

Town of Bon Accord
Organizational Meeting of Council Minutes
October 15, 2019
8:30 am



PRESENT

Mayor David Hutton
Deputy Mayor Brian Holden
Councillor Lynn Bidney
Councillor Tanya May
Councillor-elect Lacey Laing

ADMINISTRATION

Joyce Pierce, Chief Administrative Officer
Dianne Allen, Planning and Economic Development Manager
Ken Reil, Operations Manager
Falon Fayant, Finance Manager
Jenny Larson, Community Services Coordinator

CALL TO ORDER

Mayor Hutton called the meeting to order at 8:30 am.

ADOPTION OF AGENDA

COUCNILLOR MAY MOVED THAT the agenda for the October 15, 2019 Organizational Meeting of Council be adopted, as presented.

CARRIED RESOLUTION 19-285

OFFICIAL OATH

Mayor Hutton swore Councillor-elect Lacey Laing in as Councillor for the Town of Bon Accord.

APPOINTMENT OF DEPUTY MAYOR

Mayor Hutton called for nominations for the appointment of Deputy Mayor for the Town of Bon Accord.

Brian Holden nominated Lynn Bidney.
There were no other nominations.
Mayor Hutton moved that nomination cease.

Councillor Bidney was declared and sworn in as Deputy Mayor for the Town of Bon Accord.

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NEW BUSINESS

2020 Chronological Meeting Schedule

COUNCILLOR HOLDEN MOVED THAT the 2020 Regular Meeting of Council Schedule be accepted, as presented.

CARRIED RESOLUTION 19-286

Committee Appointments

DEPUTY MAYOR BIDNEY MOVED THAT the Council Committee Appointments be accepted as presented, that being appointments remain status quo for 2019-2020, and Councillor Laing be appointed to the Committees, Boards and Commissions that were left vacant with the resignation of Councillor MacArthur.

CARRIED RESOLUTION 19-287

Appointments

Signing Authority

COUNCILLOR HOLDEN MOVED THAT in accordance with the Town of Bon Accord Signing Authority Policy; Policy 10.272 that the signing authority for banking matters be the Mayor or in their absence the Deputy Mayor together with the Town Administrator (CAO), or its Department Head designate.

CARRIED RESOLUTION 19-288

Financial Institution

DEPUTY MAYOR BIDNEY MOVED THAT Council designate ATB Financial institution for the Town of Bon Accord.

CARRIED RESOLUTION 19-289

Municipal Assessor

DEPUTY MAYOR BIDNEY MOVED THAT Council affirms the appointment of Tanmar Consulting Inc. as the Town of Bon Accord's Municipal Assessor.

CARRIED RESOLUTION 19-290

COUNCILLOR HOLDEN directs Administration to bring back proposals for Municipal Assessor for 2021.

CARRIED RESOLUTION 19-291

Auditor

COUNCILLOR MAY MOVED THAT Council affirms the appointment of Metrix Group LLP as the Town of Bon Accord's Auditor.

CARRIED RESOLUTION 19-292

COUNCILLOR HOLDEN directs Administration to request proposals for Financial Institution, Municipal Assessors, Auditors and Legal Counsel for 2020 year for the Town of Bon Accord.

CARRIED RESOLUTION 19-293

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Fire Chief

COUNCILLOR HOLDEN MOVED THAT the Fire Chief be appointed, as he / she has been appointed by the Council of Sturgeon County.

CARRIED RESOLUTION 19-294

Legal Counsel

DEPUTY MAYOR BIDNEY MOVED THAT Brownlee LLP be appointed legal counsel for the Town of Bon Accord.

CARRIED RESOLUTION 19-295

Subdivision Approving Authority Officer

COUNCILLOR MAY MOVED THAT Council appoint Municipal Planning Services as the Subdivision Approving Authority for the Town of Bon Accord.

CARRIED RESOLUTION 19-296

Naming Municipal Office

DEPUTY MAYOR BIDNEY MOVED THAT Council name Town of Bon Accord Town Office at 5025 – 50 Avenue at Bon Accord, Alberta as the municipal office as per MGA section 204.

CARRIED RESOLUTION 19-297

ADJOURNMENT

MAYOR HUTTON MOVED THAT the October 15, 2019 Organizational Meeting of Council adjourn at 9:11 am.

Mayor David Hutton

Joyce Pierce, CAO