

Town of Bon Accord
Regular Meeting of Council Minutes
September 17, 2019
8:30 am



PRESENT

Mayor David Hutton
Deputy Mayor Brian Holden
Councillor Lynn Bidney
Councillor Tanya May

ADMINISTRATION

Joyce Pierce, Chief Administrative Officer
Dianne Allen, Planning and Economic Development Manager
Ken Reil, Operations Manager

CALL TO ORDER

Mayor Hutton called the meeting to order at 8:30 am.

ADOPTION OF AGENDA

DEPUTY MAYOR HOLDEN MOVED THAT the agenda for the September 17, 2019 Regular Meeting of Council be adopted, as presented.

CARRIED RESOLUTION 19-246

At 8:37am Mayor Hutton appointed Deputy Mayor Holden as presiding officer for the remainder of the September 17, 2019 Regular Meeting of Council.

DELEGATION

Staff Sgt. Palfy

COUNCILLOR BIDNEY MOVED THAT Council accept Staff Sgt. Palfy's presentation, as information.

CARRIED RESOLUTION 19-247

ADOPTION OF MINUTES

Regular Meeting of Council – September 3, 2019

COUNCILLOR MAY MOVED THAT the minutes of the September 3, 2019 Regular Meeting of Council be accepted, as presented.

CARRIED RESOLUTION 19-248

DEPARTMENT REPORTS

Finance (attached report #1)

Community Services (attached report #2)

Operations (PW) (attached report #3)

Planning and Economic Development (attached report #4)

Chief Administrative Office (CAO) (attached report #5)

MAYOR HUTTON MOVED THAT the department reports be accepted, as information.

CARRIED RESOLUTION 19-249

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UNFINISHED BUSINESS

None

NEW BUSINESS

ATCO Gas & Pipelines Ltd. Franchise Fee 2020

COUNCILLOR MAY MOVED THAT Council decrease the ATCO Gas Franchise Fee from 25% to 20%.

DEFEATED

COUNCILLOR BIDNEY MOVED THAT Council support no changes in the ATCO Gas Franchise fees for 2020.

DEFEATED

COUNCILLOR MAY MOVED THAT Council directs Administration to provide Council with additional information regarding the effect a decreased revenue amount, by decreasing the ATCO Gas Franchise Fee from 25% to 20%, would have on the Town of Bon Accord.

CARRIED RESOLUTION 19.250

Procedural Bylaw Review; Bylaw #2019-05

COUNCILLOR BIDNEY MOVED THAT Council direct administration to remove Section 7.2 from the Procedural Bylaw; Bylaw #2019-05 and bring the revised and updated Procedural Bylaw; Bylaw 2019-xx back for three (3) readings.

CARRIED RESOLUTION 19-251

MAYOR HUTTON MOVED THAT Council direct administration to remove section 11.7 and 11.8 from the Procedural Bylaw; Bylaw #2019-05.

DEPUTY MAYOR HOLDEN made a friendly amendment to Mayor Hutton's motion THAT Council direct administration remove section 11.7 and reword sections 11.6 and 11.8 to align with the remainder of the Procedural Bylaw.

CARRIED RESOLUTION 19-252

Office Closure; December 27, 2019

COUNCILLOR BIDNEY MOVED THAT Council approve closure of the Town Office for December 27, 2019.

CARRIED RESOLUTION 19-253

MAYOR HUTTON MOVED THAT Council take a short break at 10:20am

CARRIED RESOLUTION 19-254

DEPUTY MAYOR HOLDEN called the meeting back to order at 10:25.

BYLAWS | POLICIES | AGREEMENTS

BYLAWS

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Designated Officer Bylaw; Bylaw #2019-07

COUNCILLOR BIDNEY MOVED THAT the Designated Officer Bylaw; Bylaw #2019-07 be given 2nd reading, as presented.

CARRIED RESOLUTION 19-255

COUNCILLOR MAY MOVED THAT the Designated Officer Bylaw; Bylaw #2019-07 be given 3rd and final reading, as presented.

CARRIED RESOLUTION 19-256

Animal Control Bylaw; Bylaw #2019-10

COUNCILLOR BIDNEY MOVED THAT the Animal Control Bylaw; Bylaw #2019-10 be given 2nd reading, as presented.

CARRIED RESOLUTION 19-257

COUNCILLOR MAY MOVED THAT the Animal Control Bylaw; Bylaw #2019-10 be given 3rd and final reading, as presented.

CARRIED RESOLUTION 19-258

Regional Emergency Management Bylaw; Bylaw #2019-11

COUNCILLOR MAY MOVED THAT the Regional Emergency Management Bylaw; Bylaw #2019-11 be given 2nd reading, as presented.

CARRIED RESOLUTION 19-259

MAYOR HUTTON MOVED THAT the Regional Emergency Management Bylaw; Bylaw #2019-11 be given 3rd and final reading, as presented.

CARRIED RESOLUTION 19-260

POLICIES

Grass Mowing Policy

COUNCILLOR BIDNEY MOVED THAT Council approve the Grass Mowing Policy, as presented.

CARRIED RESOLUTION 19-261

Tool and Equipment Borrowing Policy

COUNCILLOR MAY MOVED THAT Council approve the Tool Borrowing Policy, as presented.

CARRIED RESOLUTION 19-262

WORKSHOPS | MEETINGS | CONFERENCES

None

COUNCIL REPORTS

Mayor Hutton (attached report #6)

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MAYOR HUTTON MOVED THAT Council direct Administration to gather more information on post disaster recovery for commercial tax properties in the event of a catastrophic disaster and report back to Council at the November 15, 2019 Council meeting.

CARRIED RESOLUTION 19-263

Deputy Mayor Holden (attached report #7)

Councillor Bidney (attached report #8)

Councillor May (attached report #9)

COUNCILLOR BIDNEY MOVED THAT Council accept all Council Reports, as information.

CARRIED RESOLUTION 19-264

CORRESPONDENCE

Meeting with Minister of Municipal Affairs, Honourable Kaycee Madu

DEPUTY MAYOR HOLDEN MOVED THAT Council direct Administration to invite Minister of Municipal Affairs, Honourable Kaycee Madu to a meet and greet with Bon Accord Council.

CARRIED RESOLUTION 19-265

Thank-you, Cemetery land donation

COUNCILLOR MAY MOVED THAT Council correspondence be accepted as information and filed.

CARRIED RESOLUTION 19-266

DEPUTY MAYOR HOLDEN MOVED THAT Council take a short break at 11:00 am.

DEPUTY MAYOR HOLDEN called the meeting back to order at 11:05 am.

DELEGATION

Vincinia Consulting

COUNCILLOR MAY MOVED THAT Council accept the delegation presentation, as information.

CARRIED RESOLUTION 19-267

CLOSED SESSION

None

ADJOURNMENT

COUNCILLOR BIDNEY MOVED THAT the September 17, 2019 Regular Meeting of Council adjourn at 12:30 pm.

Mayor David Hutton

Joyce Pierce, CAO

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REPORT #1

**FINANCE
SEPTEMBER 2019**

GENERAL MUNICIPAL

To date, 83% of current municipal taxes have been collected. A penalty of 9% was applied on current outstanding balances after June 30, 2019. The next penalty date is October 1, 2019, and a penalty of 6% will be applied to all current balances outstanding after September 30, 2019. The ASFF (Alberta School) requisition is still being paid at 2018 values; we haven't received notification of an updated requisition for 2019.

PUBLIC WORKS

Roads, storm sewer, garbage, and cemetery are all in line with budget, both for revenues and expenses. Water and sewer sales and purchases are both coming in under budget currently. This is due to sending an average of 1,000m³ less this year compared to 2018. Truckfill sales are still within budget. Contracted services for water and sewer are forecasted to be close to or slightly over budget due to main valve repairs. Other expenses for public works are in line with budget.

PROTECTIVE SERVICES

Budgeted revenue for bylaw includes MSI operating revenue that we have not yet received.

ADMINISTRATION

Administration revenue and expenses are forecasted to be on or under budget for the year. Administration met with an advisor from ATB bank to switch the functionality of our current operating account to a MUSH account. These accounts were created specifically for municipalities, universities, schools, and hospitals, and have no sundry account fees. The new account also holds a higher interest rate based on prime. Currently, the interest rate the Town receives on its operating account is 1.45%. With the new account, the Town will receive 2.05%.

The advisor also presented short-term investment options, including GICs and their new Notice Demand Accounts (NDA). GICs 1-year cashable interest rate is 2.05%, the same as what the new operating account rate will be. 2-year and 3-year GICs are non-redeemable. NDA accounts allow partial redemption of funds with either 31- or 90-days' notice. The 31-day NDA interest is 2.30% and the 90-day NDA interest is 2.40%. Administration is currently reviewing the potential benefit of these NDA accounts.

COMMUNITY SERVICES

Community services revenue and expenses are forecasted to be on or under budget.

PARKS & RECREATION

The summer season is closing, final expenses may still be coming in, however currently the department is under budget for expenses.

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ARENA

As we head into fall the arena will open, generating operating revenue and expenses for the 2019-2020 season.

ECONOMIC DEVELOPMENT

Economic development revenue and expenses are forecasted to be on or under budget.

CAPITAL

Sources of capital revenue will be MSI and GTF. Due to the 49th Avenue and Arena Upgrade projects not approved for ICIP grant funding, administration is forecasting there will be no carry-forward of either MSI or GTF funds.

Projects:

49th Avenue Reconstruction: Expenses are still coming in for this project. Current expenses: \$101,175

Arena LED Lighting Retrofit: The lights have been installed. Current expenses: \$31,650

Arena Upgrades: Completed for the year. Current expenses: \$59,312

Development Infrastructure: Master servicing plan, currently in progress. Expenses to date: \$126,891

Ventrac Mower: Purchased \$50,566

Town of Bon Accord
Year-to-Date Variance Report (Unaudited)
for the month ending August 31, 2019

Department	2019 YTD Revenue			2019 YTD Expense			2019 YTD Net		2019 YTD Net Variance	% Variance
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget		
General Municipal	2,139,235	2,248,865	-109,630	208,037	403,064	195,027	1,931,198	1,845,801	85,397	5%
	2,139,235	2,248,865	-109,630	208,037	403,064	195,027	1,931,198	1,845,801	85,397	
Public Works - Roads	1,024	12,500	-11,476	205,367	430,556	-225,189	-204,333	-418,056	213,723	51%
Storm Sewer & Drain	0	0	0	11,217	17,527	-6,310	-11,217	-17,527	6,310	36%
Water	288,628	497,000	-208,372	296,422	604,606	-308,184	-7,794	-107,686	99,812	93%
Sewer	172,006	324,600	-152,594	139,446	336,306	-196,860	32,560	-13,706	46,266	338%
Garbage	87,684	143,566	-55,882	106,355	163,065	-56,710	-18,670	-19,499	829	4%
Cemetery	2,775	5,500	-2,725	4,464	9,065	-4,601	-1,889	-3,565	1,676	53%
	552,117	983,166	-431,049	763,262	1,563,125	-799,863	-211,145	-579,959	368,814	
Fire Department	8,752	8,752	0	7,550	47,905	-40,355	1,202	-39,153	40,355	103%
Emergency Services	0	0	0	13,199	17,803	-4,604	-13,199	-17,803	4,604	26%
Bylaw	3,027	53,236	-50,209	19,740	49,236	-29,496	-16,713	4,000	-20,713	518%
	11,779	61,988	-50,209	40,488	114,944	-74,456	-28,709	-52,956	24,247	
Administration	2,286	67,500	-65,214	228,008	528,457	-300,449	-225,722	-460,957	235,235	51%
Election	0	0	0	234	1,000	-766	-234	-1,000	766	77%
Library	11,948	10,480	1,468	32,196	56,824	-24,628	-20,248	-46,344	26,096	56%
Lillian Schick	3,038	400	2,638	0	0	0	3,038	400	2,638	660%
Council	0	0	0	55,425	99,647	-44,222	-55,425	-99,647	44,222	44%
	17,272	78,380	-61,108	315,864	685,928	-370,064	-298,592	-607,548	308,956	
Community Services	22,632	43,981	-21,349	55,603	92,666	-37,063	-32,971	-48,685	15,714	32%
Recreation Programs	9,983	27,433	-17,450	47,440	84,116	-36,676	-37,457	-56,683	19,226	34%
Parks & Recreation	19,921	18,300	1,621	85,673	114,052	-28,379	-65,752	-95,752	30,000	31%
Arena	97,798	175,000	-77,202	127,423	252,683	-125,260	-29,625	-77,683	48,058	62%
Municipal Planning	5,833	6,600	-767	80,258	198,192	-117,934	-74,426	-191,592	117,166	61%
Economic Development	1,777	0	1,777	66,542	117,544	-51,002	-64,765	-117,544	52,779	45%
	157,943	271,314	-113,371	462,939	859,253	-396,314	-304,995	-587,939	282,944	
TOTAL	739,112	1,394,848	-655,736	1,582,553	3,223,250	-1,640,697	-843,441	-1,828,402	984,961	
TOTAL (incl. Gen Mun.)	2,878,346	3,643,713	-765,367	1,790,590	3,626,314	-1,445,670	1,087,757	17,399	1,070,358	
CAPITAL	190	429,181	-428,991	373,044	880,000	-506,956	-372,854	-450,819	77,965	17%

Falon Reed

Corporate Finance Officer

Town of Bon Accord

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REPORT #2

**COMMUNITY SERVICES
SEPTEMBER 2019**

Primary Care Network (PCN) sessions

Two sessions were planned for the fall—the Mediterranean Diet workshop was cancelled due to lack of registration. Stay Steady on your feet is scheduled for November 12th. Registration is required to attend the workshops. In the New Year, I will be looking into offering childcare during these sessions to see if registration increases.

EVENTS/MEETINGS

Amazing Race

Erin Amonson worked extremely hard on this event. She had 6 teams registered, but only 4 teams attended. Overall the participants had a fun time and recommendations for shorter distance between events will be taken into consideration when planning for next year.

Large Item Pick-up

A partnership between Community Services and the Bon Accord Fire Department was established to offer a large item pick-up event for town residents. By creating this partnership, we are saving close to \$2000 compared to contracting it out through GFL.

Meet the Community Night

Meet the Community Night took place on Monday, September 9. 26 vendors signed up to display and advertise their organizations. We saw 20-25 members of the public walk through between the hours of 6-8 pm at the Community Hall.

Preparations for Events

Community Group Potluck (October)
Remembrance Day (November)
Winter Wonderland (December)

Upcoming Meetings/Events

ESS Volunteer Recruitment Info Night (Sept 19)
Sturgeon School Division Joint Use meeting (Sept 19)
Edmonton Evergreen Meeting FCSS (Sept 26)
Community League- Arena and Sports Ground agreement (September)

Jenny Larson

*Community Services Coordinator
Town of Bon Accord*

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REPORT #3

**OPERATIONS
SEPTEMBER 2019**

PUBLIC WORKS

- Master Servicing Plan Reviewed.
- ICIP funding applied for.
- A Solar Farm will not be approved by Fortis at the proposed location.

ROADS

- 49th Ave project - completed.
- Spray Patching 75% complete.
- Curbs repainted yellow where previously painted. Sand was added to the paint for tops of curbs and areas where pedestrians cross.
- Crosswalks at BACS school, Husky and the intersection of 50th Street and 50th Ave were repainted.

EQUIPMENT/VEHICLES

- Regular maintenance continues on equipment and vehicles when necessary.

CEMETERY

WATER

- Monthly water reads occurred on August 30th /19.
- Completed 5 Alberta 1st Calls in June and July.
- Replaced 1 main water valve at 47th Street and 51st Ave, 1 hydrant and isolation valve at 50th Ave and 50th Street and installed one hydrant isolation valve at LS School.
- Replaced 9 CC's so far.

SEWER

- Replaced the SCADA modem at the Springbrook Lift Station.
- Repaired the SCADA modem at the Final Lift Station.

ARENA/PARKS & RECREATION

- The ice was installed from August 22- September 6. Ice rentals started on September 8th.
- Lighting upgrade was approved. \$40,708 of funding for the project. This is 75% funding.
- Lights are installed. The contractor is dealing with shadows created by the new lights.

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SAFETY/TRAINING

- Held weekly Public Works/Parks & Recreation Safety Meetings.
- Introduction to ICS and ICS 100 completed by 2 staff.

Ken Reil
Operations Manager
Town of Bon Accord

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REPORT #4

**PLANNING & ECONOMIC DEVELOPMENT
SEPTEMBER 2019**

ECONOMIC DEVELOPMENT

Property Lot 5020

Demolition of buildings has been successfully completed. No concerns with the project to date. Construction will commence in the spring.

Alberta's Rural Health Professions Action Plan (RhPAP)

Met with the new representative for the North East Zone, Alicia Fox. Alicia provided a "Framework to Guide Community Action" in attracting and retaining health professionals to rural areas (*reference attachment*).

Economic Disaster Resilience & Recovery Workshop

This was a one-day workshop to help prepare local elected officials, community and economic development leaders to support economic development, disaster resilience and economic recovery activities in their communities.

Recent disasters demonstrate why economic resilience efforts matter. Natural, manmade and technological disasters pose specific challenges to economic development. One in four businesses do not reopen after a disaster. In resilient communities, leaders encourage small business to engage in preparedness and leadership has a plan for post-disaster assistance, including a business re-entry plan and specific business retention and expansion activities.

With crisis comes opportunity. While disasters can have significant negative impacts, the recovery process can also bring opportunities for a company to build back better and become more resilient.

Edmonton Global

Edmonton Global has prepared a Foreign Direct Investment (FDI) & Trade Action Plan (draft document) which will focus on the attraction of foreign direct investment. Edmonton Global is focusing on four key sectors that are primed for growth and investment: food and agriculture, manufacturing, energy/clean technology and life sciences enabled through the infusion of advanced technologies.

Trade related activities will be rolled out subsequently as Edmonton Global's operational capacity expands.

Edmonton Global has entered into a partnership with Taproot to create curated regional content with a focus on the economy. At the beginning of August regular updates have been circulated on what's happening across the Edmonton Metropolitan Region.

Two distinct updates have been created – a weekly update intended for readers in the region who are interested in insights, data, announcements and both good and bad news. The second update will be monthly and is intended for readers outside the region. Its focus is on a global audience and will have joint curation and editorial control between Taproot and Edmonton Global.

PLANNING AND DEVELOPMENT

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New Construction

For all new construction commencing, a “New Construction Checklist Report” must be completed prior to any activity on the lot by the Builder. The report documents condition of curbstops, sidewalks and road prior to construction and conditions upon completion of construction. Pictures will be attached, with a signature from a representative of Public Works and the Builder, ensuring both parties agree on the conditions. This process eliminates any questionable concerns regarding Municipal Property.

Business and Development Inquiries

- Decks
- Garages
- Drainage Easement Agreement
- Demolition
- Lot grading certificate

Complaints

Complaints received and investigated for this reporting period include:

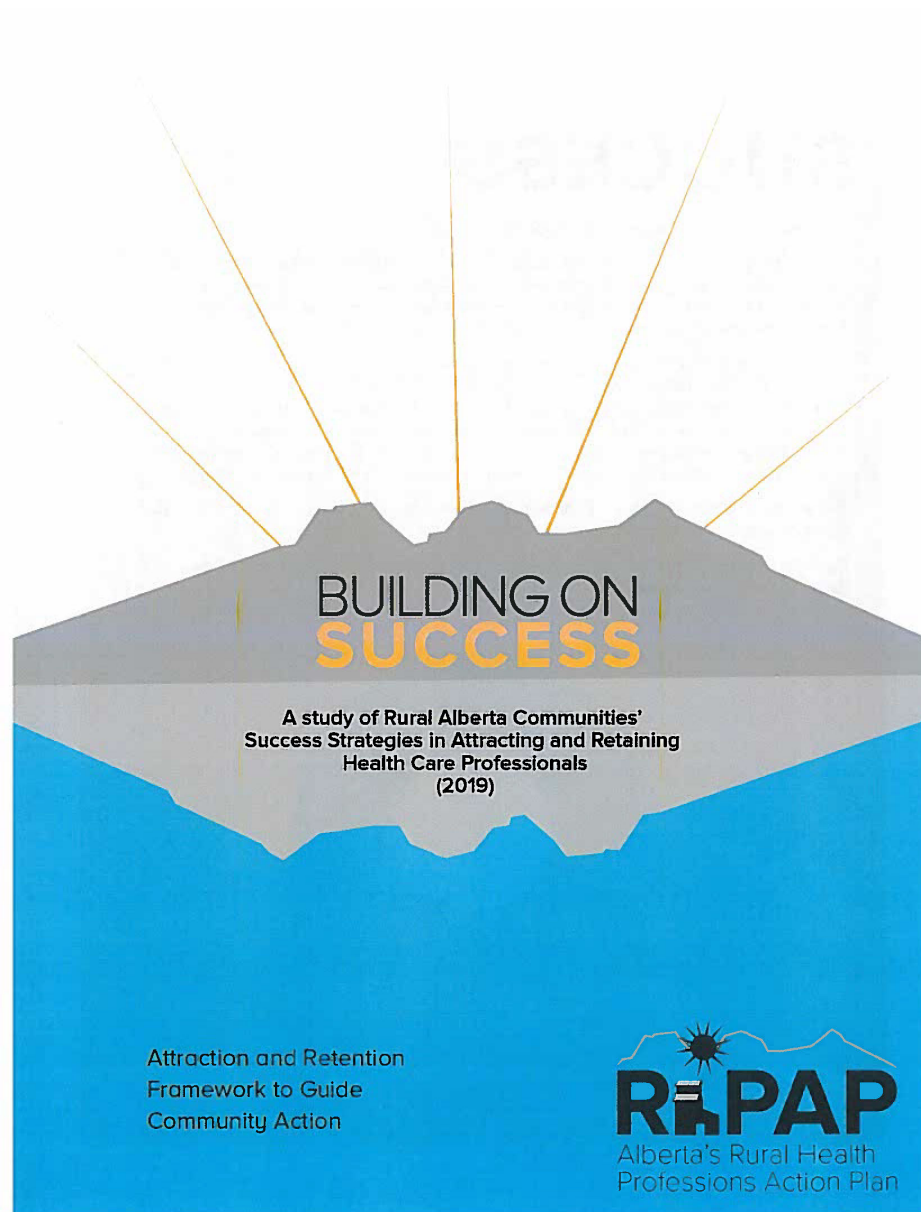
- Unsightly yards

Business Inquiries	Compliance Certificates	Development Permits	Business Licenses	Bylaw Complaints	
1	1	2	26	0	This Period
15	5	12	26	17	YTD

Meetings/Events Attended/Education

- Manager Meetings – internal exchange of information & updates of Council
- Council Meetings
- Edmonton Global – meetings
- GEEDT – meeting
- ISL Engineering – Meetings
- Economic Disaster Resilience & Recovery Workshop
- Municipal Planning Services – discuss / review permits / compliance certificates
- Investigation / Inspection – complaints
- Resident Meetings – development questions

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BUILDING ON SUCCESS

Attraction & Retention Framework to Guide Community Action

Attracting and retaining health professionals to rural areas is a complex undertaking that requires thoughtful short- and long-term strategies. This framework (developed by Cameron, Este & Worthington, 2012 and refined through the RhPAP study), highlights three domains that require attention: Professional domain, personal domain and community domain.

- The **community** domain covers community and health-care infrastructure, the socio-political environment and the connections a community forges with the health professionals.
- The **professional** domain contains factors that influence how well professionals integrate into an existing team and factors that affect work-life balance and work satisfaction.
- The **personal** domain includes factors such as spousal and family support, family integration into the community, fit of the physician with the community, and personal characteristics.

The framework (Figure 1 and Table 1) can help communities devise a comprehensive and balanced plan that targets all relevant domains.

Figure 1. Framework of rural health-care provider attraction and retention factors (adapted from Cameron, Este & Worthington, 2012)




RhPAP
Alberta's Rural Health
Professions Action Plan

P: 403-642-3591 F: 403-642-3591 E: info@rhpap.ca W: rhpap.ca

 [AlbertaRhPAP](https://www.facebook.com/AlbertaRhPAP)

Table 1: Summary of key attraction and retention domains and emerging themes

Factors	Sub-Factors	Themes
Community	Community infrastructure	Schools, recreation facilities, child care, library, housing, community programming and events, beautiful outdoors
	Health-care infrastructure	Health centre/medical facilities, state-of-the-art equipment, clinic size, support staff, proximity to hospital, "plug and play" practice arrangements
	Socio-political environment	Health-care equipment fundraising, A&R Committees with diverse membership and roles, strategies to grow and retain local talent
	Connections with the community	Site visits to showcase community assets and meet community, welcome gestures, long-term appreciation of physicians and other health-care providers
Professional	Professional integration	Collaboration with all health-care providers, mutual support, personal relationships, professional fit
	Work-life balance	Adequate staffing (physicians, other health-care providers and support staff) that allows taking time off, flexible scheduling, hospitalist program
	Work satisfaction	Broad scope of practice, opportunity to build expertise, collaborative practice, work-life balance, turn-key ready practice, teaching facility, continuing education and research opportunities
Family	Integration into community	Outreach to newcomers, linking to people and resources, interest-free loans, housing support, longer-term follow-up
	Partner/spouse support	Connect partners/spouses with jobs and volunteer opportunities, engage in events
	Personal characteristics	Extroverted and open mindset of newcomers
	Fit with community and rural lifestyle	Growing up in rural area, community minded, outdoorsy, realistic expectations of rural life



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REPORT #5

**CHIEF ADMINISTRATIVE OFFICER (CAO)
SEPTEMBER 2019**

Administration

Please welcome Jessica Caines to the Town of Bon Accord as Executive Assistant, Jessica will be replacing 2 positions that were held here at the Town office in the past. After reorganizing job duties, it was determined that staffing could be reduced by 1.5 positions in administration.

Held management meetings in Aug/Sept which has included discussion and planning for the 2020 Budget and Budget plans.

Medical Professional Recruitment

Progress in the Medical Professional Recruitment is being seen, and the efforts are starting to look very positive.

Hosted a meet and greet with Alicia Fox – RhPAP (Rural Health Professions Action Plan) representative for this region. Alicia has replaced Kim Fleming, who has recently retired from the position. It is important to connect and build relationships with the Rural Health Professionals to stay up to date on the Action Plan and stay current with opportunities that can be provided to Bon Accord through this program.

Sturgeon Regional Emergency Management Committee

The committee will be audited again very soon by Alberta Emergency Management Association. We have been working on the updates for our manuals and passing the Emergency Management Bylaws to include the changes brought forward from the province.

Town of Bon Accord By Election

Nomination day August 26, 2019 had two candidates file papers to run in the up coming By Election on October 7, 2019. An advanced poll has been determined for September 30, 2019 at Town of Bon Accord Council chambers between the hours of 5 PM to 8 PM. The By Election date will be October 7, 2019 at the Town of Bon Accord Council Chambers between the hours of 10:00 AM to 8:00 PM. Information regarding identification for voting is on the Town website and is available on paper copy in the main office.

AUMA Fall Convention

2019 AUMA Fall Convention will be September 25 to Sept 27, 2019 at the Shaw Conference Centre.

2020 Budget Planning

On Sept 3, 2019 Administration has presented the Operating Budget and the 2021, 2022, and 2023 Operating Plan to Council at the budget workshop for its preliminary discussion.

Administration has also, presented to Council the 2020 Town of Bon Accord Capital Budget and 2021 to 2026 Capital Plan. There are some slight changes from the previous years Municipal Government Act regulations on

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budgets making this requirement of the additional budget plans to compliment the yearly budget. The budget discussions will continue through out the coming meetings to the final approval of the 2020 Operating and Capital Budget by council.

MAP – Municipal Accountability Program

Administration continues to address the areas that were brought forward by Municipal Affairs as legislative gaps during their review. We are over halfway through the process and I have sent in the response plan allowing us one year to get this project completed for Bon Accord.

Investment Products Available

Corporate Services and the CAO met with an Account Specialist from ATB last week to discuss our accounts and how we can manage to get better rates on our accounts and different products that are offered for investment. Corporate Finance Manager will expand on this in her report.

Police Costing Webinar

The webinar was Friday Sept 6, 2019. Councilor Bidney, Deputy Mayor Holden and the CAO all participated in the webinar. The opportunity was available to ask questions via internet and hear what the answers to many of the questions that had been asked were. Currently 261 communities in Alberta do not pay for policing as any municipality with populations under 5000 are exempt, this includes small villages, towns and summer villages, rural municipal is also exempt without being relative to population. This police costing plan has been in the works for the past 19 years, with none to very little progress being made to date. It is clear there will be more work to be done on this plan, with questions needing answers on how it will impact small municipalities and counties.

Upcoming Meetings/Events

State of the County Address - Sept 19, 2019 6:30 PM Villeneuve Airport Hangar 38
Hangar 38, Villeneuve Airport (West Entrance)
27018 SH633, Villeneuve Airport, Sturgeon County, AB
Use Range Rd 271 for access. No public access via Range Rd 270A.

[Click here for instructions.](#)

AUMA Sept 25-27, 2019

By Election Advance Poll Sept 30, 2019 5:00 – 8:00 PM Council Chambers

Regular Meeting of Council Oct 1, 2019 7:00 PM

By Election – Oct 7, 2019 Polls Open 10:00 AM – 8:00 PM Council Chambers

Organizational Meeting Oct 15, 2019 8:30 AM

Regular Meeting of Council Oct 15, 2019

Lobbying Government Effectively Oct 21, 2019

Joyce Pierce

Chief Administrative Officer
Town of Bon Accord

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REPORT #6

MAYOR REPORT
SEPTEMBER 2019

Aug. 20, 2019	Attended Council Meeting
Aug. 20, 2019	Participated in a meeting with Mr. Edy Wong from Global Edmonton
Aug. 22, 2019	Attended Roseridge Commission Board Meeting
Aug. 28, 2019	Attended Special Council Meeting re: Global Edmonton
Sept. 3, 2019	Attended Budget Planning Meeting

Notes:

Finally, I received the drugs to stop the coughing and allow me to return to normal.

Roseridge Notes:

Roseridge Commission is progressing with the reorganization and updating the Bylaws and Policies. Susan Berry from Sturgeon County has been contacted to be the Manager.

Added Sept. 17

**Economic Disaster Resilience & Recovery
Workshop Notes**

Included is material copied from the "Community Toolkit for Economic Recovery and Resiliency"

The recent disasters demonstrate why economic resilience efforts matter. There are differences between disasters and emergencies.

Emergencies are more local than disasters and can require different resources than disasters. For example, emergencies have interactions with familiar faces – you know the people involved, roads, telephones and facilities are intact, communications use familiar terminology, the press is local and the Management structure is adequate to coordinate the resources needed.

Disasters on the other hand involve interaction with strangers, new tasks and procedures, roads are closed, telephones are not functioning, communications using unfamiliar terminologies, national and international press, resources may exceed management capacity.

Disasters can damage the economy and scare business away taking years to recover. There are 3 types of disasters – Natural, Man-made and Technological. A disaster must meet certain criteria to be recorded in the Canadian Disaster Database. Disasters are not managed by Bon Accord Town Council so what should concern the Council are the emergencies that affect the Town as a whole – large scale power outages would affect the Town the greatest. The water system, heating and cooling (refrigeration, furnaces, etc.) systems are necessities especially in extreme weather situations. Therefore, Council should formulate a plan that does not require the declaration of a disaster along with the activation of the Regional Emergency Management System.

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In an emergency, the first response is almost always by local authorities because small scale disasters occur most often locally. Local communities are better able to access much needed resources for economic recovery.

Most emergencies in Canada are local in nature, managed by the Municipality or at the provincial level, depending on scope.

Potential roles a municipal elected official may play after a disaster include:

(list from the Community Toolkit)

- Inspiration for Community Recovery
- Spokesperson
- Analyst
- Visionary/Catalyst
- Gap Filler
- Connector/Advocate
- Project Manager

Other key responsibilities include:

- Coordinating immediate response efforts
- Applying for Provincial/federal assistance
- Undertaking an appropriate community planning process
- Leading community restoration efforts including critical infrastructure, essential services, business retention, and redevelopment of damaged housing units.
- Ensuring accountability.

The Alberta Emergency Management Agency is responsible for planning and research, training, response operations, administration and delivery of disaster financial assistance programs. These EMO's then mandate local authorities to:

- Develop a Municipal Emergency Plan. This document summarizes all planning and preparedness activities. It is designed to ensure a prompt, coordinated response for events that extend beyond routine emergencies.
- Appoint Members of Council to an Emergency Management Committee. One or more members of Council should advise Council on emergency plans and programs, and review them regularly.
- Appoint a Director of Emergency Management. This has been done by the Regional Group. CAO Pierce is the DEM.
- Establish an Emergency Management Agency. To act as the local agent to carry out a municipality's statutory powers and obligations.

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•Declare a State of Local Emergency. Municipalities declare a State of Local Emergency. In most cases the head of local government, usually the Mayor or Reeve, makes the declaration after consulting with other members of Council. From there, local government takes the necessary action to eliminate the threat.

Disaster recovery planning and preparedness is no longer for communities that regularly experience flooding, forest fires or hurricanes. Whether the potential disasters are natural, or manmade, communities must plan for recovery in order to mitigate the impact it could have on local businesses and residents.

Planning for post disaster situations can be a complicated, challenging, and controversial process. Our community should have a Disaster Recovery Framework in place before an incident. This helps set expectations for how strategic planning decisions will be made, identifies stakeholders, and defines the structure of the organization. It links the community, private businesses, non-governmental organizations, faith-based organizations, and community based organizations to regional and federal recovery policy and post-disaster assistance.

I am not going to review the entire program but I wanted to introduce the idea of planning for what we must do before and after an emergency or disaster. Its a case of being prepared and knowing what Councils role, duties and limitations are during and after an emergency. Our involvement does not end with “putting out the fire” it continues with helping businesses and residents recover.

Resolution

That Council direct Administration to gather more information on post disaster recovery for commercial tax properties in the event of a catastrophic disaster and report back to Council at the November 15, 2019 Council meeting.

David Hutton

Mayor

Town of Bon Accord

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REPORT #7

**DEPUTY MAYOR REPORT
SEPTEMBER 2019**

August 17, 2019	Participated in Redwater Parade
August 20, 2019	Attended Music in The Park
August 20, 2019	Attended Regular Meeting of Council
August 22, 2019	Attended Roseridge Landfill Meeting
August 24, 2019	Attended MLA Office Grand Opening
August 26, 2019	Participated in Edmonton Global Webinar
August 27, 2019	Attended Music in the Park
August 28, 2019	Met with Edy Wong of Edmonton Global regarding future economic development
September 3, 2019	Attended Budget Workshop
September 3, 2019	Attended Regular Meeting of Council
September 6, 2019	Attended Police Costing Model Webinar
September 7, 2019	Attended Morinville Leisure Centre Grand Opening
September 9, 2019	Attended Bon Accord Meet the Community Night
September 10, 2019	Attended Sturgeon County Emergency Services Long Term Service Awards
	September 11, 2019 Attended St. Albert State of the City Address.
	Lots of good networking. St. Albert Councillor, Ray Watkins, is also a developer. He would like to set up a time sometime the week of Sept 16 th to take a look at what we have and have a discussion about possibilities. Mayor Heron had a great talk the future of St. Albert. She told the audience that they are able to get building permits out in 6 days and business permits out in 1 day. A far cry for what most communities can do. The Mayor also talked about the possible lack of funding and finding ways to find some new revenue streams.

Brian Holden
Deputy Mayor
Town of Bon Accord

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REPORT #8

COUNCILLOR REPORT
SEPTEMBER 2019

Aug 14, 2019	Attended the Communities in Bloom barbeque
Aug 17, 2019	Attended Discovery Days pancake breakfast and parade
Aug 20, 2019	Attended the Regular Meeting of Council
	Attended meeting with Edy Wong of Edmonton Global
Aug 26, 2019	Attended video conference by Global Edmonton
Aug 28, 2019	Attended informal discussion regarding information presented in video conference
Sept 3, 2019	Attended budget meeting
	Attended the Regular Meeting of Council
Sept 4, 2019	Attended meeting with Alicia Fox regarding updates for RhPAP
	Attended Administration briefing
Sept 6, 2019	Attended Teleconference hosted by Alberta Solicitor General and proposed formula for Equitable Police Funding model for municipalities.
Sept 7, 2019	Attended Grand Opening of the Morinville Leisure Centre.
Sept 9, 2019	Attended the Meet the Community night and represented town council and the Gibbons/Bon Accord Food Bank

Future Events:

Will be attending the St. Albert Chamber of Commerce Luncheon for the State of the City Address by Mayor Cathy Heron

Lynn Bidney

Councillor

Town of Bon Accord

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REPORT #9

**COUNCILLOR REPORT
SEPTEMBER 2019**

June 18	Regular meeting of council
June 22	Morinville parade
June 25	Library Board meeting (pot luck)
June 30	Flag planting for Canada Day
July 3	FCSS Dinner
July 9	Attended music in the park
July 11	Attended naming ceremony at cemetery
July 27	Attended Legal Parade
August 6	Attended special meeting of council
August 10	Attended Harvest Days Parade
August 20	Regular meeting of council
September 3	Attended council budget workshop
September 3	Attended regular meeting of council
September 9	Attended meet the community night
September 10	Attended Sturgeon Long term service awards

Note: Due to computer malfunction I wasn't able to send this in on time last meeting so I have included it for information for this meeting.

Tanya May
*Councillor
Town of Bon Accord*