

Town of Bon Accord
AGENDA
Regular Council Meeting
June 1, 2021 7:00 p.m.
virtual meeting
live streamed on Bon Accord YouTube Channel

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - 3.1.** Regular Meeting of Council; May 18, 2021 (enclosure)
- 4. ACTION ITEM LIST**
 - 4.1.** Action Item List to May 18, 2021 (enclosure)
- 5. UNFINISHED BUSINESS**
 - 5.1.** Skateboard Park (enclosure)
 - 5.2.** Coal Development Policy – Letter of Support (enclosure)
 - 5.3.** Micro Developments Update (enclosure)
- 6. NEW BUSINESS**
 - 6.1.** Town Security – CCTV discussion (enclosure)
 - 6.2.** Strathcona County 17th Annual Golf Classic (enclosure)
 - 6.3.** Assessment Request for Information (enclosure)
- 7. BYLAWS/POLICIES/AGREEMENTS**

BYLAWS

 - 7.1.** Municipal Borrowing Bylaw – Capital – Skateboard Park; Bylaw #2021-06; 2nd and 3rd readings (enclosure)
 - 7.2.** Community Services Board Bylaw # 2021-07; 1st reading (enclosure)
- 8. WORKSHOPS/MEETINGS/CONFERENCES**
 - 8.1.** FCSS Annual Conference (enclosure)
- 9. CORRESPONDENCE**
 - 9.1.** Minister of Energy - Support Coal Exploration (enclosure)
 - 9.2.** Change of Command – Col. Lemyre (enclosure)
 - 9.3.** Town of Redcliff – Support for the RCMP (enclosure)
 - 9.4.** Village of Rycroft – Support for the RCMP (enclosure)
 - 9.5.** Town of Falher – Support for the RCMP (enclosure)
 - 9.6.** Town of Mayerthorpe – Support for the RCMP (enclosure)
- 10. NOTICE OF MOTION**

None
- 11. CLOSED SESSION**
 - 11.1.** Personnel - *FOIP Act 24(1)(d) Advice from officials*
- 12. ADJOURNMENT**

Town of Bon Accord
Regular Meeting of Council Minutes
May 18, 2021 8:30 a.m.
Live streamed on Bon Accord YouTube Channel

PRESENT

COUNCIL

Mayor Greg Mosychuk
Deputy Mayor Tanya May
Councillor Brian Holden
Councillor Lacey Laing
Councillor Lynn Bidney

ADMINISTRATION

Joyce Pierce – Chief Administrative Officer
Dianne Allen – Planning and Economic Development Manager
Ken Reil – Operations Manager
Jodi Brown - Recreation and Community Services Manager
Falon Fayant – Corporate Finance Officer
Jessica Caines – Executive Assistant

CALL TO ORDER

Mayor Mosychuk called the meeting to order at 8:30 a.m.

ADOPTION OF AGENDA

MAYOR MOSYCHUK MOVED THAT Delegation, Associated Engineering Capital Road Plan; New Business, Capital Road Plan RFD and Closed Session, Personnel *FOIP Act 24 (1)(d) Advice from Officials* be added to the agenda.

CARRIED UNANIMOUSLY RESOLUTION 21-175

COUNCILLOR HOLDEN MOVED THAT Council adopt the agenda for the May 18, 2021 Regular Meeting of Council as amended.

CARRIED UNANIMOUSLY RESOLUTION 21-176

ADOPTION OF MINUTES

Regular Meeting of Council Minutes –May 4, 2021

DEPUTY MAYOR MAY MOVED THAT the minutes of the May 4, 2021 Regular Meeting of Council be accepted as presented.

CARRIED UNANIMOUSLY RESOLUTION 21-177

DELEGATION

Diego Mejia, Associated Engineering

COUNCILLOR BIDNEY MOVED THAT COUNCIL accept the presentation from AE as information.

CARRIED UNANIMOUSLY RESOLUTION 21-178

DEPARTMENT REPORTS

COUNCILLOR HOLDEN MOVED THAT the Department reports be accepted, as information.

CARRIED UNANIMOUSLY RESOLUTION 21-179

Town of Bon Accord
Regular Meeting of Council Minutes
May 18, 2021 8:30 a.m.
Live streamed on Bon Accord YouTube Channel

ACTION ITEM LIST

DEPUTY MAYOR MAY MOVED THAT Council accepts the Action item list as presented.

CARRIED UNANIMOUSLY RESOLUTION 21-180

Mayor Mosychuk called a 5-minute recess at 10:21 a.m.

Mayor Mosychuk called the meeting back to order at 10:34 a.m.

UNFINISHED BUSINESS

Skateboard Park

DEPUTY MAYOR MAY MOVED THAT Council approves up to \$56,000 for new Skateboard Park equipment and inquire to the cost of an addition of a bowl at the skate park, and further that Council directs Administration to seek public input on the options presented for new equipment for the Skateboard Park within the proposed project budget of \$56,000.

CARRIED UNANIMOUSLY RESOLUTION 21-181

NEW BUSINESS

Declaration for Seniors' Week

COUNCILLOR BIDNEY MOVED THAT Council declares June 7 – 13, 2021 Seniors Week in the Town of Bon Accord.

CARRIED UNANIMOUSLY RESOLUTION 21-182

Capital Road Plan

COUNCILLOR BIDNEY MOVED THAT Council approves to proceed with the FDR of 51st Avenue as detailed in the AE proposal by way of requesting quotes from the three preferred contractors and include a bit of extra mill and overlay.

CARRIED UNANIMOUSLY RESOLUTION 21-183

BYLAWS | POLICIES | AGREEMENTS

BYLAWS

Municipal Borrowing Bylaw – Capital – Skateboard Park; Bylaw #2021-06

DEPUTY MAYOR MAY MOVED THAT Council give first reading to Municipal Borrowing Bylaw - Capital – Skateboard Park, Bylaw #2021-06.

CARRIED UNANIMOUSLY RESOLUTION 21-184

WORKSHOPS | MEETINGS | CONFERENCE

None

COUNCIL REPORTS

COUNCILLOR LAING MOVED THAT Council accepts the May 18, 2021 Council reports as presented.

CARRIED UNANIMOUSLY RESOLUTION 21-185

**Town of Bon Accord
Regular Meeting of Council Minutes
May 18, 2021 8:30 a.m.
Live streamed on Bon Accord YouTube Channel**

COUNCILLOR LAING MOVED THAT the Regular Meeting of Council be extended beyond 12:00 p.m.
CARRIED UNANIMOUSLY RESOLUTION 21-186

CORRESPONDENCE

Letter of Support of the RCMP (Town of Edson)
Letter of Support of the RCMP (Village of Hill Spring)
Alberta Provincial Police Service (Town of Raymond)
Alberta Provincial Police Service Transition Study – Town of Didsbury
Proposed Provincial Police Service (Town of Claresholm)
COVID-19 Vaccine Provisions (Town of Tofield)

COUNCILLOR HOLDEN MOVED THAT Council accepts all correspondence as information.
CARRIED UNANIMOUSLY RESOLUTION 21-187

NOTICE OF MOTION

COUNCILLOR LAING MOVED a notice of motion to bring back discussion on CCTV.
In favor – Mayor Mosychuk, Councillor Laing, Councillor Holden
Against – Deputy Mayor May, Councillor Bidney
CARRIED RESOLUTION 21-188

CLOSED SESSION

DEPUTY MAYOR MAY MOVED THAT Council go into Closed Session at 11:38 a.m. to discuss *Personnel under FOIP Act 24(1)(d) Advice from officials.*
CARRIED UNANIMOUSLY RESOLUTION 21-189

COUNCILLOR HOLDEN MOVED THAT Council come out of Closed Session at 12:33 p.m.
CARRIED UNANIMOUSLY RESOLUTION 21-190

COUNCILLOR BIDNEY MOVED THAT Council direct Administration to send out a Request for Proposal (RFP) for three consulting firms to seek a new CAO.
In favor – Mayor Mosychuk, Councillor Bidney, Councillor Holden
Against – Deputy Mayor May, Councillor Laing
CARRIED RESOLUTION 21-191

ADJOURNMENT

COUNCILLOR HOLDEN MOVED THAT the May 18, 2021 Regular Meeting of Council adjourn at 12:35 p.m.

Resolution	Resolution #	Assigned to	Status
May 18, 2021			
Skateboard Park DEPUTY MAYOR MAY MOVED THAT Council approves up to \$56,000 for new Skateboard Park equipment and inquire to the cost of an addition of a bowl at the skate park, and further that Council directs Administration to seek public input on the options presented for new equipment for the Skateboard Park within the proposed project budget of \$56,000.	21-181	FCSS	June 1 RMC
Declaration for Seniors' Week COUNCILLOR BIDNEY MOVED THAT Council declares June 7 – 13, 2021 Seniors Week in the Town of Bon Accord.	21-182	Admin	Ongoing
Capital Road Plan COUNCILLOR BIDNEY MOVED THAT Council approves to proceed with the FDR of 51st Avenue as detailed in the AE proposal by way of requesting quotes from the three preferred contractors and include a bit of extra mill and overlay.	21-183	Public Works	June 15 RMC
Municipal Borrowing Bylaw – Capital – Skateboard Park; Bylaw #2021-06 DEPUTY MAYOR MAY MOVED THAT Council give first reading to Municipal Borrowing Bylaw - Capital – Skateboard Park, Bylaw #2021-06.	21-184	Finance	June 1 RMC
NOTICE OF MOTION COUNCILLOR LAING MOVED a notice of motion to bring back discussion on CCTV.	21-188	CAO	June 1 RMC

COUNCILLOR BIDNEY MOVED THAT Council direct Administration to send out a Request for Proposal (RFP) for three consulting firms to seek a new CAO.	21-191	CAO	June 1 RMC
May 4, 2021			
Support for the RCMP (County of Paintearth) COUNCILLOR HOLDEN MOVED THAT Council accepts the letter from the County of Paintearth supporting the RCMP and directs Administration to send a letter of support to County of Paintearth Reeve Stan Schulmeister, The Honourable Jason Kenney, Premier, MLA Nate Horner, MP Damien Kurek, Mr. Curtis Zablocki, Commanding Officer for Alberta RCMP, AUMA Members, RMA Members and The Honourable Kaycee Madu.	21-169	CAO	Completed
April 6, 2021 Regular Meeting of Council			
MAYOR MOSYCHUK MOVED THAT during COVID-19 restrictions the Public Engagement meetings are live-streamed to the Public when feasible.	21-123	CAO	Ongoing
February 16, 2021 Regular Meeting of Council			
Asset Management Grant Application COUNCILLOR HOLDEN MOVED THAT Be it resolved that Council directs administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Town of Bon Accord, Asset Management Roadmap Project. Be it therefore resolved that the Town commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities Municipal Asset Management Program to advance our asset management program with the following three activities: · Development of an Asset Management Roadmap · Improved sharing of asset management information internally and publicly · Asset management awareness training for all staff Be it further resolved that the Municipality commits \$10,300 from its budget towards the cost of this initiative.	21-054	Public Works	Working on grant application - ongoing

TOWN OF BON ACCORD

Request for Decision (RFD)

MEETING: *Regular Council Meeting*

MEETING DATE: **June 01st, 2021**

AGENDA ITEM: **Skateboard Park Equipment Replacement and Upgrades**

RECOMMENDATION:

THAT Council accepts the enclosed quote for a skateboard park bowl as information and directs administration to apply for the 2021 Alberta Blue Cross Healthy Communities Grant Program for an additional \$50,000 of skateboard park equipment (not including a bowl) to be installed in 2022.

BACKGROUND:

Quote for a Skateboard Park Bowl:

At the May 18th, 2021 regular Council meeting, Council directed administration to investigate the cost of a skateboard park “bowl”.

The Canadian Ramp Company provided the options below including estimated costs for skateboard park bowls:

- Option 1: \$173, 465.07 plus GST (modular bowl)
- Option 2: \$177,694.91 plus GST (modular bowl)
- Option 3: \$250,000 (concrete) was provided as a verbal estimate based on a cost of \$65 per square foot resulting in an estimated, minimum project budget of \$250,000.

Note: As per the enclosed email (AB Bon Accord Bowl Information) from Graham Cooke with the Canadian Ramp Company the modular bowls would take up most of the existing space in the Skateboard Park.

2021 Public Input and 2021 Project Funding (Phase 1): The public input survey on the five (5) Bon Accord Skateboard Park equipment and design options (enclosed as Item A – E) presented to Council at the May 18th, 2021 Council Meeting will be posted to the Town website from June 02nd to June 10th.

The Skateboard Park equipment and design option chosen will be based on the results of the public input survey.

Therefore, following tabulation of the survey results and final reading of the Municipal Borrowing Bylaw 2021-06 (Skateboard Park) to confirm total project funding, the new equipment will be ordered in mid-June 2021 with install planned within 10-12 weeks (August – September).

2022 Project (Phase 2): The Alberta Blue Cross Healthy Communities Grant Program is open from June 01st to September 31st, 2021. Municipal skateboard park projects are eligible for maximum grant funding of \$50,000 per project.

The Town may apply for this grant funding to purchase and install additional upgrades within the existing Skateboard Park in 2022 (not including a bowl). The Canadian Ramp Company has confirmed (enclosed email AB Bon Accord Phase 2 Information) that it is possible to incorporate an additional \$50,000 of equipment upgrades (replacement, expansion, or addition of obstacles) within any of the five (5) Skateboard Park equipment and design options that will be considered for purchase and install in 2021.

The completion of these two projects (Phase 1 in 2021 and Phase 2 in 2022) will revitalize and enhance the existing Skateboard Park for the projected equipment life cycle of up to 20 years.

Future Development: Council may consider a future plan (within 5-10 years) to develop a new, larger Skateboard Park in a new location (with more space), if allowable within the Sturgeon County Recreation Funding Agreement and including funding strategies (for example, development of a concrete skateboard park including a bowl). Given the upcoming municipal election in October 2021, administration recommends that any future planning of this nature, be moved forward to strategic planning sessions in 2022.

FINANCIAL IMPLICATIONS:

2021 Skateboard Park Equipment Replacement Project: max \$56,000

The Municipal Borrowing Bylaw 2021 – 06 (Skateboard Park) is being given 2nd and 3rd reading at the June 01st, 2021 Council Meeting to finalize \$53, 241 of project funding for the 2021 Skateboard Park equipment replacement project. An additional \$3,000 of project funding from the Sturgeon County Recreation Funding Agreement was approved by Council at the May 18th, 2021 Council Meeting resulting in a total project budget of up to \$56,000.

2022 Skateboard Park Equipment Upgrade Project: max \$50,000

Based on successful application to the 2021 Alberta Blue Cross Healthy Communities Grant Program, additional Skateboard Park upgrades (not including a bowl) could take place in 2022 with up to \$50,000 of grant funding.

LEGAL IMPLICATIONS: N/A

LEGISLATIVE HISTORY: N/A

ALTERNATIVES:

1. Accepts the enclosed quote for a skateboard park bowl as information with no further direction to Administration.
2. Accepts the enclosed quote for a skateboard park bowl as information and directs administration to apply for the 2021 Alberta Blue Cross Healthy Communities Grant Program for an additional \$50,000 of skateboard park equipment (not including a bowl) to be installed in 2022.
3. Accepts the enclosed quote for a skateboard park bowl as information and directs administration to apply for the 2021 Alberta Blue Cross Healthy Communities Grant Program for an additional \$50,000 of skateboard park equipment (not including a bowl) to be installed in 2022 and to investigate options (including estimated costs and requirements within the Sturgeon County Recreation Funding Agreement) for future development (within 5- 10 years) of a larger Skateboard Park (including a bowl).

Prepared and Submitted By: Jodi Brown, Recreation and Community Services Manager

Reviewed By: Jodi Brown

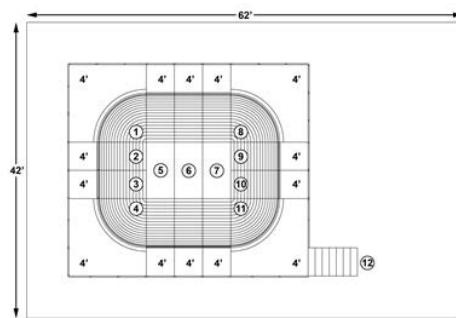
Date: June 01st, 2021

From: [Graham Cooke](#)
To: [Jodi Brown](#)
Subject: AB, Bon Accord Bowl Information
Date: May 19, 2021 9:00:58 AM
Attachments: [image001.png](#)
[image003.png](#)
[image005.png](#)
[image007.png](#)
[image004.jpg](#)
[image008.jpg](#)

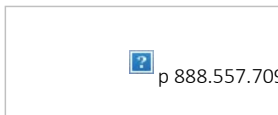
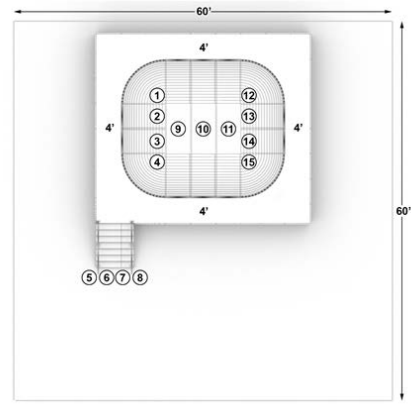
Good Morning Jodi,

I hope you're having a good day! I have included a few different options for you to review and if you like any of them I will draw up an official quote for you. As you can see the bowl will take up most of the existing pad and as mentioned a halfpipe will serve the same purpose for the same user groups. I would welcome the opportunity to chat with you a little more about this. Let me know when a good time would be and we can schedule a meeting, have a great day!

Option 1: \$173,465.07 Including shipping and Installation (Taxes Extra)



Option 2: \$177,694.91 Including shipping and installation (taxes extra) – Double stair set and rails



GRAHAM COOKE
Vice President

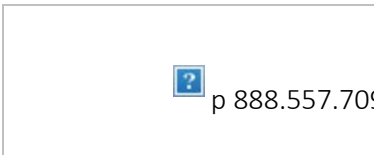
p 888.557.7091 x 473 c 519.820.7154

[VIEW OUR RECENT PROJECTS!](#) | □ □ □

From: [Graham Cooke](#)
To: [Jodi Brown](#)
Subject: AB, Bon Accord - Information for Phase two (Grant)
Date: May 25, 2021 1:05:35 PM

Good Afternoon Jodi,

As per our conversation on the phones earlier, it would be very simple to expand on whatever design you eventually choose to go with. We would be able to expand on the end ramps as well as replace (existing) or expand on the new center obstacle. We would also be able to add on some fun street obstacles like rails and Pro Op's pieces to fill up the remainder of the pad. Once a design has been chosen I will be able to get a phase two rendered out for you to be able to get a good visual of what the possibilities could be. Let me know if you need anything else, have a great day!



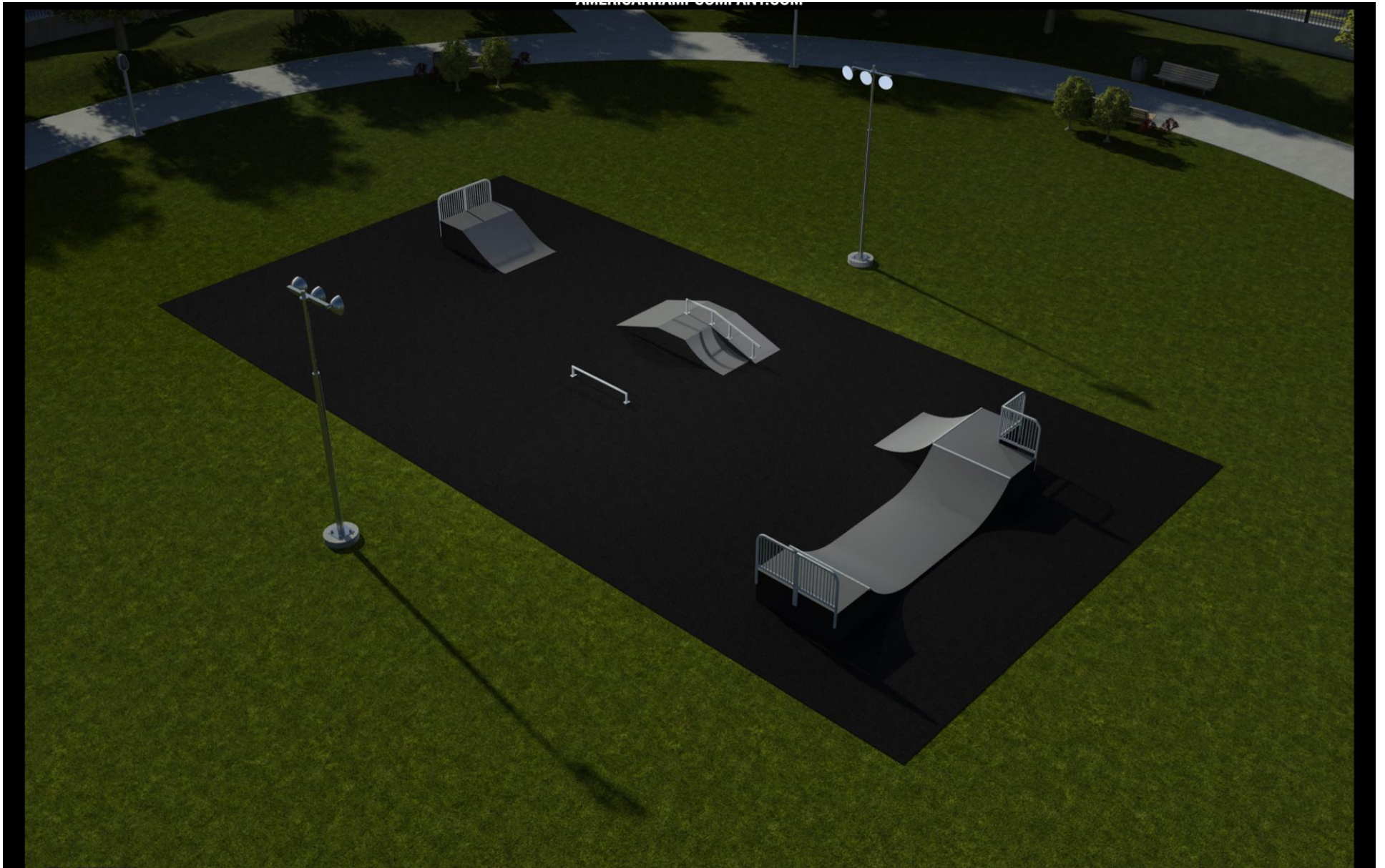
GRAHAM COOKE
Vice President

p 888.557.7091 x 473 c 519.820.7154

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Option 1 (Item A)

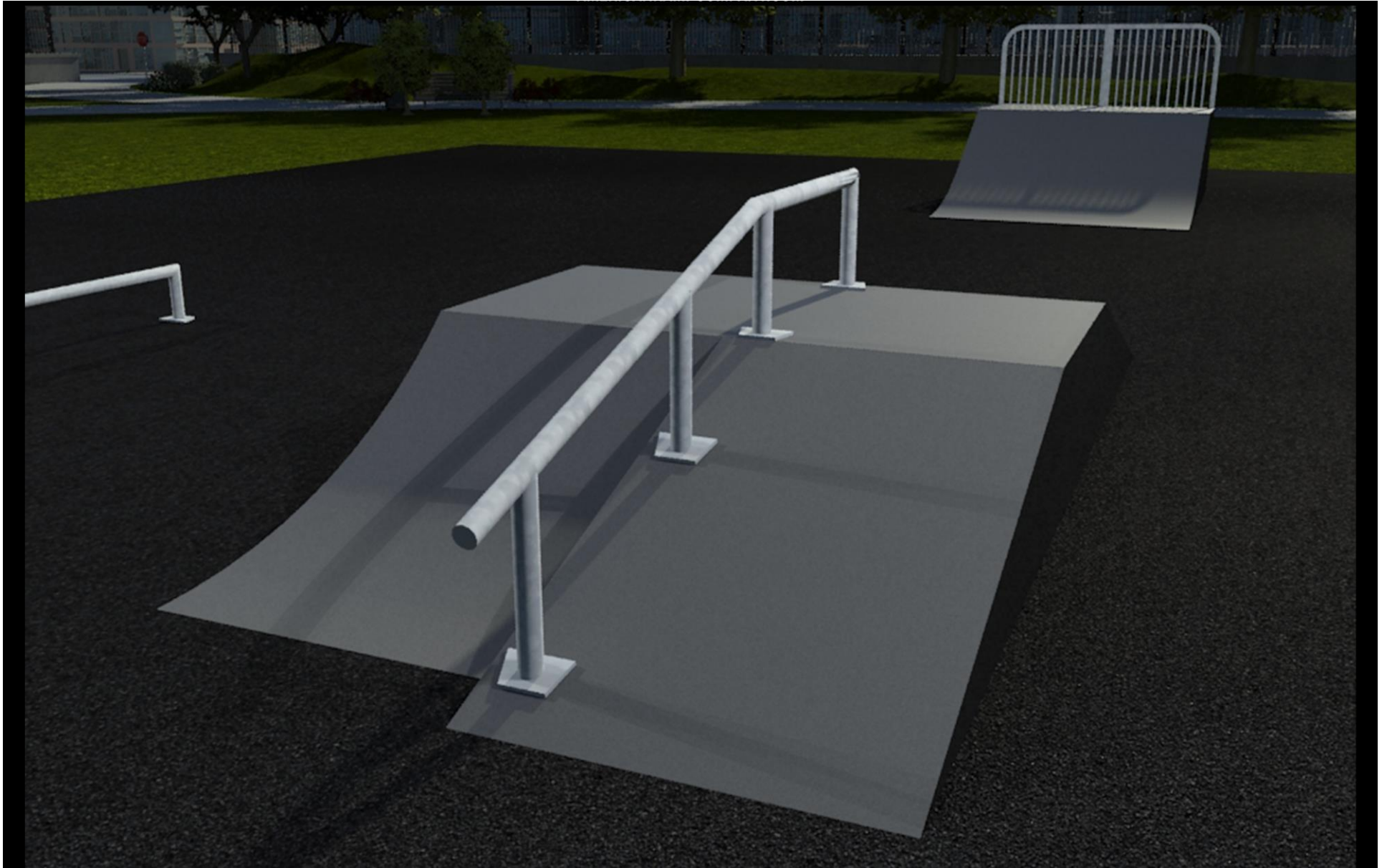
AMERICAN RAMP COMPANY



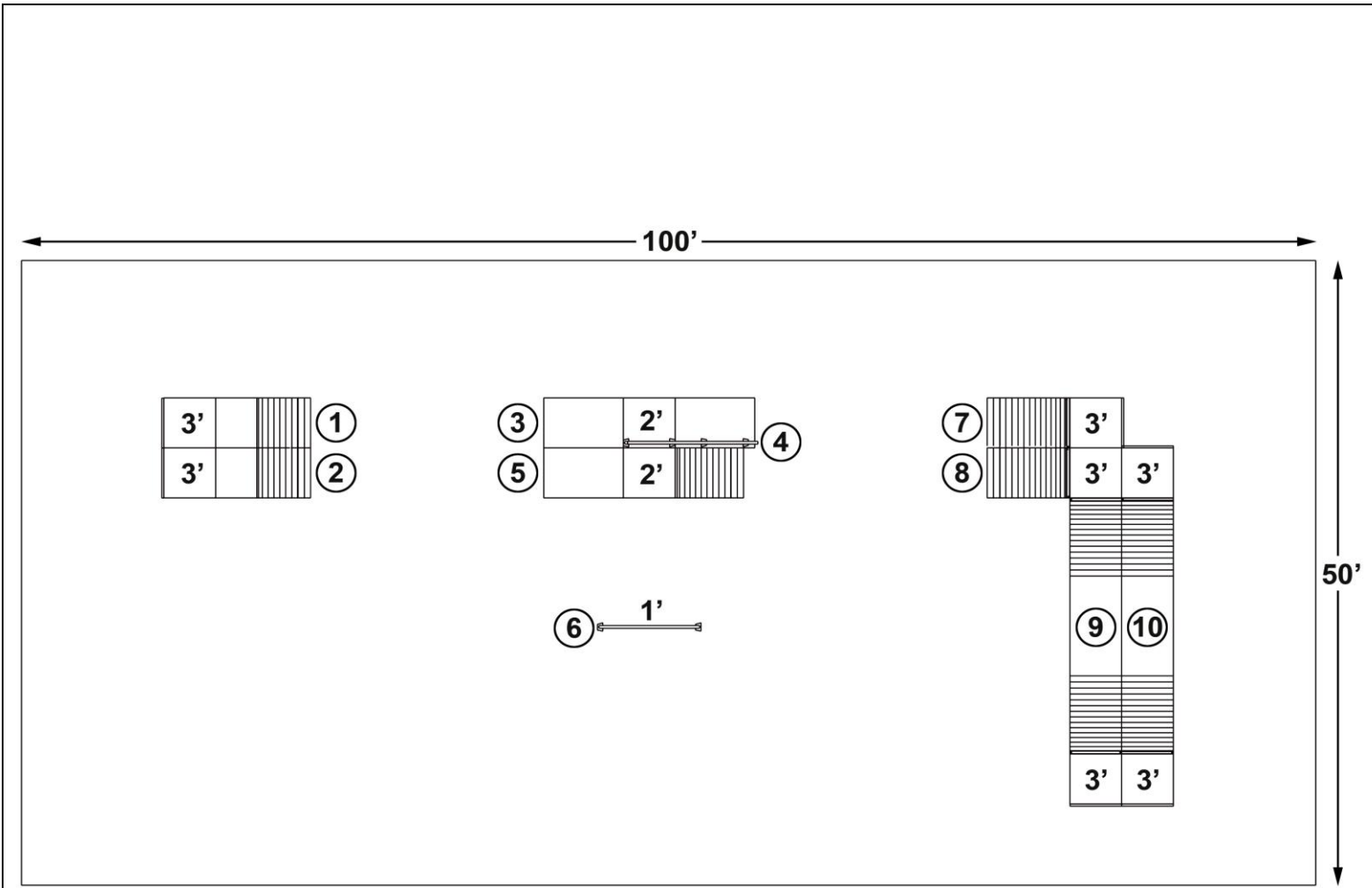
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 Fax: (289) 644-2975
sales@canadianrampcompany.ca

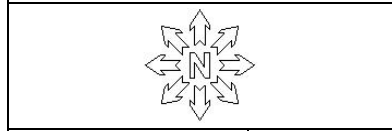
DRAWN BY Eric Whitaker

DATE 1/7/2016

REP. AGENCY
Canadian Ramp Company

REP. NAME
Graham Cooke

REP. PHONE
(905) 777 1758



CUSTOMER APPROVAL	DATE

PARK ENCLOSED?	yes
PRO SERIES	yes
X SERIES	-
STEALTH SERIES	-
STEALTH CLASSIC SERIES	-

PROJECT NAME
Skate Park

DESIGN NO. 5229

[CLICK HERE TO VIEW DESIGN RENDERINGS](#)

43 Curtis Street
Innerkip ON
N01 1M0

Toll-free: 800-591-2417
Local: 905-777-1SK8
Fax: 289-644-2975

sales@canadianrampcompany.ca



Quote #	Design #	FOB
Q25134	5229	AB, Bon Accord

<u>Item</u>	<u>Obstacle</u>	<u>Height</u>	<u>Width</u>	<u>Length</u>	<u>Pro Series</u>
1	Bank Ramp	3.0'	4'	11.0'	
2	Bank Ramp	3.0'	4'	11.0'	
3	Wedge, Flat, Wedge	2.0'	4'	16.0'	
4	Grind Rail, Kinked (Round)	1.5'	2"	10.5'	
5	Jump Box	2.0'	4'	15.0'	
6	Grind Rail (Round)	1.0'	2"	8.0'	
7	Quarter Pipe	3.0'	4'	10.0'	
8	Quarter Pipe	3.0'	4'	6.0'	
9	Half Pipe	3.0'	4'	28.0'	
10	Half Pipe	3.0'	4'	28.0'	

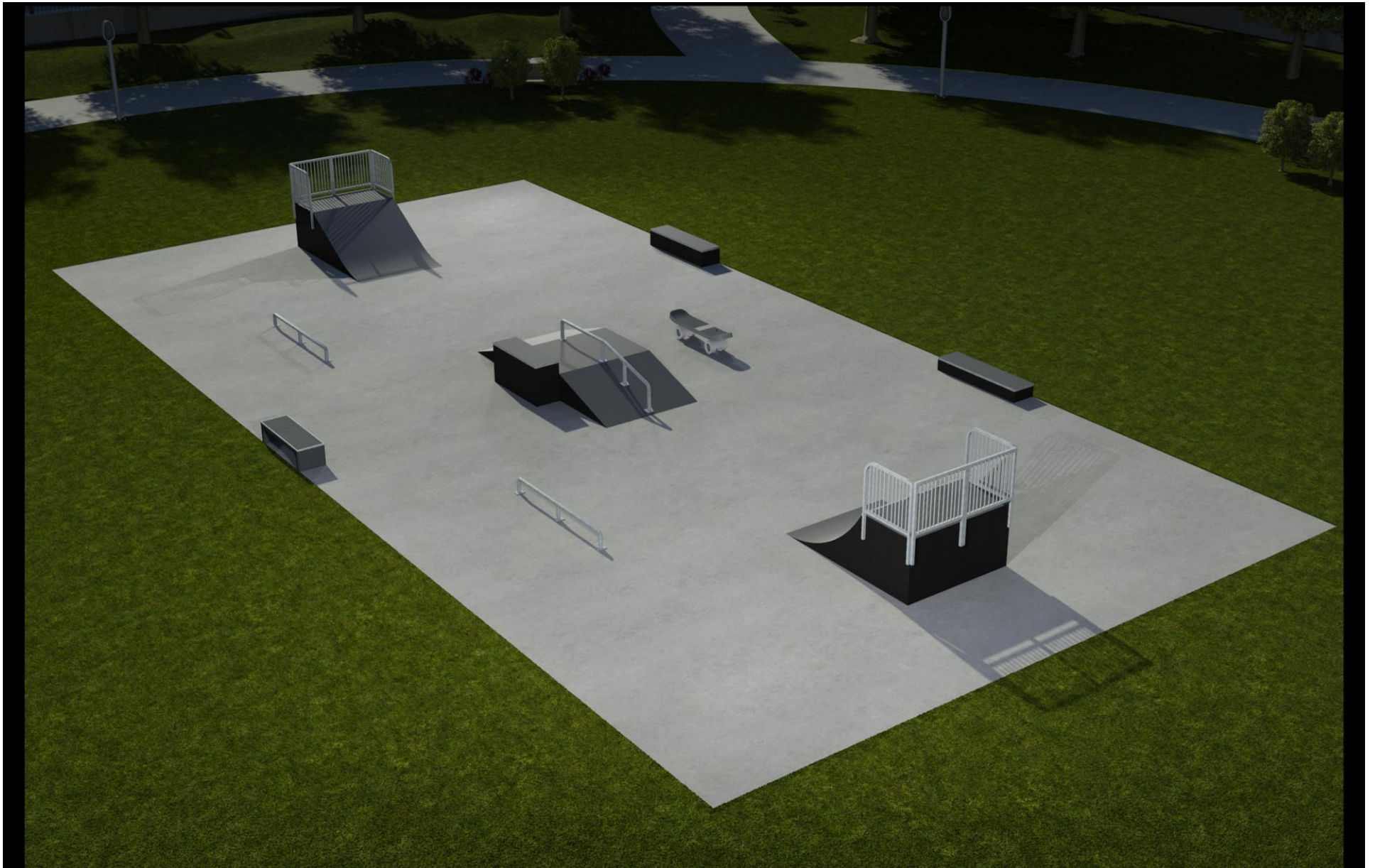
Subtotal	\$44,396.68
Framework Enclosures	\$4,439.50
Freight	FREE
Installation	\$6,659.50
TOTAL	\$55,495.84

Notes:

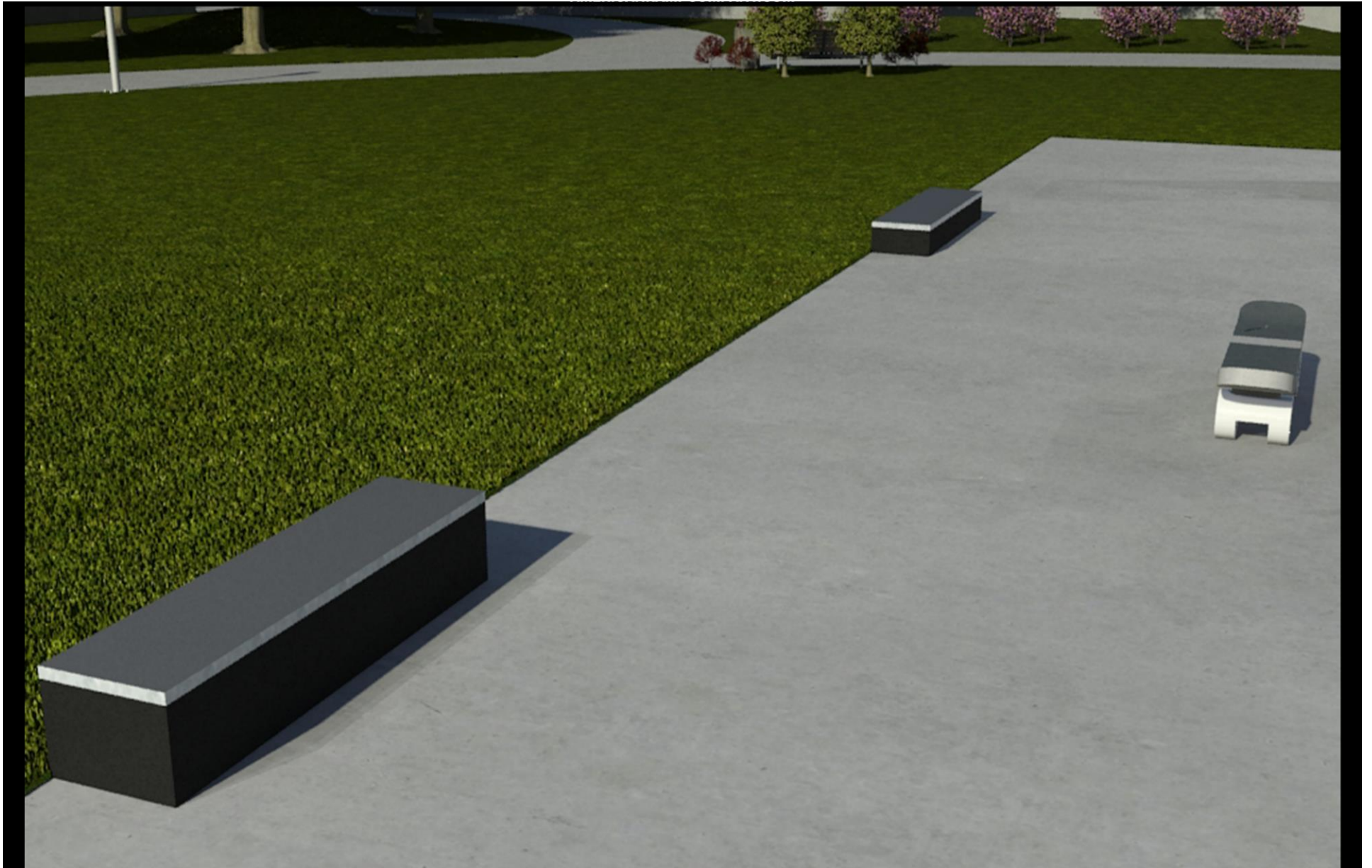
- Quote Valid for 30 days
- Taxes extra

WE LOOK FORWARD TO BUILDING YOU A GREAT SKATE PARK!

Option 2 (Item B)



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DRAWN BY Eric Whitaker

DATE 1/8/2016

REP. AGENCY
Canadian Ramp Company

REP. NAME
Graham Cooke

REP. PHONE
(905) 777 1758



CUSTOMER APPROVAL	DATE

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PARK ENCLOSED?	-
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PRO SERIES	-
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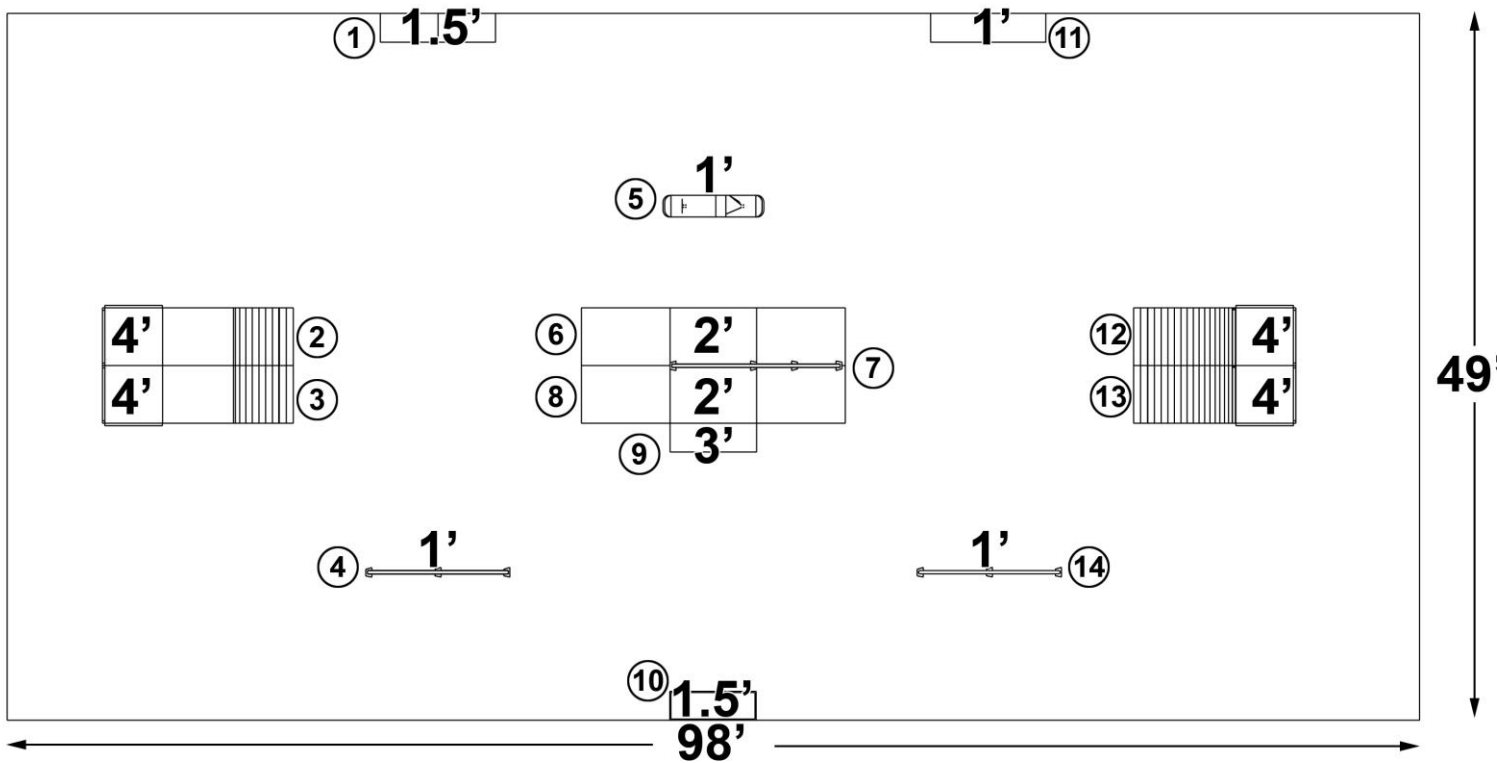
X SERIES	-
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STEALTH SERIES	-
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STEALTH CLASSIC SERIES	-
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PROJECT NAME
Skate Park

DESIGN NO.	5310
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[CLICK HERE TO VIEW DESIGN RENDERINGS](#)

43 Curtis Street
Innerkip ON
N01 1M0

Toll-free: 800-591-2417
Local: 905-777-1SK8
Fax: 289-644-2975

sales@canadianrampcompany.ca



Quote #	Design #	FOB
Q25144	5310	AB, Bon Accord

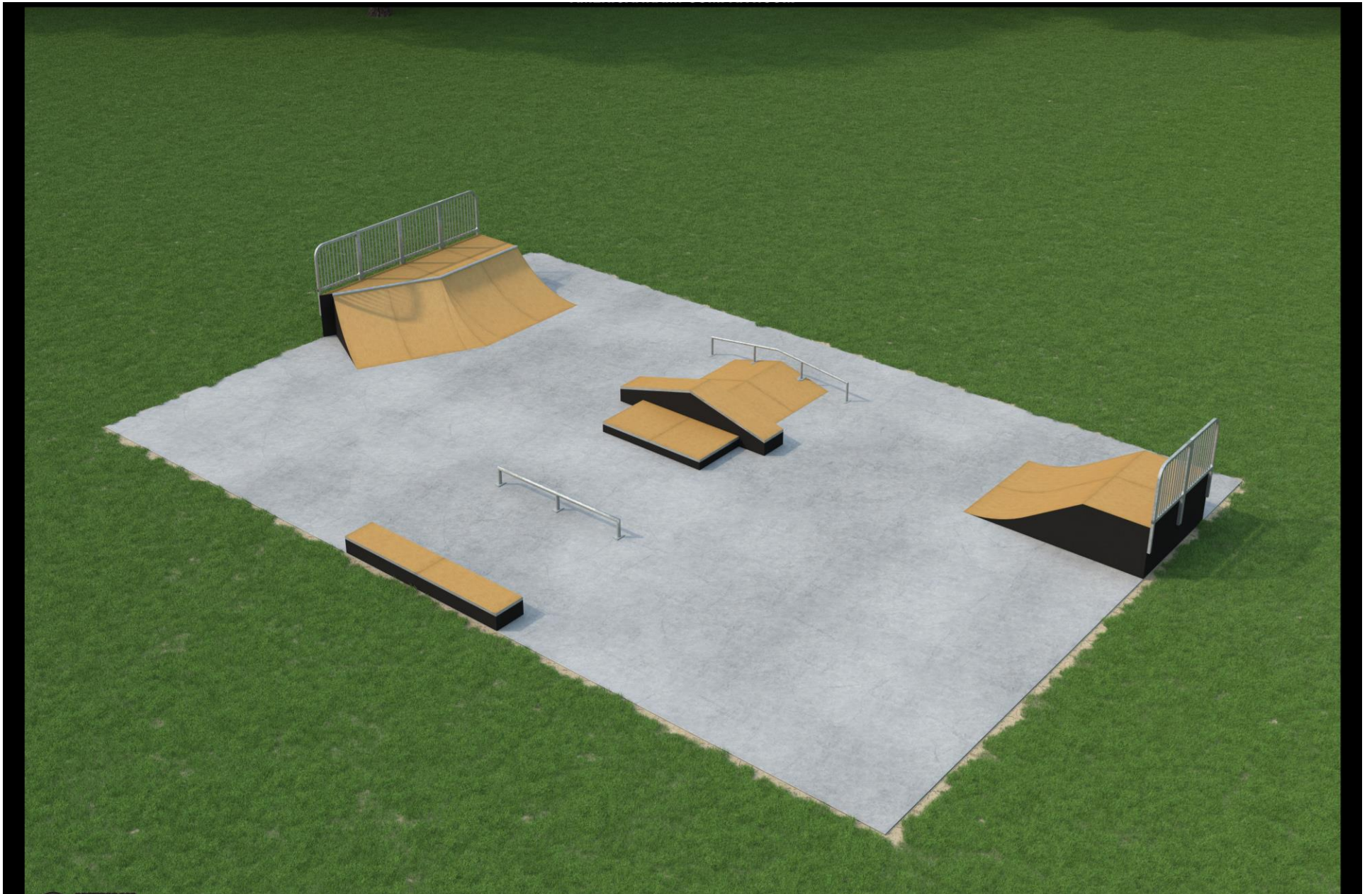
<u>Item</u>	<u>Obstacle</u>	<u>Height</u>	<u>Width</u>	<u>Length</u>	<u>Pro Series</u>
1	Grindbox (2' Wide)	1.5'	2.0'	8.0'	
2	Bank Ramp	4.0'	4.0'	13.0'	
3	Bank Ramp	4.0'	4.0'	13.0'	
4	Grind Rail (Square)	1.0'	3"	8.0'	
5	Skateboard Bench (Concrete)	1.2'	1.5'	7.0'	
6	Wedge, Flat, Wedge	2.0'	4.0'	18.0'	
7	Grind Rail, Kinked (Square)	1.5'	3"	20.0'	
8	Wedge, Flat, Wedge	2.0'	4.0'	18.0'	
9	Grindbox (2' Wide)	3.0'	2.0'	8.0'	
10	Skate Bench (Concrete)	1.5'	2.0'	6.0'	
11	Grindbox (2' Wide)	1.0'	2.0'	8.0'	
12	Quarter Pipe	4.0'	4.0'	11.0'	
13	Quarter Pipe	4.0'	4.0'	11.0'	
14	Grind Rail (Round)	1.0'	2"	8.0'	

Subtotal	\$41,746.22
Framework Enclosures	\$4,174.62
Freight	FREE
Installation	\$6,261.93
TOTAL	\$52,182.78

Notes:

WE LOOK FORWARD TO BUILDING YOU A GREAT SKATE PARK!

Option 3 (Item C)



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DRAWN BY Chuck Dodge

DATE 6/23/20

REP. AGENCY

Canadian Ramp Company

REP. NAME

Graham Cooke

REP. PHONE

(905) 777 1758



CUSTOMER APPROVAL	DATE

PARK ENCLOSED?	yes
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PRO SERIES	yes
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X SERIES	-
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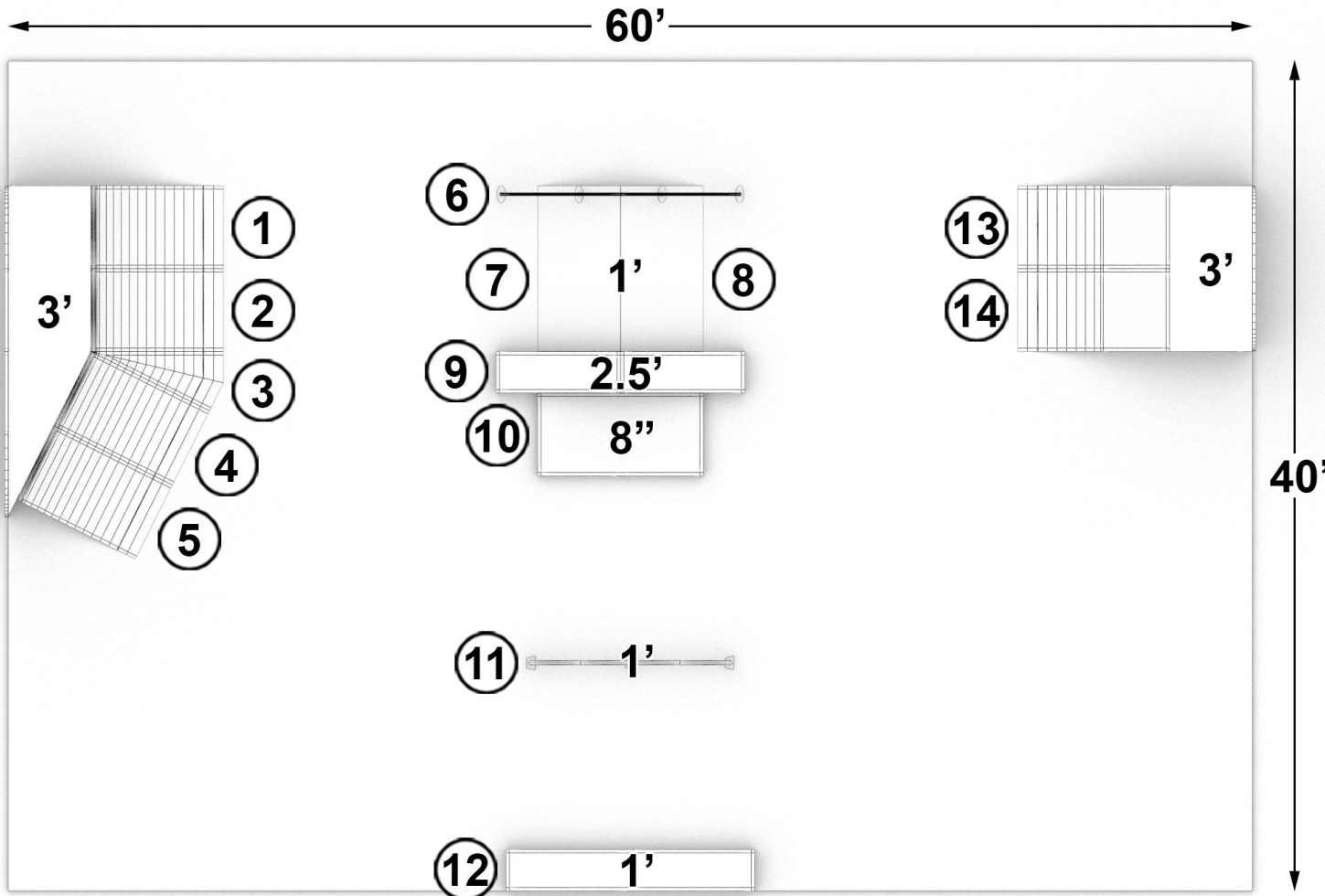
STEALTH SERIES	-
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STEALTH CLASSIC SERIES	-
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PROJECT NAME

Skate Park

DESIGN NO.	6950
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[CLICK HERE TO VIEW DESIGN RENDERINGS](#)

43 Curtis Street
Innerkip ON
N01 1M0

Toll-free: 800-591-2417
Local: 905-777-1SK8
Fax: 289-644-2975

sales@canadianrampcompany.ca



Quote #	Design #	FOB
Q25196	6950	AB, Bon Accord

<u>Item</u>	<u>Obstacle</u>	<u>Height</u>	<u>Width</u>	<u>Length</u>	<u>Pro Series</u>
1	Quarter Pipe	3.0'	4.0'	10.0'	
2	Quarter Pipe	3.0'	4.0'	10.0'	
3	Pyramid Corner (Radius) 26 Degree	3.0'	2.8'	6.2'	
4	Quarter Pipe	3.0'	4.0'	10.0'	
5	Quarter Pipe	3.0'	4.0'	10.0'	
6	Grind Rail, Kinked (Round)	1.0'	2"	12.0'	
7	Bank Ramp (Wedge)	1.0'	8.0'	4.0'	
8	Bank Ramp (Wedge)	1.0'	8.0'	4.0'	
9	Planter (2' wide)	2.5'	2.0'	12.0'	
10	Grindbox	8"	4.0'	8.0'	
11	Grind Rail (Round)	1.0'	2"	10.0'	
12	Grindbox (2' Wide)	1.0'	2.0'	12.0'	
13	Bank Ramp	3.0'	4.0'	11.0'	
14	Bank Ramp	3.0'	4.0'	11.0'	

Subtotal	\$44,647.56
Framework Enclosures	\$4,464.76
Freight	FREE
Installation	\$6,697.13
TOTAL	\$55,809.45

Notes:

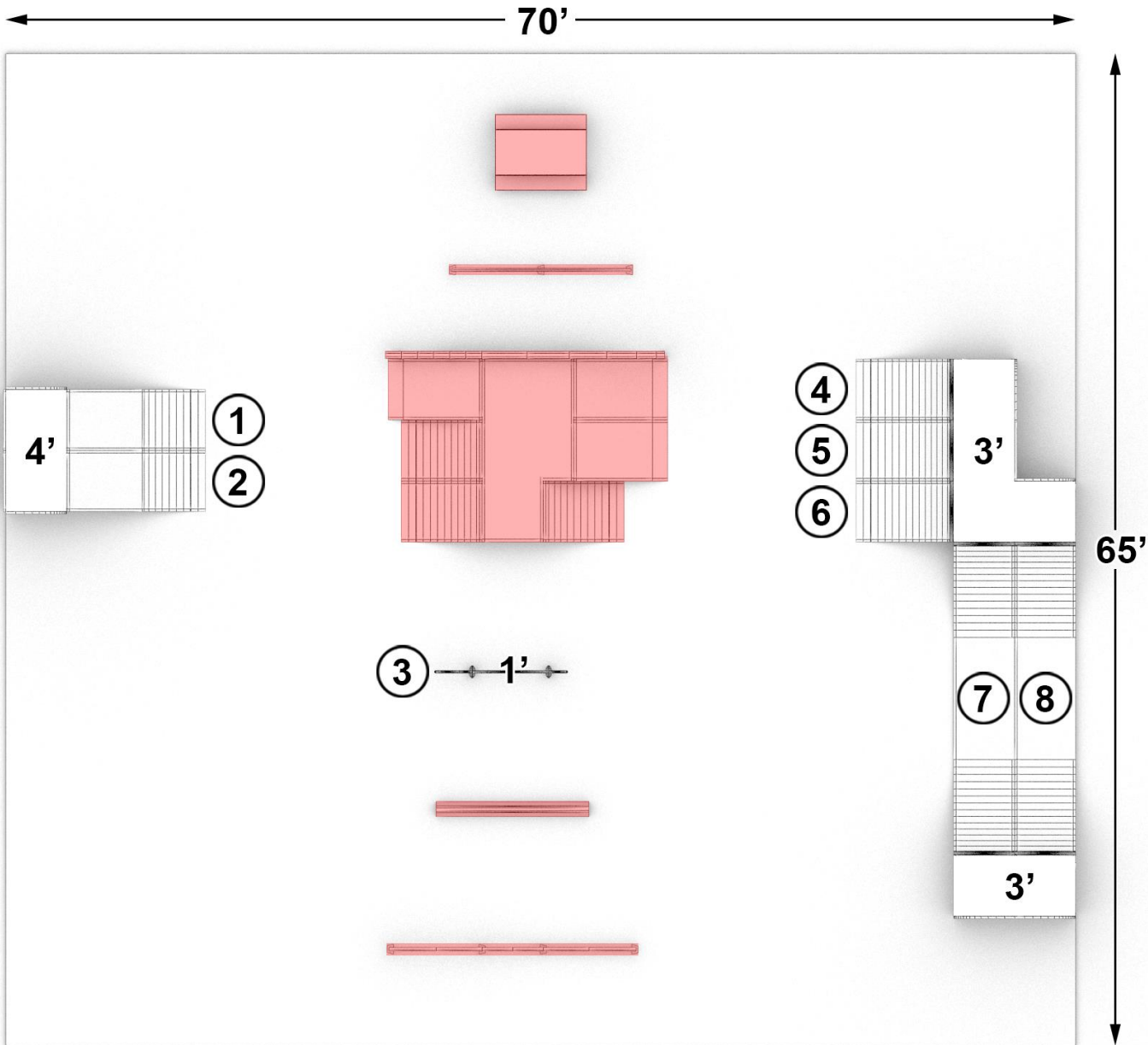
- Taxes Extra
- Quote Valid for 30 days

WE LOOK FORWARD TO BUILDING YOU A GREAT SKATE PARK!

Option 4 (Item D)







*Note – Existing equipment is highlighted in red.

[CLICK HERE TO VIEW DESIGN VIDEOS](#)



43 Curtis Street
 Innerkip ON
 N01 1M0
 Local: (905) 777-1SK8
 Toll Free: (800) 591-2417
 Fax: (289) 644-2975
sales@canadianrampcompany.ca

DRAWN BY **Chuck Dodge**

DATE **5/13/21**

REP. AGENCY

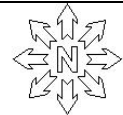
Canadian Ramp Company

REP. NAME

Graham Cooke

REP. PHONE

(800) 591-2417



CUSTOMER APPROVAL DATE

PARK ENCLOSED? **Yes**

PRO SERIES **✓**

X SERIES **-**

STEALTH SERIES **-**

STEALTH CLASSIC SERIES **-**

PROJECT NAME

Bon Accord Skate Park

DESIGN NO. **7283**

43 Curtis Street
Innerkip ON
N01 1M0

Toll-free: 800-591-2417
Local: 905-777-1SK8
Fax: 289-644-2975

sales@canadianrampcompany.ca



Quote #	Design #	FOB
Q25217	7283	Bon Accord, AB

<u>Item</u>	<u>Obstacle</u>	<u>Height</u>	<u>Width</u>	<u>Length</u>	<u>Pro Series</u>
1	Bank Ramp	4.0'	4.0'	13.0'	
2	Bank Ramp	4.0'	4.0'	13.0'	
3	Old Skool Rail	1.7'	0.2'	8.8'	
4	Quarter Pipe	3.0'	4.0'	10.0'	
5	Quarter Pipe	3.0'	4.0'	10.0'	
6	Quarter Pipe	3.0'	4.0'	6.0'	
7	Half Pipe	3.0'	4.0'	28.0'	
8	Half Pipe	3.0'	4.0'	28.0'	
	Subtotal				\$39,689.18
	Framework Enclosures				\$3,968.92
	Freight				FREE
	Installation				\$8,930.07
	TOTAL				\$52,588.17

Notes:

- Quote valid for 30 days. Taxes extra.
- Prevailing Wage is included in the installation.

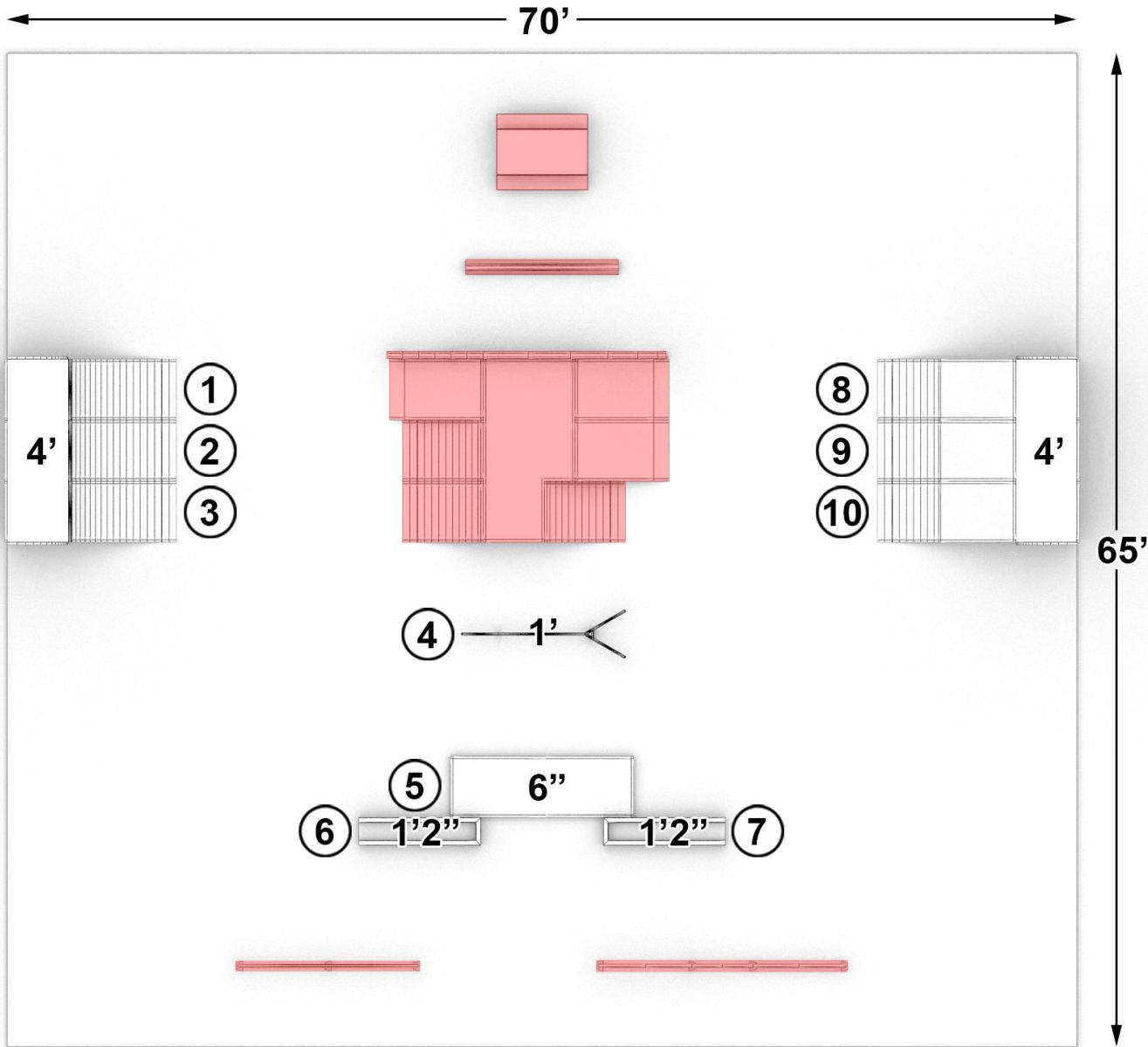
**WE LOOK FORWARD TO BUILDING YOU A GREAT
SKATE PARK!**

Option 5 (Item E)



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*Note – Existing equipment is highlighted in red.

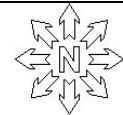
[CLICK HERE TO VIEW DESIGN VIDEOS](#)



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 Innerkip ON
 N01 1M0
 Local: (905) 777-1SK8
 Toll Free: (800) 591-2417
 Fax: (289) 644-2975
sales@canadianrampcompany.ca

DRAWN BY	Chuck Dodge
DATE	5/13/21

REP. AGENCY	Canadian Ramp Company
REP. NAME	Graham Cooke
REP. PHONE	(800) 591-2417



CUSTOMER APPROVAL	DATE
PARK ENCLOSED?	Yes
PRO SERIES	✓
X SERIES	-
STEALTH SERIES	-
STEALTH CLASSIC SERIES	-

PROJECT NAME	Bon Accord Skate Park
--------------	-----------------------

DESIGN NO.	7284
------------	------

43 Curtis Street
 Innerkip ON
 N01 1M0
 Toll-free: 800-591-2417
 Local: 905-777-1SK8
 Fax: 289-644-2975
sales@canadianrampcompany.ca



Quote #	Design #	FOB
Q25218	7284	Bon Accord, AB

<u>Item</u>	<u>Obstacle</u>	<u>Height</u>	<u>Width</u>	<u>Length</u>	<u>Pro Series</u>
1	Quarter Pipe	4.0'	4.0'	11.0'	
2	Quarter Pipe	4.0'	4.0'	11.0'	
3	Quarter Pipe	4.0'	4.0'	11.0'	
4	Y-Rail	1.0'	0.2'	10.8'	
5	Grindbox	0.5'	4.0'	12.0'	
6	Concrete Planter	1.3'	2.0'	8.0'	
7	Concrete Planter	1.3'	2.0'	8.0'	
8	Bank Ramp	4.0'	4.0'	13.0'	
9	Bank Ramp	4.0'	4.0'	13.0'	
10	Bank Ramp	4.0'	4.0'	13.0'	

Subtotal	\$39,604.20
Framework Enclosures	\$3,960.42
Freight	FREE
Installation	\$8,910.95
TOTAL	\$52,475.57

Notes:

- Quote valid for 30 days. Taxes extra.
- Prevailing wage is included in the installation.

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TOWN OF BON ACCORD

Request for Decision (RFD)

MEETING: Regular Council Meeting
MEETING DATE: June 1, 2021
AGENDA ITEM: Proposed Coal Policy Support

RECOMMENDATION:

THAT.... The Council of Town of Bon Accord supports the requests of Town of High River and directs administration to respond accordingly.

BACKGROUND:

The Town of High River remains concerned about the negative impacts coal mining will have on the communities, landscapes, water resources, and future generations. They are requesting your support for this version of a new policy that reflects a desire to protect the Eastern Slopes and the water resources in perpetuity. The Town of High River has met with the Coal Policy Committee and agreed to prepare a framework that would see coal exploration and development banned along the Eastern Slopes.

At the May 10, 2021 Regular Meeting, Council unanimously supported the wording outlined below and are requesting all Alberta Municipalities join in supporting the proposed policy.

Specifically, the Town's proposed Alberta Coal Restriction Policy would be effective November 15, 2021 and has three key principles:

1. No further coal exploration or development will be permitted on the Eastern Slopes of Alberta. There will no longer be categories within this area and, instead, there would only be one area defined today as the Eastern Slopes.
2. Existing coal mining operations in the Hinton/Grande Cache areas will be permitted to retire gracefully.
3. Reclamation of lands disturbed by coal exploration activities with coal exploration permits issued prior to February 8, 2021 must be reclaimed no later than December 31, 2025.

The rationale for the three principles of the Alberta Coal Restriction Policy are as follows:

1. The inherent value of the Eastern Slopes only exists with the landscape remaining intact.
2. The headwaters and landscapes of the Eastern Slopes are critical to the future of the province. Communities, agriculture production, food production, tourism, and recreation all rely on these landscapes existing and the watersheds producing clean water. Water is a limited resource that all require to exist. The Town is strongly opposed to any activity that increases the likelihood of water contamination. Once a waterway has been contaminated by coal mining, this action cannot be reversed. Future generations depend on the protection of this resource.

3. The negative impacts on the environment, human health, animal health and existing economies far outweigh the new jobs, taxes, royalties, or economics that may be generated by coal development in this area.

The Town of High River will collect all feedback received and report back to the Coal Policy Committee in July 2021.

If the Town of Bon Accord is in support of the proposed policy wording, please send a signed letter to Mr. Craig Snodgrass or acknowledge to support utilizing the endorsement below.

Please send all letters and feedback to csnodgrass@highriver.ca, with a copy to legislativeservices@highriver.ca no later than July 15, 2021.

I will then present this policy to the Coal Policy Committee along with the feedback received. If you are interested in participating in the presentation of this policy to the Coal Policy Committee, please contact me at the above noted email address.

Thank you for considering supporting this important initiative.

If you have any questions, please contact me.

Sincerely,
Craig Snodgrass
Mayor
Cell: 403.652.9489
CS/cp/kr

Endorsement of Support

On behalf of the City/Town/Village of

I, _____,
can advise that the City/Town/Village of

supports the proposed Alberta Coal Restriction
Policy as prepared above.

Signature

FINANCIAL IMPLICATIONS: N/A

LEGAL IMPLICATIONS: N/A

LEGISLATIVE HISTORY: N/A

ALTERNATIVES:

1. The Council of Town of Bon Accord supports the requests of Town of High River and directs administration to respond accordingly.
2. Council accepts this RFD as information with no further direction for administration.

Prepared and Submitted By: Joyce Pierce (CAO)

Reviewed By: Joyce Pierce – CAO/Jodi Brown-Recreation and Community Services Manager

Date: May 19, 2021

TOWN OF BON ACCORD

Request for Decision (RFD)

MEETING: Regular Council Meeting

MEETING DATE: June 1/21

AGENDA ITEM: Micro Developments

RECOMMENDATION:

THAT.... Council approves the following as information.

BACKGROUND:

June 2/2020 Council, as the Development Authority in the Direct Control (DC1) District, approved a development permit for “cannabis production and distribution” within Pt. NE 18-56-23 W4 (Title No. 122 187 406) with conditions. The development permit is valid for one year, with expiry date effective June 24/2021.

Condition 5 of the development permit noted within one year of the date of the development permit, the registered owner will enter into a development agreement. The development agreement outlines the responsibilities of the developer and the financial obligations.

Micro Developments has communicated they are not ready to commence construction prior to the expiry of the current development permit. Due to equity not confirmed, additional construction costs, uncertainly of construction contracts and the disruption COVID has caused, Micro Developments is not comfortable in signing the development agreement, therefore pausing construction for this year.

Micro Developments remains committed to the project and its success. They will continue to push forward and make every effort to commence construction as soon as possible in 2022, as lots of work, time and financial commitments have been executed thus far.

A new development permit can be applied for when Micro Developments is ready to commence construction. If the project remains to be exactly the same (no changes) the same information can be re-submitted with a permit fee. In consideration of commencing construction next year, it is recommended that the submission of a development permit be completed in January or February to commence construction in the spring.

In the opinion of the Planning and Development Department, administration will assist Micro Developments in moving forward with this project to completion.

FINANCIAL IMPLICATIONS:

N/A

LEGAL IMPLICATIONS:

N/A

LEGISLATIVE HISTORY

N/A

ALTERNATIVES:

N/A

Prepared and Submitted By: Dianne Allen

Reviewed By: Jodi Brown

Date: May 25/21

TOWN OF BON ACCORD

Request for Decision (RFD)

MEETING: Regular Council Meeting

MEETING DATE: June 1, 2021

AGENDA ITEM: CCTV Discussion

RECOMMENDATION:

THAT.... Council accepts as information and directs administration to add CCTV Discussion to the Public Engagement Agenda.

BACKGROUND:

Attached to this RFD is the FOIP Guidelines for Surveillance in Public Area's and an email received sent to Councillor Laing regarding CCTV/video surveillance.

The following email was provided to Councillor Laing, which was shared to Council for further discussion. A notice of motion was accepted at the May 18, 2021 RMC and the following motion was a result of that notice.

NOTICE OF MOTION

COUNCILLOR LAING MOVED a notice of motion to bring back discussion on CCTV.

In favor – Mayor Mosychuk, Councillor Laing, Councillor Holden

Opposed – Deputy Mayor May, Councillor Bidney

CARRIED RESOLUTION 21-188

Other information that Council needs to be aware of when considering CCTV or any public surveillance are the implications of that action and how that effects the general population. Included with this RFD is the FOIP ACT information pertaining to the rights of public members regarding video surveillance. It is recommended by FOIP that Council put a policy in place that lays out the plan of what this information is going to be used for, who will be authorized to view it, where it will be stored, when it will be destroyed. Further to that it is suggested that it be discussed with the public to get their input also. As Council has a public engagement opportunity coming up in June, it may be a good time to present this Policy and Council consideration to the community members to gain their feedback before going any further.

It appears that the author of this email is working in a consulting capacity, but there is no contact information or business information to research the credibility of this presentation. There is no information regarding costs, or warranty on any ongoing maintenance contracts. In my position of CAO, it is my duty to advise Council to do further research on the reliability of this information and to seriously consider the regulations that are required for CCTV and video surveillance.

FINANCIAL IMPLICATIONS: No information provided and no current year budgeted expense.

LEGAL IMPLICATIONS: No information provided.

LEGISLATIVE HISTORY: N/A

ALTERNATIVES:

1. Council accepts as information and directs administration to add CCTV Discussion to the Public Engagement Agenda.
2. Council accepts as information and takes no further action.
3. Council accepts as information and directs administration to

Prepared and Submitted By:

Reviewed By: Joyce Pierce - CAO

Date: May 19, 2021

Hello Lacey: As I work on a potential CCTV solution, some questions have come up that I need to find out prior to formalizing a solution. I see you have a council meeting next week and I wanted to put these questions to the town as discussion points that will help drive a CCTV camera solution. I get a significant discount on cameras as a seller/partner in the industry

- 1) Who owns the street lights in town? Is it the town of Fortis? If Fortis I will need to talk to them about permission to mount CCTV cameras on them. The camera weight is between 1-4 pounds and the dimensions are about 4.5X3.5 inches. On further review I don't think solar cameras will work because the panels are likely too big to go atop a street light, and they are too heavy the wind would probably blow them over. Does the town have an electrician on staff that could wire out 120 VAC to the cameras? Might not need to be an actual outlet, I am still working on that. If the town has a cherry picker available this should work ok.
- 2) Is the town willing to do the physical installation of the cameras? If so I could do the final setup and troubleshooting of the equipment if problems occur.
- 3) If we decide to do a camera for public website access I recommend this be a camera separate from the surveillance network to avoid IT security issues.
- 4) Do you know where the server for the town website is located? I am assuming a telephone cabinet or perhaps in the basement of the town hall? This is where we could put the network video recorder.

I have also attached this web link which will take you to a youtube page that illustrated how the night vision can illuminate details not normally seen on a vehicle when it is dark. This weblink is:

<https://www.youtube.com/watch?v=FTcio1Nf5Yk&t=24s>

I will keep you posted on my progress with my reseller partner as to a potential solution. I am working on getting some references from other places that have installed similar CCTV solutions with this reseller. Also the company has said they are willing to do a video presentation of sorts over zoom. I won't be charging any money for this consulting work personally until such a time as we have finalized and approved a potential solution, if it goes this far. And of course I will let you know prior to wanting any money. I am doing a lot of it pro bono as a contribution as a town citizen.

Many thanks

██████████

Guide to Using Surveillance Cameras In Public Areas

Revised June 2004

ISBN 0-7785-3125-2

Produced by:

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pipa.alberta.ca

Freedom of Information and Protection of Privacy

Guide to Using Surveillance Cameras in Public Areas

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ACKNOWLEDGMENTS

This *Guide* is based upon and imports many of the policies and guidelines outlined in the British Columbia Office of the Information and Privacy Commissioner's *Public Surveillance System Privacy Guidelines*, OIPC Policy 00-01, June 21, 2000. That contribution is gratefully acknowledged.

Input and advice on the content of the *Guide* was also received from the Office of the Information and Privacy Commissioner of Alberta. The contribution of that Office is also gratefully acknowledged.

1. INTRODUCTION

Surveillance cameras can be an effective technique to protect public safety and detect or deter criminal activity.

Surveillance cameras are increasingly being installed inside and outside of public buildings (in elevators, hallways, entrances, etc.), on streets, highways, in parks and public transportation vehicles.

Public bodies subject to the *Freedom of Information and Protection of Privacy Act* (the FOIP Act) must balance the benefits to the public against the rights of individuals to be left alone. A key issue in privacy protection is the regulation of the collection of personal information, thereby preventing unnecessary surveillance of individuals.

This guide is intended to assist public bodies in deciding whether collection of personal information by means of a surveillance camera is both lawful and justifiable and, if so, in understanding how privacy protection measures can be built into the use of a surveillance system.

The guidelines do not apply to covert or overt surveillance cameras being used by a public body as a case-specific investigation tool for law enforcement purposes, where there is statutory authority and/or the authority of a search warrant to conduct the surveillance.

They are also not intended to apply to workplace surveillance systems installed by a public body employer to conduct surveillance of employees.

Other considerations may apply to this type of surveillance and will not be covered in this guide.

2. DEFINITIONS

In this guide:

“Covert Surveillance” refers to “the secretive continuous or periodic observation of persons, vehicles, places or objects to obtain information concerning the activities of individuals, which is then recorded in material form, including notes and photographs”.¹

“Personal Information” is defined in **section 1(n)** of the FOIP Act as recorded information about an identifiable individual, including: the individual’s race, colour, national or ethnic origin; the individual’s age or sex; the individual’s inheritable characteristics; information about an individual’s physical or mental disability; and any other identifiable characteristics listed in that section.

“Surveillance System” refers to a mechanical or electronic system or device that enables continuous or periodic video recording, observing or monitoring of personal information about individuals in open, public spaces (including streets, highways, parks), public buildings (including provincial and local government buildings, libraries, health care facilities, public housing and educational institutions) or public transportation, including school

¹ *Covert Surveillance in Commonwealth Administration: Guidelines, Human Rights and Equal Opportunity Commission, February, 1992*

and municipal transit buses or other similar vehicles.

“Reception Equipment” refers to the equipment or device used to receive or record the personal information collected through a public surveillance system, including a camera or video monitor.

“Record” is defined in **section 1(q)** of the FOIP Act as a record of information in any form and includes notes, images, audio-visual recordings, x-rays, books, documents, maps, drawings, photographs, letters, vouchers and papers and any other information that is written, photographed, recorded or stored in any manner, but does not include software or any mechanism that produces records. In the context of this *Guide*, “record” includes digitally recorded or stored media such as images on videotape.

“Storage Device” refers to a videotape, computer disk or drive, CD ROM or computer chip used to store the recorded visual images captured by a surveillance system.

3. COLLECTING PERSONAL INFORMATION USING SURVEILLANCE CAMERAS

Any record of the image of an identifiable individual is a record of personal information. Since surveillance systems collect personal information about identifiable individuals, public bodies must determine if they have the

authority to collect personal information under **section 33** of the FOIP Act.

Under that section, no personal information may be collected by or for a public body unless the collection is expressly authorized by an enactment of Alberta or Canada (**section 33(a)**); the information is collected for the purposes of law enforcement (**section 33(b)**); or the information relates directly to and is necessary for an operating program or activity of the public body (**section 33(c)**).

Public bodies must be able to demonstrate to the Information and Privacy Commissioner that any proposed or existing collection of personal information by surveillance cameras is authorized under one of the above sections of the Act.

4. CONSIDERATIONS PRIOR TO USING SURVEILLANCE CAMERAS

In order to comply with **Part 2** of the FOIP Act, the *FOIP Guidelines and Practices* publication recommends that public bodies consider the following before deciding to use surveillance:

- Surveillance cameras should be used only where conventional means for achieving the same objectives are substantially less effective than surveillance and the benefits of surveillance substantially outweigh any reduction of privacy in the existence and use of the system.

- The use of a surveillance camera should be able to be justified on the basis of verifiable, specific reports of incidents of crime (e.g. vandalism, theft), safety concerns or other compelling circumstances.
- A Privacy Impact Assessment (PIA) should be completed to assess the effects that the proposed surveillance system may have on privacy and the ways in which any adverse effects can be mitigated (see Chapter 9). In Investigation Report F2003-IR-005, the Commissioner referred to the PIA previously submitted by the local public body as a basis for his findings.
- Consultations may be conducted with relevant stakeholders as to the necessity, and acceptability to the public, of the proposed surveillance.
- Ensure that the proposed design and operation of the system creates no greater privacy intrusion than is absolutely necessary to achieve its goals.
- Prior to deciding to use covert surveillance for a purpose other than a case-specific law enforcement activity, public bodies should conduct a comprehensive PIA and provide it, together with the case for implementing covert surveillance to the Office of the Information and Privacy Commissioner.

The purpose of the PIA is to ensure that covert surveillance is the only available option and that the benefits derived from the personal

information obtained would far outweigh the violation of privacy of the individuals observed.

A public body that regularly uses covert surveillance as a case-specific investigation tool for law enforcement purposes may, as part of sound privacy protection practices, consider developing a protocol that establishes how the decision is made to use covert surveillance in a given case. The protocol could also include privacy protection practices for the operation of the system.

5. DEVELOPING A SURVEILLANCE SYSTEM POLICY

Once a decision has been made to use a surveillance system, a public body should consider developing and implementing a policy for the operation of the system. Such a policy should be written and should include:

- the use of the system's equipment, including the location of recording equipment, which personnel are authorized to operate the system, the times when surveillance will be in effect, and the location of reception equipment. Where the system creates a record, the policy should also deal with the access, use, disclosure, retention and destruction of those records (see Chapter 7);
- the designation of a senior person to be responsible for the public body's privacy obligations under the Act and the policy. Any delegation of the

individual's responsibilities should be limited and should include only other senior staff;

- a requirement that employees and contractors review and comply with the policy in performing their duties and functions related to operation of the surveillance system. Employees should be subject to discipline if they breach the policy or the provisions of the FOIP Act or other relevant statute. Where a contractor fails to comply with the policy or the provisions of the Act, it would be considered a breach of contract leading to penalties up to and including contract termination. Employees and contractors (and their employees) should sign written agreements regarding their duties under the policy;
- the incorporation of the policy into personnel (and contractor's employee) training and orientation programs. Public body and contractor personnel should periodically have their awareness of the policy and Act refreshed. The policy should be reviewed and updated regularly, ideally once every two years.

6. DESIGNING AND INSTALLING SURVEILLANCE EQUIPMENT

In designing a surveillance system and installing equipment, the following guidelines should be kept in mind:

- Recording equipment such as video cameras should be installed in identified public areas where surveillance is a necessary and viable detection or deterrence activity.
- Recording equipment should not be positioned, internally or externally, to monitor areas outside a building, or to monitor other buildings, unless necessary to protect external assets or to ensure personal safety. Cameras should not be directed to look through the windows of adjacent buildings.
- Equipment should not monitor areas where the public and employees have a reasonable expectation of privacy (e.g. change rooms and adult washrooms). Note that there may be situations where surveillance equipment may need to be installed close to or at an entry to a children's washroom in a public building to monitor or deter potential criminal activity against children.
- The use of surveillance should be restricted to periods when there is a demonstrably higher likelihood of crime being committed and detected in the area under surveillance. The Commissioner considered the reporting of increased criminal activity in a specified area in Investigation Report F2003-IR-005. The Commissioner weighed this in relation to a predetermined and specific geographical area and timeframe.
- The public should be notified, using clearly written signs prominently

displayed at the perimeter of surveillance areas, of surveillance equipment locations, so the public has ample warning that surveillance is or may be in operation before entering any area under surveillance.

The signs should identify someone who can answer questions about the surveillance system and include an address or telephone number for contact purposes.

- Only authorized persons should have access to the system's controls and to its reception equipment.
- Reception equipment should be in a controlled access area. Only the controlling personnel, or those properly authorized in writing by those personnel according to the policy of the public body, should have access to the reception equipment. Video monitors should not be located in a position that enables public viewing.

7. ACCESS, USE, DISCLOSURE, RETENTION AND DESTRUCTION OF SURVEILLANCE RECORDS

If the surveillance system creates a record by recording visual information that is personal information, the following policies and procedures should be implemented by public bodies and should form part of the policy discussed in Chapter 5:

- All tapes or other storage devices that are not in use should be stored securely in a locked receptacle located in a controlled access area. All storage devices that have been used should be numbered and dated.
- Access to the storage devices should only be by authorized personnel. Logs should be kept of all instances of access to, and use of, recorded material.
- Written policies on the use and retention of recorded information should cover:
 - who can view the information and under what circumstances? (e.g. because an incident has been reported or is suspected to have occurred);
 - how long the information should be retained where viewing reveals no incident or no incident has been reported? (e.g. information should be erased according to a standard schedule). In Investigation Report F2003-IR-005, the Commissioner referred to a 21-day retention period.
 - how long the information should be retained if it reveals an incident? (e.g. if the personal information is used to make a decision that directly affects the individual, **section 35** of the Act requires the recorded information to be kept for at least one year after the decision is made).

- If the surveillance system has been installed for public safety or deterrence purposes but detects possible criminal activity or non-compliance with or breach of a statute that could lead to a penalty or sanction under an enactment of Alberta or Canada, the storage devices required for evidentiary purposes should be retained and stored according to standard procedures until law enforcement authorities request them.

A storage device release form should be completed before any storage device is disclosed to such authorities. The form should state who took the device and when, under what authority, and if it will be returned or destroyed after use.

- An individual who is the subject of the information has a right of access to his or her recorded information under **section 6** of the Act. Policies and procedures should accommodate this right. Access may be granted in full or in part depending upon whether any of the exceptions in **Division 2, Part 1** of the Act apply and whether the excepted information can reasonably be severed from the record.
- Old storage devices must be securely disposed of by shredding, burning or magnetically erasing the information. Breaking open the storage device is not sufficient

8. AUDITING THE USE OF SURVEILLANCE SYSTEMS

Public bodies should:

- ensure that their employees and contractors are aware that their operations are subject to audit and that they may have to justify their surveillance interest in any individual. An audit clause should be added to any contract for the provision of surveillance services;
- ensure that they appoint a review officer to periodically audit, at irregular intervals, the use and security of surveillance equipment, including cameras, monitors and storage devices. The results of each review should be documented and any concerns addressed promptly and effectively.

9. ROLE OF THE INFORMATION AND PRIVACY COMMISSIONER

The personal information recorded by a public body's surveillance system, and the public body's practices respecting the personal information, are subject to the privacy protection provisions in **Part 2** of the Act. The Information and Privacy Commissioner can monitor and enforce compliance with those provisions. The Commissioner may also conduct audits of the surveillance systems of public bodies to ensure

compliance with the provisions of **Part 2** of the Act.

The Commissioner's methodology and process for Privacy Impact Assessments can be found at www.oipc.ab.ca. Also, see the *FOIP Guidelines and Practices* publication for information on conducting PIAs.

The completed PIA, together with the case for implementing a surveillance system, as opposed to other measures, should be sent to the Office of the Information and Privacy Commissioner for review and comment early in the process and certainly prior to making a final decision to proceed with surveillance.

Details of the security measures to be implemented for a proposed surveillance system may be placed in an appendix or attachment to the PIA so that they can be kept confidential if the PIA is published by the Commissioner.

If the public body intends to significantly modify or expand the surveillance system, consult with the Office of the Information and Privacy Commissioner. The Commissioner may conduct a site visit to assess the impact of the proposed modification.

For general information and background material, the Office of the Information and Privacy Commissioner has released a literature review on privacy surveillance as it affects social behaviour. It is available on the Commissioner's website at www.oipc.ab.ca.

BIBLIOGRAPHY

1. *Public Surveillance System Privacy Guidelines*, Office of the Information and Privacy Commissioner, British Columbia, OIPC Policy 00-001, June 21, 2000.
2. *Video Surveillance: The Privacy Implications*, The Information and Privacy Commissioner, Ontario, Practice No. 10.
3. *Video Surveillance by Public Bodies: A discussion*, Investigation Report P98-012, Office of the Information and Privacy Commissioner, British Columbia, March 31, 1998.
4. *Covert Surveillance in Commonwealth Administration: Guidelines*, Human Rights and Equal Opportunity Commission, February 1992.
5. *Literature Review on Issues of Privacy and Surveillance Affecting Social Behaviour*, Office of the Information and Privacy Commissioner, Alberta, August 2003.

TOWN OF BON ACCORD
Request for Decision (RFD)

MEETING:	Regular Council Meeting
MEETING DATE:	June 1, 2021
AGENDA ITEM:	Strathcona County 17th Annual Golf Classic
RECOMMENDATION:	THAT.... Council approves those wishing to attend the Strathcona County Annual Golf Classic and direct administration to register those attending by June 7, 2021.
BACKGROUND:	<p>Strathcona County Mayor, Rod Frank, will host the 17th Annual Strathcona County Golf Classic on Friday, August 6, 2021 at the Broadmoor Public Golf Course.</p> <p>Following guidance from Alberta Health Services (AHS), this 18-hole tournament will feature a crossover format this year to ensure that effective physical distancing and best practices are maintained. Following your registration, you will receive your tee-time by August 3, 2021.</p> <p>To be in line with the Alberta Health Services guidelines, no banquet will be offered this year. The following will be offered instead:</p> <ul style="list-style-type: none">• Grab and go breakfast• Deluxe boxed lunch• Food holes• Beverage tickets• Snack/goodie bag <p>Whether golfing or not, those who wish to make credit card donations to Everybody Gets to Play may do so.</p>
FINANCIAL IMPLICATIONS:	\$180.00 per person.
LEGAL IMPLICATIONS:	N/A
LEGISLATIVE HISTORY:	N/A
ALTERNATIVES:	<ol style="list-style-type: none">1. Council approves those wishing to attend the Strathcona County Annual Golf Classic and direct administration to register those attending by June 7, 2021.2. Council directs administration to make a donation in the amount of \$_____ to Everybody Gets to Play.3. Council declines attending the Strathcona County Annual Golf Classic.
Prepared and Submitted by:	Jessica Caines
Reviewed by:	Joyce Pierce - CAO
Date:	May 20, 2021

TOWN OF BON ACCORD

Request for Decision (RFD)

MEETING: *Regular Meeting of Council*

MEETING DATE: June 1, 2021

AGENDA ITEM: Assessment Request for Information

RECOMMENDATION:

THAT ... Council accepts the assessment request for information letter and questionnaire received from Tanmar Consulting Inc. as information.

BACKGROUND:

The Town's assessor, Tanmar Consulting Inc., requested that the Town collaborate with them again this year to send out assessment requests for information. The request will go out by the end of May/beginning of June to fifty-two properties. Residents will have four options to respond to the non-mandatory, confidential survey: online (direct survey site or through Tanmar's website), fill out and mail back the questionnaire to Tanmar directly, or drop the questionnaire off at the Town. Tanmar has indicated that this questionnaire provides helpful assessment information, and this process is a preferred method due to the pandemic. Other means of obtaining this information in the past has been through on-site or in-home inspections, with resident approval. If a resident chooses not to respond to the questionnaire, it may mean a follow-up visit from the assessor when safe to do so, or an estimated value of interior details that may not reflect true value.

The attached letter and questionnaire received from Tanmar Consulting Inc. will be sent to 52 residential properties.

This information will be publicized to our residents via our newsletter, our website, and Facebook.

FINANCIAL IMPLICATIONS: N/A

LEGISLATIVE HISTORY: N/A

ALTERNATIVES:

1. Council accepts the assessment request for information letter and questionnaire received from Tanmar Consulting Inc. as information.
2. Council directs administration to....

Prepared and Submitted By: Falon Fayant

Reviewed By: Jodi Brown
Date: May 25, 2021

May xx, 2021

Property Owner
Mailing Address

RE: Assessment Request for Information

Property

Civic Address:

Roll:

Survey Key:

Dear Property Owner,

The Town of Bon Accord, along with our property assessors Tanmar Consulting, hereby request pertinent assessment information from you for the property identified above. The information you provide is for assessment purposes only, is confidential, and is based on best practice requirements as set out by Alberta Municipal Affairs Assessment Services Branch.

This method involves a Request for Information (RFI). The RFI consists of a questionnaire that will confirm essential data on residential properties to ensure fair and equitable assessments for all taxpayers. Your neighborhood is on the list of properties to receive the RFI this year and all properties will receive one over the next few years. Recent health concerns also make this request the preferred method of obtaining data (instead of on-site or in-house inspections).

You have 4 options, as outlined below, for responding to this request. Please complete and submit the included questionnaire, using one of the methods below, by July 15, 2021.

Option 1:

Type in the following web address to your internet browser: vps.camalot.ca/rfi

- Once online enter in your roll number and survey key located above
- Proceed to fill out the questionnaire by answering the questions

Option 2:

Visit the Tanmar Consulting website at www.tanmarconsulting.com

- Once there, direct your attention to the top of the webpage where it says "Have you received a Residential Request for Information" and follow the prompts

Option 3:

Fill in the questionnaire by hand and mail it to Tanmar Consulting, Property assessors, at the address below:

- 201 – 65 Chippewa Road, Sherwood Park, T8A 6J7

Option 4:

Fill in the questionnaire by hand and drop it off in the "after hours mail" located at the main entrance of the Town office, 5025-50th Ave.

Not reporting the data may mean a follow-up visit from an assessor will be required, when it is safe to do so (due to current Covid-19 restrictions), or it may mean an estimated value for your interior details (bathrooms, basement finish, fireplaces, renovations, etc) that may not reflect true value.

The Town follows Provincial Legislation when requesting assessment information, and the property owner has an obligation to produce it. More information is available online at

<https://open.alberta.ca/publications/isbn-9781460137079>

If you have concerns about the RFI, please contact the Town of Bon Accord. If you require assistance in filling out the form, please contact Tanmar Consulting at 780-417-5191 or by email admin@tanmarconsulting.com

Thank you for your cooperation.

Residential Request for Information

Property Address:

Daytime Phone Number: _____ - _____ - _____

Email Address:

EXTERIOR

1. Describe the roofing material:

- Asphalt shingle roof
- Shake roof
- Clay tile roof
- Metal roof
- Other _____

2. Which of the following does the property have?

- No deck or patio
- Balcony
- Solarium
- Enclosed deck / Sunroom
- Open (uncovered) deck / patio
- Covered deck
- Stone / brick / concrete patio

3. Describe other buildings on property:

- | | Attached | Detached | Heated |
|--|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> Garage | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Second garage | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Carport | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> No carport / garage | | | |

INTERIOR

4. Does your home contain any of the following?

- Sauna
- Secondary suite
- Walk out basement
- Theatre/media room
- Indoor hot tub
- Outdoor hot tub
- Central air conditioning
- Solar panels
- Other _____

5. Which best describes the kitchen cabinets:

- | | Solid | Veneer |
|---|--------------------------|--------------------------|
| <input type="checkbox"/> Hardwood (eg Oak, Maple) | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Melamine (white) | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> | <input type="checkbox"/> |

6. Which best describes the kitchen countertops:

- Laminate / arborite or similar (usually has visible seams)
- Granite, marble or similar (usually has no visible seams)
- Other _____

7. Indicate the type and location of fireplaces / stoves:

- | | Main | Upper | Bsmt/Lower |
|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Natural gas fireplace (built-in) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Wood or pellet fireplace (built-in) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Electric fireplace (built-in) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Freestanding or woodstove | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

8. Areas with in-floor heating (check all that apply):

- Main floor
- Upper floor
- Basement
- Bathrooms only
- Garage
- Other _____

9. Describe the flooring materials (excluding the basement):

Flooring Type	Approx. % of Coverage
Carpet	
Laminate	
Linoleum	
Hardwood	
Ceramic Stone / Tile	
Total = 100%	
Other _____	

10. Indicate number of plumbing fixtures:

Description	Main Floor #	Upper Floor #	Bsmt/Lower #
2pc bath <i>(sink & toilet)</i>			
3pc bath <i>(sink, toilet, tub or shower)</i>			
4pc bath <i>(sink, toilet, tub/shower combo)</i>			
5pc bath <i>(double sink, toilet, tub, shower stall)</i>			
Additional <i>(ex: separate shower stall)</i>			
Bar Sink			
Laundry Sink			

11. Describe the basement development (total percent of area must = 100%):

Room	# of Rooms	% of Area	Flooring <i>(eg. carpet/laminate)</i>	Walls <i>(eg. paneling/drywall)</i>
Developed				
Undeveloped				

RENOVATIONS / UPGRADES

12. For each category, if renovated, indicate the year renovated. Add comments for further clarification.

Category	Year Reno'd	% Reno'd	Additional Comments
Roof covering			
Kitchen cabinets			
Kitchen counters			
Windows			
Flooring			
Bathrooms			
Exterior finish			
Electrical upgrades <i>(ex: fixtures, panel/wiring)</i>			
Interior Doors			
Exterior Doors			
Soffits and eavestrough			
Interior paint			
Trim <i>(ex: baseboards, window and door moulding)</i>			
Furnace/boiler			
Hot water tank			

13. Please describe each addition. Add comments for further clarification.

	Structural Addition	Year Built	Sq.ft.	Dimensions	Additional Comments
1.					
2.					
3.					

14. Are there structural issues with the property? Please describe. (e.g. horizontal foundation cracks, flooding issues)

15. All the information provided is true and accurate to the best of my knowledge.

Signature _____ Date _____

The information collected as part of this request for information is done so under authority of the Municipal Government Act (MGA) section 295(1) and is protected under the Freedom of Information and Protection of Privacy (FOIPP) Act. The information collected will be used solely for the purpose of determining a fair and equitable assessed value of your property. If you have questions about the collection, use, or protection of this information, please contact Tanmar Consulting Inc. (Assessor) at: 780-417-5191. #201 - 65 Chippewa Road, Sherwood Park, AB, T8A 6J7. admin@tanmarconsulting.com

TOWN OF BON ACCORD

Request for Decision (RFD)

MEETING: *Regular Council Meeting*

MEETING DATE: **June 1, 2021**

AGENDA ITEM: **Municipal Borrowing Bylaw – Capital – Skateboard Park**

RECOMMENDATION:

THAT ... Council give 2nd reading to Municipal Borrowing Bylaw - Capital – Skateboard Park 2021-06.

THAT.... Council gives 3rd and final reading to Municipal Borrowing Bylaw – Capital – Skateboard Park 2021-06.

BACKGROUND:

The Municipal Borrowing Bylaw gives the Town authorization to transfer overborrowed funds of \$53,241 from the Bon Accord Solar Farm Debenture Account #4002754. The funds were overborrowed due to the solar farm project coming in under budget.

At the May 18, 2021 Regular Meeting of Council, DEPUTY MAYOR MAY MOVED THAT Council give first reading to Municipal Borrowing Bylaw - Capital – Skateboard Park, Bylaw #2021-06. Resolution #21-184.

At the May 4, 2021 Regular Meeting of Council, COUNCILLOR BIDNEY MOVED THAT Council directs administration to proceed with Option #2 regarding the over-borrowed funds and bring forward a Bylaw for 1st reading for capital project Skateboard Park renovations. Resolution #21-158.

FINANCIAL IMPLICATIONS:

Principal sum: \$53,241

Term of the loan is TEN (10) years at a rate of interest per ACFA rate 1.592%. Debenture #400254.

LEGISLATIVE HISTORY

Municipal Government Act – Section 258

ALTERNATIVES:

1. Council gives 2nd reading to Municipal Borrowing Bylaw – Capital – Skateboard Park 2021-06
2. Council gives 3rd and final reading to Municipal Borrowing Bylaw – Capital – Skateboard Park 2021-06.
3. Council declines 2nd reading of Municipal Borrowing Bylaw – Capital – Skateboard Park 2021-06
4. Council declines 3rd reading of Municipal Borrowing Bylaw – Capital – Skateboard Park 2021-06

Prepared and Submitted By: Falon Fayant

Reviewed By: Jodi Brown

Date: May 25, 2021

**TOWN OF BON ACCORD
BYLAW – 2021-06
MUNICIPAL BORROWING BYLAW-CAPITAL-SKATEBOARD PARK**

A BYLAW OF THE TOWN OF BON ACCORD, IN THE PROVINCE OF ALBERTA, TO TRANSFER OVER-BORROWED FUNDS FROM DEBENTURE #4002754 IN THE AMOUNT OF \$53,241 FOR THE PURPOSE OF RENOVATING THE BON ACCORD SKATEBOARD PARK.

WHEREAS the Council of Town of Bon Accord (hereinafter called the "Municipality") has decided to issue a bylaw pursuant to Section 258 of the *Municipal Government Act* to authorize the transfer of already borrowed financing, for the purpose of completing the Bon Accord Skateboard Park Renovations.

The total cost of the project is estimated to be \$56,000 and the Municipality estimates the following contributions will be applied to the project:

Capital Reserves	\$0
Provincial Grants	\$0
Recreation Grant	\$2,759
Debenture(s)	\$53,241
TOTAL COST	\$56,000

To complete the project, it will be necessary for the Municipality to transfer the over-borrowed funds from Debenture Account #4002754 of \$53,241 borrowed for a period not exceeding TEN (10) years, from the Alberta Capital Finance Authority by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or more than TEN (10) years.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing the Bon Accord Skateboard Park Renovations the sum of FIFTY-THREE THOUSAND TWO HUNDRED AND FORTY-ONE DOLLARS (\$53,241) be transferred from Debenture #4002754 originally borrowed from the Alberta Capital Finance Authority by way of debenture on the credit and security of the Municipality at large, of which the full sum is to be paid by the Municipality at large.
2. The proper officers of the Municipality are hereby authorized to transfer the already borrowed portion of the debenture on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the renovations of the Bon Accord Skateboard Park.
3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payment of combined principal and interest installments not to exceed TEN (10) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority.
4. The Municipality shall levy and raise each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the bylaw shall be applied only to the project specified by the bylaw.
7. This bylaw comes into force on the date it is passed.

**TOWN OF BON ACCORD
BYLAW – 2021-06
MUNICIPAL BORROWING BYLAW-CAPITAL-SKATEBOARD PARK**

READ A FIRST TIME THIS 18th day of May 2021.

Mayor Greg Mosychuck

Chief Administrative Officer Joyce Pierce

READ A SECOND TIME THIS 1st day of June 2021.

Mayor Greg Mosychuck

Chief Administrative Officer Joyce Pierce

READ A THIRD TIME THIS 1st day of June 2021.

Mayor Greg Mosychuck

Chief Administrative Officer Joyce Pierce

TOWN OF BON ACCORD
Request for Decision (RFD)

MEETING: *Regular Meeting of Council*

MEETING DATE: **June 01st, 2021**

AGENDA ITEM: **Proposed Bylaw 2021-07 Community Services Advisory Board Bylaw**

RECOMMENDATION:

THAT Council give 1st reading to Bylaw 2021-07 Community Services Advisory Board Bylaw.

BACKGROUND: Proposed Bylaw 2021-07 Community Services Advisory Board (enclosed) will repeal Bylaw 2018-09 Community Services Advisory Board (enclosed) once given third and final reading.

Proposed Bylaw 2021-07 includes the following significant changes relative to the existing Bylaw 2018-09:

- Section 3 was formerly entitled “Goal of the Board”. The section title was changed to “Purpose” and the defined purpose of the Board was revised and updated.
- Section 4 Board Membership (formerly entitled Structure of the Board) was revised to include broader and specific community representation including one (1) Rural member residing in Sturgeon County Division V, two (2) Youth members residing in either the Town of Bon Accord or Sturgeon County Division V, and one (1) Senior representative residing within the Town of Bon Accord.
- Section 5 “Terms of Office” was revised to allow for an adjustment of terms upon the Bylaw taking effect to establish a rotation. Community appointments to the Board (excluding Council and Youth members) will be staggered with three (3) Board Members having a 2-year terms and three (3) Board Members having a one (1) year term. Board Members appointed to 1-year terms may be appointed to a 2-term year term at the end of the first year. This change is to avoid having all Board Member terms expire at the same time.

Other changes include:

- Definitions were updated (Coordinator was changed to Manager) and new definitions were added including Ad Hoc Committee, Board Members, and CAO.

Restructuring resulted in several new sections and revisions:

- Section 6 Resignations and Terminations (previously covered under Terms of Office)
- Section 7 Officers (previously covered under Terms of Office)
- Section 11 Budget and Finance (expanded clarification)
- Section 13 Severability (new)

The following sections of the previous Bylaw 2018-09 were retained and/or further refined in Bylaw 2021 – 07:

- Section 8 Meetings
- Section 9 Accountability
- Section 10 Powers and Duties
- Section 12 Limitations of Power
- Section 14 Repeal Bylaws
- Section 15 Coming into Force

**TOWN OF BON ACCORD
BY-LAW 2018-09
COMMUNITY SERVICES BYLAW**

A BYLAW OF THE TOWN OF BON ACCORD IN THE PROVINCE OF ALBERTA TO ESTABLISH THE COMMUNITY SERVICES ADVISORY BOARD AND TO SET FORTH THE DUTIES AND RESPONSIBILITIES THEREOF.

WHEREAS the Municipal Government Act, provides for the establishment of any Board considered desirable for the purpose of managing and operating or advising in the management and operation of any branch or any department of the municipality's services in the extension and improvement thereof,

AND WHEREAS, the Family and Community Support Services Act, and amendments thereto, and regulations passed there under provide for the establishment, administration and operation of a Family and Community Support Services Program within a municipality;

AND WHEREAS, The Municipal Government Act, and amendments thereto, provide for the appointment of a Parks, Recreation and Culture Board;

AND WHEREAS, Council has deemed it desirable to amalgamate the above described functions under one Board to be known as the Community Services Advisory Board;

NOW THEREFORE, the Municipal Council of the Town of Bon Accord duly assembled hereby enacts as follows:

1. Title

- a) This Bylaw may be cited as the new Community Services Advisory Board Bylaw of the Town of Bon Accord.

2. Definitions

- a) For the purpose of this By-law:
 - i. "Municipality" shall mean the Town of Bon Accord.
 - ii. "Council" shall mean the Council of the Town of Bon Accord.
 - iii. "Board" shall mean the Community Services Advisory Board.
 - iv. "Coordinator" shall mean the Community Services Coordinator.
 - v. "Community Services" shall mean the provision of family and community support services and the provision of recreation and cultural services.

3. Goal of the Board

- a) The goal of the Board is to advise council, and the Community Services Coordinator, on policies regarding community services offered by the Municipality so as to make them responsive to the needs of the Community.

TOWN OF BON ACCORD
BY-LAW 2018-09
COMMUNITY SERVICES BYLAW

4. Structure of the Board

- a) There is hereby established and constituted a Board to be known as the Community Services Advisory Board to exercise the duties and powers and to perform the functions as prescribed by law.
- b) The Board shall consist of a maximum of nine (9) voting members and a minimum of three (3) voting members to be appointed by resolution of Council.
- c) The Board shall consist of:
 - i. At least one member of the Town of Bon Accord Council, and remaining members at large, to a maximum of nine members.
 - ii. The Town of Bon Accord Council representative shall have voting privileges.
 - iii. The members representing the municipality shall not be chosen to represent any one organization, group or body, but shall be chosen because of their interest and / or knowledge in the areas of Recreation and Culture; and/or Family and Community Support Services.

5. Terms of Office

- a) The Terms of office shall be two years in length. The term of any member appointed to the board shall not exceed 3 consecutive two-year terms.
- b) On, or before, September 30 of each year, the Board shall elect one Board member as Chairperson and one member as Vice Chairperson, neither of which will be a Council representative.
- c) In the event of a vacancy occurring, the person appointed to fill such a vacancy by Council shall hold office for the remainder of the time concerned in the vacancy which has arisen.
- d) Any member of the Board who shall be absent from three consecutive meetings of the Board shall (unless such absence is caused through illness or he is authorized by resolution of the Board entered in the minutes) forfeit his office and another member shall be appointed in his / her place for the remainder of his / her term of office.
- e) All persons appointed as members of the Board shall be residents of the Town of Bon Accord unless Council approved otherwise.
- f) Any employee of the Town of Bon Accord, whether full-time or part-time, shall not be eligible for membership on the Board.
- g) Council may request the resignation of any member of the board at any time prior to the expiry of the member's term of office, and any member of the board may resign at any time upon sending written notice to the Board to that effect.
- h) The Board may appoint Ad Hoc committees from within its own members or from other residents of the Municipality and District. These committees shall make recommendations to the Board regarding any special phase of work of the board for which the committee was appointed, always provided that such work comes within the scope and jurisdiction of the Board.

**TOWN OF BON ACCORD
BY-LAW 2018-09
COMMUNITY SERVICES BYLAW**

6. Meetings

- a) The Board shall hold four regular meetings in a year, the time and place of such meetings to be determined by the Board.
- b) Any special meeting may be called by the chairperson, or at the request of four members of the Board, on 48 hour's notice. Such notices will be distributed by email to all board members and followed up by phone call, if no response is received within 8 hours.
- c) A quorum of the Board shall be a majority of the members of the Board.
- d) All members shall vote on all motions before the Board unless excused by clause 'e' and in the event of a tie, the motion shall be lost.
- e) Board members having a direct pecuniary interest in any item under discussion by the Board, shall abstain from all discussion and voting on any resolution relating to that item.
- f) Minutes shall be taken at all meetings and these minutes shall be filed and held at the Town Office.
- g) The Board shall establish such rules and regulations as are necessary to govern the conduct of the Board meetings, and meetings of committees of the board. Copies of all such rules and regulations shall be filed with the CAO.

7. Accountability

- a) The Board's actions shall be accountable to Council.
- b) The Coordinator shall be accountable to the CAO for the effective administration and implementation of all aspects of the budget approved for Community Services.
- c) One Council representative on the Board, as designated by Council, shall be accountable to Council for liaison between the Board and Council. The Council representative shall report to Council following of each board meeting at the next Regular Meeting of Council.

8. Powers and Duties

Family and Community Support Services:

- a) The Board shall endeavor to be fully aware of the community's needs as they relate to its families and children, within the Family and Community Support Services mandate.
- b) The Board shall encourage participation of individual residents and community groups in the planning and development of programs to meet these needs.

TOWN OF BON ACCORD
BY-LAW 2018-09
COMMUNITY SERVICES BYLAW

- c) The Board shall advise regarding the implementation and on-going assessment and evaluation of these programs.
- d) The Board shall encourage the participation of individual and groups of volunteers in the provision of Family and Community Support Services where it is deemed appropriate.
- e) The Board shall assist in the development of the annual Family and community Support Services budget and make recommendations to Council regarding it.

Parks, Recreation and Culture:

- f) The Board shall be the advisory with respect to recreational and cultural services that provide a variety of opportunities for all residents of the Municipality.
- g) The Board shall hear representations by individual, organization or delegation of residents with respect to recreation and culture and make such recommendations arising there from as the Board shall deem to be in the general interest of all residents.

General:

- h) The Board shall have the power to call and conduct public meetings on any matter or issue relating to Community Services that it deems necessary of review, evaluation or input of the public as a whole.

9. Limitations

Unless otherwise authorized by Council:

- a) The Board shall not, other than in manner of general overview, concern itself with the day to day administration, within the approved budget, of purchasing, personnel services, accounting and utilization of facilities and equipment. These specified areas will be governed by the standards and policies as approved by Council from time to time, governing all Town departments within the responsibility delegated to the Coordinator, and via the Chief Administrative Office with Council.
- b) Neither the Board nor any member thereof, shall have the power to pledge the credit or the Town in any manner whatsoever, nor shall the Board or any member thereof have the power to authorize any expenditure nor appropriate or expend public monies in any manner whatsoever.

10. The Community Services Bylaw 2013-12 is hereby repealed upon the third and final reading of this by-law.

**TOWN OF BON ACCORD
BY-LAW 2018-09
COMMUNITY SERVICES BYLAW**

Read a first time this 6th day of November 2018

Mayor David Hutton

Chief Administrative Officer Joyce Pierce

Read a second time, this 20th day of November 2018

Mayor David Hutton

Chief Administrative Officer Joyce Pierce

Read a third, and final time, this 4th day of December 2018

Mayor David Hutton

Chief Administrative Officer Joyce Pierce

**TOWN OF BON ACCORD
BYLAW 2021-07
COMMUNITY SERVICES ADVISORY BOARD BYLAW**

A BYLAW OF THE TOWN OF BON ACCORD IN THE PROVINCE OF ALBERTA TO ESTABLISH THE COMMUNITY SERVICES ADVISORY BOARD AND TO SET FORTH THE DUTIES AND RESPONSIBILITIES THEREOF.

WHEREAS, the Municipal Government Act and amendments thereto, provides for the establishment of any Board considered desirable to the purpose of managing and operating or advising in the management and operation of any branch or any department of the municipality's services in the extension and improvement thereof,

AND WHEREAS, the Family and Community Support Services Act and amendments thereto, and regulations passed there under provide for the establishment, administration and operation of a Family and Community Support Services Program within a municipality;

AND WHEREAS, the Municipal Government Act and amendments thereto, provide for the appointment of a Recreation and Culture Board;

AND WHEREAS, Council has deemed it desirable to amalgamate the above described functions under one Board to be known as the Community Services Advisory Board;

NOW THEREFORE, the Municipal Council of the Town of Bon Accord duly assembled hereby enacts as follows:

1. TITLE:

- a) This Bylaw may be cited as the Community Services Advisory Board Bylaw of the Town of Bon Accord.

2. DEFINITIONS

- a) "Ad Hoc Committee" means a committee established by the Board to make recommendations or work on specific projects within the scope and jurisdiction of the Board."
- b) "Municipality" shall mean the Town of Bon Accord.
- c) "Council" shall mean the Council of the Town of Bon Accord.
- d) "Board" shall mean the Community Services Advisory Board.
- e) "Board Members" shall mean members of the Board appointed by Council.

**TOWN OF BON ACCORD
BYLAW 2021-07
COMMUNITY SERVICES ADVISORY BOARD BYLAW**

- f) “CAO” shall mean the Chief Administrative Officer Official of the Town of Bon Accord.
- g) “Manager” shall mean the Recreation and Community Services Manager.
- h) “Community Services” shall mean the provision of family and community support services and the provision of recreation and cultural services.

3. PURPOSE

- a) The Board shall act in an advisory role subject to the general policies of the Town, within an approved budget, for all matters pertaining to Community Services programs and events.
- b) The Board is to stimulate and promote citizen awareness of Community Services programs and events.

4. MEMBERSHIP

- a) The Board shall consist of up to nine (9) members to be appointed by resolution of Council.
- b) Membership shall include:
 - i. One (1) member of Council who shall be appointed annually at the Organizational Meeting of Council.
 - ii. Up to eight (8) members from the community at large representing a cross section of varied backgrounds of the community.
- c) Within the eight (8) members of the community at large the board shall endeavor to include the following representation:
 - i. One (1) member from the rural Bon Accord community residing within Sturgeon County Division V.
 - ii. Two (2) youth members residing within the Town of Bon Accord or Sturgeon County (Division V) 14 to 18 years of age and attending Junior or Senior High School.
 - iii. One (1) Seniors’ representative (defined as an adult 60 years of age or older) residing within the Town of Bon Accord

**TOWN OF BON ACCORD
BYLAW 2021-07
COMMUNITY SERVICES ADVISORY BOARD BYLAW**

- d) Except for the rural member from Sturgeon County Division 5 and the youth members (both of whom may reside in the Town of Bon Accord or Sturgeon County Division 5), all other Board Members must reside in the Town of Bon Accord.
- e) The Manager shall attend all Board meetings and shall act in an advisory capacity to the Board without voting privilege.
- f) Board Members shall not be an employee of the Town of Bon Accord.

5. TERMS OF OFFICE

- a) Council member appointments shall be determined by the Council at their annual organizational meeting.
- b) Youth members shall be appointed for a one (1) year term. The term of any youth members appointed to the Board shall not exceed three (3) consecutive, one (1) year terms.
- c) The term of office of the remaining community appointments to the Board shall be for a period of two (2) years in length. The term of any community member appointed to the Board shall not exceed three (3) consecutive, two-year terms.
- d) Upon this Bylaw taking effect, the terms of office excluding Council and youth members, shall be adjusted so that a rotation can be established. Appointments to the Board shall be staggered with three (3) Board Members having 2-year terms and three (3) Board Members having one (1) year terms.
- e) In the event of a vacancy occurring prior to the completion of the appointed term, the person appointed to fill the vacancy shall hold office for the remainder of the term for the position in which the vacancy has arisen. Completion of the unexpired term shall not be considered a full-term appointment.
- f) Membership shall be subject to annual review by Council.
- g) Council, by resolution, may dissolve the Board at any time, and this relieves all Board Members of their appointment to the Board.

6. RESIGNATIONS AND TERMINATIONS

- a) Any Board Member may resign from the Board at any time upon sending written notice to Council to that effect.
- b) Council may request the resignation of any Board Member at any time prior to the expiry of the member's term of office.

**TOWN OF BON ACCORD
BYLAW 2021-07
COMMUNITY SERVICES ADVISORY BOARD BYLAW**

- c) Any Board Member who is absent from three (3) consecutive meetings shall (unless such absence is authorized by resolution of the Board and recorded in the meeting minutes) forfeit his or her membership. The Board may recommend to Council another individual to complete the term.

7. OFFICERS

- a) The Board shall elect a Chairperson from its membership at the first Board meeting following the annual Organizational meeting of Council. The Chairperson shall not be a member of Council or the Manager.
- b) The Board shall elect a Vice Chairperson from its membership at the first Board meeting following the annual Organizational meeting of Council. The Vice Chairperson shall not be a member of Council or the Manager.

8. MEETINGS

- a) The Board shall hold four (4) regular meetings in a year, the time and place of such meetings to be determined by the Board.
- b) Any special meeting may be called by the Chairperson, or at the request of four (4) Board Members, on 48 hours' notice. Such notices will be distributed by email to all Board Members and followed up by phone call, if no response is received within 8 hours.
- c) A quorum of the Board shall be a simple majority of Board Members.
- d) Regular Board meetings shall be open to the public.
- e) All Board Members including the Chairperson shall vote on all motions before the Board and in the event of a tie, the motion shall be lost.
- f) Board Members having a direct pecuniary interest in any item under discussion by the Board are exempt from the previous clause (e), must declare pecuniary interest and shall abstain from all discussion and voting on any resolution relating to that item.
- g) Minutes shall be taken of all meetings by the Manager or a designate. A copy of such minutes shall be signed by the Chairperson and the Manager or designate and shall be filed with the CAO in the Town Office.

**TOWN OF BON ACCORD
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- h) The Board shall establish such rules and regulations as its members may agree upon as are necessary to govern the conduct of the Board meetings, providing such rules or regulations are not inconsistent with powers herein conferred or in the Alberta Municipal Government Act. Copies of all such rules and regulations shall be filed with the CAO in the Town Office.
- i) All correspondence and records of the Board shall be filed with the Town Office.

9. ACCOUNTABILITY

- a) The Board's actions shall be accountable to Council.
- b) The Manager shall be accountable to the CAO for the effective administration and implementation of all aspects of the budget approved by Council for Community Services.
- c) One (1) Council representative on the Board, as designated by Council, shall be accountable to Council for liaison between the Board and Council. The Council representative shall report to Council following each board meeting at the next Regular Meeting of Council.

10. POWERS AND DUTIES

- a) The Board shall recommend any form of FCSS (Family and Community Support Services) or recreational programs or events that serve the needs of the community. These may include but are not limited to programs or events for children, youth, seniors, adult learning, recreation, leisure, cultural and/or those that are preventative in nature as per the Family and Community Support Services provincial legislation.
- b) An annual report shall be completed and provided to Council and other reports as needed or requested.
- c) The Board shall act as an advisor to the Manager with regard to Community Services by assisting the Manager in:
 - i. Formulating plans and priorities
 - ii. Providing input on the development of new or ongoing programs and events
 - iii. Continuing evaluation of all programs and events
 - iv. Preparing an annual budget of expenditures and revenues for Community Services programs and events
- d) The Board shall receive quarterly reports from the Manager.

**TOWN OF BON ACCORD
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- e) The Board shall promote, encourage, and facilitate volunteerism and the use of volunteers.
- f) The Board shall cooperate with and encourage all organizations, public, private, civic, social, and religious within the Town and area supporting, promoting, and working for Community Services.
- g) The Board shall encourage project briefs pertaining to Community Services from responsible individuals and groups based on terms of reference established by the Board.
- h) The Board may appoint Ad Hoc Committees from within its own membership or from other residents of the Municipality or Sturgeon County Division V. These Ad Hoc Committees shall make recommendations to the Board regarding any special phase of work of the Board for which the Ad Hoc Committee was appointed, always provided that such work comes within the scope and jurisdiction of the Board.

11. BUDGETS AND FINANCE

- a) On behalf of the Board, the Manager shall submit to the CAO (no later than October 31st each year) a budget of expenditures and revenues for the next budget year with respect to all matters over which the Board has jurisdiction. The budget will be reviewed and submitted with the Town's annual operating budget to Council for approval. If the Council has concerns with the budget as submitted, it shall be referred back to the Board with additional guidelines to assist the Board in redrafting the budget, or portions of it. The Council approves the final budget.
- b) The Council reserves the right to amend the proposed budget or approved budget at any time during the year. The Council shall notify the Board on any amendments prior to the amendment being voted on by Council.
- c) If the Board determines a need to make an expenditure that has not been approved in the final budget, approval from Council must be given before such expenditure can be made. The Council will consider the changes at the earliest possible meeting. If approved, the changes are to take effect immediately.

12. LIMITATIONS OF POWER

- a) Neither the Board nor any member thereof shall have the power to pledge the credit of the Town in connection with any matter whatsoever, nor shall the Board nor any Board Member have any power to authorize any expenditure to be charged against the Town.

**TOWN OF BON ACCORD
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- b) No Board Member shall institute any program unless the program is approved by the Board.
- c) Except when appointed to communicate a decision of the Board, no Board Member shall issue or report to issue any order, direction, or instruction to any member of Town staff.
- d) It is acknowledged that the normal day to day operations and activities will be administered by the Manager under the direction of the CAO.
- e) All public communication shall be the responsibility of the Manager in consultation with the Board.

13. SEVERABILITY

- a) It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions, and it is further the intention of Town Council that if any provision of this Bylaw be declared invalid, that provision shall be deemed to be severed and all other provisions of the Bylaw shall remain in force and effect.

14. REPEAL BYLAWS

- a) Bylaw 2018-09 Community Services Advisory Board is hereby repealed upon the third and final reading of this bylaw.

15. COMING INTO FORCE

- a) This Bylaw comes into full force and effect upon the day it receives third and final reading.

Read a first time this _____ day of _____, 2021

Mayor Greg Mosychuk

Chief Administrative Officer Joyce Pierce

**TOWN OF BON ACCORD
BYLAW 2021-07
COMMUNITY SERVICES ADVISORY BOARD BYLAW**

Read a second time this _____ day of _____, 2021

Mayor Greg Mosychuk

Chief Administrative Officer Joyce Pierce

Read a third and final time, this _____ day of _____, 2021

Mayor Greg Mosychuk

Chief Administrative Officer Joyce Pierce

Note: The Proposed Bylaw 2021-07 was reviewed for input by the Community Services Focus Group during their meeting on May 26th, 2021.

FINANCIAL IMPLICATIONS:

Volunteer Board Members are not remunerated and therefore this section is not applicable.

LEGISLATIVE HISTORY:

Bylaw 2018-09 Community Services Advisory Board was enacted on November 20th, 2018 (Resolution # 18-325)

ALTERNATIVES:

1. That Council give 1st reading to Bylaw 2021-07 Community Services Advisory Board
2. That Council declines giving 1st reading to Bylaw 2021-07 and directs administration to...

Prepared and Submitted By: Jodi Brown (Recreation and Community Services Manager)

Reviewed By: Jodi Brown

Date: May 28th, 2021

TOWN OF BON ACCORD

Request for Decision (RFD)

MEETING: *Regular Council Meeting*

MEETING DATE: **June 01st, 2021**

AGENDA ITEM: **2021 FCSSAA Annual Conference**

RECOMMENDATION:

THAT Council accepts the information on the 2021 Annual FCSSAA Conference as presented and direct administration to provide Council with further details on the conference program, registration deadlines and conference fees once available.

BACKGROUND:

The Town of Bon Accord has entered into an agreement with the province of Alberta to provide an FCSS (Family and Community Support Services) program and therefore, maintains an annual membership with the FCSS Association of Alberta (FCSSAA).

The FCSSAA provides orientation and education to its members (advisory boards, staff, and council members) via conferences and training events.

Every year, the FCSSAA offers an annual conference with a variety of speakers and presentations related to emerging social issues and preventative social services programs. Additionally, this conference creates opportunities for networking with other FCSS program staff, elected officials, and board members from across the province. In the past, provincial FCSS staff and ministry officials have also been in attendance and/or provide remarks on behalf of the province. Municipal elected officials typically attend this conference to learn more about Family and Community Support Services and funding advocacy at the provincial level.

In 2021, the FCSSAA Annual Conference is planned to take place online from December 01st to December 03rd, 2021. The conference program, registration deadlines and fees have not yet been released. Registration is expected to open this fall (September or October 2021).

FINANCIAL IMPLICATIONS:

- Registration details including conference fees have not yet been released.
- The 2021 FCSSAA Conference will be held online, therefore no travel, hotel or subsistence fees would be required to attend this conference.
- \$6,423 in funding is currently available in the 2021 Council budget to send at least 1 member of Council to this Conference.

LEGAL IMPLICATIONS: N/A

LEGISLATIVE HISTORY: N/A

ALTERNATIVES:

1. Accept the information on the 2021 Annual FCSSAA Conference as presented and direct administration to provide Council with further details on the conference program, registration deadlines and conference fees once available.
2. Accept the information on the 2021 Annual FCSSAA Conference as presented with no further action by administration required.
3. Accept the information on the 2021 Annual FCSSAA Conference as presented and direct administration to bring the 2022 FCSSAA Conference fees forward for consideration during 2022 budget deliberations.

Prepared and Submitted By: Jodi Brown, Recreation and Community Services Manager

Reviewed By: Jodi Brown

Date: June 01st, 2021



*Office of the Minister
Deputy Government House Leader
MLA, Calgary-North West*

AR38805

May 18, 2021

His Worship Greg Mosychuk
Mayor
Town of Bon Accord
PO Box 779
5025 – 50 Avenue
Bon Accord AB T0A 0K0
cao@bonaccord.ca

Dear Mayor Mosychuk:

Thank you for your April 30, 2021, letter to Premier Jason Kenney and me, expressing the Town of Bon Accord's position on the 1976 Coal Policy. I am pleased to respond on behalf of the Government of Alberta.

We want to make sure the government's approach to coal reflects the best interests of Albertans and balances tough environmental protections with responsible resource development. That is why government appointed an independent Coal Policy Committee to lead a wide-ranging and comprehensive public engagement to inform the province's long-term approach to coal development. This important step will make sure a modern coal policy is developed by Albertans for Albertans.

The committee—comprised of respected and thoughtful Albertans—will ensure the views of all Albertans are represented. Through this inclusive engagement process, the committee will gather input and provide recommendations for a new coal policy. Government will also work directly with Indigenous leaders and communities to ensure their perspectives are heard and considered. The committee will submit its final report November 15.

In response to concerns raised by Albertans, including those who participated in an online survey, government has halted all coal exploration projects in Category 2 lands. An initial review of the survey results quantifiably illustrated that many Albertans have significant concerns about coal exploration. Based on this insight, the Coal Policy Committee recommended suspending coal exploration in Category 2 lands. We took this step to further demonstrate our commitment to having an open and honest conversation with Albertans about the province's long-term approach to coal.

.../2

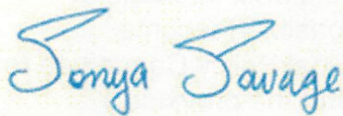
The Government of Alberta remains committed to protecting environmentally sensitive areas—water management and environmental regulations remain unchanged. This engagement is focused on how the province manages coal resources. However, to clarify, Albertans are encouraged to share all their thoughts related to coal. No one will be restricted from sharing their concerns about environmental issues related to coal or any other concerns.

A large focus of the engagement will be on the aspects of coal that sparked public concern after the 1976 Coal Policy was rescinded in June 2020—for example, the protections outlined under the coal categories. We expect to receive feedback on which exploration and development activities should—or should not—be allowed in each of the coal categories, as identified in the Coal Policy. Engagement will also cover areas such as coal tenure and royalty, resource management and conservation, and the regulatory oversight of coal.

Thank you again for your letter. I appreciate the opportunity to communicate our position on the Coal Policy reinstatement and consultation process. We will not choose between protecting the land for future generations and providing economic opportunities. We need to, and will continue to, do both in a measured and responsible way.

For further input on coal policy or the consultation process, please contact energy.coalpolicy@gov.ab.ca.

Sincerely,



Sonya Savage
Minister

cc: Honourable Jason Kenney
Premier of Alberta

Office of the Commander
3rd Canadian Division Support Group
P.O. Box 10500 Stn Forces
Edmonton AB T5J 4J5



Cabinet du Commandant
Groupe de Soutien de la 3^e Division du Canada
CP 10500, Succ Forces
Edmonton AB T5J 4J5

From Colonel J.G.P. Lemyre, CD

26 May 2021

Dear Mayor,

I am writing today in order to advise you that I will be handing over Command of the 3rd Canadian Division Support Group and my position as Commander of CFB Edmonton and detachment Wainwright this summer. My family and I will be moving to Washington, DC, while the Group Sergeant-Major, Chief Warrant Officer Mark von Kalben, will be proceeding to Halifax NS.

It has been a great privilege and experience getting to know the Alberta Capital Region, especially learning about its amazing history and feeling the vibrant community spirit evident everywhere! The chance to understand the Support Group as a whole and the Army of the West has been incredible and I am most thankful for the people I have had the chance to work with.

I would like to personally thank you for the work and support you and your organization have provided to the members of the Defence Team here over the past two years. Although COVID-19 may have interrupted our ability to meet as frequently as I would have liked, the ties between our organizations have made us more resilient.

To facilitate a smooth transition, I would like to introduce you to my replacement, Colonel Rob McBride, who I have no doubt will be reaching out to you once he is settled in August. He will be joined by his Sergeant-Major, Chief Warrant Officer Patrice Chartrand and Personal Assistant, Captain Liam Mercer.

Though time has flown by, this has been an excellent and enriching experience both for myself and my family and I hope the ties between our two organizations will only strengthen in the future.

Yours truly,

*His Worship Greg Mosychuk
Mayor of Bon Accord
5025 50th Avenue
Box 779
Bon Accord AB T0A 0K0*



TOWN OF REDCLIFF

P.O. Box 40, 1 - 3rd Street N.E.
Redcliff, Alberta, T0J 2P0
Phone 403-548-3618
Fax 403-548-6623
redcliff@redcliff.ca
www.redcliff.ca

May 18, 2021

Honorable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

RE: Town of Redcliff Support for the RCMP

Dear Minister Madu,

On behalf of the Town of Redcliff Council, I would like to express our support of the continuation of RCMP services in the province. We are disappointed in the Province of Alberta's reluctance to accept the results of its own consultative process against moving forward with plans that appear to want to replace the RCMP with an Alberta Provincial Police Service.

Historically, the Town of Redcliff has provided its own police services to our community with little funding support from the province, managing and maintaining its policing services since incorporation in 1911 through to 1992. In 1992, for a period of five years, the Town of Redcliff contracted with the City of Medicine Hat and the City Police provided policing services to the Town of Redcliff. Since 1997 the Town has contracted with the RCMP for police services. The Town takes pride in its unique history and experience with building upon our local services and developing quality relations with the RCMP.

Since 1997 our local RCMP detachment has served our community with high-quality service and responsiveness; we have found the RCMP have a willingness to collaborate on local events and projects and a sense of community and partnership. With their resources and experience they have introduced important community initiatives such as Victims Assistance, Drug and Alcohol Resistance Education (DARE), Citizens on Patrol (COP), Rural Crime Watch, and South Eastern Alberta Search and Rescue (SESAR). The RCMP has a recognizable presence, respect and trust built on years of service and tradition.

In light of the difficult and uncertain economic times, the Town considers that the expenditure required to complete such a change to a Provincial Police force is concerning. As the transition costs are inadequately explained, the Town is concerned that operating costs will inevitably rise,

resulting in increased costs borne by Municipalities and requiring additional taxation to our residents. As well, we cannot be assured, with the current information, that our level of service will remain the same or have any marked improvement justifying the cost of change.

The Town of Redcliff urges you to adhere to the Fair Deal Panel's respondents' consultations, abandon the Provincial Police Force concept, and focus efforts on issues and needs that are of significant concern to Albertans.

Regards,

A handwritten signature in black ink, appearing to read 'D. Kilpatrick', with a large, sweeping flourish above the name.

Dwight Kilpatrick
Mayor

CC: The Honorable Jason Kenny, Premier
The Honorable Ric Mclver, Minister of Municipal Affairs
Rachel Notley, Leader of the Opposition
Michaela Glasgo, MLA
AUMA Members
RMA Members



Village of Rycroft

Box 360
Rycroft Alberta
T0H 3A0

Telephone: 780 765 3652
Fax: 780 765 2002
Website: www.rycroft.ca

May 20, 2021

Minister of Justice and Solicitor General
The Honourable Kaycee Madu
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta
T5K 2B6

email: ministryofjustice@gov.ab.ca

RE: Village of Rycroft Support for the RCMP

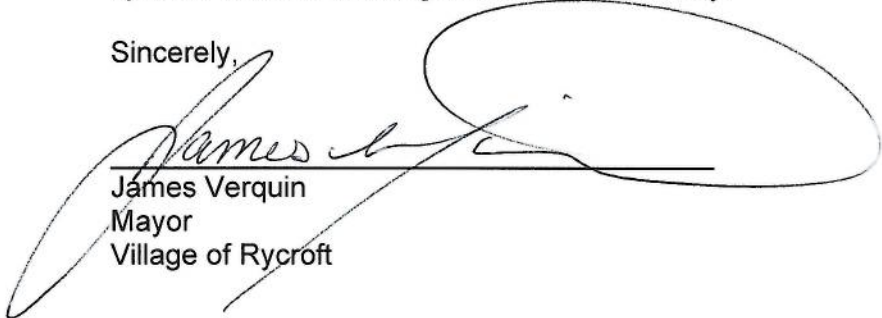
On behalf of Council, I am sending you this letter joining our municipal peers in confirming support for our current policing system, and the positive level of service the residents of Rycroft and region are receiving from the RCMP.

Council has no issue with the service we are currently receiving from our local RCMP detachment in Spirit River. The RCMP regularly appear at Council meetings to update Council on happenings in the region and have always been responsive to our requests for service. They are partners in assisting the municipality in managing the community. It would be discouraging and costly to our ratepayers to have them removed and replaced.

In reviewing information available, we do not see where a new police force would improve efficiency, or quality of life for our residents. In fact, as our challenges remain economic based, changing out the current system with a new system appears that it will result in an increase of economic burden on our operation.

Council agrees with the other municipalities whose letters have been copied to us that Province should be focusing their efforts on working with the RCMP. Rather than remove one service and replace it with an equivalent one, we encourage resources be invested in improving the current system, which is working well in our community.

Sincerely,



James Verquin
Mayor
Village of Rycroft

C. The Honourable Jason Kenney, Premier premier@gov.ab.ca
The Honourable Ric Mclver, Minister of Municipal Affairs minister.municipalaffairs@gov.ab.ca
Todd Loewen, MLA Central Peace-Notley centralpeace.notley@assembly.ab.ca
Chris Warkentin, MP Grande Prairie-Mackenzie chris.warkentin.c1@parl.gc.ca
RCMP Spirit River Detachment Bryce.tarzwell@rcmp-grc.gc.ca
AUMA and RMA members



Town of
Ville de **FALHER**
"Honey Capital of Canada"

May 20, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

RE: Town of Falher Support for the RCMP

Dear Minister Madu,

This letter is presented as a token of support on behalf of the Town of Falher towards the Royal Canadian Mounted Police (RCMP) and also as a motion of opposition to the Provincial Government's recent proposal for an Alberta Provincial Police Force.

Upon review of information made available by AUMA it has become abundantly clear to our entire council that blindly forging forward would come at an enormous cost to our province, and specifically its residents. The newly established Police Funding Model has already delivered a hit to small rural urban municipal budgets with a relatively small impact felt in terms of day to day deliverables in our communities. Continuing with a Provincial Police Force would come at an exorbitant cost with no assurance with a benefit in service.

Just today, S&P Global Ratings has downgraded Alberta's credit rating from 'A+' to 'A' while cautioning that additional downgrades in the near future are very possible if new fiscal measures are not adopted in a post-COVID19 Alberta. The exploration of an Alberta based Police Force was merely financial as there is no evidence suggesting a dissatisfaction with the quality of service offered by the RCMP to the magnitude that would warrant such an expense. To ask any and all residents of this province to fund such an ill-advised endeavour can only be viewed as an un-sound decision based on an act of ignoring facts, and more importantly, the voice of Albertans.

With the Provincial Government's reduction into MSI funding over the next few years and considering the infrastructure maintenance investments that all Canadian municipalities face over the coming years, local government budgets are already being stretched beyond their limits. Where exactly does the Provincial government envision the funding of a Provincial Police Service coming from? Undoubtedly, they will ask municipalities to pay, ultimately forcing local councils to play 'bad cop' by increasing municipal taxes in order to fund Provincial downloading. It is our opinion that the Provincial government needs to seriously re-evaluate its priorities.

The Town of Falher council stands with:

- The 65% of respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force.
- The County of Paintearth No.18
- The County of St.Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson
- Village of Hill Spring
- Town of Morinville
- Town of Redcliff
- Village of Rycroft
- Any and all other citizens, municipalities, and organizations who have not voiced their opinions, **yet.**

The Provincial Government continually encourages (and legislatively mandates) that municipal governments work together in a cohesive manner, perhaps they should take a page from their own book rerouting the funds allocated for research of an Alberta Police Service towards building stronger relationships with the RCMP and with Federal Partners.

Sincerely,



Donna Buchinski
Mayor

cc: The Honourable Jason Kenney, Premier
The Honourable Ric McIver, Minister of Municipal Affairs
Rachel Notley, Leader of the Official Opposition
Todd Loewen, MLA Central Peace-Notley
AUMA Members
RMA Members



Mayerthorpe

May 25, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Kenney,

Re: Royal Canadian Mounted Police and Provincial Policing

Council for the Town of Mayerthorpe strongly opposes the establishment of a provincial police force and unanimously supports the continuation of the Royal Canadian Mounted Police (RCMP) as Alberta's primary law enforcement agency.

The Royal Canadian Mounted Police are the foundational law enforcement agency in our nation and in Alberta. The RCMP are as iconic and recognized as the Canadian Flag. The Royal Canadian Mounted Police service continues to be a beacon for people of all nationalities fleeing from the lawlessness of other countries. The agency continues to be held in a position of utmost respect throughout the world.

Mayerthorpe Town Council does not support the Fair Deal Panel recommendation to establish a provincial police force. We acknowledge that the Province has contracted Price Waterhouse Coopers to complete an analysis and we anticipate further information on this topic.

Respectfully,


Janet Jabush
Mayor

cc. Ric McIver, Minister of Municipal Affairs
Barry Morishita, President of Alberta Urban Municipalities Association
Paul McLaughlin President of Rural Municipalities Association
Kacee Madu, Minister of Justice & Solicitor General
Shane Getson MLA, Parkland Lac Ste. Anne
Alberta Municipalities