

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**February 5, 2019**  
**8:30am**



**PRESENT**

Mayor David Hutton  
Deputy Mayor Brian Holden  
Councillor Jennifer MacArthur  
Councillor Lynn Bidney  
Councillor Tanya May

**ADMINISTRATION**

Joyce Pierce, Chief Administrative Officer  
Julia Miller, Communications Coordinator  
Dianne Allen, Planning & Economic Development Manager

**GUESTS**

Kevin Miller; Municipal Accountability Advisor  
Jeff Nixon; Municipal Accountability Advisor

**CALL TO ORDER**

Mayor Hutton called the meeting to order at 8:30am.

**ADOPTION OF AGENDA**

DEPUTY MAYOR HOLDEN MOVED THAT the agenda for the February 5, 2019 Regular Meeting of Council be adopted as amended, by removing Delegation Jessica Rigney and by adding Workshops/Meetings/Conference items 8.4 - "For the Soldier" Breakfast; 8.5 - Edmonton Regional Program Mapping Initiative – Phase II; 8.6 - St. Albert 2019 Business Breakfast; 8.7 Edmonton Global; 8.8 – Alberta Community Crime Prevention Association.

**CARRIED UNANIMOUSLY RESOLUTION 19-022**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

**DELEGATION**

***Kevin Miller and Jeff Nixon; Municipal Accountability Advisors; Municipal Affairs***

Mr. Miller and Mr. Nixon provided Council with an overview of the Municipal Accountability Program (MAP) and the purpose of their attendance at today's Council meeting.

- Municipalities with populations of 5,000 or less will participate in the MAP.
- The intent of the MAP is to review municipal processes and procedures and to help develop knowledge of mandatory legislative requirements.

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- The intent is to support municipalities with their legislative compliance and will consist of multi-year cycle reviews (every 4 years).

COUNCILLOR BIDNEY MOVED THAT Council accept Mr. Miller and Mr. Nixon's overview, as information.

**CARRIED UNANIMOUSLY RESOLUTION 19-023**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

**ADOPTION OF MINUTES**

***Regular Meeting of Council – January 15, 2019***

DEPUTY MAYOR HOLDEN MOVED THAT the minutes of the January 15, 2019 Regular Meeting of Council be accepted, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 19-024**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

**UNFINISHED BUSINESS**

*None*

**NEW BUSINESS**

***Appointment of Capital Region Assessment Services Commission, ARB Panelists***

COUNCILLOR MacARTHUR MOVED THAT Council accept the 2019 listing of qualified members to be appointed to the Capital Region Services Assessment Review Board (ARB) MGA 455.

2019 ARB Chairman – Raymond Ralph

2019 Certified Panelists

- Judy Bennett
- Darlene Chartrand
- Tina Groszko
- Stew Hennig
- Richard Knowles
- Raymond Ralph

**CARRIED UNANIMOUSLY RESOLUTION 19-025**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

DEPUTY MAYOR HOLDEN MOVED THAT Council accept the 2019 listing of the Clerk for the Assessment Review Board MGA 456.

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2019 Certified ARB Clerk

- Richard Barham

**CARRIED UNANIMOUSLY RESOLUTION 19-026**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

***Engineering Consulting Services***

COUNCILLOR BIDNEY MOVED THAT Council approve the Agreement for Engineering and Consulting Services with Associated Engineering Alberta Ltd., as per the agreement.

**CARRIED UNANIMOUSLY RESOLUTION 19-027**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

***Purchase Venrtac 4500Z Mower***

COUNCILLOR MAY MOVED THAT Council approve the purchase of the Venrtac 4500Z mower, as approved in the budget.

**CARRIED UNANIMOUSLY RESOLUTION 19-028**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

**BYLAWS | POLICIES | AGREEMENTS**

*None*

**WORKSHOPS | MEETINGS | CONFERENCES**

***Town of Bruderheim Mayors Supper; March 8, 2019***

***Town of Redwater Mayors Breakfast; April 26, 2019***

***Military Family Resource Centre (MFRC)***

COUNCILLOR BIDNEY MOVED THAT Conference items listed above be accepted, as information.

**CARRIED UNANIMOUSLY RESOLUTION 19-029**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

***For the Soldier Breakfast; February 20, 2019***

***Edmonton Regional Program Mapping Initiative – Phase II***

***St. Albert 2019 Business Breakfast; February 27, 2019***

***Edmonton Global; February 12, 2019***

***Alberta Community Crime Prevention Association; May 6 -9; 2019***

DEPUTY MAYOR HOLDEN MOVED THAT Conference items listed above be accepted, as information.

**CARRIED UNANIMOUSLY RESOLUTION 19-030**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

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**CORRESPONDENCE**

***MP Dane Lloyd; Bon Accord's Federal Funding priorities***

COUNCILLOR BIDNEY MOVED THAT Council direct Administration to write a letter for the Mayor's signature to respond to MP Dane Lloyd.

**CARRIED UNANIMOUSLY RESOLUTION 19-031**

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

**CLOSED SESSION**

***None***

**ADJOURNMENT**

DEPUTY MAYOR HOLDEN MOVED THAT the February 5, 2019 Regular Meeting of Council adjourn at 9:10am.

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Mayor David Hutton

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Joyce Pierce, CAO