03rd Council Meeting listing 52a Avenue in the 2022 road work project instead of 51a Avenue.

In order to correct this error, the original resolution (as shown below) from the May 03rd Regular Meeting of Council would need to be rescinded:

Resolution # 22-225 COUNCILLOR BIDNEY MOVED THAT Council approve the 2022 Road Rehabilitation Program Project including 46th Street, 52a Avenue and 48th Street and total projected costs of \$633,094, as presented.

A second motion would then be needed with the correct street address (51a Avenue instead of 52a Avenue) as originally discussed and shown below in the recommended actions.

STRATEGIC ALIGNMENT

Administration and Council manage the affairs of Bon Accord in a competent, reliable manner, to maintain a safe and prosperous community to work and live.

COSTS/SOURCES OF FUNDING

Funding in the amount of \$633,094.00 is available for the 2022 Road Rehabilitation Program which includes 2021 carry forward amount, MSI, and Canada Community Building Fund dollars.

RECOMMENDED ACTION (by originator)

Resolution #1

That Council rescind Resolution # 22-225 to approve the 2022 Road Rehabilitation Program Project including 46th Street, 52a Avenue and 48th Street and total projected costs of \$633,094, as presented.

Resolution #2

That Council direct Administration to proceed with the 2022 Road Rehabilitation Project including 46th Street, 51a Avenue (as originally discussed) and 48th Street for a total approved project cost of \$633,094.00.



- GENERAL NOTES:**
- CONTRACTOR TO CONTACT ALBERTA ONE CALL PRIOR TO EXCAVATION.
 - TEMPORARY ROAD CLOSURES WILL BE PERMITTED FOR CONSTRUCTION.
 - CONTRACTOR TO MINIMIZE DISTURBANCE TO RESIDENTS.
 - CONTRACTOR TO ISSUE CONSTRUCTION NOTICES TO RESIDENTS 72 HOURS IN ADVANCE OF CONSTRUCTION ACTIVITIES.
 - GARBAGE IS COLLECTED ON FREIGHTS. CONTRACTOR TO COORDINATE WITH RESIDENTS.
 - CONTRACTOR TO MAINTAIN HAUL ROUTES AND MAKE GOOD ON ANY DAMAGE DIRECTLY RESULTING FROM CONSTRUCTION ACTIVITY.
 - CONTRACTOR MAY USE SOUTH SIDE OF 46 STREET (PAVED SURFACE) FOR LAYDOWN AREA. ALTERNATIVELY CONTRACTOR MAY USE LEFT STATION EAST OF 46 AVENUE AND 48 STREET BY CONSTRUCTION OVERLAP SURFACE. RESTORE SITE TO EXISTING CONDITIONS OR BETTER.
 - UNDESIRABLE REPAIRS ALONG 46 STREET TO BE MARKED OUT BY THE CONTRACTOR AND ENGINEER.

- NOTES:**
- ROAD WIDTHS SHOWN ARE MEASURED LOG TO LOG.
 - ADJUST MANHOLES AND VAULT COVERS TO FINISH ELEVATION. SEE DETAILS 1 AND 2 ON SHEET C-01.
- PART A - FULL DEPTH RECLAMATION WITH CEMENT STABILIZED BASE COURSE**
- PULVERIZE EXISTING ROAD STRUCTURE TO 300 MM DEPTH.
 - GRADE, SHAPE AND COMPACT PULVERIZED MATERIAL TO PROPOSED CROSS SECTION. SEE DETAIL 1 ON SHEET C-01.
 - PROOF ROLL PULVERIZED SURFACE TO IDENTIFY WEAK AREAS AS DIRECTED BY THE ENGINEER.
 - STOCKPILE SURPLUS PULVERIZED MATERIAL FOR COMPLETING BASE REPAIRS FOR PART A AND B. ALL EXCESS PULVERIZED MATERIAL TO BE LOADED AND HAULED TO THE TOWN'S LANDFILL SITE APPROX 2 KM FROM THE WORK LOCATION.
 - BASE REPAIRS:
 - REMOVE PULVERIZED MATERIAL TO EXPOSE SUBGRADE.
 - WEAK SUBGRADE TO BE REMOVED AND REPLACED WITH SURPLUS PULVERIZED MATERIAL AND COMPACTED TO 10% MFD.
 - REPLACE PULVERIZED MATERIAL, SHAPE AND COMPACT.
 - CEMENT STABILIZATION:
 - SUPPLY AND PLACE CEMENT AT THE RATE SPECIFIED IN THE MIX DESIGN AND STABLE TO ITS DEPTH.
 - ENGINEER MAY INCREASE THE CEMENT CONTENT AND/OR THE STABILIZATION DEPTH TO 300 MM IN AREAS SUBJECT TO REQUIRE ADDITIONAL STABILIZATION DURING PROOF ROLL.
 - ESTABLISH 125 MM ROAD CROWN FOR 4.5 M ROADWAY. PLACE 60 MM ASPHALT CONCRETE PAVEMENT. COMPACT ASPHALT TO 5% MFD.

- PART B - MILL AND OVERLAY**
- MILL 40 MM DEPTH MILLING TO BE HAULED TO THE TOWN'S LANDFILL SITE APPROX 2 KM FROM THE WORK LOCATION.
 - CONTRACTOR AND ENGINEER TO IDENTIFY CRACKS TO BE REPAIRED. CRACKS TO BE MILLED 0.5 M WIDE AND 100 MM DEPTH. SEE DETAIL 2 ON SHEET C-01.
 - CONTRACTOR AND ENGINEER TO IDENTIFY LOCATIONS REQUIRING BASE REPAIRS. CONTRACTOR TO MAKE A PROVISION TO COMPLETE FULL RECONSTRUCTION AT MULTIPLE LOCATIONS (SUBJECT TO DELECTION).
 - BASE REPAIRS:
 - BARF OUT AREA TO FULL DEPTH OF ASPHALT REFER TO GEOTECHNICAL INVESTIGATION BY APPROVED CI.
 - REMOVE AND DISPOSE OF 300 MM DEPTH UNSUITABLE SUBGRADE MATERIAL.
 - SUPPLY AND PLACE BEST QUALITY (AMCCO 451) OR EQUIVALENT AND SECURE (TENSAR TA-15) OR EQUIVALENT.
 - PLACE SURPLUS PULVERIZED MATERIAL FROM 46 STREET TO TOP OF SUBGRADE AND COMPACT TO 10% MFD.
 - PLACE FULL THICKNESS OF ASPHALT IN MAXIMUM 75 MM LIFTS.
 - BASE REPAIRS ARE SUBJECT TO SITE CONDITIONS AND MAY NOT BE REQUIRED.
 - PLACE 100 MM DEPTH HOT MIX ASPHALT OVERLAY COMPLETE WITH LEVELING COURSE TO RE-ESTABLISH 125 MM ROAD CROWN. COMPACT ASPHALT TO 5% MFD.

LEGEND	
FULL DEPTH RECLAMATION WITH CEMENT STABILIZED BASE COURSE	
MILL AND OVERLAY	
300 mm CONCRETE SIDEWALK	
PARCELS LOT LINE	
SANITARY ASSESS	
STORM SEWER	
WATER MAIN	
GAS	
END CAP	
FIRE HYDRANT	
GATE VALVE	
SANITARY MANHOLE	
STORM CATCH BASIN	
STORM MANHOLE	

PERMIT TO PRACTICE
 ASSOCIATED ENGINEERING ALBERTA LTD.
 Registered Professional Engineer
 N. Don Santos (2467382) 2022 Apr 07
 PERMIT NUMBER: IP 033979
 The Association of Professional Engineers and Geoscientists of Alberta

TOWN OF BON ACCORD

2022 ROAD REHABILITATION PROGRAM

2022-3316

SCALE: 1:1000

CIVIL PROJECT LOCATION PLAN

DRAWING	REVISION	SHEET
3316-00-C-101	0	2

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Special Meeting of Council
Meeting Date:	June 10, 2022
Presented by:	Lila Quinn, Recreation and Community Services Manager
Title:	Summer Programs 2022
Agenda Item No.	3.2

BACKGROUND/PROPOSAL

Administration is seeking additional funds in the amount of \$3,000 to offer affordable travel trips to youth (4-15 years of age).

This was an unanticipated expense due to an unexpected change in program delivery, hence it was not included in the 2022 budget.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In order to offer these travel trips as economically as possible, the Town has established a new partnership with the Town of Legal to share transportation costs (50/50) for summer program travel trips. Without this partnership, travel trips would not be possible within the current budget year.

If this funding is approved, the travel trip fees will range from \$10 - \$20 per youth/per trip, depending on the planned activities.

Supervision for these travel trips will be provided by department staff (as the Town did not hire a Summer Programs Supervisor in 2022 due to limited funding) and a Leaders in Training Youth volunteer. This will also help to minimize expenses.

The additional funding requested (\$3,000) will be used to subsize the travel trip expenses (transportation, admission fees, food/beverages) to help eliminate financial barriers.

STRATEGIC ALIGNMENT

Priority Five: Collaboration

The Town of Bon Accord has strong, sustainable relationships to support and enhance municipal programs and recreation.

COSTS/SOURCES OF FUNDING

Due to successful application to the 2022 Canada Summer Jobs Grant Program by the Town, \$4500 of funding is available in the parks department budget. This revenue was unbudgeted.

Therefore, administration is requesting that \$3,000 be reallocated from the parks budget to FCSS to pay for the Summer Programs travel trips.

RECOMMENDED ACTION (by originator)

Choose one of the following options:

1. That Council approve the reallocation of \$3,000.00 from the parks and budget to the FCSS Summer Programs budget.
2. That Council directs administration to....

TOWN OF BON ACCORD
REQUEST FOR DECISION

Meeting:	Special Meeting of Council
Meeting Date:	June 10, 2022
Presented by:	Lila Quinn, Recreation and Community Services Manager
Title:	Proposed MOU (Bon Accord Bounty Community Garden)
Agenda Item No.	4.1

BACKGROUND/PROPOSAL

The Memorandum of Understanding between the Bon Accord Bounty Community Garden and the Town of Bon Accord expired at the end of March 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration met with the Bon Accord Bounty Community Garden on March 4, 2022.

During this meeting, the agreement was discussed and on-going communication between both parties has occurred regarding necessary changes in the agreement.

The following changes were made to the 2017-2022 agreement:

- The new agreement is now referred to as a Memorandum of Agreement (MOA).
- The new MOA is for 3 years instead of 5 years which better aligns with the terms of other Town agreements.
- To clarify each organization’s responsibilities, their roles are listed under the appropriate organization.
- Fee for organics removal has been changed to reflect the current fees.
- As per recommendations from the Town’s insurance company the following changes have been made:
 - The Town of Bon Accord is listed under the “Indemnify and Save Harmless” clause.
 - Added a waiver releasing the Town of Bon Accord on their individual registration form (as attached).

STRATEGIC ALIGNMENT

Priority Five: Collaboration

The Town of Bon Accord has strong, sustainable relationships to support and enhance municipal programs and recreation.

COSTS/SOURCES OF FUNDING

N/A Annual Budget

RECOMMENDED ACTION (by originator)

Choose one of the following options:

1. That Council accepts this report as information and further directs administration to proceed with finalizing the Memorandum of Agreement with the Bon Accord Bounty Community Garden as presented and circulated.
2. That Council directs administration to....

Memorandum of Understanding

Memorandum of Understanding

Between

The Town of Bon Accord

and

Bon Accord Bounty Community Garden

This Memorandum of Understanding (MOU) sets for the terms and understanding between the Town of Bon Accord and the Bon Accord Bounty Community Garden to outline responsibilities in regards to the location of the Community Garden.

Purpose

This MOU will provide clear understanding of roles and responsibilities for the land being used for the Bon Accord Bounty Community Garden.

The above goals will be accomplished by undertaking the following activities:

1. Land Clearing – includes tilling, sod removal, and fertilizers will be the responsibility of the Bon Accord Bounty Community Garden.
2. Maintenance – weed removal will be the responsibility of the Bon Accord Bounty Community Garden. Mowing will be the responsibility of the Town of Bon Accord.
3. Damages/Vandalism – Any damages or vandalism that may occur will be the responsibility of the Bon Accord Bounty Community Garden.
4. Organics Removal – The Town of Bon Accord will provide an organics bin to the Bon Accord Bounty Community Garden and regular removal would occur based on the Town's contract with GFL. The monthly fee for this service will be \$4.97. The Town will pay this fee upfront and invoice the Bon Accord Bounty Community Garden at the end of October each year. This service will run from May – October.
5. Compost – The Bon Accord Bounty Community Garden will be able to request compost annually. The request must be submitted prior to the Town's compost giveaway.
6. Water – The Bon Accord Bounty Community Garden will provide rain barrels and place them so that there is easy access for the water truck to fill them. The Town of Bon Accord will fill the rain barrels free of charge, upon receiving a water request form. Please see Water Request Plan (Schedule A). If there is a water restriction in place the Town will not be able to provide water to the Bon Accord Bounty Community Garden.
7. Termination – If the Bon Accord Bounty Community Garden decides at any point in time to dissolve, they must return the land to its present state or to a state that is agreeable with the CAO.

Reporting

The Bon Accord Bounty Community Garden Chairperson and the Community Services Manager from the Town of Bon Accord will meet annually to evaluate the agreement.

Funding

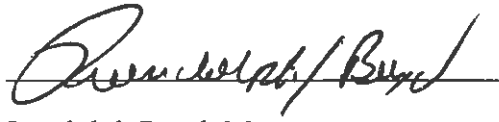
This Memorandum of Understanding is not a commitment of funds.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from the Town of Bon Accord and the Bon Accord Bounty Community Garden. This MOU shall become effective upon signature by the authorized officials from the Town of Bon Accord and the Bon Accord Bounty Community Garden and will remain in effect for a five-year period. In the absence of mutual agreement by the authorized officials from the Town of Bon Accord and the Bon Accord Bounty Community Garden this MOU shall end on March 2022. If either party would like to terminate this Memorandum of Understanding for any reason, 6 months' notice would need to be given in writing.

Town of Bon Accord

Date: July 11, 2017.



Randolph Boyd, Mayor



Steve Madden, CAO

Bon Accord Bounty Community Garden

Date: July 7, 2017



Leanne Egeland, Chairperson

Contact Information

Steve Madden

Chief Administrative Officer

780-921-3550

smadden@bonaccord.ca

Bon Accord Bounty Community Garden

Leanne Egeland

Chairperson

Telephone

egelandl@telus.net

Schedule A

SERVICE REQUEST

Name: Bon Accord Bounty Community Garden
Address: 4717-51 Ave Bon Accord, AB T0A 0K0

Request No.:	_____
Date:	_____
Received by:	_____
Approved by:	_____

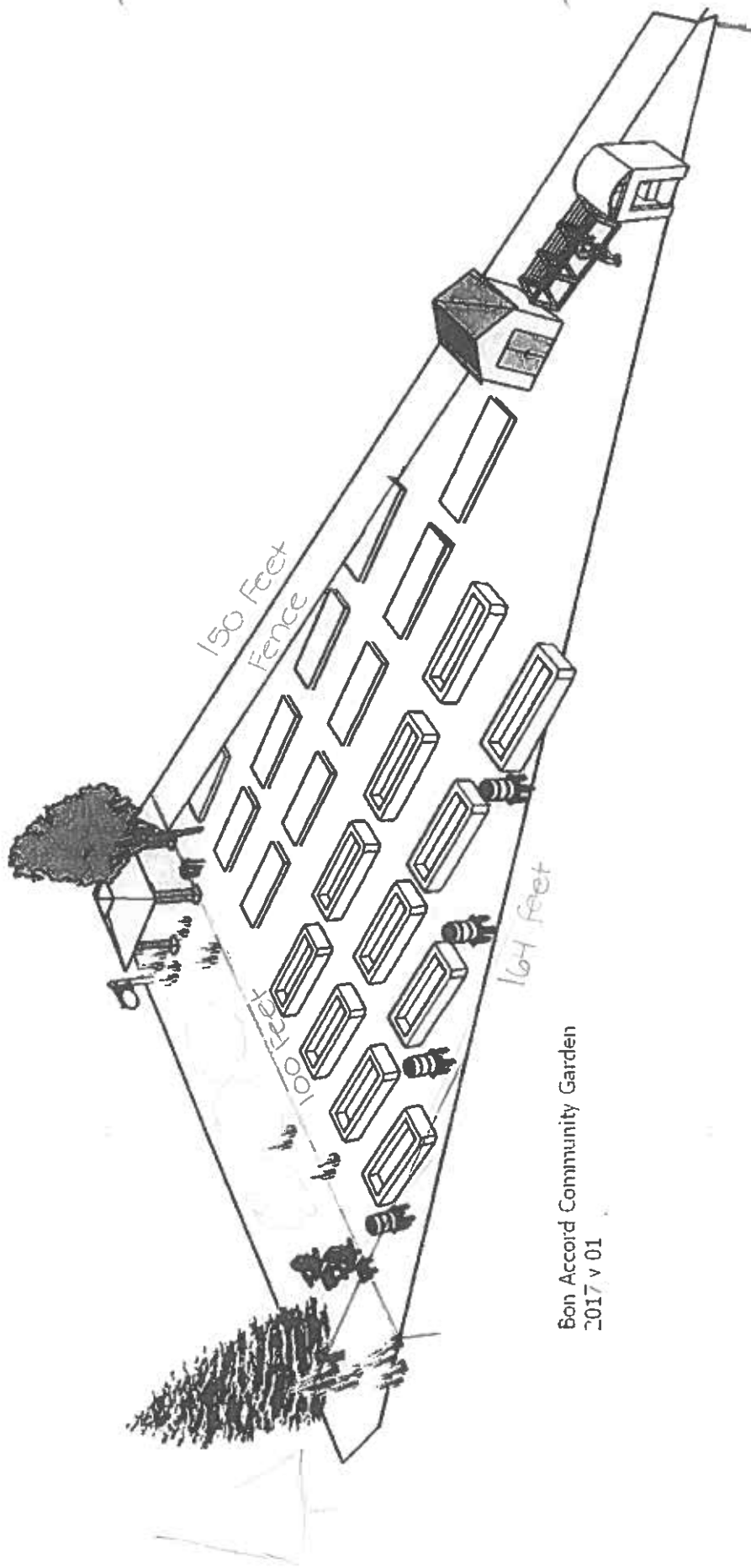
- Rain barrels require filling
- Require compost delivered

Approximate m³ Filled _____

Compost – Yardage Requested _____

Operator

Date



Bon Accord Community Garden
2017 v 01

MEMORANDUM OF AGREEMENT (MOA)

BETWEEN:

THE TOWN OF BON ACCORD

a municipal corporation in the Province of Alberta
(hereinafter the "Town")
OF THE FIRST PART
AND

THE BON ACCORD BOUNTY COMMUNITY GARDEN

a non-profit society registered pursuant to the laws of the Province of Alberta
(hereinafter the "Community Garden")
OF THE SECOND PART

WHEREAS the Town is the owner of the lands with the legal description of: Plan 792 1533, Block 18, Lot A, in Bon Accord, Alberta (hereinafter the "Lands");

AND WHEREAS the Community Garden and the Town are desirous of entering into an agreement of understanding pertaining to the operations of the Community Garden in relations to the Lands;

NOW THEREFORE the parties hereto agree to the following:

This Memorandum of Agreement (MOA) sets forth the terms and understanding between the Town of Bon Accord and the Bon Accord Bounty Community Garden to outline responsibilities with regards to the location of the Community Garden.

Purpose

This MOA will provide clear understanding of roles and responsibilities for the land being used for the Community Garden.

Responsibilities of the Community Garden

1. **Land Clearing** – Includes tilling, sod removal, and fertilizing.
2. **Maintenance** – Weed removal.
3. **Damages/Vandalism** – Any damages or vandalism that may occur.
4. **Organics Removal** – Ensure all organics are placed in the bins. The monthly fee for this service will be \$3.00. This service will run from May – October and will be paid in accordance with the yearly invoice from the Town.
5. **Compost** – The Community Garden will be able to request compost when available.

6. **Water** – The Community Garden will provide rain barrels and place them to ensure there is easy access for the water truck. Please see Service Request Form (Schedule A).
7. **Registrations** – The Community Garden will take all registrations and fees (Schedule B).

Responsibilities of the Town

1. **Maintenance** – Trimming and mowing of grass.
2. **Organics Removal** – Provide an organics bin. Regular removal will occur based on the Town's contract with GFL. The monthly fee for this service will be \$3.00. The Town will pay this fee upfront and invoice the Community Garden at the end of October each year. This service will run from May to October.
3. **Compost** – The Town will provide when available.
4. **Water** – Upon receiving a Service Request form, the Town will fill the rain barrels free of charge. If there is a water restriction in place the Town will not be able to provide water to the Community Garden.

Indemnify and Save Harmless

The Community Garden shall indemnify and save harmless the Town for any incidents of damage to property, loss of property, bodily injury and/or loss of life that may occur in the facility and on the grounds.

Reporting

The Community Garden Chairperson and the Recreation and Community Services Manager from the Town will meet annually to review the agreement.

Funding

This Memorandum of Agreement is not a commitment of funds.

Amendments

This agreement may be modified or amended with the written approval of both parties, provided the party proposing a modification or amendment submits the same in writing to the other party at least thirty (30) days in advance to allow for negotiations and approval. The mailing addresses of the parties hereto are:

The Town

Town of Bon Accord
P.O. Box 779
Bon Accord, Alberta T0A 0K0
Attention: Recreation and Community
Services Manager

The Community Garden

Bon Accord Bounty Community Garden
P.O. Box 852
Bon Accord, Alberta T0A 0K0
Attention: Leanne Egeland

Duration

This agreement commences on June 3, 2022 and expires on **June 3, 2025**.

Termination

This agreement may be terminated with 90 days' notice if the conditions of the contract are not met and the party in error is given at least thirty (30) days to remediate any infractions. Upon termination of the agreement, the Community Garden will leave the site in a clean and neat condition, i.e.: free of trash and debris, with any out buildings and garden structures removed or left in good repair.

IN WITNESS WHEREOF the Town and the Community Garden have hereunto affixed their signatures by their duly appointed officers and, where applicable, their seals, in duplicate, to this Memorandum of Agreement this _____ day of _____, 2022.

BON ACCORD BOUNTY COMMUNITY GARDEN

President

Vice President

TOWN OF BON ACCORD

Mayor

Recreation and Community Services Manager

Schedule A Service Request Form

Name: Bon Accord Bounty Community Garden
Address: 4717-51 Ave Bon Accord, AB T0A 0K0

Request No.:	_____
Date:	_____
Received by:	_____
Approved by:	_____

- Rain barrels require filling
- Require compost delivered

Approximate m³ Filled

Compost – Yardage Requested

Operator

Date

Schedule B Bon Accord Community Gardens Society Registration Form

All Gardeners are required to attend a yearly orientation, this allows the Garden managers the opportunity to explain how the garden is laid out, where to find tools and supplies and explain the work to be completed in the assigned garden zones. **This orientation must be completed before a gardener is assigned a plot.**

To register for a community garden plot, fill out the attached form, along with the appropriate fee.

Please note:

1. Returning gardeners are given priority to reclaim their plot from last year
2. The deadline for returning gardeners to register is April 1
3. Plots of returning gardeners that have not been claimed and paid for by April 1 will be released to new gardeners.

New gardeners may contact the Registrar at **babounty1@gmail.com** starting April 15 of each year to request a plot assignment. No plot requests will be accepted from new gardeners prior to April 15.

Plots will NOT be assigned to gardeners until a registration form and payment have been submitted.

Bon Accord Community Garden Plot Registration Form

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

- | | |
|--|--|
| <input type="checkbox"/> I am a returning gardener | <input type="checkbox"/> I would like to keep the same plot as last year |
| <input type="checkbox"/> I would like to request a different plot from last year | <input type="checkbox"/> I would like to change the size of my plot from last year |
| <input type="checkbox"/> I am a new gardener | |

Fees: \$25.00 Deposit of \$10.00

My fee for _____ plots is _____

WAIVER:

In consideration of your acceptance of me and/or my family in the Community Garden program, I hereby waive all claims and hold harmless the Bon Accord Community

Garden and the Town of Bon Accord, its representatives, employees and volunteers from all injury, damage or loss suffered by any person or property incidental to, connected with, or arising out of our participation in the Community Garden activities.

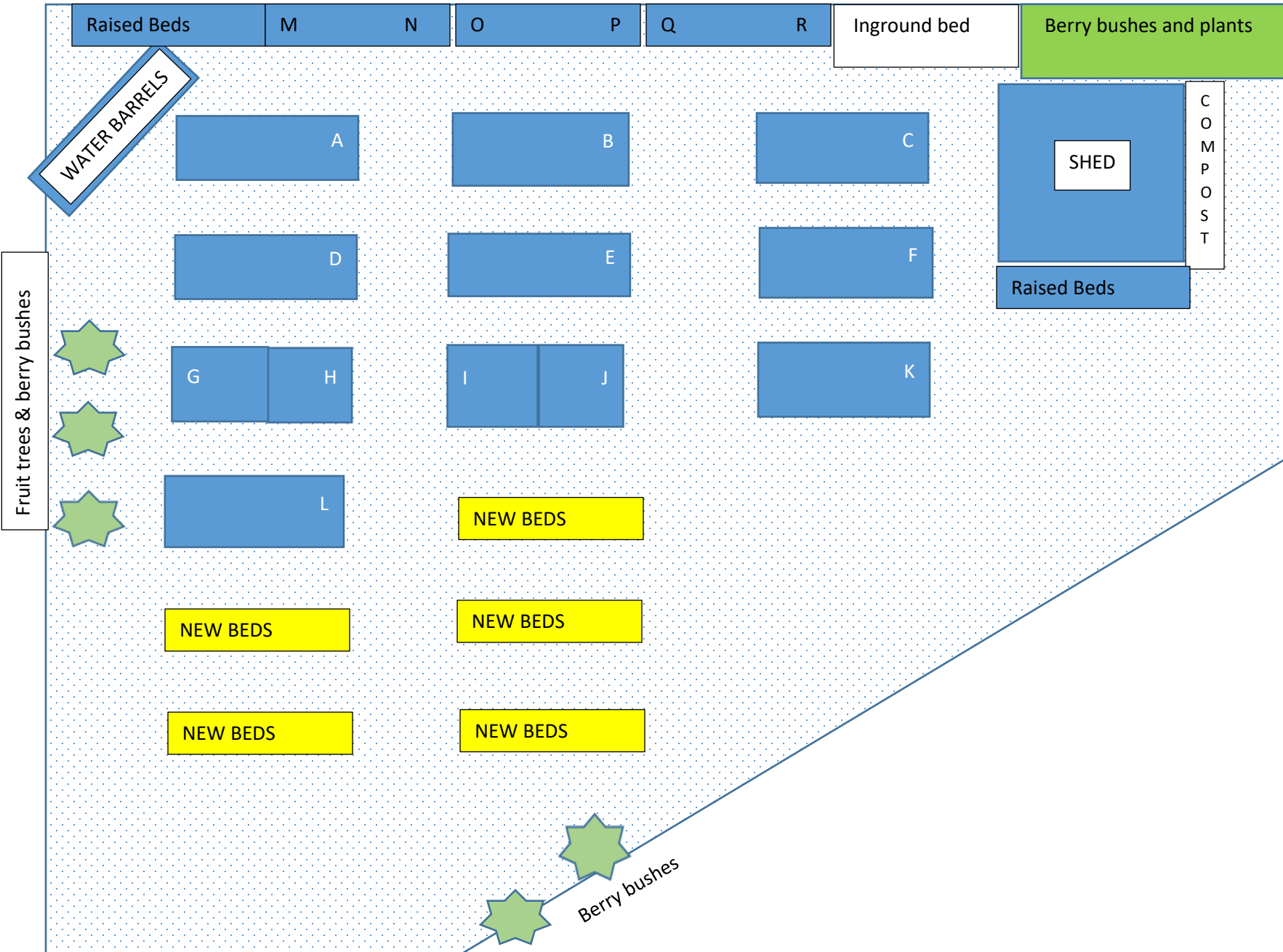
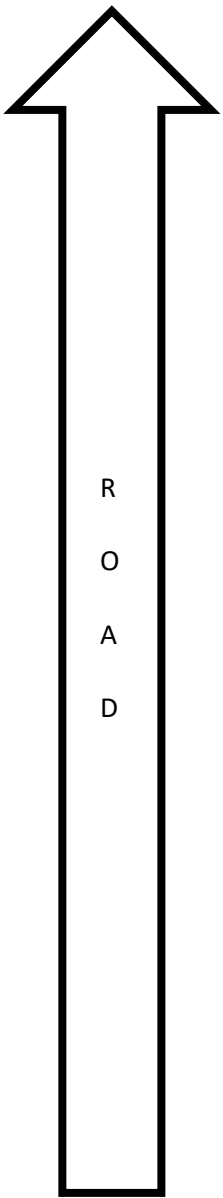
I understand that the Bon Accord Community Garden may photograph participants of the Community Garden and any activities they may participate in and that these photographs are the property of the Bon Accord Community Garden.

I have read the Bon Accord Community Garden Policies governing gardening and agree to abide by them.

Signature: _____ Date: _____

DRAFT

New Raised Beds



**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Special Meeting of Council
Meeting Date:	June 10, 2022
Presented by:	Jodi Brown, Town Manager
Title:	Alberta Municipalities Summer Municipal Leadership Caucus
Agenda Item No.	5.1

BACKGROUND/PROPOSAL

Council has historically attended the Alberta Municipalities Summer Municipal Leadership Caucus.

The 2022 Summer MLC is being held across the province both virtually and in person.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Strathcona County is hosting one of the MLC sessions on June 16th at the County office in Sherwood Park.

In-Person registration includes a light continental breakfast and lunch.

Breakfast will be served at 8:00 AM and the session will run from 9:00 AM to 3:00 PM.

Registration Fees:

- In-Person: \$100 plus GST
- Virtual: \$50 plus GST

STRATEGIC ALIGNMENT

Value Statement:

- Professionalism: Administration and Council manage the affairs of Bon Accord in a competent, reliable, manner, to maintain a safe and prosperous community to work and live.

COSTS/SOURCES OF FUNDING

Council Registration and Memberships Budget

- Budget Remaining (year to date): \$3, 855
(less expected Golf Tournament registrations this summer)

Council Travel and Subsistence

- Budget Remaining (year to date): \$13, 673

There are sufficient funds available in the budget for Council to attend the 2022 MLC.

RECOMMENDED ACTION (by originator)

Choose on the following options:

1. That Council register _____, (in-person or virtual) _____ (in-person or virtual), _____, (in-person or virtual) and _____ (in-person or virtual) for the 2022 Summer Municipal Leadership Caucus.
2. That Council direct administration to....

2022 Summer MLC Agendas

Dates & Locations

Join us for one of four Alberta Municipalities' summer Municipal Leaders' Caucuses being held across the province between June 15 and June 22, 2022. Each session will run from approximately 9:00 am to 3:00 pm.

Dates

June 15 - High Prairie (Days Inn, 4125 52 Ave, High Prairie)

June 16 - Strathcona County** (Agora Room at County Hall, 401 Festival Lane, Sherwood Park)

June 21 - Medicine Hat (Esplanade Arts & Heritage Centre, 401 1st St, Medicine Hat)

June 22 - Didsbury (Multi-Purpose Room, Memorial Complex, 1702 21 Ave, Didsbury)

**Will also be available virtually. Breakfast in Strathcona County will start at 8:00 am and program will start at 9:00 am.

The summer Caucuses will focus on smaller, more engaging conversations based on top-of-mind issues facing our communities.

In-person registration will also include a light continental breakfast and lunch.



Wednesday, June 15 HIGH PRAIRIE – Days Inn

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President's Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks



Connect

310.MUNI ■ hello@abmunis.ca ■ abmunis.ca

2022 Summer MLC Agendas

Thursday, June 16

**STRATHCONA COUNTY – Agora Room at County Hall
(Virtual option)**

8:00 a.m.	Registration and light breakfast
9:00 a.m.	Opening Remarks
9:05 a.m.	Welcome from the Mayor of the Host Municipality
9:10 a.m.	Welcome from MLA of the Host Constituency
9:15 a.m.	Icebreaker Activity
9:30 a.m.	Session I – Sustainability Services Updates
9:45 a.m.	President's Report
10:00 a.m.	Session II – Local Government Fiscal Framework (LGFF)
11:00 a.m.	Break
11:15 a.m.	Session III – Respect in Municipal Government
11:45 a.m.	Lunch
12:30 p.m.	Session IV – Alberta Municipalities Bylaws
1:15 p.m.	Session V (locally led)

Tuesday, June 21

MEDICINE HAT – Esplanade Arts & Heritage Ctr

9:00 a.m.	Registration and light breakfast
10:00 a.m.	Opening Remarks
10:05 a.m.	Welcome from the Mayor of the Host Municipality
10:10 a.m.	Welcome from MLA of the Host Constituency
10:15 a.m.	Icebreaker Activity
10:30 a.m.	Session I – Sustainability Services Updates
10:45 a.m.	President's Report
11:00 a.m.	Session II – Local Government Fiscal Framework (LGFF)
12:00 p.m.	Lunch
1:00 p.m.	Session III – Respect in Municipal Government
1:30 p.m.	Session IV – Alberta Municipalities Bylaws
2:15 p.m.	Session V (locally led)
2:55 p.m.	Closing Remarks

Wednesday, June 22

DIDSBURY – Memorial Complex

9:00 a.m.	Registration and light breakfast
10:00 a.m.	Opening Remarks
10:05 a.m.	Welcome from the Mayor of the Host Municipality
10:10 a.m.	Welcome from MLA of the Host Constituency
10:15 a.m.	Icebreaker Activity
10:30 a.m.	Session I – Sustainability Services Updates
10:45 a.m.	President's Report
11:00 a.m.	Session II – Local Government Fiscal Framework (LGFF)
12:00 p.m.	Lunch
1:00 p.m.	Session III – Respect in Municipal Government
1:30 p.m.	Session IV – Alberta Municipalities Bylaws
2:15 p.m.	Session V (locally led)
2:55 p.m.	Closing Remarks



Connect

310.MUNI ■ hello@abmunis.ca ■ abmunis.ca