

Town of Bon Accord
Regular Meeting of Council Minutes
March 19, 2019
8:30am



PRESENT

Mayor David Hutton
Deputy Mayor Brian Holden
Councillor Lynn Bidney
Councillor Tanya May
Councillor Jennifer MacArthur

ADMINISTRATION

Joyce Pierce, Chief Administrative Officer
Jenny Larson, Community Services Coordinator
Falon Reed; Corporate Finance Officer
Ken Reil, Operations Manager

OTHERS

Phil Dirks, Metrix Group

CALL TO ORDER

Mayor Hutton called the meeting to order at 8:30 am.

ADOPTION OF AGENDA

COUNCILLOR MacARTHUR MOVED THAT the agenda for the March 19, 2019 Regular Meeting of Council be adopted, as amended by adding Correspondence item 11.3 Mayor, Town of Bonnyville - Coalition of Canadian Municipalities for Energy Action (Bill C-69).

CARRIED UNANIMOUSLY RESOLUTION 19-060

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

ADOPTION OF MINUTES

Regular Meeting of Council – March 5, 2019

COUNCILLOR MAY MOVED THAT the minutes of the March 5, 2019 Regular Meeting of Council be accepted, as presented.

CARRIED UNANIMOUSLY RESOLUTION 19-061

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

DEPARTMENT REPORTS

Finance (attached report #1)

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Community Services (attached report #2)

COUNCILLOR BIDNEY MOVED THAT the Finance and Community Services reports be accepted as information, as presented.

CARRIED UNANIMOUSLY RESOLUTION 19-062

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

DELEGATION

Auditor; Phil Dirks, Metrix Group

Phil Dirks presented the 2018 audited financial statements and auditor report.

COUNCILLOR BIDNEY MOVED THAT Council accept the 2018 Financial Audit presentation, as information.

CARRIED UNANIMOUSLY RESOLUTION 19-063

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

DEPARTMENT REPORTS (continued)

Operations (PW) (attached report #3)

Planning & Economic Development (attached report #4)

COUNCILLOR MAY MOVED THAT Council take a short break at 10:05 am.

CARRIED UNANIMOUSLY RESOLUTION 19-064

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

Mayor Hutton called the meeting back to order 10:15 am.

Chief Administrative Officer (CAO) (attached report #5)

COUNCILLOR MacARTHUR MOVED THAT the Operations, Planning & Economic Development and CAO reports be accepted, as information, as presented.

CARRIED UNANIMOUSLY RESOLUTION 19-065

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

UNFINISHED BUSINESS

None

NEW BUSINESS

None

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BYLAWS | POLICIES | AGREEMENTS

BYLAWS

Intermunicipal Subdivision and Development Appeal Board Bylaw; Bylaw #2019-01

DEPUTY MAYOR HOLDEN MOVED THAT the Intermunicipal Subdivision and Development Appeal Board Bylaw, Bylaw #2019-01, be given first reading, as presented.

CARRIED UNANIMOUSLY RESOLUTION 19-066

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

COUNCILLOR MacARTHUR MOVED THAT the Intermunicipal Subdivision and Development Appeal Board Bylaw, Bylaw #2019-01, be given second reading, as presented.

CARRIED UNANIMOUSLY RESOLUTION 19-067

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

MAYOR HUTTON MOVED THAT Council give unanimous consent to hear three readings of the Intermunicipal Subdivision and Development Appeal Board Bylaw, Bylaw #2019-01, in one meeting.

CARRIED UNANIMOUSLY RESOLUTION 19-068

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

COUNCILLOR BIDNEY MOVED THAT the Intermunicipal Subdivision and Development Appeal Board Bylaw, Bylaw #2019-01, be given third and final reading, as presented.

CARRIED UNANIMOUSLY RESOLUTION 19-069

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

AGREEMENTS

Intermunicipal Subdivision and Development Appeal Board – Agreement

DEPUTY MAYOR HOLDEN MOVED THAT the Town of Bon Accord enter into an Intermunicipal Subdivision and Development Appeal Board agreement with the Towns of Redwater, Gibbons and Legal as circulated.

CARRIED UNANIMOUSLY RESOLUTION 19-070

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

COUNCILLOR MacARTHUR MOVED THAT Deputy Mayor Holden be appointed to the Intermunicipal Subdivision and Development Appeal Board as the Town of Bon Accord's Councillor representative for a term to end at the next general election.

CARRIED UNANIMOUSLY RESOLUTION 19-071

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

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COUNCILLOR BIDNEY MOVED THAT Alex MacKenzie and Randy Boyd be appointed to the Intermunicipal Subdivision and Development Appeal Board as the Town of Bon Accord's members-at-large representative for a term of four years.

CARRIED RESOLUTION 19-072

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor MacArthur

Opposed: Councillor May

Intermunicipal Subdivision and Development Appeal Board Members at-large Remuneration, Appeal Fees and Administration Fees

DEPUTY MAYOR HOLDEN MOVED THAT members-at-large to the Intermunicipal Subdivision and Development Appeal Board be paid \$200.00 per day for a meeting over 4 hours in duration or \$100.00 per day for a meeting 4 hours or less in duration, that Policy 15.121 be updated to reflect this change and further that the mileage rate be set at the provincial rate.

CARRIED RESOLUTION 19-073

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor MacArthur

Opposed: Councillor May

COUNCILLOR BIDNEY MOVED THAT the Subdivision and Development Appeal Fee be set at \$300.00 per appeal and that Policy 15.121 be updated to reflect this change.

CARRIED UNANIMOUSLY RESOLUTION 19-074

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

COUNCILLOR MacARTHUR MOVED THAT the municipality administering the Intermunicipal Subdivision and Development Appeal process be reimbursed for clerk services based on the per hour cost to the municipality of that staff member and that photocopies be charged out at \$0.10 per copy.

CARRIED UNANIMOUSLY RESOLUTION 19-075

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

MAYOR HUTTON MOVED THAT the CAO investigate Council remuneration for Intermunicipal Subdivision and Development Appeal Board meetings.

CARRIED UNANIMOUSLY RESOLUTION 19-076

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

POLICIES

Recognition of Volunteers Policy

DEPUTY MAYOR HOLDEN MOVED THAT Council approves the Recognition of Volunteers Policy, as presented and accepts the Recognition of Volunteers procedure, as information.

CARRIED UNANIMOUSLY RESOLUTION 19-077

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

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In-Kind Donations for Non-Profit Organizations Policy

COUNCILLOR MAY MOVED THAT Council approves the In-kind Donations for Non-Profit Organizations Policy, as presented and accepts the In-kind Donations for Non-Profit Organization procedure, as information.

CARRIED UNANIMOUSLY RESOLUTION 19-078

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

Bon Accord Block Party Policy

DEPUTY MAYOR HOLDEN MOVED THAT Council approves the Bon Accord Block Party Policy, as presented and accepts the Bon Accord Block Party procedure, as information.

CARRIED UNANIMOUSLY RESOLUTION 19-079

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

WORKSHOPS| MEETINGS| CONFERENCES

Ladies Auxiliary, Branch 226 (Gibbons) – 70th Anniversary Celebration

- Councillor MacArthur and Deputy Mayor Holden will attend

COUNCIL REPORTS

Mayor Hutton (attached report #6)

Deputy Mayor Holden (attached report #7)

Councillor Bidney (attached report #8)

Councillor May (attached report #9)

Councillor MacArthur (attached report #10)

COUNCILLOR MacARTHUR MOVED THAT Council accept the Council Reports, as information, as presented.

CARRIED UNANIMOUSLY RESOLUTION 19-080

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

CORRESPONDENCE

2022 Alberta Winter & Summer Games

January 2019 Bylaw Statistics

Mayor, Town of Bonyville - Coalition of Canadian Municipalities for Energy Action (Bill C-69).

DEPUTY MAYOR HOLEN MOVED THAT Correspondence be accepted, as information and filed.

CARRIED UNANIMOUSLY RESOLUTION 19-081

In Favour: Mayor Hutton, Deputy Mayor Holden, Councillor Bidney, Councillor May, Councillor MacArthur

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CLOSED SESSION

None

ADJOURNMENT

DEPUTY MAYOR HOLDEN adjourned the March 19, 2019 Regular Meeting of Council at 11:30 am.

Mayor David Hutton

Joyce Pierce, CAO

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REPORT #1

FINANCE
MARCH 2019

Town of Bon Accord
 Year-to-Date Variance Report (*Unaudited*)
 for the month ending February 28, 2019

Department	2019 YTD Revenue		2019 YTD Revenue Variance	2019 YTD Expense		2019 YTD Expense Variance	2019 YTD Net	2019 YTD Net	2019 YTD Net	% Variance
	Budget	Actual		Actual	Budget		Actual	Budget	Variance	
General Municipal	44,562	2,248,865	(2,204,303)	0	403,064	403,064	44,562	1,845,801	(1,801,239)	98%
	44,562	2,248,865	(2,204,303)	0	403,064	403,064	44,562	1,845,801	(1,801,239)	
Public Works - Roads	6,409	12,500	(6,091)	51,252	430,556	(379,304)	(44,843)	(418,056)	373,213	89%
Storm Sewer & Drain	0	0	0	2,443	17,527	(15,084)	(2,443)	(17,527)	15,084	86%
Water	44,123	497,000	(452,877)	49,416	604,606	(555,190)	(5,293)	(107,606)	102,313	95%
Sewer	24,463	324,600	(300,137)	31,056	338,306	(307,250)	(6,594)	(13,706)	7,112	52%
Garbage	12,086	143,566	(131,480)	14,005	163,065	(149,060)	(1,919)	(19,499)	17,580	90%
Cemetery	25	5,500	(5,475)	981	9,065	(8,084)	(956)	(3,565)	2,609	73%
	87,106	983,166	(896,060)	149,154	1,563,125	(1,413,971)	(62,048)	(579,959)	517,911	
Fire Department	8,752	8,752	0	859	47,905	(47,046)	7,893	(39,153)	47,046	120%
Emergency Services	0	0	0	1,560	17,803	(16,243)	(1,560)	(17,803)	16,243	91%
Bylaw	652	53,236	(52,584)	0	49,236	(49,236)	652	4,000	(3,348)	84%
	9,404	61,988	(52,584)	2,420	114,944	(112,524)	6,985	(52,956)	59,941	
Administration	(352)	67,500	(67,852)	59,156	528,457	(469,301)	(59,509)	(460,957)	401,448	87%
Election	0	0	0	0	1,000	(1,000)	0	(1,000)	1,000	100%
Library	11,948	10,480	1,468	8,291	56,824	(48,533)	3,657	(46,344)	50,001	108%
Lilian Schick	140	400	(260)	0	0	0	140	400	(260)	65%
Council	0	0	0	12,205	99,647	(87,442)	(12,205)	(99,647)	87,442	88%
	11,735	78,380	(66,645)	79,652	685,928	(606,276)	(67,917)	(607,548)	539,631	
Community Services	11,632	43,981	(32,349)	10,020	92,666	(82,646)	1,612	(48,685)	50,297	103%
Recreation Programs	6,081	27,433	(21,352)	5,832	84,116	(78,284)	249	(56,683)	56,932	100%
Parks & Recreation	19,921	18,300	1,621	11,917	114,052	(102,135)	8,004	(95,752)	103,756	108%
Arena	63,440	175,000	(111,560)	35,467	252,683	(217,216)	27,973	(77,683)	105,656	136%
Municipal Planning	1,483	6,600	(5,118)	9,814	198,192	(188,378)	(8,331)	(191,592)	183,261	96%
Economic Development	1,710	0	1,710	10,803	117,544	(106,741)	(9,093)	(117,544)	108,451	92%
	104,267	271,314	(167,047)	83,853	859,253	(775,400)	20,414	(587,939)	608,353	
	212,513	1,394,848	(1,182,335)	315,079	3,223,250	(2,908,171)	(102,566)	(1,828,402)	1,725,836	
	257,075	3,643,713	(3,386,638)	315,079	3,626,314	(2,505,107)	(58,004)	17,399	(75,403)	

S:_COUNCIL\2019\Regular Meeting of Council\Packages\03 19 2019\03 2019 - Variance Report

Falon Reed
 Corporate Finance Officer
 Town of Bon Accord

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REPORT #2

COMMUNITY SERVICES
MARCH 2019

COMMUNITY SERVICES

Pickleball

Pickleball continues to see a steady number of participants. The volunteer host has said that most participants are from outside of Bon Accord and each week sees a new group of people.

Primary Care Network (PCN) sessions

Retirement- Retire from work, not life, ran on February 21. This session had 7 participants.

We will host another workshop on March 18, this session is on Grief & Loss. These are free sessions offered from PCN and supported through FCSS. The sessions will be held in Council Chambers from 6:30 – 8:00 pm. These sessions are being advertised on our Facebook page, website, Newsletter, E-newsletter, poster at a few locations and on the Community event sign.

UPCOMING EVENTS/MEETINGS

MARD- Sturgeon Region Rural Seniors Transportation (March 12)

Ongoing strategizing, working meetings. Last meeting with the UofA MARD support.

SREMP Regional Functional Exercise (March 13)

This exercise will walk us through a working Emergency Command Centre.

Communities in Bloom (CiB) Meeting (March 19)

Andrea and I will sit down with members from the CiB group and discuss plans for 2019. We will look at ways we can support each other's projects.

Preparations for Events

Volunteer Appreciation Night (April)

Feed the Families Food Drive (May)

Seniors Community BBQ (June)

Bon accord's 1st Art Showcase (Art Show) (June)

Town Events 2019

Below is a list of the 2019 planned events for the Town of Bon Accord. As always, Council is invited and encouraged to attend. In the past, Council has volunteered their time to assist with these events and we thank you for your dedication. Residents, community groups, and staff recognize and appreciate the support you provide to our Town and programs. We are asking again this year for your ongoing support and time. Please let me know if there is an event that you wish to be a part of.

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<p>Volunteer Appreciation Night Date: Tuesday April 9, 2019 Time: 6pm – 8pm Location: Arena Mezzanine</p>	<p>Music in the Park Day: Every Tuesday Dates: July 2 – August 21, 2019 Time: 6:30- 8:00pm Location: Centennial Park</p>
<p>Feed the Families Food Drive Date: Thursday May 23, 2019 Time: 9:30 am – Noon Location: Meet at Town office</p>	<p>Harvest Days Parade Date: Saturday August 10, 2019 Time: Staging starting at 9am, parade starting at 10am Location: Staging happens at the Hotel Parking lot on 47th Ave.</p>
<p>Senior’s Week Community BBQ Date: Wednesday June 5, 2019 Time: 5:30pm – 7:30pm Location: Centennial Park</p>	<p>Meet the Community Night Date: Wednesday September 18, 2019 Time: 6:00 pm – 8:00 pm Location: Bon Accord Community Hall</p>
<p>Flag Planting Date: Sunday June 30, 2019 Time: 7:30pm Location: Meet at Town office</p>	<p>Winter Wonderland Date: Saturday November 30, 2019 Time: 4:00 pm – 8:00 pm Location: Bon Accord Arena</p>
<p>Canada Day Date: Monday July 1, 2019 Time: TBA Location: Centennial Park</p>	

Jenny Larson
Community Services Coordinator
Town of Bon Accord

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REPORT #3

OPERATIONS
MARCH 2019

PUBLIC WORKS

- Received the new Ventrac tractor and attachments.

ROADS

- Removing snow from all residential streets.
- Surveying has started for the 49th Ave paving project.

EQUIPMENT/VEHICLES

- Regular maintenance continues on equipment and vehicles when necessary.

CEMETERY

- No burials or cremations for this reporting period.

WATER

- Monthly water reads occurred on February 28/19.
- Completed 2 Alberta 1st Calls in February.

SEWER

- The SCADA monitoring system is having some electrical issues. A contractor has been on site to resolve the problems.

ARENA/PARKS & RECREATION

- Arena has continued to very busy this season.
- The fire alarm system has been having more issues. Fire Protection Services and an electrical contractor are trying to figure out the problem.

SAFETY/TRAINING

- Held weekly Public Works/Parks & Recreation Safety Meetings.
- Steve attended the AWWOA conference in Banff March 11- 15.
- Ken attended the PWS 1 course in St. Albert.

Ken Reil

*Operations Manager
Town of Bon Accord*

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REPORT #4

PLANNING & ECONOMIC DEVELOPMENT
MARCH 2019

ECONOMIC DEVELOPMENT

Brownlee – Emerging Trends in Municipal Law

Brownlee LLP hosts an exclusive legal education seminar for Municipal elected officials and employees each year. This year's topics included: economic development, revenue strategies, employment restructuring and value procurement. Sessions were valuable and informative, very timely regarding the Towns proposed development strategy.

Greater Edmonton Economic Development Team (GEEDT)

The committee is currently reviewing the terms of reference to articulate the purpose of this committee. With the formation of Edmonton Global, GEEDT will support the initiatives of Edmonton Global, acting as an additional conduit for the region. To note Leduc-Nisku EDA will be dissolving by the end June.

Edmonton Economic Development Corporation (EEDC) will no longer focus on some of the International Business. This will be funneled through Edmonton Global. For clarity, Edmonton Economic Development Corporation is a not-for-profit company established by the City of Edmonton and is responsible for economic development initiatives that generate economic impact building the reputation of the City.

Sturgeon County Regional Education Sessions

Regional Education session have been confirmed and facilitated by Community Futures (*reference attachment*).

Invest in Alberta

With a circulation of 13,000, Invest in Alberta reaches a powerful and influential audience in Alberta and around the world. The publication is distributed to EDA members, Federal and Alberta Government, Alberta Chambers of Commerce, site selection firms and business owners in various industry sectors (*reference attachment*). To view full publication, click on this link: www.investalberta.ca.

Sturgeon County

Canada Kuwait Petrochemical Corporation (CKPC) has officially announced it will build a \$4.5 billion (gross) petrochemical complex as a 50/50 joint venture between Canadas Pembina Pipeline Corporation and Kuwait's Petrochemical Industries Company K.S. C (PIC) in Sturgeon County.

This investment will help support Alberta's Industrial Heartland as an economic driver which boasts more than \$40 billion in current capital investment, which translates to over 6,000 direct and 25,000 indirect jobs (*reference attachment*).

Alberta Industrial Heartland Association

The AIHA is a leading principal in promoting responsible development within the region. AIHA recognizes that activities in the area can have major impacts on surrounding neighboring communities. May be in the best

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interests of Council to take a proactive and cooperative approach inviting the Executive Director as a delegation to present information on current projects and future industrial development. Great opportunity to learn about our neighbors and to inquire on Associate Member status.

PLANNING AND DEVELOPMENT

Chestermere – Tax Breaks

The City of Chestermere is a population of 20,000 and is introducing a big tax break to encourage economic development. The City will offer a tax reduction for new building construction, with occupancy taking place within two years of receiving permit (*reference attachment*).

Edmonton Housing Research Corporation (EHRC)

EHRC provides a semi-annual on Multi-Family dwellings across the region. This report provides extensive results of new multi-family projects currently marketed in the Edmonton area (*reference attachment*).

Canadian Home Builders Association (CHBA)

CHBA is a not-for-profit association that represents industry to governments of all levels, as well as collaborating with other local, provincial and national associations to ensure consistent approaches when addressing industry issues and challenges. CHBA is an advocate for new home builders, renovators, land developers, trade contractors, product and material manufacturers, building product suppliers, lending institutions, insurance providers, service professionals and other affiliated organizations. CHBA is the voice of Canadas residential construction industry. Currently, the organization is lobbying the Federal Government on the severe impact of the stress test (*reference attachments*).

Business and Development Inquiries

- Holy Trinity Anglican Church

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Complaints

Complaints received and investigated for this reporting period include:

- Dog attack

Business Inquiries	Compliance Certificates	Development Permits	Business Licenses	Bylaw Complaints	
1	2	1	26	1	This Period
5	2	1	26	2	YTD

Meetings/Events Attended/Education

- Manager Meetings – internal exchange of information & updates of Council
- Council Meetings
- Administration staff (Town office) - meeting
- Edmonton Global – meetings
- GEEDT – meetings
- Associated Engineering
- Urban Developers Institute Luncheon
- Municipal Planning Services – discuss / review permits / compliance certificates
- Investigation / Inspection – complaints
- Resident Meetings – development questions
- Sturgeon County Regional Business Education Sessions Committee

Dianne Allen

*Planning & Economic Development
Town of Bon Accord*

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REPORT #5

CHIEF ADMINISTRATIVE OFFICER (CAO)
MARCH 2019

Administration

Held management meetings in Feb/Mar which has included preliminary discussion and planning for the 2019 Council Workshop planned for APR 11 & 12, 2019.

Training

Town of Bon Accord is participating in the Emergency Management functional exercise on Mar 13, 2019 at the Sturgeon County Emergency Service Centre. This exercise will help to put the regional plan that we have been training for into action.

Certificate in Rural Municipal Leadership is the program I have been taking at Augustana Campus - Uof A, this program has very valuable information that I have been able to put into practice already.

Emerging Trends Brownlee LLP

The emerging trends in law workshop that Brownlee puts on every year was held on Feb 14, 19. I was away on vacation during this workshop, hope it was valuable to everyone whom attended.

Medical Professional Recruitment

The recruitment process has not stopped, it is moving slowly at the present time, as we are waiting on third party plans to be completed to see how Town of Bon Accord can possibly piggyback on those ideas.

Regional SDAB

Working on the regional subdivision development appeal board with the regional CAO's, the Bylaw has been drafted by our legal counsel, details in regard to fees for appeals, compensation for panelists and costs for the SDAB clerk are being finalized before we bring this back to Council for review and input.

Council Meeting Change

Since the Council meeting time change was introduced there have been two comments made to administration about the daytime meetings. Administration will monitor this and let Council know what those remarks are going forward for your consideration.

Staffing Changes

Community Services and Public Works are working through the resume's for summer students and will be hiring people for the summer season.

MAP- 2019

Kevin Miller from Municipal Affairs advised that we can expect to receive a report of the MAP by mid-April.

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Enhanced Policing 2019

The agreements for enhanced policing for the 2019 budget have been executed and are in place for the Morninville detachment to be able to provide enhanced services to the Town of Bon Accord.

Meetings Attended

Management Meetings
Regional CAO Meeting
SREMP Meeting
AE Meeting
Special Meeting of Council
Admin Briefing
Regular Meeting of Council
Regional Functional Exercise

Upcoming Meetings

Rural Municipal Association Spring Session
MPE Meeting
AUMA Spring Conference

Joyce Pierce

*Chief Administrative Officer
Town of Bon Accord*

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Sturgeon Regional Emergency Management Partnership, (SREMP - Morinville, Red Water, Legal, Bon Accord and Sturgeon County - Functional exercise

On the 13th of March the regional EM grouping of the Sturgeon Regional Emergency Management Partnership, (SREMP - Morinville, Red Water, Legal, Bon Accord and County), participated in its first Functional exercise. The objectives of Exercise COLLECTIVE RESPONSE were as follows;

- Familiarize Members with the ICS Planning Process
- Carry out all Stages of the ICS Planning P
- Collective Training with Regional Peers

This was the first functional exercise for this partnership and was attended by members of AHS, AEMA, NAIT EM program volunteers, St Albert, Strathcona IMT all acting as mentors or observers. The exercise was built to practice the following skills and drills.

The exercise was functional in type. This practiced participants into conducting a formalized planning cycle for a plausible emergency scenario utilizing the Incident Command System (ICS).

The intent of this training was to focus on issues that exceed the scope of tactical emergency services guidelines and require additional coordination, planning and administrative support.

Municipal staff from 5 of the 6 SREMP Member communities participated in pre-identified functions as per ICS (i.e. Command, Liaison, Safety, Information, Operations, Logistics, Planning, Finance/Admin). The majority of staff involved in the exercise already possessed a baseline level of training in their function.

This exercise served as a test-run, in accordance with the plan to comply with the new Local Authorities Emergency Management Regulation (LEMR). The target for SREMP was to exceed the standard set out in the LEMR by executing a regional functional exercise annually.

The aim of the exercise was met and an AAR is being produced by all involved and will be distributed to all of the 6 municipalities in the SREMP.

Well done to SREMP for exceeding the standard and a job well done!

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REPORT #6

**MAYOR REPORT
MARCH 2019**

March 1, 2019	Attended Regular Meeting of Council
March 7, 2019	Attended Administration Briefing Meeting
March 12, 2019	Sturgeon County Mayor's Supper

Notes:

For your info I have attached is the Minutes from the Northern Mayors' and Reeves' Caucus 12 October 2018 Meeting.

David Hutton

Mayor

Town of Bon Accord

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Northern Alberta Mayors' & Reeves' Caucus Agenda

18 March 2019

Edmonton Convention Centre - Salon 4

- 830 am Registration, breakfast and networking
- 900 am Call to order
Welcome/introductions
Caucus Chair and Edmonton Mayor Don Iveson
- Host venue welcome
Edmonton Convention Centre General Manager Richard Wong
- Approve agenda
Approve October 12 minutes
Caucus Chair and Edmonton Mayor Don Iveson
- 915 am Alberta election panel
*Moderated by CBC Provincial Affairs Reporter Kim Trynacity
Edmonton Journal Provincial Affairs Columnist Keith Gerein
Former Morinville Mayor Lisa Holmes
Political Commentator Graham Thomson*
- 1000 am Government of Alberta greetings
Municipal Affairs Minister Shaye Anderson
- 1020 am Break
- 1040 am Alberta Party platform
Leader Stephen Mandel
- 1100 am Freedom Conservative Party platform
Speaker tbc
- 1120 am Liberal Party platform
Leader David Khan
- Note: United Conservative Party platform (regretted)*
- 1140 am Alberta Urban Municipalities Association update
Board Chair and Brooks Mayor Barry Morishita (tbd)
Rural Municipalities of Alberta update
Board Vice President and Brazeau County Councillor Kara Westerlund
Other/new business
- 1200 pm Adjourn/Lunch

Subject to change - as of 11 March 2019

**Town of Bon Accord
Regular Meeting of Council Minutes
March 19, 2019
8:30am**



REPORT #7

**DEPUTY MAYOR REPORT
MARCH 2019**

February 22, 2019	Attended Regular Meeting of Council
March 1, 2019	Attended Special Meeting of Council
March 5, 2019	Attended Regular Meeting of Council
March 7, 2019	Attended Administration Briefing
March 8, 2019	Missed Mayor's Supper in Bruderheim due to snow storm

Brian Holden
Deputy Mayor
Town of Bon Accord

**Town of Bon Accord
Regular Meeting of Council Minutes
March 19, 2019
8:30am**



REPORT #8

**COUNCILLOR REPORT
MARCH 2019**

February 14, 2019 Attended seminar hosted by Brownlee LLP: Emerging Trends in Municipal Law. A lot of good information was provided. I especially found the session on “Planning and Development Strategies to Kick Start Development” pertinent.

February 17, 2019 Attended outdoor social event hosted by the Economic Development Committee. It was a good chance to connect with local business owners and residents.

February 18, 2019 Attended the Family Day activities at the arena.

February 22, 2019 Attended the Regular Meeting of Council.

February 27, 2019 Attended Homeland Housing Sod Turning ceremony for the new affordable housing project that will begin in the spring in Morinville. This will add 44 new units and will be a completely efficient net zero project. Health Minister Hoffman participated in the ceremony and it provided a good chance to connect with her and do some networking.

March 1, 2019 Attended the Special Meeting of Council.

March 5, 2019 Attended the Regular Meeting of Council.

March 7, 2019 Attended the Administration Briefing.

Lynn Bidney
Councillor
Town of Bon Accord

**Town of Bon Accord
Regular Meeting of Council Minutes
March 19, 2019
8:30am**



REPORT #9

**COUNCILLOR REPORT
MARCH 2019**

February 14	Brown Lee LLP course
February 22	Regular meeting of Council
February 28	Attended Morinville Blizzard Day
March 1	Attended special meeting of council
March 5	Attended regular meeting of council
March 7	Attended Admin Briefing
March 12	Attended Library Board meeting

Tanya May
Councillor
Town of Bon Accord

**Town of Bon Accord
Regular Meeting of Council Minutes
March 19, 2019
8:30am**



REPORT #10

**COUNCILLOR REPORT
MARCH 2019**

February 14	Brown Lee LLP course
February 22	Regular meeting of Council
March 1	Attended special meeting of council
March 5	Attended regular meeting of council
March 7	Attended Admin Briefing

Jennifer MacArthur
Councillor
Town of Bon Accord