

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**May 21, 2019**  
**8:30am**



**PRESENT**

**Council**

Mayor David Hutton  
Deputy Mayor Brian Holden  
Councillor Lynn Bidney  
Councillor Jennifer MacArthur

**Administration**

Joyce Pierce, Chief Administrative Officer  
Falon Reed, Finance Manager  
Dianne Allen, Planning & Economic Development Manager  
Ken Reil, Operations Manager  
Jenny Larson, Community Services Coordinator

**ABSENT**

Councillor Tanya May

**CALL TO ORDER**

Mayor Hutton called the meeting to order at 8:30am.

**ADOPTION OF AGENDA**

COUNCILLOR BIDNEY MOVED THAT the agenda for the May 21, 2019 Regular Meeting of Council be adopted, as amended by adding Correspondence item 11.1 Invitation for Volunteer Appreciation from Lilian Schick School.

**CARRIED RESOLUTION 19-131**

**ADOPTION OF MINUTES**

***Regular Meeting of Council – May 7, 2019***

COUNCILLOR MacARTHUR MOVED THAT the minutes of the May 7, 2019 Regular Meeting of Council be accepted, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 19-132**

**DELEGATION**

***Holtrand Holdings***

Mark Holtom and Mark Swaenepoel presented to Council a Development Concept Plan to develop a portion of the property located on the NE corner of Bon Accord into a Solar Farm and utilize it for greenhouse operations and cannabis micro cultivation.

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COUNCILLOR BIDNEY MOVED THAT the delegation presentation be accepted, as information and add New Business item 7.1 Holtrand Holdings to the agenda.

**CARRIED UNANIMOUSLY RESOLUTION 19-133**

**DEPARTMENT REPORTS**

*Finance (attached report #1)*

*Community Services (attached report #2)*

*Operations (attached report #3)*

*Planning & Economic Development (attached report #4)*

*Chief Administrative Officer (CAO) (attached report #5)*

COUNCILLOR BIDNEY MOVED THAT the Department Reports be accepted, as presented.

**CARRIED UNANIMOUSLY RESOLUTION 19-134**

**UNFINISHED BUSINESS**

*None*

**NEW BUSINESS**

*Holtrand Holding*

COUNCILLOR BIDNEY MOVED THAT council close the meeting to the public for Agenda item 7.1 Holtrand Holdings NE ASP – *Economic or Other interest as per Section 25, FOIP @ 10:35am.*

**CARRIED RESOLUTION 19-135**

COUNCILLOR BIDNEY MOVED THAT the meeting be re-opened to the public at 11:20am.

**CARRIED RESOLUTION 19-136**

DEPUTY MAYOR HOLDEN MOVED THAT Council accept, in principal, the general idea of the Holtrand Holdings presentation on the Development Concept Plan and further directs administration to complete an expression of interest for a solar grant.

**CARRIED RESOLUTION 19-137**

MAYOR HUTTON MOVED THAT Council take a short break at 11:22am.

**CARRIED RESOLUTION 19-138**

MAYOR HUTTON CALLED THE MEETING BACK TO ORDER AT 11:25am.

**BYLAWS | POLICIES | AGREEMENTS**

**BYLAWS**

*Procedural Bylaw; Bylaw #2019-05*

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MAYOR HUTTON MOVED THAT the Procedural Bylaw; Bylaw #2019-05 be given first reading, as presented.

**CARRIED RESOLUTION 19-139**

COUNCILLOR MacARTHUR MOVED THAT the Procedural Bylaw; Bylaw #2019-05 be given second reading, as presented.

**CARRIED RESOLUTION 19-140**

DEPUTY MAYOR HOLDEN MOVED THAT Council give unanimous consent to hear three readings of the Procedural Bylaw; Bylaw #2019-05 in one meeting.

**CARRIED RESOLUTION 19-141**

COUNCILLOR MacARTHUR MOVED THAT the Procedural Bylaw; Bylaw #2019-05 be given third and final reading, as presented.

**CARRIED RESOLUTION 19-142**

**POLICIES**

***Working Alone Policy***

DEPUTY MAYOR HOLDEN MOVED THAT Council approve the Working Alone Policy, as presented.

**CARRIED RESOLUTION 19-143**

**WORKSHOPS| MEETINGS| CONFERENCES**

*None*

**COUNCIL REPORTS**

***Mayor Hutton (attached report #6)***

***Deputy Mayor Holden (attached report #7)***

***Councillor Bidney (attached report #8)***

***Councillor May (attached report #9)***

***Councillor MacArthur (attached report #10)***

DEPUTY MAYOR HOLDEN MOVED THAT Council directs Administration to invite the Economic Development Committee to the August 2019 Regular Meeting of Council.

**CARRIED RESOLUTION 19-144**

COUNCILLOR BIDNEY MOVED THAT Council reports be accepted, as amended.

**CARRIED UNANIMOUSLY RESOLUTION 19-145**

**CORRESPONDENCE**

***Invitation for Volunteer Appreciation from Lilian Schick School***

Councillor MacArthur will attend.

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COUNCILLOR MacARTHUR MOVED THAT Correspondence be dealt with and filed.  
**CARRIED UNANIMOUSLY RESOLUTION 19-146**

**CLOSED SESSION**

*None*

**ADJOURNMENT**

DEPUTY MAYOR HOLDEN MOVED THAT the May 21, 2019 Regular Meeting of Council adjourn at 12:00pm.

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Mayor David Hutton

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Joyce Pierce, CAO

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REPORT #1

**FINANCE**  
**MAY 2019**

**Town of Bon Accord**  
 Year-to-Date Variance Report (*Unaudited*)  
 for the month ending April 30, 2019

Department	2019 YTD Revenue		2019 YTD Revenue	2019 YTD Expense			2019 YTD Expense	2019 YTD Net	2019 YTD Net	2019 YTD Net	% Variance
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance		
General Municipal	2,027,663	2,248,865	(221,202)	14,393	403,064	388,671	2,013,270	1,845,801	167,469	9%	
	<b>2,027,663</b>	<b>2,248,865</b>	<b>(221,202)</b>	<b>14,393</b>	<b>403,064</b>	<b>388,671</b>	<b>2,013,270</b>	<b>1,845,801</b>	<b>167,469</b>		
Public Works - Roads	6,409	12,500	(6,091)	101,819	430,556	(328,737)	(95,409)	(418,056)	322,647	77%	
Storm Sewer & Drain	0	0	0	5,130	17,527	(12,397)	(5,130)	(17,527)	12,397	71%	
Water	113,575	497,000	(383,425)	110,513	604,606	(494,093)	3,061	(107,606)	110,667	103%	
Sewer	70,248	324,600	(254,352)	63,112	338,306	(275,194)	7,135	(13,706)	20,841	152%	
Garbage	36,345	143,566	(107,221)	30,289	163,065	(132,776)	6,055	(19,499)	25,554	131%	
Cemetery	1,050	5,500	(4,450)	2,031	9,065	(7,034)	(981)	(3,565)	2,584	72%	
	<b>227,627</b>	<b>983,166</b>	<b>(755,539)</b>	<b>312,894</b>	<b>1,563,125</b>	<b>(1,250,231)</b>	<b>(85,268)</b>	<b>(579,959)</b>	<b>494,691</b>		
Fire Department	8,752	8,752	0	3,935	47,905	(43,970)	4,818	(39,153)	43,971	112%	
Emergency Services	0	0	0	9,203	17,803	(8,600)	(9,203)	(17,803)	8,600	48%	
Bylaw	1,545	53,236	(51,691)	0	49,236	(49,236)	1,545	4,000	(2,455)	61%	
	<b>10,297</b>	<b>61,988</b>	<b>(51,691)</b>	<b>13,138</b>	<b>114,944</b>	<b>(101,806)</b>	<b>(2,841)</b>	<b>(52,956)</b>	<b>50,115</b>		
Administration	279	67,500	(67,221)	109,467	528,457	(418,990)	(109,188)	(460,957)	351,769	76%	
Election	0	0	0	0	1,000	(1,000)	0	(1,000)	1,000	100%	
Library	11,948	10,480	1,468	9,812	56,824	(47,012)	2,135	(46,344)	48,479	105%	
Lilian Schick	1,403	400	1,003	0	0	0	1,403	400	1,003	251%	
Council	0	0	0	25,978	99,647	(73,669)	(25,978)	(99,647)	73,669	74%	
	<b>13,630</b>	<b>78,380</b>	<b>(64,750)</b>	<b>145,257</b>	<b>685,928</b>	<b>(540,671)</b>	<b>(131,626)</b>	<b>(607,548)</b>	<b>475,922</b>		
Community Services	22,532	43,981	(21,449)	23,213	92,666	(69,453)	(682)	(48,685)	48,003	99%	
Recreation Programs	6,229	27,433	(21,204)	12,626	84,116	(71,490)	(6,397)	(56,683)	50,286	89%	
Parks & Recreation	19,921	18,300	1,621	26,410	114,052	(87,642)	(6,489)	(95,752)	89,263	93%	
Arena	98,016	175,000	(76,984)	75,869	252,683	(176,814)	22,147	(77,683)	99,830	129%	
Municipal Planning	2,436	6,600	(4,164)	20,874	198,192	(177,318)	(18,438)	(191,592)	173,154	90%	
Economic Development	1,710	0	1,710	26,454	117,544	(91,090)	(24,745)	(117,544)	92,799	79%	
	<b>150,844</b>	<b>271,314</b>	<b>(120,470)</b>	<b>185,447</b>	<b>859,253</b>	<b>(673,806)</b>	<b>(34,603)</b>	<b>(587,939)</b>	<b>553,336</b>		
TOTAL	<b>402,398</b>	<b>1,394,848</b>	<b>(992,450)</b>	<b>656,736</b>	<b>3,223,250</b>	<b>(2,566,514)</b>	<b>(254,338)</b>	<b>(1,828,402)</b>	<b>1,574,064</b>		
TOTAL (incl. Gen Mun.)	<b>2,430,062</b>	<b>3,643,713</b>	<b>(1,213,651)</b>	<b>671,129</b>	<b>3,626,314</b>	<b>(2,177,843)</b>	<b>1,758,933</b>	<b>17,399</b>	<b>1,741,534</b>		
CAPITAL	0	429,181	(429,181)	98,365	880,000	(781,635)	(98,365)	(450,819)	352,454	78%	

**Falon Reed**  
 Corporate Finance Officer  
 Town of Bon Accord

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REPORT #2

**COMMUNITY SERVICES**  
**MAY 2019**

**COMMUNITY SERVICES**

**Primary Care Network (PCN) sessions**

Assertiveness Workshop was canceled for April 11, due to lack of registrations. Next session is on May 16, for Anxiety—this session has been cancelled as well due to lack of registrations. These sessions are being advertised on our Facebook page, website, Newsletter, E-newsletter, posters at the office and advertised on the Community event sign when available.

**EVENTS/MEETINGS**

**ESS- SREMP QUARTER 2 MEETING**

Meet with Josh and members from ESS in our surrounding area to discuss ESS and the progress we are making.

**MARD Meeting- (May 1)**

Discussed final details for the Sturgeon Region Rural Seniors Transportation open house on May 29. A representative from the group talked with Homeland Housing to see if they are interested in partnering with our group. A formal presentation to Homeland Housing will take place in June.

**FCSS Spring Conference- May 7 – 10**

I attended the FCSS Spring Conference held in Fort McMurray. This was such a great conference—we participated in a mock Reception Centre exercise and we heard from the Wood Buffalo ESS team. They are a wealth of information. Also, attended a Poverty Simulation, where I was an 8-year-old boy part of a family that was struggling to make ends meet. This was a wonderful eye-opening learning experience.

**MARD- Sturgeon Region Rural Seniors Transportation (May 29)**

Sturgeon Regional Senior Transportation open house. Council and public are welcome—this is a free event which includes dinner and a guest speaker from the Wainwright & District Handi-Van Society. Poster is attached. Please RSVP with either myself or the Gibbons Family Resource Centre.

**ESS- May 13**

Attended a training session regarding Emergency Social Services and Reception Centers. The facilitator was from the Justice Institute of British Columbia. Great learning experience on how real-life emergencies and Reception centers operate.

**Town Wide clean up**

Joined other members from Administration to pick up trash along the ditches and fence lines. Our schools will be out later in May to help with litter pick up.

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**Cemetery**

Several meetings, phone calls, and burial applications this month. Community services continue to work with public works to ensure families are taken care of in their time of need.

**Summer Camp Programs**

The Recreation Program Coordinator position has been filled. Erin will begin on May 22 and start preparing and distributing the brochures for our camps by June 10.

**Preparations for Events**

Feed the Families Food Drive (May)  
Seniors Community BBQ (June)  
Bon accord's 1<sup>st</sup> Art Showcase (Art Show) (July)  
Flag Planting and Canada Day (June/July)  
Music in the Park (July/August)

**Upcoming Meetings/Events**

Feed the Families Food Drive (May 23)  
Joint Summer Camp Excursions meetings (May 24)  
Sturgeon School Division Joint Use Meeting (May 28)  
FCSS Regional Meeting (May 30)  
Seniors BBQ (June 5)  
SALC AGM (June 11)

**Jenny Larson**

*Community Services Coordinator*  
*Town of Bon Accord*

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REPORT #3

**OPERATIONS**  
**MAY 2019**

**PUBLIC WORKS**

- Master Servicing Plan Review.
- MCCAC grant application still waiting approval to proceed with the energy audit.

**ROADS**

- 49<sup>th</sup> Ave project awarded to Rulam Construction.
- Street sweeping completed.
- Back alleys are graded and gravelled in priority spots.
- Tree removal on 51 Ave starting.

**EQUIPMENT/VEHICLES**

- Regular maintenance continues on equipment and vehicles when necessary.
- The street sweeper has broken down and will not be repaired. Cost to repair is more than the machine is worth.

**CEMETERY**

- 2 cremations for this reporting period.

**WATER**

- Monthly water reads occurred on April 30/19.
- Completed 3 Alberta 1<sup>st</sup> Calls in March.
- The reservoir project is still on hold. The goose is still on top of the spoil pile.

**SEWER**

- No issues.

**ARENA/PARKS & RECREATION**

- Arena upgrades have been contracted to Omnisport Inc.
- Painting in the Arena has started.
- Grass cutting has started.
- Garbage pickup of all town owned land was completed.
- The Castle planters have been emptied and will be moved to the North side of 47<sup>th</sup> Ave and some other locations around Town. Some of the barrel planters will be replaced by Castle planters to cut down on watering.



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**SAFETY/TRAINING**

- Held weekly Public Works/Parks & Recreation Safety Meetings.

**Ken Reil**

*Operations Manager*

*Town of Bon Accord*

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REPORT #4

**PLANNING & ECONOMIC DEVELOPMENT**  
**MAY 2019**

**ECONOMIC DEVELOPMENT**

Properties Located on Highway Frontage

In discussion with Council, there were questions on occupancy/ownership as per lots along 47<sup>th</sup> Avenue.

Occupancy / Ownership of lots:

Lot # 5008 – Circle K

Lot # 5015 – Sturgeon Memorial

Lot # 5028 – Gasland

Lot #5044 – Bon Accord Hotel

Lot # 5076 – A.K. Restoration

Future Home of?

Signage has been erected on Town land across from the Town office to stimulate conversation with the residents of Bon Accord. The intent of this signage is the beginning stages of this process to generate ideas from the residents in what they would like to see in their Town. Public engagement is important to understand the needs and wants of our residents ensuring growth of the Town is supported by all those that live here.

The next step will be a survey of questions to be circulated via the Towns website, E-newsletter, Facebook and Newsletter. Survey results will be shared with the public on the outcome of opinions. The next step is to engage a developer to take on the development of this project.

North East Bon Accord Area Structure Plan

On April 16/19 a Request for Decision was brought forward to Council to give first reading of Bylaw 2019-04 to repeal North East Bon Accord Area Structure Plan retaining the Land Use Bylaw to be Urban Reserve.

There were many factors for the Town to consider repealing the NE Bon Accord Area Structure Plan:

- NE Bon Accord ASP is 13 years old, no substantive action has been taken to proceed with development
- NE Bon Accord ASP is consistent with legal planning documents MDP and LUB
- Supporting Studies not supported by up to date engineering information for on site or off-site

servicing required to connect to the site to Town Services

On May 7/19 a Request for Decision was brought forward to Council to give second and third reading of Bylaw 2019-04 to repeal North East Bon Accord Area Structure Plan. Council approved second and third reading with no opposition from the public.

The repeal of this ASP provides an opportunity for a developer to commence with a fresh concept on what would be a permitted use for these lands.

Chickens

There have been 3 inquiries regarding chickens, are they allowed within Town limits? As per the *Towns Land Use Bylaw, Part 1.3, Interpretation* states:

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195) “pet, domestic” means an animal which is normally kept inside a dwelling. Domestic pets include dogs, cats, parrots, and similar sized animals, but does not include livestock or exotic animals.

196) “pet, exotic” means any animal not identified in the definition of domestic pets or livestock.

152) “livestock” means livestock as defined in the Agricultural Operation Practices Act, R.S. A. 2000, as amended. This includes, but is not limited to poultry, horsed, cattle, sheep, swine, goats, bison and fur-bearing animals.

As per the *Towns Land Use Bylaw, Part 8.6, Animal /Bird Regulations* states:

2) On any residential parcel in any District other than the Urban Reserve District, no more than four household pets shall be allowed.

3) On parcels larger than 0.81 ha (2.0 acres) in size in the Urban Reserve District animal units shall be allowed as per ha / acre (refer to table 4 – page 93).

As per the *Town of Bon Accord Bylaw 2016-06 Animal Control Bylaw, Part 2 Definitions* states:

j) Domestic Animal shall mean an animal which has been habituated to live and breed in a tame condition, in or about habitations of people. For the purpose of this bylaw it will include but not be limited to dogs, cats and rabbits but will not include those animals that would normally be kept in an aquarium or terrarium. Also not included in the definition of this bylaw are those animals which would normally be considered farm animals or livestock.

The Town considers chickens (poultry) to be farm animals or livestock. If a complaint is lodged against a landowner in the Town of Bon Accord who has poultry in their yard, the landowner is at risk to have the chickens / farm animals removed.

#### Edmonton Global

The Edmonton Metropolitan Region Economic Development Network is in final stages of finalizing an agreement between Edmonton Global and the Economic Development Representatives of its Shareholder Municipalities. This agreement will set out the principals of professional practice that will guide involvement and protocols by which participants will interact with Edmonton Global and amongst each other as part of the Edmonton Metropolitan Region Economic Development Network. This agreement has two Sections:

- A) A code of Practice intended to guide interaction between and amongst Representative, Partners and Edmonton Global; and
- B) A set of protocols intended to guide how Edmonton Global, its Representatives and Partners will collaborate in order to achieve the collective objectives.  
Once the draft has been finalized, the CAO’s of the perspective shareholders will receive the document to be shared with Council.

Also, an external research on Edmonton Global’s regional competitiveness was completed which presented some interesting facts. This overview concluded:

Outcomes of Competitiveness: The EMR is not globally competitive but has potential. Competitiveness deficit will constrain our ability to grow economically.

What’s next: Development of a Regional Advocacy Plan that identifies growth opportunity, barriers to investment and solutions for increasing competitiveness.

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Proposed approach: Develop the plan collaboratively with regional partners and industry input and execute through joint initiatives.

Additionally, a sector analysis was conducted on four sectors: Agr Business, Manufacturing, Energy and Health. The SWOT and Market Analysis provided key findings indicating each of the target subsectors has unique needs; growth potential and opportunities for export development or investment attraction. Regional businesses face challenges in innovating and scaling up. Challenges across sectors include (but not limited to): access to capitol, scale up infrastructure, fragmentation confusion, lack of collaboration in ecosystem, cost and regulatory barriers.

2019 Benchmarking Score Card

Conference Board of Canada and Steering Committee of regional partners selected 21 comparator jurisdictions and indicators, in 3 categories: economy (10 indicators), competitiveness (18 indicators) and social (17 indicators).

Overall ranking out of 22 Global sites - Edmonton Metro Region came in 13.

EMR Economy ranking 19/22

EMR Competitiveness 12/22

EMR Social 5/22

Primary outcome of the analysis and score card is to develop a Regional Advocacy Plan that will tell the story of opportunity for the Edmonton Metropolitan Region, of barriers to growth that need to be removed and their impact on our prosperity and solutions for increasing our competitiveness.

**PLANNING AND DEVELOPMENT**

Business and Development Inquiries

- Holy Trinity Anglican Church
- Bon Accord Hotel

Complaints

Complaints received and investigated for this reporting period include:

- Unsightly yards
- Vicious Dog

Business Inquiries	Compliance Certificates	Development Permits	Business Licenses	Bylaw Complaints	
2	2	4	26	3	This Period
7	8	7	26	6	YTD

**Meetings/Events Attended/Education**

- Manager Meetings – internal exchange of information & updates of Council

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- Council Meetings
- Council Workshop
- Edmonton Global – meetings
- GEEDT – meeting
- Municipal Planning Services – discuss / review permits / compliance certificates
- Investigation / Inspection – complaints
- Resident Meetings – development questions

**Dianne Allen**

*Planning & Economic Development  
Town of Bon Accord*

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REPORT #5

**CHIEF ADMINISTRATIVE OFFICER (CAO)**  
**MAY 2019**

***Administration***

Held management meetings in Apr/May which has included discussion and planning for the 2019 Summer season. Administration has worked on the survey questions for Council's approval to be used in the survey that will be going out to the public, shortly. This will be done through an online survey service and there will also be paper copies available for people to complete and return that do not have access to electronics. Administration took part in a municipally owned properties spring waste pickup project, in an effort to assist public works with the job of making our community look clean and ready for the summer season.

***Training/Staffing***

Staff attended ESS (Emergency Social Services) training on Monday May 13, 19 at Morinville. It is with sadness that I inform Council that Public works employee Tyler Bowman is leaving Bon Accord, his family has been transferred to Halifax. Tyler's last day of employment will be June 21, 2019. The interview process is already in progress for a replacement, in hopes of filling the position by early June.

***Medical Professional Recruitment***

The recruitment process has not stopped, it is moving slowly at the present time, as we are waiting on third party plans to be completed to see how Town of Bon Accord can possibly piggyback on those ideas.

***Council Meeting Time Change***

At the May 7, 19 RMC, the decision was made to change the meetings times. The website and the Procedural Bylaw will be updated to reflect the new meeting times.

***MAP- 2019***

I was advised last week that the MAP report is complete and will be sent out for Council's review soon.

***Reservoir Construction***

Completion of the reservoir construction has been held up due to the Canada Goose, Bonny Cord deciding that the spill pile was a perfect spot to make a nest and lay her eggs. Administration is patiently watching and waiting for these little darlings to hatch. Gestation period for a goose is 35 days. The predicted delivery date is May 27, 2019 that is approximately 35 days from the original sighting.

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***SLGM Conference***

I attended the Society of Local Government Managers conference last week, the sessions were very informative.

***Meetings/Events Attended***

Management Meetings  
Regional CAO Meeting  
Council Workshop  
Pembina/Kuwait Luncheon  
Staff Meeting  
Redwater's Mayor's Breakfast  
Regular Meeting of Council  
SLGM Conference

***Upcoming Meetings/Events***

Waste/ Recycling Mtg St Albert  
SREMP Agency Mtg  
Town wide Food Drive  
Regular Meeting Council  
Redwater Golf Tournament  
Sturgeon Mayor's Golf Tournament

**Joyce Pierce**

*Chief Administrative Officer  
Town of Bon Accord*

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REPORT #6

**MAYOR REPORT  
MAY 2019**

April 17, 2019	Attended Pembina CKPC Lunch
April 18, 2019	Attended Special meeting for Roseridge Commission Board
April 26, 2019	Attended Redwater Mayor's Breakfast
April 30, 2019	Attended Administration Briefing
May 6, 2019	Attended Roseridge Commission Open House
May 7, 2019	Attended Bon Accord Regular Meeting of Council
May 9, 2019	Attended Roseridge Commission Board Meeting

**David Hutton**  
*Mayor*  
*Town of Bon Accord*



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REPORT #7

**DEPUTY MAYOR REPORT**  
**MAY 2019**

- April 10, 2019      Attended St. Albert Chamber of Commerce Luncheon with Mayor Hnatiw as Keynote Speaker.
- April 11, 2019      Attended morning portion of the Bon Accord Workshop.
- April 11, 2019      Attended Edmonton Global Annual General Meeting. This was an excellent meeting. It covered several topics that included the 2018 Auditors Report and the Accountability Report. The Accountability Report covered (a) Measuring Success and (b) Regional Competitiveness.
- April 12, 2019      Attended Bon Accord Workshop.
- April 16, 2019      Attended Regular Meeting of Council
- April 17, 2019      Attended Morinville Chamber of Commerce Luncheon with speakers from both Pembina and Canada Kuwait Petrochemical Corporation. They spoke about their CKPC investment decision of their 550,000 tonne per annum integrated propane dehydrogenation (PDH) plant and polypropylene (PP) upgrading facility in Sturgeon County.
- April 25, 2019      Attended the Capitol Region North East Water Services Commission annual meeting outlining the positive findings of the 2018 audit.
- April 26, 2019      Attended the Redwater Mayors Breakfast with Vivian Krause as Keynote Speaker. Vivian had an eye-opening talk about the truth behind the difficulties Alberta is having getting pipelines in the ground. She exposed the money trail behind the US campaign to kill the Oilsands.
- April 30, 2019      Attended Administration Briefing.
- May 9, 2019          Attended Federation of Canadian Municipalities e-meeting.
- May 11, 2019      Helped out at Bon Accords Annual Compost giveaway and electronics drop off for 4H.

Additional notes – attended a meeting with Economic Development Committee and UAS Society regarding events taking place this summer at Prairie Gardens. Additional information will be sent to CAO.

**Brian Holden**  
*Deputy Mayor*

**Town of Bon Accord  
Regular Meeting of Council Minutes  
May 21, 2019  
8:30am**



*Town of Bon Accord*

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**May 21, 2019**  
**8:30am**



REPORT #8

**COUNCILLOR REPORT**  
**MAY 2019**

- April 10, 2019      Attended St. Albert Chamber of Commerce Luncheon Meeting. Keynote speaker was Mayor Hnatiw from Sturgeon County. She had favourable remarks about Sturgeon County economy and was interesting to hear her ideas about adding value to the agriculture industry. A good networking opportunity to chat with other elected officials.
- April 11 &12, 2019      Attended the Town of Bon Accord workshop. Good information presented and definitely food for thought about future planning and sustainability.
- April 16, 2019      Attended the Regular Meeting of Council
- April 17, 2019      Attended the Morinville Chamber of Commerce Luncheon Meeting, with Pembina Pipelines and CKPC keynote speakers. This is a huge project which I hope our community will be able to make some opportunity for economic growth from.
- April 21, 2019      Attended Emmanuel Anglican Church (Gibbons) Easter service as per invitation of Rev. Antony Kwaw.
- April 26, 2019      Attended the Redwater Mayor's breakfast. Very interesting and convincing presentation by Vivian Krause regarding attempts to "landlock Alberta oil".
- April 30, 2019      Attended the Administration Briefing
- May 1 – 3, 2019      Attended the Alberta Capital Region Wastewater Commission workshop. We changed some of the priorities on the Strategic Plan after reviewing and evaluating how it was progressing. Also had some discussion about succession planning as there are 5 senior managers going to retire within the next few years. The ACRWC consulted Stantec regarding long term plant expansion planning, considering as well anticipated increasing tighter environmental controls. I felt it was a very good and worthwhile workshop.
- May 6, 2019      Attended the Regular Meeting of Council and Public Hearing regarding repealing the NE Area Structure Plan.

**Lynn Bidney**  
*Councillor*  
*Town of Bon Accord*

**Town of Bon Accord  
Regular Meeting of Council Minutes  
May 21, 2019  
8:30am**



REPORT #9

**COUNCILLOR REPORT  
MAY 2019**

April 11	Attended council workshop.
April 12	Attended council workshop.
April 16	Regular meeting of council.
April 17	Attended "Join us for lunch" in Morinville
April 26	Attended Redwater Mayors breakfast.
May 1	Attended Admin briefing.
May 7	Attended regular meeting of council.
May 14	Bon Accord Library Meeting. Volunteers needed for used book sale June 1,2019
May 15	Helped with food bank drive (delivered bags to residents)

Note: Sorry I was unable to attend but I am in Quebec for my daughter's military graduation.

**Tanya May**  
*Councillor*  
*Town of Bon Accord*

**Town of Bon Accord  
Regular Meeting of Council Minutes  
May 21, 2019  
8:30am**

REPORT #10

**COUNCILLOR REPORT  
MAY 2019**

April 10, 2019	Attended St. Albert Chamber of Commerce Luncheon Meeting
April 11 & 12, 2019	Attended Council Workshop
April 16, 2019	Attended Regular Meeting of Council
April 26, 2019	Attended Redwater Mayor's Breakfast
April 30, 2019	Attended Administration Briefing
May 7, 2019	Attended Bon Accord Regular Meeting of Council – Public Hearing
May 11, 2019	Attended Glow Party in Community
May 14, 2019	Delivered bags for the Food Drive

**Jennifer MacArthur**  
*Councillor*  
*Town of Bon Accord*