

**Town of Bon Accord**  
**AGENDA**  
**Regular Council Meeting**  
**July 6, 2021 7:00 p.m.**  
live streamed on Bon Accord YouTube Channel

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DELEGATION**
  - 3.1. Andrew Christopher – Associated Engineering – 7:15 p.m.
- 4. ADOPTION OF MINUTES**
  - 4.1. Regular Meeting of Council; June 15, 2021 (enclosure)
- 5. ACTION ITEM LIST**
  - 5.1. Action Item List to June 15, 2021 (enclosure)
- 6. UNFINISHED BUSINESS**
  - 6.1. Capital Road Plan (enclosure)
  - 6.2. Skateboard Park Survey Results (enclosure)
- 7. NEW BUSINESS**
  - 7.1. Library Board Trustee Appointment (enclosure)
  - 7.2. Support for Bon Accord Doctors (enclosure)
  - 7.3. Addition of Treaty 6 Flag and Opening Remarks (enclosure)
  - 7.4. Arena Engineering Inspection (enclosure)
- 8. BYLAWS/POLICIES/AGREEMENTS**  
**POLICIES**
  - 8.1. Municipal Advertising Policy: Community Programs and Events (enclosure)
  - 8.2. Work from Home Program Policy (enclosure)
- 9. WORKSHOPS/MEETINGS/CONFERENCES**
  - 9.1. 2021 AUMA Summer Municipal Leaders’ Caucus (enclosure)
  - 9.2. Sturgeon County Golf Tournament – Save the date (enclosure)
  - 9.3. Strathcona County Golf Tournament (enclosure)
  - 9.4. Town of Redwater Golf Tournament (enclosure)
- 10. CORRESPONDENCE**
  - 10.1. 2021 Recreation Funding (enclosure)
  - 10.2. Support for RCMP (enclosure)
    - 10.2.1. Village of Loughheed
    - 10.2.2. Town of Nanton
    - 10.2.3. City of Fort Saskatchewan
    - 10.2.4. Cypress County
    - 10.2.5. Town of Beaverlodge

**Town of Bon Accord**

**AGENDA**

**Regular Council Meeting**

**July 6, 2021 7:00 p.m.**

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- 10.2.6.** Town of Thorsby
- 10.2.7.** Town of Viking
- 10.2.8.** Village of Rockyford
- 10.2.9.** Village of Holden
- 10.2.10.** Town of Turner Valley
- 10.2.11.** Lac La Biche County
- 10.2.12.** Village of Standard
- 10.2.13.** County of Forty Mile No. 8
- 10.2.14.** Town of Fairview
- 10.3.** COVID-19 Financial Support for Rural Small Businesses – Town of Ponoka (enclosure)
- 11. NOTICE OF MOTION**
- 12. CLOSED SESSION**
- 13. ADJOURNMENT**

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**June 15, 2021 8:30 am**  
**Live streamed on Bon Accord YouTube Channel**

**PRESENT**

**COUNCIL**

Mayor Greg Mosychuk  
Deputy Mayor Tanya May  
Councillor Brian Holden  
Councillor Lacey Laing  
Councillor Lynn Bidney

**ADMINISTRATION**

Joyce Pierce – Chief Administrative Officer  
Dianne Allen – Planning and Economic Development Manager  
Falon Fayant – Corporate Finance Officer  
Jodi Brown - Recreation and Community Services Manager  
Ken Reil – Operations Manager  
Jessica Caines – Executive Assistant

**CALL TO ORDER**

Mayor Mosychuk called the meeting to order at 8:30 a.m.

**ADOPTION OF AGENDA**

MAYOR MOSYCHUK MOVED THAT Notice of Motion, Programs and Events be added to the agenda and Unfinished Business Capital Region Plan be removed from the agenda.

**CARRIED UNANIMOUSLY RESOLUTION 21-213**

COUNCILLOR HOLDEN MOVED THAT Council adopt the agenda for the June 15, 2021 Regular Meeting of Council as amended.

**CARRIED UNANIMOUSLY RESOLUTION 21-214**

**ADOPTION OF MINUTES**

*Regular Meeting of Council Minutes –June 1, 2021*

DEPUTY MAYOR MAY MOVED THAT the minutes of the June 1, 2021 Regular Meeting of Council be accepted as presented.

**CARRIED UNANIMOUSLY RESOLUTION 21-215**

**DEPARTMENT REPORTS**

COUNCILLOR LAING MOVED THAT the Department reports be accepted, as information.

**CARRIED UNANIMOUSLY RESOLUTION 21-216**

**ACTION ITEM LIST**

COUNCILLOR BIDNEY MOVED THAT Council accepts the Action item list as presented.

**CARRIED UNANIMOUSLY RESOLUTION 21-217**

**Town of Bon Accord  
Regular Meeting of Council Minutes  
June 15, 2021 8:30 am  
Live streamed on Bon Accord YouTube Channel**

**UNFINISHED BUSINESS**

**CAO Recruitment** - Council proceeds with the recruitment of a CAO using one of the three received hiring firm proposals, with the successful proposal to be determined after further discussion during closed session.

In favour – Mayor Mosychuk, Councillor Holden, Councillor Bidney

Opposed – Deputy Mayor May, Councillor Laing

**CARRIED RESOLUTION 21-217**

**Capital Road Plan** – removed from agenda and added to the July 6, 2021 Regular Meeting of Council.

**NEW BUSINESS**

**Proclamation – 125<sup>th</sup> Anniversary Bon Accord School District No. 438**

COUNCILLOR HOLDEN MOVED THAT Council proclaims 2021 as the 125<sup>th</sup> Year of the Bon Accord School District No. 438 in the Town of Bon Accord.

**CARRIED UNANIMOUSLY RESOLUTION 21-218**

**BYLAWS | POLICIES | AGREEMENTS**

**BYLAWS**

**Community Services Board Bylaw #2021-07**

DEPUTY MAYOR MAY MOVED THAT Council gives 2<sup>nd</sup> reading to Bylaw #2021-07, Community Services Bylaw, as amended.

**CARRIED UNANIMOUSLY RESOLUTION 21-219**

COUNCILLOR HOLDEN MOVED THAT Council gives 3<sup>rd</sup> reading to Bylaw #2021-07, Community Services Bylaw.

**CARRIED UNANIMOUSLY RESOLUTION 21-220**

**POLICIES**

**Flag Protocol Policy**

DEPUTY MAYOR MAY MOVED THAT Council approves the Flag Protocol Policy, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 21-221**

**AGREEMENTS**

**Joint Use Agreement with the Sturgeon Public School Division**

COUNCILLOR BIDNEY MOVED THAT Council approves the proposed amendments to the Joint Use Agreement between the Town of Bon Accord and the Sturgeon Public School Division, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 21-222**

**WORKSHOPS | MEETINGS | CONFERENCE**

*None*

**COUNCIL REPORTS**

**Town of Bon Accord  
Regular Meeting of Council Minutes  
June 15, 2021 8:30 am  
Live streamed on Bon Accord YouTube Channel**

COUNCILLOR LAING MOVED THAT Council accepts the June 15, 2021 Council reports as presented.  
**CARRIED UNANIMOUSLY RESOLUTION 21-223**

**CORRESPONDENCE**

*Smoky Lake County  
Village of Milo  
Village of Caroline  
Red Deer County  
Town of Claresholm*

COUNCILLOR BIDNEY MOVED THAT Council accept the correspondence as presented.  
**CARRIED UNANIMOUSLY RESOLUTION 21-224**

**NOTICE OF MOTION**

COUNCILLOR HOLDEN proposed a Notice of Motion requesting the creation of an event / program / media policy outlining town events and programs and different media platforms to be used to announce our events and programs.

**CARRIED UNANIMOUSLY RESOLUTION 21-225**

COUNCILLOR LAING proposed a Notice of Motion for Administration to bring forward costs and a plan for adding Metis and First Nation flags and the flag poles at the Veterans Memorial Park and the Town Office, as well bring forward a discussion for Council to consider adding opening remarks to Council meeting regarding respect and thanks to Aboriginals, Indigenous and Metis land culture and life at subsequent Council meetings for the July 6, 2021 Regular Meeting of Council.

**CARRIED UNANIMOUSLY RESOLUTION 21-226**

COUNCILLOR LAING proposed a Notice of Motion for discussion, at the July 6, 2021 Regular Meeting of Council, on ways to support our local doctors.

In favour – Mayor Mosychuk, Deputy Mayor May, Councillor Holden, Councillor Laing

Opposed –Councillor Bidney

**CARRIED RESOLUTION 21-227**

**CLOSED SESSION**

COUNCILLOR HOLDEN MOVED THAT Council go into Closed Session at 10:50 a.m. to discuss *Personnel under FOIP Act 24(1)(d) Advice from officials.*

**CARRIED UNANIMOUSLY RESOLUTION 21-228**

COUNCILLOR HOLDEN MOVED THAT Council come out of Closed Session at 11:35 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 21-229**

DEPUTY MAYOR MAY MOVED THAT Council proceed with option number 2, as discussed and direct Administration to respond accordingly.

**CARRIED UNANIMOUSLY RESOLUTION 21-230**

**Town of Bon Accord  
Regular Meeting of Council Minutes  
June 15, 2021 8:30 am  
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**ADJOURNMENT**

COUNCILLOR HOLDEN MOVED THAT the June 15, 2021 Regular Meeting of Council adjourn at 11:36 a.m.  
**CARRIED UNANIMOUSLY RESOLUTION 21-231**

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Mayor Greg Mosychuk

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Joyce Pierce, CAO

Unapproved

Resolution	Resolution #	Assigned to	Status
<b>June 15, 2021</b>			
CAO Recruitment - Council proceeds with the recruitment of a CAO using one of the three received hiring firm proposals, with the successful proposal to be determined after further discussion during closed session.	21-217	CAO	Completed
Proclamation – 125th Anniversary Bon Accord School District No. 438 COUNCILLOR HOLDEN MOVED THAT Council proclaims 2021 as the 125th Year of the Bon Accord School District No. 438 in the Town of Bon Accord.	21-218	Administration	ongoing
Community Services Board Bylaw #2021-07 COUNCILLOR HOLDEN MOVED THAT Council gives 3rd reading to Bylaw #2021-07, Community Services Bylaw.	21-220	Administration	Completed
Flag Protocol Policy DEPUTY MAYOR MAY MOVED THAT Council approves the Flag Protocol Policy, as presented.	21-221	Administration	Completed
Joint Use Agreement with the Sturgeon Public School Division COUNCILLOR BIDNEY MOVED THAT Council approves the proposed amendments to the Joint Use Agreement between the Town of Bon Accord and the Sturgeon Public School Division, as presented.	21-222	FCSS	ongoing
COUNCILLOR HOLDEN proposed a Notice of Motion requesting the creation of an event / program / media policy outlining town events and programs and different media platforms to be used to announce our events and programs.	21-225	Administration	ongoing

COUNCILLOR LAING proposed a Notice of Motion for Administration to bring forward costs and a plan for adding Metis and First Nation flags and the flag poles at the Veterans Memorial Park and the Town Office, as well bring forward a discussion for Council to consider adding opening remarks to Council meeting regarding respect and thanks to Aboriginals, Indigenous and Metis land culture and life at subsequent Council meetings for the July 6, 2021 Regular Meeting of Council.	21-226	Administration	On July 6, 2021 RMC Agenda
COUNCILLOR LAING proposed a Notice of Motion for discussion, at the July 6, 2021 Regular Meeting of Council, ways to support our local doctors.	21-227	Administration	On July 6, 2021 RMC Agenda
Personnel under FOIP Act 24(1)(d) Advice from officials. DEPUTY MAYOR MAY MOVED THAT Council proceed with option number 2, as discussed and direct Administration to respond accordingly.	21-230	CAO	Completed
<b>June 1, 2021</b>			
<b>Skateboard Park</b> DEPUTY MAYOR MAY MOVED THAT Council accepts the enclosed quotes for the skateboard park bowl as information and directs administration to apply for the 2021 Alberta Blue Cross Healthy Communities Grant Program for an additional \$50,000 of skateboard park equipment (not including a bowl) to be installed in 2022 and ensures the skateboard park plans are included on the strategic plans 2022.	21-196	FCSS	Complete
COUNCILLOR LAING MOVED THAT the CAO recruitment discussion be tabled until the next Regular Meeting of Council.	21-211	CAO	Completed
<b>May 18, 2021</b>			

<p>Capital Road Plan  COUNCILLOR BIDNEY MOVED THAT Council approves to proceed with the FDR of 51st Avenue as detailed in the AE proposal by way of requesting quotes from the three preferred contractors and include a bit of extra mill and overlay.</p>	21-183	Public Works	July 6, 2021 RMC
<b>April 6, 2021 Regular Meeting of Council</b>			
<p>MAYOR MOSYCHUK MOVED THAT during COVID-19 restrictions the Public Engagement meetings are live-streamed to the Public when feasible.</p>	21-123	CAO	Ongoing
<b>February 16, 2021 Regular Meeting of Council</b>			
<p>Asset Management Grant Application  COUNCILLOR HOLDEN MOVED THAT  Be it resolved that Council directs administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Town of Bon Accord, Asset Management Roadmap Project. Be it therefore resolved that the Town commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities Municipal Asset Management Program to advance our asset management program with the following three activities:</p> <ul style="list-style-type: none"> <li>· Development of an Asset Management Roadmap</li> <li>· Improved sharing of asset management information internally and publicly</li> <li>· Asset management awareness training for all staff</li> </ul> <p>Be it further resolved that the Municipality commits \$10,300 from its budget towards the cost of this initiative.</p>	21-054	Public Works	Working on grant application - ongoing

# TOWN OF BON ACCORD

## Request for Decision (RFD)

**MEETING:** Regular Council Meeting  
**MEETING DATE:** July 6<sup>th</sup>, 2021  
**AGENDA ITEM:** Capital Road 51 Ave Project

**RECOMMENDATION:**

**THAT** ...Council give approval to proceed with the FDR of 51<sup>st</sup> Ave and mill and overlay of 47<sup>th</sup> street as detailed in the Associated Engineering proposal and award to Lafarge Canada.

**BACKGROUND:**

After the visual assessment and the geotechnical survey were completed a recommendation for FDR on 51<sup>st</sup> Ave between 46<sup>th</sup> Street and 49<sup>th</sup> Street was one option presented. Three contractors were asked to provide pricing for FDR for the area. The contractors were also asked to include a price for mill and overlay on 47<sup>th</sup> street to try to save some costs on mobilization. The lowest quote of \$519,626 for both projects was received from Lafarge Canada.

**FINANCIAL IMPLICATIONS:**

This is a budgeted item for 2021.

**LEGAL IMPLICATIONS:**

N/A

**LEGISLATIVE HISTORY**

N/A

**ALTERNATIVES:**

1. Council give approval to proceed with the 51<sup>st</sup> Ave Full Depth Reclamation.
2. Council give approval to proceed with FDR of 51<sup>st</sup> Ave and mill and overlay of 47<sup>th</sup> street.
3. Council does not give approval to proceed with the 51<sup>st</sup> Ave Full Depth Reclamation.
4. Council gives approval to a different Road Plan project.

**Prepared and Submitted By:** Ken Reil

**Reviewed By:** Joyce Pierce

**Date:** July 6<sup>th</sup>, 2021

June 21, 2021  
 File: 2021-3070-00

Joyce Pierce  
 CAO  
 Town of Bon Accord  
 P.O. Box 779  
 5025 50 Avenue  
 Bon Accord, AB T0A 0K0

**Re: BID EVALUATION - 2021 ROADWAY PROJECT (ROAD REHABILITATION)  
 RECOMMENDATION FOR AWARD OF CONTRACT**

Dear Joyce:

Quotes for the 2021 Roadway Project were received by Associated Engineering through email up to 5:00 p.m. on June 17, 2021. The Quotation Form was separated into two parts; Part A to complete the FDR stabilization on 51<sup>st</sup> Avenue, and Part B to complete the mill and overlay of 47<sup>th</sup> Street. Three (3) quotes were received, summarized in **Table 1** (excluding GST). All tenders have been checked for arithmetic errors, and the amounts shown in the Quote Summary are correct.

**Table 1 - Summary of Received Quotes**

No.	Contractor	Part A (51 Ave)	Part B (47 St)	Total Quote
1	Lafarge Canada Inc.	\$408,429.50	\$111,196.50	<b>\$519,626.00</b>
2	O'Hanlon Paving Ltd.	\$526,810.50	\$125,110.00	<b>\$651,920.50</b>
3	Border Paving Ltd.	\$677,477.50	\$135,605.00	<b>\$813,082.50</b>

Our estimated pretender cost for the project is \$661,600.00; 27% higher than the lowest quote price and 1.5% higher than the second lowest quote price. Based on our experience and comparison of average unit rates on past similar projects, the low bid quote represents a very competitive quote.

The enclosed **Table A-1** provides the detailed cost breakdown of the received quotes.

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Joyce Pierce  
Town of Bon Accord  
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All Bidders were required to submit the following mandatory documents:

- Consent of Surety Company;
- Force Account Rates;
- Construction Schedule;
- Certificate of Insurance;
- Certificate of Recognition;
- WCB Clearance Letter;
- Acknowledgement of Addenda 1 and 2.

Quotes submitted by O'Hanlon Paving and Border Paving included all required documents; Lafarge Canada's Quote did not include:

- Force Account Rates; and
- Construction Schedule.

Lafarge Canada included a letter stating commitment to completing the work by September 15, 2021 as required in the Quote Package, and that a construction schedule can be provided upon award.

Section 00 43 83 – Construction Schedule outlines the requirement that once work commences on a specific street, that work shall be continuous without extended periods without active work onsite, with the exception of materials requiring specific lengths of time to achieve quality parameters.

The low bid of \$519,626.00 was submitted by Lafarge Canada Inc. Based on our analysis of the quotes, we recommend the project be awarded to **Lafarge Canada Inc.** for the bid price of **\$519,626.00**, excluding GST, to complete rehabilitation of both 47<sup>th</sup> Street and 51<sup>st</sup> Avenue. We further recommend that a 10% construction contingency of **\$51,963.00** be carried by the Town to cover potential unknowns. **Table 2** summarizes the total anticipated project costs for this project.

2021-06-21  
 Joyce Pierce  
 Town of Bon Accord  
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**Table 2: Anticipated Project Costs**

Description	Budget
<b>Construction</b>	
Tender (Low Quote – Lafarge Canada Inc.)	\$519,626.00
Construction Contingency (10%)	\$51,963.00
<b>Construction Subtotal</b>	<b>\$571,589.00</b>
<b>Engineering Services (Estimate)</b>	
Preliminary Design	\$3,500.00
Detailed Design	\$13,000.00
Quote Package	\$6,200.00
*Construction Services	\$18,150.00
Post Construction Services	\$3,900.00
Project Management	\$4,900.00
<b>Engineering Subtotal</b>	<b>\$49,650.00</b>
<b>Other Services</b>	
Material Testing	\$7,500
Geotechnical Advice	\$5,000
<b>Other Services Subtotal</b>	<b>\$12,500.00</b>
<b>Estimated Project Cost</b>	<b>\$633,739.00</b>

**Note: GST not included in costs**

**\*Based on 2 weeks of construction**



2021-06-21  
Joyce Pierce  
Town of Bon Accord  
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In accordance with the Quote Documents, a Notice of Award should be provided to the successful bidder within thirty (30) days of the bid closing. For your convenience, we have enclosed a draft Notice of Award to be retyped on your letterhead. Please provide a copy of the letter to us for our records.

If you have any questions, please contact the undersigned.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Diego Mejia'.

Diego Mejia, P.Eng.  
Project Manager  
DM/ib

Enclosure

CC Ken Reil

 <b>Associated Engineering</b>   GLOBAL PERSPECTIVE. LOCAL FOCUS.		Client									
		Town of Bon Accord									
		Project									
		2021 Capital Program - Road Rehabilitation									
Table A-1 - Tender Evaluation		Proj. No. 2021-3070		Date: 18-Jun-21		Lafarge Canada Inc.		O'Hanlon Paving Ltd.		Border Paving	
Item	Description	Unit	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
<b>PART A - 51 AVE</b>											
<b>1.0</b>	<b>GENERAL REQUIREMENTS</b>										
1.1	General Requirements	LS	1	\$ 7,471.00	\$ 7,471.00	\$ 33,113.00	\$ 33,113.00	\$ 83,420.00	\$ 83,420.00		
	<b>TOTAL 1.0 - GENERAL REQUIREMENTS</b>				\$ 7,471.00		\$ 33,113.00		\$ 83,420.00		\$ 83,420.00
<b>2.0</b>	<b>CONCRETE</b>										
2.1	Remove and Replace 500 mm Concrete Swale	m	95	\$ 239.00	\$ 22,705.00	\$ 279.00	\$ 26,505.00	\$ 570.00	\$ 54,150.00		
2.2	Remove and Replace Rolled Face Monolithic Sidewalk and Curb & Gutter	sq.m	20	\$ 356.00	\$ 7,120.00	\$ 362.00	\$ 7,240.00	\$ 895.00	\$ 17,900.00		
2.3	Remove and Replace Rolled Face Curb and Gutter	m	20	\$ 349.50	\$ 6,990.00	\$ 316.00	\$ 6,320.00	\$ 630.00	\$ 12,600.00		
	<b>TOTAL 2.0 - CONCRETE</b>				\$ 36,815.00		\$ 40,065.00		\$ 84,650.00		\$ 84,650.00
<b>3.0</b>	<b>ROAD RECONSTRUCTION</b>										
3.1	Full Depth Reclamation with Foamed Asphalt (170 mm Depth) – 51 Ave	sq.m	3750	\$ 27.80	\$ 104,250.00	\$ 35.00	\$ 131,250.00	\$ 42.00	\$ 157,500.00		
3.2	Bitumen Increment or Reduction by 0.1% (by Mass of Dry Aggregate)	sq.m	3750	\$ 0.30	\$ 1,125.00	\$ 0.50	\$ 1,875.00	\$ 0.50	\$ 1,875.00		
3.3	Cement Increment or Reduction by 0.1% (by Mass of Dry Aggregate)	sq.m	3750	\$ 0.10	\$ 375.00	\$ 0.50	\$ 1,875.00	\$ 0.50	\$ 1,875.00		
3.4	Full Depth Reclamation with Cement Stabilization (170 mm Depth) – Cul-de-Sacs	sq.m	1650	\$ 25.10	\$ 41,415.00	\$ 55.00	\$ 90,750.00	\$ 66.00	\$ 108,900.00		
3.5	Cement Increment or Reduction by 5 kg/m2	sq.m	1650	\$ 1.65	\$ 2,722.50	\$ 1.05	\$ 1,732.50	\$ 1.05	\$ 1,732.50		
3.6	Base Repair	cu.m	300	\$ 85.70	\$ 25,710.00	\$ 137.00	\$ 41,100.00	\$ 38.00	\$ 11,400.00		
3.7.1	Supply and Place Hot Mix Asphaltic Concrete (100 mm Depth)	sq.m	5500	\$ 31.60	\$ 173,800.00	\$ 32.70	\$ 179,850.00	\$ 39.75	\$ 218,625.00		
	<b>TOTAL 3.0 - ROAD RECONSTRUCTION</b>				\$ 349,397.50		\$ 448,432.50		\$ 501,907.50		\$ 501,907.50
<b>4.0</b>	<b>MISCELLANEOUS</b>										
4.1	Adjust Existing Manhole Frame and Cover to Final Grade	ea	5	\$ 1,941.00	\$ 9,705.00	\$ 675.00	\$ 3,375.00	\$ 800.00	\$ 4,000.00		
4.2	Adjust Existing Water Valve to Final Grade	ea	3	\$ 692.00	\$ 2,076.00	\$ 420.00	\$ 1,260.00	\$ 700.00	\$ 2,100.00		
4.3	Replace Water Valve Box Top Section	ea	1	\$ 2,965.00	\$ 2,965.00	\$ 565.00	\$ 565.00	\$ 1,400.00	\$ 1,400.00		
	<b>TOTAL 4.0 - MISCELLANEOUS</b>				\$ 14,746.00		\$ 5,200.00		\$ 7,500.00		\$ 7,500.00
<b>PART B - 47 ST</b>											
<b>1.0</b>	<b>GENERAL REQUIREMENTS</b>										
1.1	General Requirements	LS	1	\$ 3,202.00	\$ 3,202.00	\$ 4,350.00	\$ 4,350.00	\$ 10,775.00	\$ 10,775.00		
	<b>TOTAL 1.0 - GENERAL REQUIREMENTS</b>				\$ 3,202.00		\$ 4,350.00		\$ 10,775.00		\$ 10,775.00
<b>2.0</b>	<b>MILL &amp; OVERLAY</b>										
2.1	Asphalt Cold Milling (40 mm Depth)	sq.m	2,850	\$ 4.65	\$ 13,252.50	\$ 6.00	\$ 17,100.00	\$ 7.50	\$ 21,375.00		
2.2	Crack Repair	m	100	\$ 105.50	\$ 10,550.00	\$ 171.00	\$ 17,100.00	\$ 195.00	\$ 19,500.00		
2.3	Base Repair (Subject to Deletion)	sq.m	150	\$ 148.50	\$ 22,275.00	\$ 108.00	\$ 16,200.00	\$ 62.00	\$ 9,300.00		
2.4	Asphalt Levelling Course	tonne	100	\$ 142.00	\$ 14,200.00	\$ 175.00	\$ 17,500.00	\$ 163.00	\$ 16,300.00		
2.5.1	Supply and Place Hot Mix Asphaltic Concrete (50 mm Depth Overlay)	sq.m	2,850	\$ 16.50	\$ 47,025.00	\$ 18.40	\$ 52,440.00	\$ 20.30	\$ 57,855.00		
	<b>TOTAL 2.0 - MILL &amp; OVERLAY</b>				\$ 107,302.50		\$ 120,340.00		\$ 124,330.00		\$ 124,330.00
<b>3.0</b>	<b>MISCELLANEOUS</b>										
3.1	Adjust Existing Water Valve to Final Grade	ea	1	\$ 692.00	\$ 692.00	\$ 420.00	\$ 420.00	\$ 500.00	\$ 500.00		
	<b>TOTAL 3.0 - MISCELLANEOUS</b>				\$ 692.00		\$ 420.00		\$ 500.00		\$ 500.00
<b>PART A - 51 AVE</b>											
	<b>TOTAL 1.0 - GENERAL REQUIREMENTS</b>				\$ 7,471.00		\$ 33,113.00		\$ 83,420.00		\$ 83,420.00
	<b>TOTAL 2.0 - CONCRETE</b>				\$ 36,815.00		\$ 40,065.00		\$ 84,650.00		\$ 84,650.00
	<b>TOTAL 3.0 - ROAD RECONSTRUCTION</b>				\$ 349,397.50		\$ 448,432.50		\$ 501,907.50		\$ 501,907.50
	<b>TOTAL 4.0 - MISCELLANEOUS</b>				\$ 14,746.00		\$ 5,200.00		\$ 7,500.00		\$ 7,500.00
	<b>TOTAL PART A</b>				\$ 408,429.50		\$ 526,810.50		\$ 677,477.50		\$ 677,477.50
<b>PART B - 47 ST</b>											
	<b>TOTAL 1.0 - GENERAL REQUIREMENTS</b>				\$ 3,202.00		\$ 4,350.00		\$ 10,775.00		\$ 10,775.00
	<b>TOTAL 2.0 - MILL &amp; OVERLAY</b>				\$ 107,302.50		\$ 120,340.00		\$ 124,330.00		\$ 124,330.00
	<b>TOTAL 3.0 - MISCELLANEOUS</b>				\$ 692.00		\$ 420.00		\$ 500.00		\$ 500.00
	<b>TOTAL PART B</b>				\$ 111,196.50		\$ 125,110.00		\$ 135,605.00		\$ 135,605.00
	<b>TOTAL BID</b>				\$ 519,626.00		\$ 651,920.50		\$ 813,082.50		\$ 813,082.50
<b>SUPPLEMENTS TO QUOTATION FORM</b>											
	00 43 14 - Consent of Surety				v		v		v		
	00 43 43 - Force Account Rates				X		v		v		
					X (letter noting commitment to Sept 15 completion)		v (Aug 15 - Sept 15)		v (Sept 7 - Sept 29)		
	00 43 83 - Construction Schedule				v		v		v		
	00 62 16 - Certificate of Insurance				v		v		v		
	COR Certificate				v		v		v		
	WCB Clearance Letter				v		v		v		
	Acknowledgment of Addenda 1 & 2				v		v		v		

**TOWN OF BON ACCORD**  
**Request for Decision (RFD)**

**MEETING:** *Regular Council Meeting*

**MEETING DATE:** July 06<sup>th</sup>, 2021

**AGENDA ITEM:** June 2021 Skateboard Park Survey Results

**RECOMMENDATION:**

**THAT** Council accepts the June 2021 Skateboard Park Survey results as information.

**BACKGROUND:**

Council directed administration to seek public input on the 5 potential skateboard park equipment and design options presented at the May 18<sup>th</sup>, 2021, Regular Meeting of Council.

Residents were invited to participate in the Skateboard Park Survey from June 02<sup>nd</sup> to June 16<sup>th</sup>, 2021.

The results of the survey (including comments from survey participants) is enclosed for review.

In summary, 143 surveys were completed and submitted. 143 responses were received with Option 4 being the top choice at 60.8%. Runners up for top three were Option 5 (19.6%) and Option 2 (9.1%). Our thanks to everyone who completed the survey. This feedback was instrumental in choosing the new skateboard park equipment and will be of assistance in future planning.

The skateboard park survey comments will be shared with the skateboard park designer to assist with creating equipment and design options (within the maximum available grant funding of \$50,000) for the application to the Alberta Blue Cross Healthy Communities Grant program this fall.

Based on the survey results, administration has proceeded with ordering the skateboard equipment identified in Option 4 (\$52, 588.17). Installation is currently scheduled for August 23<sup>rd</sup>, 2021.

**FINANCIAL IMPLICATIONS:**

Council approved the 2021 Skateboard Park Equipment Replacement Project budget of \$56,000 (maximum) at the June 15<sup>th</sup> Regular Meeting of Council.

This total project budget was funded by \$53, 241 as per Municipal Borrowing Bylaw 2021-06 (\$53, 241) with up to an additional \$3,000 (\$56,000) from the Sturgeon County Recreation Funding Agreement.

The total project cost for purchase and install of the equipment shown in Option 4 is \$52, 588.17. Therefore, Sturgeon County recreational funding will not be needed to complete the project and approximately \$650 is remaining from the Municipal Borrowing Bylaw 2021-06 funding for any unexpected contingencies (for example, leveling of equipment during install).

**LEGAL IMPLICATIONS:** N/A

**LEGISLATIVE HISTORY:** N/A

**ALTERNATIVES:**

1. Accept the information on the Skateboard Park Survey (June 2021) results as presented with no further direction to administration.
2. Accept the information on the Skateboard Park Survey (June 2021) results as presented and direct administration to...

3. Decline to accept the information on the Skateboard Park Survey (June 2021) as presented and direct administration to...

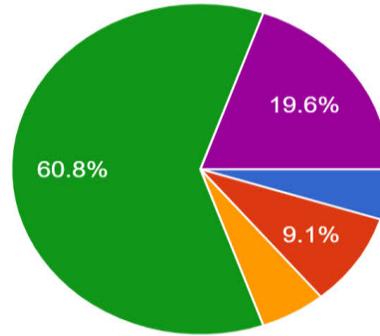
**Prepared and Submitted by:** Jodi Brown, Recreation and Community Services Manager

**Reviewed by:** Jodi Brown

**Date:** June 22<sup>nd</sup>, 2021

Skateboard Park Public Input Survey Results  
June 2 - 16 , 2021

143 responses



- Option 1 <https://bit.ly/3z5QC3M>
- Option 2 <https://bit.ly/2S1OzwR>
- Option 3 <https://bit.ly/3uC7hbG>
- Option 4 <https://bit.ly/3g30Clx>
- Option 5 <https://bit.ly/3yOqt9k>

7 votes

[Option 1 https://bit.ly/3z5QC3M](https://bit.ly/3z5QC3M)  
[Option 1 https://bit.ly/3z5QC3M](https://bit.ly/3z5QC3M)  
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[Option 1 https://bit.ly/3z5QC3M](https://bit.ly/3z5QC3M)  
[Option 1 https://bit.ly/3z5QC3M](https://bit.ly/3z5QC3M)

Additional Comments:

I like the mini ramp in option #4, the previous mini ramp was too high and too fast for most skaters. I think if it were 2.5 to 3 feet tall it would get a lot more use.

To have the half pipe and transfer will widely be the best option for gain experience and it'll have a higher challenge rating for more experienced riders, skateboarders, and it'll be perfect for scooters as well

13 votes

[Option 2 https://bit.ly/2S1OzwR](https://bit.ly/2S1OzwR)  
[Option 2 https://bit.ly/2S1OzwR](https://bit.ly/2S1OzwR)  
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[Option 2 https://bit.ly/2S1OzwR](https://bit.ly/2S1OzwR)





Skateboard Park Public Input Survey Results  
June 2 - 16 , 2021

Option 4 <https://bit.ly/3g30Clx>

My 3 boys who use the skate park often.  
We would be willing to help and assist in setting it up if needed to help lower costs and maybe add a few items. I believe we are a string community and would.all be willing to help.

Also have you contacted Bon Accord and District Ag Society they would probably donate to this as well. They are always willing to help kids in our community. So may be able to add another section.

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

option 1 has less to do than the current skatepark and the only benefits to it would be the new ramps as oppose to the old broken hazardous ramps cause they were not made propper in the first place and after little time screws are hanging out and pieces of the ramp dont line up and are missing and damaged. might somehow be worse than option 2.

option 2 is garbage, i dont know why somebody would combine everything into one ramp leaving no space and making it dangerous to use in most cases when its supposed to be sepereate (kicker,box,rail) also the skateboard bench beside it is so dumb just put a normal square bench and people can use it as a box aswell as sit. looks like a big gimmick by someone whose never set foot in a skatepark. other than that option 2 is just full of the same 3-4 foot box and 2 identical rails. no variety and the center section is a mess.

option 3 is a propper setup. decent variety and everything atleast makes sense. So far ahead of any of the other setups shown. has a hip on the quarter that many people enjoy and none of the others have anything similar. has good amount of potential for new people who need to ease into trying ramps and tricks aswells as being fun for more experienced people.

option 4 is quite similar to what is at the park currently. not that great but not horrible. probably second best option but still quite a bit behind option 3.

option 5 is the yellow rail with a split in the end a joke? like seriously what is that ive never in my life seen anything like that and im going to assume its just an error in the render. and the 2 identical what looks like concrete barriers look quite strange and seem to be worse versions of a box.

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

I think there needs to be more set ups for the children. These seem to be the same as it was before. I was hoping there was more structures .

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

Option 4 <https://bit.ly/3g30Clx>

These are all pretty close to what we already have. Why canâ€™t we have one like gibbons skate park  
Good luck! Thank you for making a better skatepark. You are so blessed.  
Best one âœ€...



# TOWN OF BON ACCORD

## Request for Decision (RFD)

<b>MEETING:</b> Regular Council Meeting
<b>MEETING DATE:</b> July 6, 2021
<b>AGENDA ITEM:</b> Library Board Trustees
<b>RECOMMENDATION:</b>  <b>THAT....</b> Council direct administration to approve Library Board Trustee Bonny Hodge for a third term.
<b>BACKGROUND:</b>  Mayor and Council received a letter dated June 11, 2021, on behalf of the Town of Bon Accord Library Board requesting approval to renew Bonny Hodge for a third term as Library Board Trustee. As the letter indicates, "Bonny has served on the Board of Trustees for the past six years and has proven to be an enthusiastic and dedicated trustee."
<b>FINANCIAL IMPLICATIONS:</b> N/A
<b>LEGAL IMPLICATIONS:</b> N/A
<b>LEGISLATIVE HISTORY:</b> N/A
<b>ALTERNATIVES:</b>  <ol style="list-style-type: none"><li>1. Council direct administration to approve Library Board Trustee Bonny Hodge for a third term.</li><li>2. Council direct administration to ...</li></ol>
<b>Prepared and Submitted By:</b> Jessica Caines
<b>Reviewed By:</b> Joyce Pierce - CAO
<b>Date:</b> June 15, 2021



Box 749  
Bon Accord, AB T0A 0K0  
Phone: 780-921-2540  
Fax: 780-921-2580  
Web: [www.bonaccordlibrary.ab.ca](http://www.bonaccordlibrary.ab.ca)

June 11, 2021

Town of Bon Accord  
Mayor and Council  
Box 779  
Bon Accord, AB  
T0A 0K0

Dear Mayor Mosychuk and Councillors,

We are writing to request approval for a third term as a Library Board Trustee for Bonny Hodge.

Bonny has served on our Board of Trustees for the past six years and has proven to be an enthusiastic and dedicated trustee.

Thank you for your consideration on this matter. If you require further information, please do not hesitate to contact me at 780-218-1037 or email me at [bgosbjorn@yahoo.com](mailto:bgosbjorn@yahoo.com).

Kindest Regards,

Brenda Gosbjorn  
Chairperson  
On behalf of the entire Town of Bon Accord Library Board

## **TOWN OF BON ACCORD**

### **Request for Decision (RFD)**

**MEETING:** Regular Council Meeting  
**MEETING DATE:** July 6, 2021  
**AGENDA ITEM:** Support for Bon Accord Doctors

**RECOMMENDATION:**  
**THAT....**

**BACKGROUND:**

At the RMC June 15, 2021, Councillor Laing brought forward the following notice of motion:

COUNCILLOR LAING proposed a Notice of Motion for discussion at the July 6, 2021, Regular Meeting of Council, on ways to support our local doctors. Carried resolution #21-227.

To date, Administration and Council have supported the doctors in Bon Accord in the following ways:

- Financial support by way of procuring and installing clinic supplies such as soap, paper towel, a blood pressure cuff, instrument panels, thermometer probe covers, hand sanitizer, doctor stools, garbage cans, and bed paper in winter of 2019/2020 totalling \$3600.00. Carried resolution #19-331.
- Advertising and hosting an open house for the clinic and pharmacy on January 24, 2020. Carried resolution #20-007.
- Featuring our local health professionals in the May 2021 monthly newsletter for Rural Health Week.

The Bon Accord Medical Clinic currently holds a Town of Bon Accord business license. The following benefits are available to all Town of Bon Accord business license holders:

- Complementary advertising on our Commercial Electronic Sign
- Complementary listing on the Town of Bon Accord website Business Directory
- Advertising on the Community Event Sign for minimal cost
- Complementary event postings on the Town of Bon Accord website event calendar
- Events can be shared on the Town of Bon Accord Facebook page
- Verbal referrals

The Bon Accord Medical Clinic is utilizing the following:

- Commercial Electronic Sign (advertisement attached).
- Town of Bon Accord Business Directory listing
- Verbal Referrals

The cost of advertising on the Community Event Sign for valid Bon Accord business license holders is \$10 per week + GST.

If there are any events which the Town has not been made aware of, we are happy to share these events on our website event calendar. The Town is also not aware of a clinic Facebook page. Facebook offers pages for free.

Administration and Council have greatly assisted the Bon Accord Medical Clinic in establishing their business in the Town. By leveraging various marketing techniques, the doctors at our Clinic can achieve their goal of acquiring new patients and establishing a thriving practice.

**FINANCIAL IMPLICATIONS:** N/A

**LEGAL IMPLICATIONS:** N/A

**LEGISLATIVE HISTORY:** N/A

**ALTERNATIVES:**

1. Council accepts the RFD as information and for discussion purposes.
2. Council directs administration to...

**Prepared and submitted by:** Jessica Caines

**Reviewed by:** Joyce Pierce, CAO

**Date:** June 18, 2021

# Bon Accord Medical Centre



Open at

4948 50 Ave

# TOWN OF BON ACCORD

## Request for Decision (RFD)

**MEETING:** Regular Council Meeting

**MEETING DATE:** July 6, 2021

**AGENDA ITEM:** Addition of Treaty 6 Flag and Opening Remarks

**RECOMMENDATION:**

**THAT....**

**BACKGROUND:**

At the RMC June 15, 2021:

COUNCILLOR LAING proposed a Notice of Motion for Administration to bring forward costs and a plan for adding Metis and First Nation flags and the flag poles at the Veterans Memorial Park and the Town Office, as well bring forward a discussion for Council to consider adding opening remarks to Council meeting regarding respect and thanks to Aboriginals, Indigenous and Metis land culture and life at subsequent Council meetings for the July 6, 2021 Regular Meeting of Council. CARRIED UNANIMOUSLY RESOLUTION 21-226

Administration has confirmed that the Town of Bon Accord is within Treaty 6 territory, which includes Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples. Please see attached quotes for Treaty 6 territory flags and flagpoles. Each option below shows flags and flagpoles separated out for a comparison of each. The last two flagpoles purchased for the Town were from Flag Outlet Ltd.

**FLAGPOLES**

Option 1 – The Flag Shop – \$2895.65 (includes shipping) + GST –1-year warranty.

Option 2 – Flag Outlet Ltd. – \$2,915.00 (includes shipping) + GST with tilt. 2-year warranty. Warranty continues indefinitely if the Town purchases a replacement flag each year from the company.

Option 3 – Flag Outlet Ltd – \$2,799.00 (includes shipping) + GST without tilt. The three flagpoles we currently own do not have tilt. 2-year warranty. Warranty continues indefinitely if the Town purchases a replacement flag each year from the company.

Option 4 – Aurora Flags – \$2,729.30 (includes shipping) + GST – 1-year warranty.

**FLAGS**

Administration has compared quote pricing of the Treaty 6 territory flags with online pricing. One company addressed a price difference stating that the lower priced flags available online are made of a lower quality poly knit material and it is not their recommendation for outdoor use. The flags outlined in options 2 and 3 are heavy-duty denier nylon and of higher quality. All flags are 3' by 6'.

Option 1 – Flagmart Canada (online) – \$122.95 + GST – poly knit.

Option 2 – The Flag Shop – \$114.95 + GST – 210 denier nylon. *This flag would not incur shipping fees if purchased without the pole and picked up in Edmonton.*

Option 3 – Flag Outlet Ltd. – \$223.00 + GST – 200 denier nylon.

Option 4 – Aurora Flags - \$159.95 + GST – 200 denier nylon

**INSTALLATION**

Installation of the flagpole base will require drilling a hole in the ground and adding a concrete base. This work can be performed by the Town of Bon Accord Public Works staff and will be roughly \$30 for materials.

**OPENING REMARKS**

Alexander First Nations has assisted Administration with resources to ascertain the following verbiage to insert as a respectful introduction to each Council meeting:

I/We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples.

**FINANCIAL IMPLICATIONS:** The lowest priced flagpole is Option 4; the lowest priced flag is Option 2. Total cost for both: \$2,844.25 + GST.

**Discount Opportunities:**

If Council wishes to add more than one flag and flagpole, the total can be multiplied by the total amount desired.

The Flag Shop offers a discount at 3 or more poles purchased at one time. Flags must be a quantity of 10 to qualify for a discount.

Aurora Flags offers a free flag with the purchase of each subsequent flagpole.

**LEGAL IMPLICATIONS:** N/A

**LEGISLATIVE HISTORY:** N/A

**ALTERNATIVES:**

1. Council accepts the RFD as information and for discussion purposes.
2. Council directs administration to...

**Prepared and submitted by:** Jessica Caines

**Reviewed by:**

**Date:** June 18, 2021



Home / All / Treaty No.6 Territory First Nations Polyknit Flag

MATERIAL +

CONTACT US +



TREATY NO.6 TERRITORY FIRST NATIONS POLYKNIT FLAG



\$122.95

Size

36" X 72" (STANDARD SIZE) 27" X 54"

Finishing

GROMMETS

ROPE AND TOGGLE

ADD TO CART

BUY IT NOW



#### BUY ONLINE - TREATY NO.6 TERRITORY FLAG

#### SIZING

See Our [Sizing Chart](#) for more info on the right size flag for your flag pole

This is an official Treaty No. 6 Flag. FlagMart Canada provides this Treaty #6 Territory Flag to a number of Schools, First Nations Groups, Government and other organizations across Western Canada.

# Aurora Flags Quote

Hi Jessica,

Thanks so much for reaching out to us, I can definitely help you out with your request for flag poles. Please see below for your breakdown:

## **Architectural Flag Pole**

Incl: Architectural Econoline Cone tapered Aluminum Flagpole, Internal Halyard System, Fixed Base

Size: 30 feet (recommended flag size 72"w x 36"h)

Qty: 1

Price: \$2,379.30 each + GST

**Flag Pole includes:** B-5 fixed shoe base and anchor bolts, standard spun aluminum base cover, revolving clear anodized (silver) ball top.

**Internal Halyard System includes:** Single halyard of plastic chain and stainless-steel cable, retaining weighted loop, flag extension with flag snaps, door, lock and key.

**Shipping & Handling:** estimated freight will be \$350.00 - exact cost to be determined at order placement when shipping address is provided

**ETA:** 3 to 5 weeks for delivery

The quote above does not include Installation. We can provide the specs and template for the flag pole base once you're ready to go ahead with the order so you can take care of the base prior to the flagpoles arriving at your site.

## **Treaty 6 Flag**

200D Nylon

Size: 6'w x 3'h

Rope & toggle

Quantity: 1

Price: \$159.95

Please let me know if you wish to proceed or if you have any questions.

Thank you.

***Important Note:*** Please advise if your order has a firm in-hand date. Due to production volumes and staffing arrangements, our turnaround timelines for all flags and printed fabric items will be a minimum of 10-14 business days unless specified otherwise.

***Curb-side Pick-up Available:*** Call before arriving and one of our team members will be able to assist you with curb-side pick-up.

***Pre-Production Proofs:*** Due to our new faster turnaround times, we are now offering proofs by request only. Please let us know if you require proof. Proof approval time will impede production turnarounds.

## **Monica Spence**

Customer Account Representative

**Aurora Flags & Banners Inc.**

# Aurora Flags Quote

5535 Gateway Blvd  
Edmonton, AB, T6H2H3  
Office: 780-450-4173  
Toll-Free: 1-800-903-8372

**AURORA**  
**FLAGS & BANNERS**  
Your source for custom fabric printing  
<https://www.auroraflags.com/>

# FLAG OUTLET Ltd.

---

www.flagoutlet.ca  
www.flagpole.ca

117- 42 Fawcett Rd, Coquitlam, BC, V3K 6X9  
Office: 604-526-0999 Fax: 604-526-9399  
Email: pole@flagoutlet.ca  
ORDER DESK: 1-800-596-0999

## 30' Cone Tapered Flagpole

June 16, 2021

Town of Bon Accord  
5025 – 50 Ave  
Bon Accord AB T0A 0K0

Office: 780-921-3550  
Email: exec.asst@bonaccord.ca

Attn: Jess

Our flagpoles are cone taper designed and engineered for long life and beauty. We use 6063 T-6 aluminum, which is standard in the industry. These poles have a brushed finish for that professional look. Optional anodized finish (\$277).

Standard equipment at no extra charge is our stationary ball which is used with external halyard. Consists of; high quality aluminum pulley, chrome cleat, and superior quality 1/4-inch dia. white braided polyester rope.

Rotating assembly (\$175) is used with the internal halyard system. The pulley is made from delrin which has low wear properties. The sealed bearing is enclosed in aluminum housing and not exposed to the weather. The rotating 6" ball is made of 14-gauge gold anodized aluminum and designed to rotate with the wind; (all parts are aluminum, delrin or S/S).

Internal halyard system (\$300) comprised of high quality .125-inch stainless steel cable, 28' white plastic chain, stainless steel snap hooks, vinyl covers, 1" nylon bead retainer ring, counterweight, flush mount halyard door and cam lock.

Flag Outlet offers our customers a unique tilt base (\$116 option) with a spun aluminum cover that gives the flagpole a finished look by hiding the base. This low-profile tilt base looks like any ordinary base from an external view, and features security for the flag and easy maintenance for pole. Aluminum cover which is made of spun aluminum alloy 6061, standard wall thickness .060-inch, wall thickness and diameter in accordance with pole size (3" to 12"), finished to match pole.

There is a two-year limited warranty on all flagpoles. This limited warranty will be extended to the duration of time that the purchaser purchases their flags from Flag Outlet. Items not included under warranty are outside interference with flagpole, such as damage by car collision, vandalism or likewise. Ask for full details on warranty documentation.

*Flag Outlet is Canada's finest flagpole manufacturer!*

# FLAG OUTLET Ltd.

www.flagoutlet.ca  
www.flagpole.ca

117- 42 Fawcett Rd, Coquitlam, BC, V3K 6X9  
Office: 604-526-0999 Fax: 604-526-9399  
Email: pole@flagoutlet.ca  
ORDER DESK: 1-800-596-0999

## 30' Cone Tapered Flagpole

June 16, 2021

Town of Bon Accord  
5025 – 50 Ave  
Bon Accord AB T0A 0K0

Office: 780-921-3550  
Email: exec.asst@bonaccord.ca

Attn: Jess

### Quote

Qty	Product	Price	Total
1	761600 Alum Cone Taper 30' Flagpole	\$1,890.00	\$1,890.00
1	772350 Rotating Truck Assembly & Ball	175.00	175.00
1	790300 Internal Halyard (Deluxe)	300.00	300.00
1	800800 Anodize	277.00	277.00
1	814400 Anchor Bolt Cone 3/4"x17" Tilt	116.00	116.00
1	3'x6' Treaty 6 Flag	223.00	223.00
	<b>Subtotal</b>	<b>2,758.00</b>	<b>2,758.00</b>
	Shipping & Insurance		380.00
	<b>Subtotal</b>		<b>3,138.00</b>
	GST		156.90
	<b>Total</b>		<b>\$3,294.90</b>

### **Specifications:**

Height 30', Butt Dia 5", Top Dia 3", Wall Thickness .125"  
Recommended Flag 3'x 6', 45"x 90", 4.9'x 9', 5'x 10'  
Base shield 12"x.091, Concrete foundation 3.5'x 16"  
All Parts Stainless Steel & Alum  
Weight pole only 64 lbs, extras 20 lbs  
Max unflagged working wind speed: 159 Kph  
Maximum working wind for 36"x72" flag: 144 Kph  
Maximum working wind for 45"x90" flag: 120 Kph

Prices subject to change within 90 days of quotation date

*Flag Outlet is Canada's finest flagpole manufacturer!*



15507 STONY PLAIN ROAD  
 EDMONTON AB T5P 3Z1  
 P: 780-484-5850 | F: 780-484-5941  
 alberta@flagshop.com

# Quote

Date	Quote #
6/16/2021	31299

This quotation only guarantees the prices for 30 days from the date above

### Terms: 30 Days

Quoted to
BON ACCORD, TOWN OF 5025 50 AVENUE BON ACCORD, AB T0A0K0

Shipping Address

P.O. No.	Est. Delivery
	6/16/2021
Your Rep	Phone Number
JESSICA	(780) 921-3550

Description	Qty	Rate	Total
Supply only Architectural aluminum flagpole, 30', c/w econoline internal halyard system The above price includes a B-5 fixed shoe base and anchor bolts, standard spun aluminum base cover, revolving silver ball top, single halyard of plastic chain and stainless steel cable, retaining weighted loop, flag extension with flag snaps, door, lock and key, Satin brushed finish. To prevent staining, pole must be stored in a dry place, or packaging around pole must be removed immediately. The use of a forklift voids the manufacturer's warranty. It is the customer's responsibility to read the terms and conditions.	1	2,378.00	2,378.00
Shipping & Handling from Ontario to Bon Accord - your team will have to be available to off load the flagpole		517.65	517.65
Treaty 6 flags, 3'x6', 210D nylon QUOTE SENT TO: exec.asst@bonaccord.ca GST On Sales	1	114.95	114.95
		5.00%	150.53
Please circle the items above you wish to order, if necessary		<b>Subtotal</b>	\$3,010.60
Signature _____		<b>Total</b>	\$3,161.13

E.&.O. E. If there is anything you don't understand on this quote, please call and confirm with the Flag Shop staff. In addition, please verify that what you are looking for is clearly stated on the quote as there might be extra costs for the desired finished product.

We will require either a Purchase Order number for previous clients or a 50% deposit for new clients.

GST/HST No. 870816592

# TOWN OF BON ACCORD

## Request for Decision (RFD)

**MEETING:** Regular Council Meeting

**MEETING DATE:** July 06<sup>th</sup>, 2021

**AGENDA ITEM:** Arena Engineering Inspection

**RECOMMENDATION:**

**THAT** ... Council directs administration to proceed with an engineering inspection of the arena to a maximum cost of \$30,000.

**BACKGROUND:**

The Bon Accord Arena was built in the 1970s, hence this facility is approximately 50 years old and nearing the end of its life cycle.

In 2015 (6 years ago) an engineering inspection of the arena was completed (enclosed).

As a result of this report the following repairs were completed:

- The parking lot was paved.
- Minor repairs of the ice plant were completed.
- Tin was placed over the North end of the inside wall.
- A few toilets were replaced.
- LED lighting was installed.
- New bottom door seals were installed on all exterior doors and the doors were painted.
- The north end gates accessing the ice were replaced.
- The boards near the player's benches and access doors to the ice surface were replaced.
- New player benches were purchased.
- Mesh was installed alongside the northside of the bleachers.
- A platform was built for access to the Condenser Tower.
- A new ammonia sensor, low temperature ammonia alarm, beacon and siren for the ammonia alarm were also installed.

In order to develop a strong asset management plan for the arena and potentially extend the life of this facility, administration recommends hiring Associated Engineering to conduct a full inspection of the entire facility and provide a report with detailed information on low to high priority repairs or upgrades needed that could be incorporated into capital plans. This would include identifying any immediate safety or operational issues that must be addressed.

Additionally, this report will facilitate application to various grant opportunities to help fund needed upgrades to the facility such as a new ice plant, new floor, upgrades to dressing rooms to enable greater accessibility, and/or repair of any foundational or structural issues.

One consideration is that the inspection may determine that this facility has reached the end of its lifecycle and investing funds in planning for a new facility may be more cost effective than seeking to extend the life of the arena beyond 50 years. This option would need to be negotiated within the Sturgeon County recreational cost sharing agreement and would require successful application to large scale grant opportunities. Immediate safety or operational issues would need to be addressed in the existing facility during the planning phase for a new facility.

**FINANCIAL IMPLICATIONS:**

The cost of the arena inspection (max. \$30,000) could be funded through the 2021 Sturgeon County recreational cost sharing agreement. As per this agreement, the Town will receive \$248, 522 in 2021. \$66,946 of this funding has already been allocated in the 2021 budget, thereby leaving \$181, 576 for other recreational costs.

**LEGAL IMPLICATIONS: N/A****LEGISLATIVE HISTORY: N/A****ALTERNATIVES:**

1. Direct administration to proceed with an engineering inspection of the arena to a maximum cost of \$40,000.
2. Direct administration not to proceed with an engineering inspection of the arena and direct administration to...

**Prepared and Submitted by: Jodi Brown, Recreation and Community Services Manager**

**Reviewed By: Joyce Pierce**

**Date: June 30<sup>th</sup>, 2021**

#101, 10630-172 Street  
Edmonton, AB T5S1H8  
Phone: 780-486-2000  
Fax: 780-486-9090



Town of Bon Accord  
5025 50 Ave.  
Bon Accord, Alberta  
T0A 0K0

June 12, 2015  
File: N:\5451\001-00\R01-1.0

**Attention: Dennis Tomuschat**  
**Superintendent - Public Works, Utilities and Recreation**

Dear Mr. Tomuschat

**Re: Town of Bon Accord Arena**  
**Building Assessment**

The Town of Bon Accord has engaged MPE Siemens Ltd to perform a general building assessment on the architectural, structure, mechanical and electrical components of the building. The purpose of this investigation is to provide the Town technical upgrade required to prolong the life of the building for another 15-20 years and improve efficiency of the building. The walkthrough was completed on June 5, 2015.

According to the Town, the building was built in 1971. There is no as-built drawing of the building available for review. The building is approximately 3,200 m<sup>2</sup> (34,400 ft<sup>2</sup>), single storey. Since there is no drawing available for review, the construction of the foundation is unknown. From observation made on site that it could be either concrete strip footing or concrete grade beam and piles system. The building's superstructure consists of a Pre-Engineered Steel Frame Building. From the profile of metal cladding and construction, it appears that the building is a Behlen Frameless Steel Building. The floor framing appears to be wood frame construction with walls constructed using concrete blocks. The exterior walls are insulated with spray on insulation on the inside face of the corrugated metal cladding.

The current building's occupancy is classified as Group A Division 3 assembly occupancies of the arena type under the Alberta Building Code 2014 that meets the requirement in Section 3.2.2.32 (one storey, increased area). This building is constructed of non-combustible except for the mezzanine floor, 1 storey high, non-sprinklered, and facing three streets.

The following items are noted on site and it is recommended to upgrade/replace in order to prolong the existing building for another 15-20 years or so.

Architectural/Structural components:

- Electrical Room and Furnace Room doors should be equipped with door closer and keep close all the time. The Electrical Room requires a new set of door knob and a new door closer. Existing doors are fire rated. Cost approximately \$1000.

- The building's exterior wall consists of spray on insulation that is exposed at majority of places around the building. The exposed insulation is damaged throughout. At location where significant insulation has been removed, it is recommended to fur out exterior wall with light gauge channel and install a spray foam air seal insulation layer complete with a layer of plywood and finish with moisture resistant material such as pre-finished metal cladding. It is approximated that the area need to be replaced is 300 m<sup>2</sup>. The estimated cost of replacement is \$50,000.
- The drywall on the north end of the arena is in poor condition due to the excessive moisture on in the Arena. It is recommended to replace the existing drywall with a moisture resistant material such as pre-finished metal cladding. The approximate area of replacement is about 300m<sup>2</sup>. Cost is approximately \$40,000.
- The existing concrete slab appears to have suffered from soil heave. A crack approximately 2m from the edge of the building is noted around the perimeter of the building. The crack is not a structural crack and majority of the crack is located under the bleachers, which is not accessible. According to the Town that the crack does not appear to cause any problem to the usage of the building at this time.
- The five sets of double doors located at the north, west and east face of the building are in poor conditions. These doors have significant gaps between each other and between the door and the building due to missing a number of weather proofing hardware. It is recommended that these doors be replace completed with astragal, weather stripping, door sweep, and threshold. New doors should be insulated metal doors. For five sets of double doors complete with all required hardware, the cost is approximately \$20,000.
- The existing asphalt paved parking lot immediately adjacent to the building appears to have dropped significantly since the pavement has been installed. This allows runoff to collect and seep into the ground next to the building. The additional moisture will cause the soil heave of the slab as mentioned above therefore it is recommended to cut off the portion of the pavement that slopes towards the building, backfill with gravel, and re-pave to provide a positive slope away from the building. It is estimated the area of replacement is approximately 200 m<sup>2</sup>. The cost of replacement is approximately \$60,000.
- The existing puck board (and its support) and glass is near the end of its life cycle and it is recommended to be replaced (approximately 190m of replacement). Cost of replacement is approximately \$300,000.
- The existing entrance does not consist of a Vestibule which can help with energy efficiency of the building. The addition of a Vestibule for a size of approximately 50m<sup>2</sup> is approximately \$200,000.

#### Mechanical Components:

- There is a fire suppression system and stainless steel hood over the grill and deep fryer. There are several locations that appear to have insufficient coverage from portable fire extinguishers. Cost for 5 additional 4.5kg ABC fire extinguishers: \$3,000.
- The sanitary lines are not visible, but due to the age of the building it is expected that the main service piping is a 100mm cast iron line.

- There are 2 metered natural gas services in the facility: one in the mechanical room, the other in the Zamboni storage area. It is assumed that these services are separately billed as per ATCO Gas billing standards for heating loads and vehicle fueling loads. Both services appear to be in acceptable condition.
- The domestic water heating system consists of a 70 gal. tank style gas fired heater with two (2) 119 gal. storage tanks. For a more efficient system, it is recommended to replace the tanks with an equivalent on-demand heating system: \$20,000.
- The heating and ventilation for the concession area, dressing rooms, and lobby is provided by 3 gas-fired mid-efficient forced air furnaces. There is currently no heat for the elevator equipment room and lower storage area and the fire alarm trips when the outside temperature drops below -30C. It is recommended to add heating for these spaces by upgrading the current furnaces to high-efficiency condensing furnaces and providing additional capacity to heat the elevator equipment room and lower storage area, including providing ducting to these areas: \$40,000.
- The exhaust fan for the kitchen range hood is wall mounted on the exterior of the building. It looks to have significant corrosion and to be past its expected life span. There is also no makeup air for the kitchen exhaust. It is recommended for this exhaust fan to be replaced and installation of a makeup air unit for the kitchen exhaust: \$15,000.
- The heating and ventilation in the rink area is provided by gas fired radiant heaters and unit heaters and manual exhaust fans. Due to humidity the arena fogs up when the outside temperature is -5C or above. To address the fogging issue it is recommended to install a dehumidification system: \$30,000. It is also recommended to replace the existing exhaust fans and provide increased ventilation rates appropriate for an arena space, as well as provide an appropriately sized makeup air unit: \$25,000. The infrared heaters do not span the entire length of the seating section and there is a cold area in the middle between the lengths of heaters. It is recommended to replace the heaters and to reconfigure the heating areas as to eliminate cold spots: \$25,000. Total approximate cost for installing dehumidification, upgrade exhaust and makeup air system, and reconfigure heaters: \$80,000.
- The heating and ventilation for the ice plant room is provided by a high efficient furnace and appears to be in acceptable condition. The emergency exhaust fan is tied into a refrigerant detector. The exhaust fan shows significant corrosion and appears to be past its expected life span. It is recommended to replace the emergency exhaust fan: \$5,000.
- The ice plant room currently does not conform to B52.1, as it does not have constant ventilation or a man-door exit to the exterior. It is recommended to bring the ice plant room up to code by adding constant ventilation and an egress directly to the exterior: \$25,000.
- The ice plant is past its expected life cycle and its controls do not operate as intended. It is recommended to replace the existing ice plant, along with its current controls systems: \$430,000.

Electrical components:

- The electrical service is a 208V 3 phase, 800A service, fed overhead from a pole mounted transformer. The main switchgear feeds 4 distribution panels throughout the building, including a panel for the ice plant and a panel for the emergency systems. The emergency systems distribution panel, which includes the fire alarm system and emergency lighting, is connected to an automatic transfer switch for a 30kW exterior diesel generator. Distribution panels are approximately 50% full, with the exception of one panel located in the concession area that is 100% full and appears to be out of date. It is recommended to replace this panel: \$10,000.
- Exterior lighting consists of pole mounted parking lot lights that appear to be near end of life. Exterior lighting is in need of replacement, and the control system should also be replaced. A time clock with central photocell should be installed to provide a more energy efficient system along with higher efficiency exterior lights. \$8,000.
- Interior lighting fixtures throughout the facility appear to have been upgraded to T8 fluorescent fixtures and are in good condition.
- Exit lighting is past its expected life span and some fixtures show visible damage. Some exterior exits do not have signage. It is recommended to replace the exit signage and add additional signs where necessary: \$5,000
- The facility fire alarm panel appears to be in excellent condition. All devices appear to be in operable condition. The facility has a security camera surveillance system that appears to be in excellent condition.

The estimated total cost of basic Architectural, Structural, Mechanical, and Electrical upgrades recommended to prolong the life of the existing Arena is summarized below. Please note that the cost does not include any consulting fee required.

<b>Components</b>	<b>Estimated Cost</b>
Architectural/Structural	\$671,000.00
Mechanical	\$618,000.00
Electrical	\$23,000.00
<b>Sub-Total</b>	<b>\$1,312,000.00</b>
20% Contingency	\$262,400.00
<b>Total</b>	<b>\$1,574,400.00</b>

Thank you for considering MPE Seimens Ltd. for this assignment. If you have any questions regarding this report, please do not hesitate to contact the writer at 780-509-4288.

Yours truly,

**MPE SIEMENS**

Wendy Sung, P.Eng., LEED AP  
Structural Engineer  
WS/ws

**TOWN OF BON ACCORD**  
**Request for Decision (RFD)**

**MEETING:** *Regular Council Meeting*

**MEETING DATE:** July 06<sup>th</sup>, 2021

**AGENDA ITEM:** **Municipal Advertising Policy: Community Programs and Events**

**RECOMMENDATION:**

**THAT** Council direct administration to continue the development of the Municipal Advertising Policy for Community Programs and Events and further that administration prepares the final draft of this policy for Council approval at the August 17<sup>th</sup>, 2021, Regular Meeting of Council.

**BACKGROUND:**

NOTICE OF MOTION (JUNE 15<sup>TH</sup>, 2021 REGULAR MEETING OF COUNCIL)

Councillor Holden proposed a notice of motion requesting the creation of an event/program/media policy outlining town events and programs and different media platforms to be used to announce our events and programs.

CARRIED UNANIMOUSLY RESOLUTION 21 – 225

Councillor Holden noted that Sturgeon County publishes an event newsletter for the region that outlines upcoming events and programs for Bon Accord, Redwater, Gibbons, Legal, Morinville and Sturgeon County. The latest Sturgeon Region Programs Update was released on May 27<sup>th</sup>, 2021. Unfortunately, Bon Accord was not included in this publication. I have noticed this on several occasions and feel that we as a Town must support our events and those that work hard to plan them.

Therefore, administration researched municipal advertising policies and used the Corporate Advertising Policy from the City of Oshawa, Ontario as a template to create the enclosed preliminary draft of the Municipal Advertising Policy for Community Programs and Events.

The Town already has several policies that include sections on advertising (for example, the Social Media Policy and the Public Participation Policy) that will need to be reviewed to ensure that the Municipal Advertising Policy for Community Programs and Events does not conflict with other Town policies. Procedures will also need to be developed.

Administration is providing the enclosed draft of this policy for preliminary review and is seeking direction from Council to proceed with development and final approval of this policy in response to the above notice of motion.

**FINANCIAL IMPLICATIONS:** The enclosed policy draft stipulates that “The purpose of the “Municipal Advertising Policy: Community Programs and Events” is to provide guidelines and criteria for the development and placement of advertisements based on objectives, scope of the initiative, target audience, approved budget, and/or other available funding such as grant funding, donations, or sponsorship.”

**LEGAL IMPLICATIONS:** N/A

**LEGISLATIVE HISTORY:** N/A

**RECOMMENDATION:**

1. That Council direct administration to continue the development of the Municipal Advertising Policy for Community Programs and Events as presented and further that administration prepares the final draft of this policy for Council approval at the August 17<sup>th</sup>, 2021, Regular Meeting of Council.
2. That Council direct administration to continue the development of the Municipal Advertising Policy for Community Programs and Events as amended and further that administration prepares the final draft of this policy for Council approval at the August 17<sup>th</sup>, 2021, Regular Meeting of Council.
3. That Council directs administration not to continue with the development of the Municipal Advertising Policy for Community Programs and Events and directs administration to....

**Prepared and Submitted by:** Jodi Brown (Recreation and Community Services Manager)

**Date:** June 24<sup>th</sup>, 2021

**Reviewed By:**

**TOWN OF BON ACCORD  
DRAFT POLICY STATEMENT**

**SECTION:** ADMINISTRATION

**POLICY RESOLUTION NO.:** 21-XXX

**SUBJECT:** MUNICIPAL ADVERTISING POLICY: COMMUNITY PROGRAMS AND EVENTS

**RESPONSIBLE AUTHORITY:** Recreation and Community Services

**REVIEWED & APPROVED BY COUNCIL:**

**PURPOSE AND INTENT:**

The purpose of the “Municipal Advertising Policy: Community Programs and Events” is to ensure that a comprehensive advertising mix involving various media platforms are used to ensure that information about community programs and events effectively reaches target audiences (residents, businesses, investors, or visitors).

**POLICY STATEMENT:**

The purpose of the “Municipal Advertising Policy: Community Programs and Events” is to provide guidelines and criteria for the development and placement of advertisements based on objectives, scope of the initiative, target audience, approved budget, and/or other available funding such as grant funding, donations, or sponsorship.

**POLICY GOALS**

1. Ensure that Town advertising is provided at the best possible value and level of effectiveness for the Town through record keeping, monitoring and measurement systems.
2. Provide a coordinated, consistent process and procedure for the placement of Town advertising.
3. Provide accurate, timely, accessible, and clear information using plain language for target audiences about community programs and events offered by the Town.
4. Provide open and transparent information improving the visibility of local government and encourage greater interest and participation in local affairs including community programs and events.
5. Promote a positive image of the Town.

**DEFINITIONS**

1. **“Advertising Mix”** means a varied use of available media outlets to inform target audiences about community programs and events that are designed to encourage participation including but not limited to newspaper, broadcast (television or radio), digital/online (websites and social media), Town publications, and regional partner organizations publications (municipal or non-profit).

2. **“Community Programs and Events”**: refers to the community programs and events offered by the Recreation and Community Services department.
3. **“Media Platforms”** means the use of different forms of media (print or digital).
4. **“Monitoring and Measurement Systems”** means the systems used to monitor and measure the cost and effectiveness of municipal advertising of community programs and events.
5. **“Plain Language”** means effective communication that is clear, concise, and easy to understand.
6. **“Target Audience”** refers to a particular group for which a specific community program or event has been designed to reach.
7. **“Town”** meaning the Town of Bon Accord.

# TOWN OF BON ACCORD

## Request for Decision (RFD)

**MEETING:** Regular Council Meeting  
**MEETING DATE:** July 6, 2021  
**AGENDA ITEM:** Working from Home Program Policy

**RECOMMENDATION:**  
**THAT....** Council moves to approve the Working from Home Program Policy as presented.

**BACKGROUND:**

The pandemic has forced municipal employers to pivot and step outside their comfort zones, address barriers to working from home, and move employees outside of the office environment to protect both the employee and the public. They have made the technology work, purchased the additional licenses required, stepped up the tech support for people working remotely, and found ways to connect and protect information at the same time.

Now that the regulations regarding the pandemic are being relaxed and offices are reopening, it is becoming a realization that this can be done for some employees, and it benefits both the organization and the employee.

In the past, the downside of having employees working from home was the lack of control, missed opportunities for collaboration, and the changes that would be required to implement this long term. COVID-19 has forced many employers to get over these hurdles, but the question remains is, “is this a short- term solution to a pandemic problem or can it go further”.

Municipalities across the province and private sector businesses are pulling out the working from home policies to consider providing this opportunity to employees on an ongoing basis. Some sections of organizations that can make this work are being allowed to work some of the work week in office and some remotely. Since the technology hurdle has been addressed, now employers need to shift gears on how productivity is measured to embrace working from home as the new normal and to gain confidence in the perceived notion of “lack of control”. If productivity is measured by outcomes rather than the number of hours in a specific location it may be easier to understand how this has worked. Over the past 14 months productivity has increased significantly for most organizations. It is completely recognized that not all divisions or departments of organizations would fit this request, but many do and can make it work efficiently, providing the same quality service to the organization and clientele as is expected.

Benefits to the organization are realized in areas like, employee retention and attraction, faster turnaround on projects with deadlines, reduced office costs such as heating, electricity, water/wastewater, janitorial costs, washroom supplies and many others. Cost savings to the employee are items such as before and after school childcare expenses, vehicle, and fuel expenses and just a better work life balance which is the goal of most of today’s workforce, which is a commendable attribute. Providing a better work life balance has been proven to reduce lost time hours for employees due to work related illnesses and a reduction in medical benefits again to the

employee and employer. Today's workforce is looking for these types of benefits in the organizations they work for and or may be considering working for.

**FINANCIAL IMPLICATIONS:** N/A

**LEGAL IMPLICATIONS:** N/A

**LEGISLATIVE HISTORY:** N/A

**ALTERNATIVES:**

1. Council moves to approve the Working from Home Program Policy as presented.
2. Council declines this Working from Home Program Policy and directs administration to...

**Prepared and Submitted By:**

**Reviewed By:** Joyce Pierce - CAO

**Date:** July 6, 2021

**TOWN OF BON ACCORD  
DRAFT POLICY STATEMENT**

**SECTION:** ADMINISTRATION

**POLICY RESOLUTION NO.:** 21-XXX

**SUBJECT:** WORK FROM HOME PROGRAM POLICY

**RESPONSIBLE AUTHORITY:** CHIEF ADMINISTRATIVE OFFICER

**REVIEWED & APPROVED BY COUNCIL:** JULY 6, 2021

**PURPOSE AND INTENT:** To provide flexibility in work locations, provides efficient delivery of programs and contributes to workplace wellness and work-life balance. The Work from Home Program applies to specific senior management staff.

**POLICY STATEMENT:** The Work from Home Program is a voluntary, formal agreement that supports an employee to work part of their work week from their home office and part from the Town Office upon management approval. The number of days the employee will work from home will be negotiated with the CAO.

Employees participating in the Work from Home Program:

- Will not conduct Town business with community partners from the home office location.
- Cannot meet with other Town employees at the home office location.
- May be required by their manager to work from their assigned office for a period or to adjust their work from home days to accommodate program requirements and assist with office coverage.

All equipment, software and hardware supplied by the Town is, the property of the Town and will be supported and/or maintained by the Town. This will require the employee to transport equipment between the two locations. Any equipment, software or hardware will be used for Town business only.

The employer will provide the following equipment:

- Encrypted Laptop
- Monitor
- Software
- Carrying case

The employee will provide the following:

- Private segregated space for home office
- Workstation
- Locked storage for confidential files
- Adjustable chair, foot stool
- Land line home phone (for 911 purpose). If only a cell phone is maintained, written confirmation must be provided from the cell phone carrier confirming the Enhanced 911 service is in place for the employee.
- Fire extinguisher, first aid kit and smoke detector (all located within the home)
- High Speed Internet Service which may require upgrades (at the employee's expense) to supply minimum upload/download speed, as determined by the municipal IT service provider.
- The employee is responsible for set up of equipment at their home office.

Employee participation in the Work from Home Program is subject to ongoing review by the CAO. The CAO may complete a review of the employee's participation in the Program at any time. However, an employee performance evaluation is done on an annual basis for all employees. A satisfactory review of the Work from Home Program by the CAO will result in continuation of the program. A review of participation will also occur if there is a change in the department program, employee position or reporting CAO. However, the reporting CAO may defer to the annual performance evaluation, or another date as determined by the CAO.

The employee can end participation in the Program or participation may be ended by the employer (see procedures, Termination of Participation in the Work from Home Program)

The CAO has the authority to end an employee's agreement in the Work from Home Program if any of the evaluation criteria on the participant review is less than satisfactory or the arrangement is no longer supporting the department program as needed. The employee may also end their participation in the Program if they do not feel the arrangement is providing a satisfactory outcome. Written notification to the other party will be given prior to cancellation of the program agreement.

**TOWN OF BON ACCORD**  
**Request for Decision (RFD)**

<b>MEETING:</b>	<b>Regular Council Meeting</b>
<b>MEETING DATE:</b>	<b>July 6, 2021</b>
<b>AGENDA ITEM:</b>	<b>2021 AUMA Summer Municipal Leaders' Caucus</b>
<b>RECOMMENDATION:</b>	<b>THAT....</b> Council approves those wishing to attend the 2021 AUMA Summer Municipal Leaders' Caucus and direct administration to register those attending.
<b>BACKGROUND:</b>	<p>The 2021 AUMA Summer Municipal Leaders' Caucus is taking place July 20 – 29, 2021.</p> <p>AUMA is once again taking a regional based approach to the meeting, allowing municipalities to attend based on their location, rather than their municipality size. The Caucus is open to all AUMA urban municipality members.</p> <ul style="list-style-type: none"><li>• July 20 - Bow Island (Bow Island Multiplex)</li><li>• July 21 - High River (Heritage Inn Hotel &amp; Convention Centre)</li><li>• July 27 - Sexsmith (Sexsmith Community Centre)</li><li>• July 28 - Redwater (Pembina Place)</li><li>• July 29 - Wetaskiwin (Best Western Wayside Inn) *This event will also be available virtually*</li></ul> <p>While indoor gatherings are currently restricted, AUMA is confident that Alberta will be entering stage 3 prior to the event dates, allowing in-person events.</p> <p>Caucus will consist of a one-day program that will run from 10 a.m. to 2 p.m. (dates above), and the schedule and agenda will be the same at all locations. Registration for in-person attendance is \$100 for the day and includes light breakfast refreshments and lunch. Doors will open at 9:30 a.m.</p> <p>The session on July 29 will be streamed on Zoom to allow for members to participate who are not able to attend in-person, at a cost of \$25.</p>
<b>FINANCIAL IMPLICATIONS:</b>	\$100 per person, per day for the in-person event. \$25 per person for the virtual event.
<b>LEGAL IMPLICATIONS:</b>	N/A
<b>LEGISLATIVE HISTORY:</b>	N/A
<b>ALTERNATIVES:</b>	<ol style="list-style-type: none"><li>1. Council approves those wishing to attend the 2021 AUMA Summer Municipal Leaders' Caucus and direct administration to register those attending.</li><li>2. Council declines attending the 2021 AUMA Summer Municipal Leaders' Caucus.</li></ol>
<b>Prepared and submitted by:</b>	Jessica Caines
<b>Reviewed by:</b>	Joyce Pierce - CAO
<b>Date:</b>	June 23, 2021



**Sturgeon County**

# **MAYOR'S**

**Golf Tournament | September 15**

# **2021**

**Save the Date**



## **17th Annual Strathcona County Golf Classic *hosted by Mayor Rod Frank***

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Following the recent Stage 3 announcement by the Government of Alberta, Strathcona County's 17th Annual Golf Classic, hosted by Mayor Rod Frank, will be proceeding in a Shotgun format once again! The tournament is scheduled to take place on **Friday, August 6, 2021** at the Broadmoor Public Golf Course. Registration opens at 7:30 a.m. and golfers will all tee off at 8:30 a.m.

Haven't registered yet but would like to? Late registrations will be accepted until July 9. Please email [Nick.Meronyk@strathcona.ca](mailto:Nick.Meronyk@strathcona.ca) if you intend to send golfers or would like to request a sponsorship in the tournament.

### **Tournament details**

- Registration and grab and go breakfast: **7:30 a.m. - 8:15 a.m.**
- Shotgun Start: **8:30 a.m.**
- Cost: **\$180 per person**

- Deadline to register: **July 9, 2021**

We will not be offering a banquet this year. Instead, we offer golfers a tournament with the following:

- Grab and go breakfast
- Deluxe boxed lunch
- Food holes
- Beverage tickets
- Snack/goodie bag

### **Donations to Everybody Gets to Play**

Due to the current economic situation, more people than ever will require support from the Everybody Gets to Play program. If you are interested in donating to Everybody Gets to Play, whether you're golfing or not, please complete this [donation form](#). *Please note that only credit card donations are currently being accepted.*

### **To register follow these steps:**

1.) Email Nick Meronyk at [nick.meronyk@strathcona.ca](mailto:nick.meronyk@strathcona.ca) with your completed [registration form](#).

- The full name of each golfer and personal contact information (both email and phone) must be included on the registration form.
- Registration forms without the full name and personal contact information for each golfer will not be accepted.

2.) Credit card payment information must be provided on the registration form or called in over the phone. *Please note: mailed-in registration forms will not be accepted this year.*

3.) Confirmation email and receipt of your payment will be provided.

### **Please Opt-in for future Golf Classic updates**

If you or any of your golfers would like to receive future information on this tournament, including the registration form for next year, please ensure you **opt-in to our Strathcona County Golf Classic communications [here](#)**.

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**Further information:** Nick Meronyk  
[nick.meronyk@strathcona.ca](mailto:nick.meronyk@strathcona.ca) | 587-335-8699

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**Everybody gets to play<sup>TM</sup>**  
**Recreation without barriers**  
**in Strathcona County**

Proceeds of the Annual Golf Classic supports the Everybody Gets to Play program which goes directly to providing Strathcona County residents living on a limited income with free and subsidized access to recreation.

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This communication is intended for the recipient to whom it is addressed, and may contain confidential, personal, and or privileged information. Please contact the sender immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

Jessica Caines

**From:** Ann Hall <ecdev@redwater.ca>  
**Sent:** June 28, 2021 2:44 PM  
**Subject:** Town of Redwater Open Golf Tournament- REGISTRATION IS NOW OPEN

**Town of Redwater Open Golf Tournament Sponsorship & Golfer Registration - NOW OPEN!!**

Don't miss out on your opportunity to be a sponsor and or Golf in this fun filled Tournament. Proceeds collected will support upgrades to our local golf course. Sponsorship for this event is limited. Visit <https://birdease.com/Redwatergolf> to secure your spot by using our new online registration and payment.



**Platinum Sponsorship (\$2000)**

- Recognition of Platinum Level Sponsorship on signage at the event
- Prominent logo recognition in all pre and post event advertising, in printed promotional materials and on the Town's website
- 2 free golfer registrations (including dinner)

**Hole Sponsorship – (\$350) \* 9 holes available**

- Recognition of Bronze Level Sponsorship at the event and at sponsored hole
- Name recognition in all pre and post event advertising, in printed promotional materials and on the Town's website
- Golf Cart
- 2 dinner tickets (additional ticket \$25 each)
- Opportunity to provide promotional material, food and /or beverages on sponsored hole.

**NOTE: An additional \$75 fee will be applied to holes serving alcohol to cover the cost of a server at the hole as required by the Alberta Liquor and Gaming Act. \*All beverage orders must be coordinated with the Redwater Golf Club 2 weeks prior to the event.**

**Gift Bag Donations - Donate items to promote your business!**

Each golfer will receive a complimentary golf gift bag. We welcome any additional items your business wishes to contribute.

Contact [ecdev@redwater.ca](mailto:ecdev@redwater.ca) or 780-942-3519 ext 330 for more details.  
Note: Minimum quantity is 72 items.

**Gold Sponsorship (\$1,000)**

- Recognition of Gold Level Sponsorship on signage at the event
- Logo recognition in all pre and post event advertising, in printed promotional materials and on the Town's website
- 2 free golfer registration (including dinner)

**Dinner Sponsor (\$2000) \* only one available**

- Logo recognition in all pre and post event advertising, in printed promotional materials and on the Town's website
- Your business name displayed during dinner
- Opportunity to provide promotional materials at the dinner portion of the event
- 2 free golfer registration (including dinner)

**Beverage Cart Sponsor (\$350) \* only one available**

- Logo and name displayed on the course beverage cart as it makes its rounds
- Recognition at the dinner

**Silver**

- F
- L
- F
- 1

**Bronze**

- L
- F
- Y
- C
- F
- 1

**Prize**

- F
- F
- r

**Please note** the Tournament will run rain or shine, of lightning. Adjustments may be made depending on communications of changes being sent to players and

Golfer registration and fees for the tournament will also be accepted through the website <https://birdease.com/13142/register>.

For more information or questions contact Ann Hall at 780-942-3519 ext 330 or [ecdev@redwater.ca](mailto:ecdev@redwater.ca).

**Ann Hall**

Executive Assistant/  
Economic Development

Town of Redwater  
4924 - 47 Street | Box 397  
Redwater AB T0A 2W0

Phone: 780-942-3519 ext. 330

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Find us on: 

[www.redwater.ca](http://www.redwater.ca)

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June 18, 2021

Mayor Greg Mosychuk  
Town of Bon Accord  
Box 779, 5025 – 50th Avenue  
Bon Accord, AB T0A OKO

Dear Mayor Mosychuk:

Sturgeon County is committed to paying its fair share for the intermunicipal recreation benefits accessed by our residents.

Subsequently, a total intermunicipal recreation contribution from Sturgeon County in the amount of \$298,522 will be made by electronic funds transfer.

For the 2021 calendar year, the Town of Bon Accord is receiving funding from Sturgeon County for existing recreational operating costs in the amount of \$248,522. The Town is also receiving a \$50,000 capital replacement contribution, which will be placed in a restricted Capital Replacement Reserve managed by the Town.

As you are aware, the recently approved Intermunicipal Recreation Cost-Sharing Agreement between the County and the Town is reflective of a transitional funding period under which time our two communities will be working collaboratively (along with the broader sub-regional group) to develop a methodology to capture resident usage at recreational amenities to inform future agreements.

On behalf of Sturgeon County Council, I am pleased our communities were able to reach an agreement on a funding approach that was satisfactory to both Parties. I look forward to seeing progress on the transitional initiatives listed within the agreement. Hopefully, this example of strong collaboration will lead to many other joint opportunities to enhance services for our combined residents.

Sincerely,



Alanna Hnatiw  
Mayor

cc: Joyce Pierce, Chief Administrative Officer, Town of Bon Accord  
Council, Sturgeon County  
Reegan McCullough, Chief Administrative Officer, Sturgeon County



# Village of Lougheed

P.O. Box 5, Lougheed, AB T0B 2V0  
Ph: 780-386-3970 - Fax: 780-386-2136  
Email: [info@lougheed.ca](mailto:info@lougheed.ca)

May 22, 2021

Premier Jason Kenney  
Office of the Premier  
307 Legislature Building  
10800 - 97 Avenue  
Edmonton, Alberta T5K 2B6

Dear Premier Kenney,

Re: **Royal Canadian Mounted Police and Provincial Policing**

Council for the Village of Lougheed strongly opposes the establishment of a provincial police force and unanimously supports the continuation of the Royal Canadian Mounted Police (RCMP) as Alberta's primary law enforcement agency.

The Royal Canadian Mounted Police are the foundational law enforcement agency in our nation and in Alberta. The RCMP are as iconic and recognized as the Canadian Flag. The Royal Canadian Mounted Police service continues to be a beacon for people of all nationalities fleeing from the lawlessness of other countries. The agency continues to be held in a position of utmost respect throughout the world.

Village of Lougheed Council does not support the Fair Deal Panel recommendation to establish a provincial police force. We acknowledge that the province has contracted Price Waterhouse Coopers to complete an analysis and we anticipate further information on this topic.

In addition, the 2020 Alberta Police Federation survey concluded that "replacing the RCMP is viewed as a least helpful measure tested to improve Alberta's place in Canada." 81 % of Albertans served by the RCMP are satisfied with the service they receive, and 70 % of Albertans oppose replacing the RCMP with an expensive new provincial police service.

In closing, Village of Lougheed does not foresee where a new police force would improve efficiency or quality of life for our residents and ratepayers. In fact, as economic challenges remain on our municipality and taxpayers in the Province of Alberta.

We ask the Government of Alberta reassess priorities and abandon the transition study through the Police Act review to focus efforts towards upgrades to the criminal justice and social support systems in the province to achieve better outcomes.

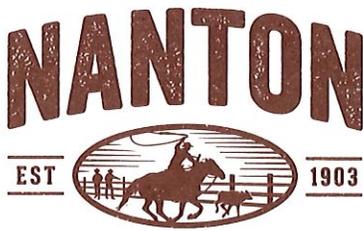
Yours truly,

A handwritten signature in blue ink that reads "Debra Smith". The signature is written in a cursive, flowing style.

Village of Lougheed

Debra Smith, Mayor

Cc: Alberta Municipalities



**Town of Nanton**

1907 21 Avenue, PO Box 609, Nanton, Alberta T0L 1R0  
P 403.646.2029 F 403.646.2653 [nanton.ca](http://nanton.ca)

June 9<sup>th</sup>, 2021

Honourable Kaycee Madu  
Minister of Justice and Solicitor General  
Office of the Minister  
Justice and Solicitor General  
424 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

E-mail: [ministryofjustice@gov.ab.ca](mailto:ministryofjustice@gov.ab.ca)

Dear Honourable Minister:

**RE: Town of Nanton Support for the RCMP**

As similarly noted by many other municipalities in recent weeks, Council is disappointed by the Province of Alberta's reluctance to acknowledge the outcome of its own consultative process by continuing with apparent plans to replace the RCMP with an Alberta Provincial Police Service. In this context, we add our support to those positions critical of such plans.

There is little doubt that those employed by either service would provide an acceptable level of police services to Albertans, but the rationale for a transition like this, and the costs it brings, is not at all clear. The local detachment model for small town and rural policing is hanging by a thread – would that be any different under an Alberta Provincial Police Service? Would it generate any more 'boots on the ground' in towns with a population of less than 5,000 or lead inexorably to the precise same urban hub centralization pressures that we are witnessing right now? *If effectively recruited and staffed, Nanton's RCMP detachment would serve the local area's needs perfectly well – the hub model of service delivery also deserves a chance to prove itself for regions of the Province where recruitment is really struggling.*

The Province's approach to funding the Rural Crime Initiative is arguably a greater threat to local services than the RCMP continuing as the provider of police services. The creation of the "Police Chargeback", which inexplicably lacks the fiscal transparency of a property tax requisition, will eventually hit our municipal tax base hard when the tax room generated by the 2020 cut to the Alberta Schools Foundation Fund requisition in Nanton shrinks further in 2022-23. Including this year, provincial requisitions and charges have represented 20-23 per cent of Nanton's overall property tax bill for the last three years. The journey toward 30 per cent likely begins next year when the Police Chargeback is again increased significantly. This charge has been introduced without evidence or guarantee of any improvement to police services in Nanton. *The Police Chargeback would presumably remain whether or not the RCMP remained the provider of police services in rural Alberta.*

You are encouraged to once again review the findings of the Fair Deal Panel's consultations and instead work with the RCMP to boost recruitment, retention and commitment to its detachments in such a way that makes the Police Chargeback look like a fiscally defensible fee for service in our communities.

Yours sincerely,  
Town of Nanton



Jennifer Handley  
Mayor

:NS

cc: Roger Reid, MLA Livingstone Macleod  
John Barlow, MP  
AUMA President and Board  
RMA President and Board  
MD of Willow Creek  
Chief Superintendent Trevor Daroux  
S/Sgt Greg Redl

# CITY of FORT SASKATCHEWAN



Gale Katchur  
Mayor

10005 - 102 STREET  
FORT SASKATCHEWAN, ALBERTA  
CANADA T8L 2C5  
TEL 780.992.6220  
FAX 780.998.4774  
gkatchur@fortsask.ca  
www.fortsask.ca

June 8, 2021

Honourable Kaycee Madu  
Minister of Justice and Solicitor General  
Government of Alberta  
424 Legislature Building  
10800 - 97 Ave  
Edmonton, Alberta T5K 2B6

RE: City of Fort Saskatchewan Support of the RCMP

Honourable Minister Madu,

City of Fort Saskatchewan City Council unanimously supports the RCMP as our City's law enforcement agency. This letter is in opposition of the Alberta Government's proposed provincial police force.

As the City of Fort Saskatchewan has a long-standing history and relationship with the RCMP, we have no desire to transition to a new model. We have an excellent working relationship with our Detachment and the Officer in Charge who consults council annually for our priorities for our community and provides regular and appropriate updates. Community challenges are addressed collaboratively and citizen respect and support for the RCMP remains high in Fort Saskatchewan. Our city has the longest serving police committee in the province which services as an additional community referent group for the RCMP. We find the RCMP to be progressive and receptive in meeting the needs of our city.

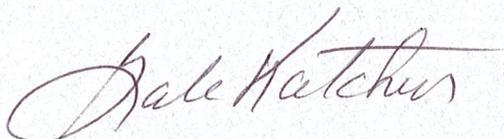
As Alberta looks at recovering from the pandemic economy, we strongly believe any efforts focused on a provincial police force are not what municipalities in Alberta need right now. The cost of a provincial police force is not something that municipalities can withstand and nor are we interested in exploring it any further. The City of Fort Saskatchewan currently pays 90 percent of our policing costs and we believe that investment serves our community well now and in the future. We believe the decision of our police force should remain at the local level.

The Alberta Police Federation Survey from October of 2020 found that replacing the RCMP is viewed as the least helpful measure tested to improve Alberta's place in Canada. Only 8 percent say replacing the RCMP helps a lot, only 6 percent support replacing the RCMP, and 81 percent of Albertans served by RCMP are satisfied with the service they receive.

The survey also stated that 70 percent of Albertans opposed replacing the RCMP with an expensive new provincial police force. We are with the majority of Albertans in stating that we have no interest in the creation of a new provincial police force.

In closing, we confirm our support of the RCMP and are opposed to any further exploration of a provincial police force.

Respectfully

A handwritten signature in cursive script that reads "Gale Katchur".

Gale Katchur  
Mayor of Fort Saskatchewan

cc: The Honourable Jason Kenney, Premier  
The Honourable Ric Mclver, Minister of Municipal Affairs  
Barry Morishita, President Alberta Urban Municipalities Association  
Paul McLaughlin, President of Rural Municipalities Association  
Rachel Notley, Leader of the Official Opposition  
Jackie Armstrong-Homeniuk, MLA Fort Saskatchewan-Vegreville



## CYPRESS COUNTY

816 - 2<sup>nd</sup> Avenue, Dunmore, Alberta T1B 0K3

Phone: (403) 526-2888

Fax: (403) 526-8958

[www.cypress.ab.ca](http://www.cypress.ab.ca)

June 16, 2021

Honourable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta T5K 2B6

### RE: Cypress County Support for the RCMP

---

Dear Minister Madu:

On behalf of Cypress County Council, I am writing to express our support for the continuation of the Royal Canadian Mounted Police as our provincial police force.

After reviewing the Fair Deal Panel: Report to Government, along with the many letters we have now received from other municipalities, Cypress County will stand with those municipalities in opposition of creating an Alberta Provincial Police Service.

The recommendation to create a provincial police service despite only 35% of respondents supporting the idea is troubling, especially coupled with an increase in cost to our ratepayers with no guarantee of any advancement in service. Alberta is a democracy, asking Albertans to fund a police service they are opposed to goes against the basic definition of democracy, to 'rule by the people'. We ask you to listen to your constituents and be our voice.

In Cypress County we are appreciative of the relationship we have with our local RCMP detachment and enhanced officer. We wish to continue this relationship for many years. We ask the Government of Alberta to listen to Albertans, continue forward with the RCMP and build an improved more cohesive relationship.

Sincerely,

Dan Hamilton, Reeve  
Cypress County

cc. The Honourable Jason Kenney, Premier  
The Honourable Ric McIver, Minister of Municipal Affairs  
Drew Barnes, MLA Cypress-Medicine Hat  
Michaela Glasgow, MLA Brooks-Medicine Hat  
RMA Members

Feb 25, 2021

Honorable Premier Jason Kenney  
307 Legislature Building  
10800-97 Ave NW  
Edmonton, AB  
T5K 2B6

Dear Honourable Premier Kenney,

At the February 22 Town of Beaverlodge Council meeting, Council passed a resolution to forward a letter in support of the RCMP. Specifically, Council wanted to express its satisfaction for the level of service our community receives from the RCMP detachment in Beaverlodge and the regional support from the detachment in Grande Prairie. Additionally, the Town of Beaverlodge strongly believes that the RCMP should remain as the foremost policing force in the Province of Alberta and that Alberta should not transition to a Provincial Police Service.

We strongly believe that there is opportunity to greatly improve our Province's Judicial System and the apparent gaps due to the lack of Prosecutors and the subsequent return of repeat offenders to our community.

Respectfully,



Gary Rycroft, Mayor, Town of Beaverlodge

cc: Minister of Justice and Solicitor General Kaycee Madu  
cc: Minister of Finance and MLA Travis Toews  
cc: AUMA President & Chair Barry Morishita



May 31, 2021

Premier Jason Kenney  
Office of the Premier  
307 Legislature Building  
10800 – 97 Avenue  
Edmonton, Alberta T5K 2B6

Dear Premier Kenney,

**RE: Royal Canadian Mounted Police and Provincial Policing**

This letter is presented as a token of support on behalf of the Town of Thorsby towards the Royal Canadian Mounted Police (RCMP) and also as a motion of opposition to the Provincial Government's recent proposal for an Alberta Provincial Police force.

After reviewing the Fair Deal Panel's Report to Government (as well as the many letters currently circulating from Municipal elected officials) the Council of Town of Thorsby is voicing its firm opposition to the APPS (Alberta Provincial Police Service).

There are several particularly concerning items identified in the Fair Deal Panel's report, namely:

- The Fair Deal Panel's recommendation to proceed with developing a proposal for a Provincial Police force, despite only 35% of Albertans believing the police force would contribute to the desired outcome of helping Alberta better assert itself with the Canadian federation.
- Provincial and municipal governments possibly absorbing \$112.4 million policing costs currently covered by the federal government (which would be in addition to the increasing policing costs incurred by municipalities under the Police Funding Model).

Furthermore, and perhaps most importantly, we have an excellent relationship with our local RCMP detachment and feel no need to replace them with a Provincial force. The RCMP in Town of Thorsby have always been responsive to community needs and feedback, and have consistently delivered professional, quality public safety services in our communities. In addition, ongoing collaboration between both Detachment and Thorsby's Council has resulted in a positive and adaptive presence in the region.

We have not been provided with adequate proof that the formation of the APPS would result in better outcomes for Albertans, especially when considering the Provincial Government's reduction into MSI funding over the next few years and considering the infrastructure maintenance investments that all Canadian municipalities face over the coming years. Town of Thorsby Council is urging the Government of Alberta to listen to Municipal Leaders as well as the results of the Fair Deal Panel's report and shift efforts to Improving RCMP relationships and resource in the Province. Please do not hesitate to contact me with any comments or concerns.

Respectfully,

Rod Raymond  
Mayor



cc.

- The Honourable Jason Kenney, Premier [premier@gov.ab.ca](mailto:premier@gov.ab.ca)
- Ric McIver, Minister of Municipal Affairs [minister.municipalaffairs@gov.ab.ca](mailto:minister.municipalaffairs@gov.ab.ca)
- Kacee Madu, Minister of Justice and Solicitor General
- Barry Morishita, president of Alberta Urban Municipalities Association
- Paul McLaughlin, President of Rural Municipalities Association
- RCMP Town of Thorsby Detachment: [Dwayne.A.MOORE@rcmp-grc.gc.ca](mailto:Dwayne.A.MOORE@rcmp-grc.gc.ca)
- Mark Smith, MLA & Constituency, Drayton Valley-Devon: [mark.smith@assembly.ab.ca](mailto:mark.smith@assembly.ab.ca)
- Alberta Municipalities



[www.viking.ca](http://www.viking.ca)

Town of Viking Office of the CAO  
5120-45 Street,  
Viking, AB, T0B 4N0  
Phone: 780-336-3466  
Email: [don.mcleod@viking.ca](mailto:don.mcleod@viking.ca)

Honourable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta T5K 2R6

**Re: Proposed Provincial Police Force.**

The Town of Viking joins the many other communities, both urban and rural voicing their opposition over the proposed Provincial Police Force. The RCMP have been a core in Viking for many years and have served our community with great distinction. They coach our sports teams, belong to clubs, and participate in various Town activities.

The Provincial Government's is reducing the MSI funding for the foreseeable future. Many urban areas are struggling with infrastructure maintenance deficits over the coming years. Most local government budgets are already being stretched beyond their limits. How are we going to fund a Provincial Police Force? The Province will mandate municipalities to pay, thereby forcing local councils to increase municipal taxes to fund Provincial downloading.

The Town of Viking respectfully suggests that there are much more serious issues that your government should be dealing with. This council does not see the current policing model as broken. Therefore, why does your government see the need to fix it? It is our opinion that the Provincial government needs to seriously re-evaluate its priorities.

Many other Towns expressed the following sentiment, and this Council endorses the statement:

The Provincial Government continually encourages (and legislatively mandates) that municipal governments work together in a cohesive manner, perhaps they should take a page from their own book rerouting the funds allocated for research of an Alberta Police Service towards building stronger relationships with the RCMP and with Federal Partners.

The Town of Viking also council stands with:

- The 65% of respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force.
- The County of Paintearth No. 18
- The County of St. Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson



[www.viking.ca](http://www.viking.ca)

Town of Viking Office of the CAO  
5120-45 Street,  
Viking, AB, T0B 4N0  
Phone: 780-336-3466  
Email: [don.mcleod@viking.ca](mailto:don.mcleod@viking.ca)

- Village of Hill Spring
- Town of Morinville
- Town of Redcliff
- Village of Rycroft
- Town of Edson
- Town of Claresholm
- Town of Mayerthorpe
- Smokey Lake County
- Any and all other citizens, municipalities, and organizations who have not voiced their opinions, yet.

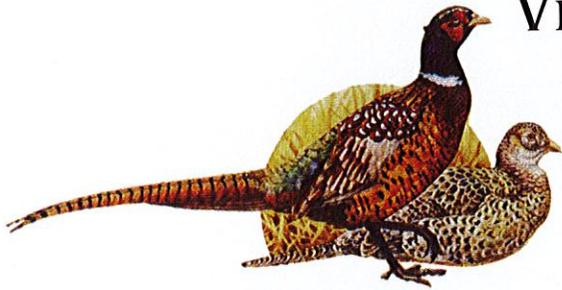
Respectfully

Don R. McLeod  
CAO

A handwritten signature in black ink that reads "Don R. McLeod".

cc

The Honourable Jason Kenney, Premier  
The Honourable Ric McIver, Minister of Municipal Affairs  
Rachel Notley, Leader of the Official Opposition  
Jackie Lovely, MLA Camrose  
AUMA Members  
RMA Members



# Village of Rockyford

Box 294, Rockyford, Alberta T0J 2R0  
Telephone: (403) 533-3950  
Fax: (403) 533-3744  
Email: [villageofrockyford@gmail.com](mailto:villageofrockyford@gmail.com)

June 14, 2021

Honourable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

Dear Minister Madu

**RE: Support for RCMP**

The Council of the Village of Rockyford has chosen to add our voices to the multiple municipalities that have spoken out in full support of the RCMP. We have an excellent working relationship with our local detachment and the costs associated with replacing them with a provincial police service are not measured in dollars alone.

We have recently had to add the cost of policing into our annual operating budget because of the funding changes and that was difficult enough, if we are now going to be expected to help bear the costs of implementing a new police service, it will stretch us beyond our ability, with no indication of what the excessive costs will actually achieve. There is no indication that a new police force will improve any aspect of policing for the citizens or the municipalities but will in fact cost us all.

The Fair Deal Panel's recommendation does not factor in any public opinion that we can see, as the number of letters that we are receiving speaking out against the proposal is indicative that a majority of the municipalities are against it. The municipal leaders are the ones that hear directly from the taxpayers on a base level and are sharing those views with you through these letters.

Respectfully,

Mayor Darcy J. Burke  
Mayor  
Village of Rockyford

cc: The Honourable Jason Kenney, Premier – [premier@gov.ab.ca](mailto:premier@gov.ab.ca)  
The Honourable Ric McIver, Minister of Municipal Affairs – [minister.municipalaffairs@gov.ab.ca](mailto:minister.municipalaffairs@gov.ab.ca)  
Nathan Cooper, MLA Olds, Didsbury, Three Hills – [Nathan.Cooper@assembly.ab.ca](mailto:Nathan.Cooper@assembly.ab.ca)  
Mr. Martin Shields, MP – [martin.shields.c1b@parl.gc.ca](mailto:martin.shields.c1b@parl.gc.ca)  
K-Division, RCMP  
AUMA and RMA members



Honourable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta

**Re: Proposed Provincial Police Force**

The Village of Holden joins the many other communities, both urban and rural in voicing their opposition over the proposed Provincial Police Force. The RCMP have been a core in the Village of Holden for many years and have served our community with great distinction. They are a vital part of our community.

The Provincial Government's is reducing the MSI funding in the near future. Municipalities are already stretched thin and the cost of funding a Provincially controlled Police force would far exceed what our municipality could afford. It is our view that attention be spent on ways to tweak what is already in place in the way of making it better rather than starting with a whole new policing service.

Our Council supports the continuation of the RCMP, and opposes the APPS. It is our view there is not adequate proof to suggest that a Provincial Police Force would be better equipped and/or provide a better service to our community than the RCMP. Therefore, justification for the increased costs that would be associated with this new policing service is highly questionable.

In closing, the Village of Holden Council does not support the Fair Deal Panel recommendation to establish a provincial police force. It is our wish to protect our community from this burden due to this endeavor.

The Village of Holden stands with:

- The 65% of the respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force
- The County of Paintearth No. 18
- The County of St. Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson
- Village of Hill Spring

Village of Holden  
4810 50st Holden AB  
T0B 2C0  
780-688-3928

- Town of Morniville
- Town of Redcliff
- Village of Rycroft
- Town of Claresholm
- Town of Mayerthorpe
- Smokey Lake County
- Any and all other citizens, municipalities, and organizations who have yet to voice their opinions.

Respectfully,



Amanda Cox  
CAO for Village of Holden

cc:

The Honourable Jason Kenny, Premier  
The Honourable Rick McIver, Minister of Municipal Affairs  
Alberta Municipalities





PO Box 330 T 403.933.4944  
514 Windsor Ave NW F 403.933.5377  
Turner Valley, AB T0L 2A0 W turnervalley.ca

**OFFICE OF THE MAYOR**

June 16, 2021

Honorable Kaycee Mandu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800 – 97 Street  
Edmonton, Alberta  
T5K 2B6

Dear Minister Mandu:

**Re: Town of Turner Valley Support for RCMP**

On behalf of Council, I am sending this letter to confirm support of the current policing services that are provided by the RCMP. The Town of Turner Valley has a good relationship with our RCMP detachment and Council is very satisfied with the level of service and degree of responsiveness we receive in our community.

Our Council has reviewed the information for the proposed provincial police service (APPS) and is quite concerned with the plans to replace the RCMP with the APPS, especially regarding the potential financial burden this may cause both municipalities and ratepayers in these unprecedented times. In addition to the economic impacts of this proposal, there is no evidence that making this change will improve the current levels of service received in our community and this region.

We strongly encourage the Government of Alberta to focus their efforts to working with the RCMP to achieve the desired results that our communities and residents deserve and need.

Sincerely,

Barry Crane, Mayor

cc: Premier Jason Kenney  
Council, Town of Turner Valley





Lac La Biche County  
welcoming by nature.

Office of the Mayor

June 23, 2021

Honourable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800 – 97 Avenue  
Edmonton AB T5K 2B6

Dear Minister Madu:

On behalf of Lac La Biche County Council, I wish to express our support for the continuance of the Royal Canadian Mounted Police (RCMP) service as Alberta's primary law enforcement agency. The RCMP are an iconic and well-respected law enforcement agency that Canadians turn to in times of need throughout our country—Alberta should not be an exception to this rule.

Moreover, we are concerned that the change from RCMP services to provincial police would mean a significant increase in the amount of taxes for the average citizen, whether through a rise in provincial taxes or a new burden placed on municipalities to pay for the policing that they need. This is especially important as we aim for a significant economic recovery as the end of the COVID-19 pandemic nears.

Lac La Biche County has also spent a significant amount of time building a collaborative, productive and positive relationship with the local RCMP detachment. Introducing a new police force at this time would put the fruitful dialogue and significant improvements in our local policing in jeopardy.

We look forward to having an open dialogue with the Province as to the outcome of the continuance of the Royal Canadian Mounted Police. Thank you for taking our concerns into consideration

Sincerely,

Omer Moghrabi  
Mayor, Lac La Biche County

cc: Lac La Biche County Council

Ken Van Buul, Chief Administrative Officer

Premier Jason Kenney

MLA Laila Goodridge, Fort McMurray – Lac La Biche

MP David Yurdiga, Fort McMurray – Cold Lake

Barry Morishita, President, Alberta Urban Municipalities Association (AUMA)

Paul McLauchlin, President, Rural Municipalities of Alberta (RMA)

Honourable Ric McIver, Minister of Municipal Affairs

RMA Members

AUMA Members



## VILLAGE OF STANDARD

---

P.O. Box 249 Standard, Alberta T0J 3G0  
Tel: (403) 644-3968  
email: [cao@villageofstandard.ca](mailto:cao@villageofstandard.ca)

May 9, 2021

Minister of Justice and Solicitor General  
The Honorable Kaycee Madu  
424 Legislature Building  
10800-97 Avenue  
Edmonton, AB  
T5K 2B6

Re: Village of Standard Support for the RCMP

On Behalf of Council I am sending you this letter joining our municipal neighbors in confirming support for our current policing system.

Council has no issues with the current service we are receiving from our RCMP detachment. A new system would be a burden on our economic system and we do not see where a new police force would improve efficiency or quality of life for the Village and surrounding area. We see it being costly and discouraging to our rate payers to have them replaced.

Council agrees with other municipalities whose letters have been copied to us that the focus should be on working with the RCMP not replacing them.

Sincerely,

Joe Pedersen  
Mayor,  
Village of Standard



## *County of Forty Mile No. 8*

---

June 23, 2021

Honorable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislative Building  
10800-97 Avenue  
Edmonton, Alberta T5K 2B6

Dear Minister Madu;

**RE: SUPPORT FOR THE ROYAL CANADIAN MOUNTED POLICE**

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The County of Forty Mile No. 8 Council stand alongside our neighboring municipalities in the province in saying we strongly oppose the creation of an Alberta Provincial Police Service and feel that working towards revising the current Police Act would be far more advantageous for Albertans in improving current policing strategies in the province. Council is also concerned that despite the fact that 65% of respondents are not in support of creating an Alberta Provincial Police Service that the current level of funding being provided by the federal government will, along with transitioning costs which are unknown at this time, be borne by municipalities, whom are already bearing additional policing costs.

The County of Forty Mile has developed a positive relationship with the local detachments in our community and are satisfied with their efforts towards response times and the level of service currently provided, we continue to look forward to collaborating with the RCMP and urge the Government of Alberta to abandon the study to transition to a Provincial Police Service and put their efforts into working towards improving the current RCMP service.

Sincerely,

Steve Wikkerink, REEVE  
County of Forty Mile No. 8



## *County of Forty Mile No. 8*

---

SW/jv

Cc: Premier Jason Kenny  
Minister of Municipal Affairs, Ric McIver  
Minister of Finance, Travis Toews  
MLA Warner -Taber, Grant Hunter  
RMA Members



Town of Fairview  
P.O. Box 730, Fairview, Alberta T0H 1L0  
Provincial Building, 101, 10209 – 109 Street  
Phone: 780-835-5461 Fax: 780-835-3576  
Email: [reception@fairview.ca](mailto:reception@fairview.ca) Web: [www.fairview.ca](http://www.fairview.ca)

June 7, 2021

Premier Jason Kenney  
Office of the Premier  
307 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta  
T5K 2B6

Dear Premier Kenney,

**Re: Town of Fairview Support for the Royal Canadian Mounted Police**

At the June 1<sup>st</sup>, 2021 regular meeting of Council, the many letters of support received from across the province in support of the RCMP were discussed. Council of the Town of Fairview would also like to express their support for the RCMP. The RCMP has, for decades, provided policing to Alberta. The Town of Fairview has a very good relationship with the local detachment and appreciates the care and commitment these members show in the community.

Rather than starting an entirely new police service and the burden of cost and management that would come with that, we believe it would be better for the Alberta government to investigate ways that the RCMP could receive more support. From 1917 to 1932, Alberta had its own provincial police force, called the Alberta Provincial Police. Economic hardships led to this police force being unsustainable and the RCMP policing services taking over. We believe that financial realities would also end up with the same result if this were tried again.

Our local RCMP detachment is well respected in our community. They are visible in the community and take part in community events and initiatives. Recently, the detachment Sergeant held a Town hall on Facebook to allow the region to submit questions and concerns and have them answered during the meeting. One of the most common comments during the meeting was expressions of appreciation for our detachment and all they do for the community.

Moreover, with many municipalities, including our own, indicating a good relationship with the current RCMP detachments in their area, we do not feel that a new police service would serve the best interests of our

residents. With only 35% of respondents supporting the recommendation to create an Alberta Police Service, we believe that Albertans as whole have also shown their support for the RCMP. We ask for the Provincial government to listen to the voice of the people and redirect the time, energy and funds being used to investigate an Alberta Police Service be used for other needs, such as RCMP support or enhanced social supports.

Sincerely,



Gordon MacLeod  
Mayor, Town of Fairview

Cc: Ric McIver, Minister of Municipal Affairs  
Kacee Madu, Minister of Justice & Solicitor General  
Todd Loewen, MLA, Central Peace-Notley  
Rachel Notley, Leader of the Opposition  
RCMP, Fairview Detachment  
AUMA Member Municipalities



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June 24, 2021

Dear Mayor/Reeve:

Ponoka Town Council is reaching out to other smaller rural communities like ours to voice our concerns regarding the COVID-19 pandemic. We wish to share with you our concerns for our business community as we believe you may be experiencing similar issues. We would also like to propose a solution for these concerns and are requesting your support.

Over the last sixteen months, our small town businesses have experienced an extremely tough rollercoaster ride amid a long string of lockdowns and restrictions. As we all know they, unlike urban businesses, already face a different kind of challenge because they do not have the larger population base that businesses in the larger cities can draw on.

Even now that restrictions are being lifted, it takes much longer for these small, rural businesses to recover and bounce back; and given that they have been hit with successive waves of shut downs over the past several months, the damage has been cumulative. We worry that a number of our small businesses may not survive. And we worry about the terrible impact that losing these businesses would have on our community considering they are an integral part of our town's economy. They not only run businesses, they are consumers too. They buy houses and pay taxes. They are also an important part of our social fabric, as many of them sponsor sports teams, coach our young athletes, and are leaders, friends and neighbours in our community. We are deeply concerned about the potential loss of these businesses.

In response to these concerns, we have begun writing letters to the Premier, our MLA, and our MP. We are requesting additional funding be given to rural municipalities. This money would be specifically earmarked for small businesses and distributed to them through municipal councils. Our position is that local municipal councils understand the unique needs of their communities and their businesses, and therefore are in the best position to distribute these additional dollars most effectively.

Our frustration with government has been that their actions and solutions always appear to be a one-size-fits-all measure with the emphasis tilted toward the larger cities in our province. We understand that we are all hurting, but we also can see that there is a tone deafness in particular when it comes to small businesses in rural Alberta. Our concern is that these small, rural businesses are the lifeblood of this province yet they have always contributed disproportionately more to our GDP than they have ever received back in compensation. They are struggling and hurting now. It is time we do something for them or we will soon find that not only will some of them be gone, but small towns in this province may start to disappear along with them.

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Follow Town of Ponoka online at:  
[www.ponoka.ca](http://www.ponoka.ca)



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Rural Municipalities

June 24, 2021

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Ponoka Town Council is asking for your support by simply requesting that you join us in writing letters to our Premier, your MLA and MP requesting more financial help for small, rural businesses. This will remind our provincial and federal governments that the rural communities in this province are hurting, and hurting badly.

Finally, please feel free to contact the Mayor's Office in the Town of Ponoka for further discussion on how we could collectively pursue other possible solutions in the future.

Yours sincerely,

Ponoka Town Council.

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