

Town of Bon Accord
Regular Meeting of Council Minutes
October 15, 2019
9:15 am



PRESENT

Mayor David Hutton
Deputy Mayor Lynn Bidney
Councillor Brian Holden
Councillor Tanya May
Councillor Lacey Laing

ADMINISTRATION

Joyce Pierce, Chief Administrative Officer
Dianne Allen, Planning and Economic Development Manager
Ken Reil, Operations Manager
Falon Fayant, Finance Manager
Jenny Larson, Community Services Coordinator

CALL TO ORDER

Mayor Hutton called the meeting to order at 9:15 am.

ADOPTION OF AGENDA

COUNCILLOR MAY MOVED THAT the agenda for the October 15, 2019 Regular Meeting of Council be adopted, as amended, by adding Unfinished Business item *6.1 Draft Budget 2020* and Closed Session item *12.1 – Solar Farm FOIPP Act Section 25(1)*.

CARRIED RESOLUTION 19-298

DELEGATION deferred until later in the meeting

ADOPTION OF MINUTES

Regular Meeting of Council – October 1, 2019

DEPUTY MAYOR BIDNEY MOVED THAT the minutes of the October 1, 2019 Regular Meeting of Council be accepted, as amended.

CARRIED RESOLUTION 19-299

DEPARTMENT REPORTS

Finance (attached report #1)
Community Services (attached report #2)
Operations (PW) (attached report #3)
Planning and Economic Development (attached report #4)

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Chief Administrative Office (CAO) (attached report #5)

DEPUTY MAYOR BIDNEY MOVED THAT the department reports be accepted, as information, as presented.

CARRIED RESOLUTION 19-300

DELEGATION

Bylaws and the towns ability and willingness to back them up - Ryan Hinkey

COUNCILLOR HOLDEN MOVED THAT Council accept Mr. Hinkey's presentation, as information.

CARRIED RESOLUTION 19-301

UNFINISHED BUSINESS

Draft budget 2020

Finance Manager Fayant provided Council with an overview of the draft 2020 budget.

COUNCILLOR HOLDEN MOVED THAT Council accept the draft 2020 budget information.

CARRIED RESOLUTION 19-302

MAYOR HUTTON MOVED THAT Council take a short break at 10:36 am.

CARRIED RESOLUTION 19-303

Mayor Hutton called the meeting back to order at 10:45 am.

NEW BUSINESS

BA Citizens on Patrol (BACOP) update

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the update on BACOP, as information and directs Councillor May to contact the Milne's about joining the Block Watch program.

CARRIED RESOLUTION 19-304

Police Costing Model Review

COUNCILLOR LAING MOVED THAT Council accept the Police Costing Model Review, as information.

CARRIED RESOLUTION 19-305

First Poppy Presentation

MAYOR HUTTON THAT Council direct administration to confirm the First Poppy Presentation.

CARRIED RESOLUTION 19-306

BYLAWS | POLICIES | AGREEMENTS

BYLAWS

Procedural Bylaw; Bylaw #2019-12

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DEPUTY MAYOR BIDNEY MOVED THAT the Procedural Bylaw; Bylaw #2019-12 be given 1st reading, as amended and directs administration to renumber the section and bring the Procedure Bylaw; Bylaw #2019-12 back for 2nd and 3rd readings.

CARRIED RESOLUTION 19-307

Fire Bylaw; Bylaw #2019-13

COUNCILLOR MAY MOVED THAT the Fire Bylaw; Bylaw #2019-13 be given 1st reading, as presented.

CARRIED RESOLUTION 19-308

WORKSHOPS | MEETINGS | CONFERENCES

Bon Accord Remembrance Day Ceremony

COUNCILLOR HOLDEN MOVED THAT Council approve Councillor Holden, Councillor Laing and Mayor Hutton to attend the Bon Accord Remembrance Day Ceremony on Monday, November 11, 2019.

CARRIED RESOLUTION 19-309

Mighty Business Breakfast Bash 2019

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the information presented regarding the Mighty Business Breakfast Bash 2019, as information and for discussion purposes.

MAYOR HUTTON MOVED THAT Council extend the Regular Meeting of Council past 12:00 pm.
CARRIED RESOLUTION 19-310

COUNCIL REPORTS

Mayor Hutton (attached report #6)

Deputy Mayor Holden (attached report #7)

Councillor Bidney (attached report #8)

Councillor May (attached report #9)

MAYOR HUTTON MOVED to direct Administration investigate the requirements for additional Seniors self-contained housing units for the Town of Bon Accord.

CARRIED RESOLUTION 19-311

COUNCILLOR MAY MOVED to direct Administration to purchase a gift for Peggy Teneycke for her years of service with the Bon Accord Library by March 2020, for presentation in Council Chambers in February 2020.

CARRIED RESOLUTION 19-312

COUNCILLOR HOLDEN MOVED THAT Council accept all Council Reports, as information, as presented.

CARRIED RESOLUTION 19-313

CORRESPONDENCE

Farm Safety Centre

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the information presented and that Council decline to make a donation at this time.

CARRIED RESOLUTION 19-314

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CLOSED SESSION

COUNCILLOR HOLDEN MOVED THAT Council close the meeting to the public, at 11:55 am, for Agenda item *Solar Farm; FOIPP Act Section 25*.

CARRIED RESOLUTION 19-315

DEPUTY MAYOR BIDNEY MOVED THAT Council come out of Closed Session at 12:30 pm.

CARRIED RESOLUTION 19-316

Solar Farm; FOIPP Act Section 25

DEPUTY MAYOR BIDNEY MOVED THAT Council give approval to sign a Supply and Installation contract with Dandelion Renewables, subject to grant funding approval.

CARRIED RESOLUTION 19-317

ADJOURNMENT

COUNCILLOR HOLDEN MOVED THAT the October 15, 2019 Regular Meeting of Council adjourn at 12:35 pm.

Mayor David Hutton

Joyce Pierce, CAO

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REPORT #1

FINANCE
OCTOBER 2019

GENERAL MUNICIPAL

To date, 86% of current municipal taxes have been collected. A penalty of 6% was applied on current outstanding balances after October 1, 2019. The next penalty date is January 1, 2020, and a 15% penalty will be applied on all outstanding balances after December 31, 2019. The ASFF (Alberta School) requisition is still being paid at 2018 values; we haven't received notification of an updated requisition for 2019.

PUBLIC WORKS

Roads, storm sewer, garbage, and cemetery are all in line with budget, both for revenues and expenses. Water and sewer sales and purchases are both coming in under budget currently. This is due to sending an average of 1,000m³ less this year compared to 2018. Truckfill sales are still within budget. Contracted services for water and sewer are forecasted to be close to or slightly over budget due to main valve repairs. Other expenses for public works are in line with budget.

PROTECTIVE SERVICES

Budgeted revenue for bylaw includes MSI operating revenue that we have not yet received. Contracted fire support invoice not yet received.

ADMINISTRATION

Administration revenue and expenses are forecasted to be on or under budget for the year. Equipment and furniture for the medical clinic was purchased from Associate Medical Clinic in St. Albert. Re-usable computer hardware from the Town office is being cleared by Trinus and will be donated to the medical clinic; it's anticipated that there will be five units available for the clinic.

COMMUNITY SERVICES

Community services revenue and expenses are forecasted to be on or under budget. The FCSS grant will be paid monthly beginning October 1, until the Government of Alberta passes their budget. Currently, there is no notification of any change in value.

PARKS & RECREATION

The summer season came to a successful end. Grant receipt for summer students is still outstanding but final reports have been filed. Overall, expenses came in under budget.

ARENA

The arena is open and has begun generating operating revenue and expenses for the 2019-2020 season.

ECONOMIC DEVELOPMENT

Economic development revenue and expenses are forecasted to be on or under budget.

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CAPITAL

Sources of capital revenue will be MSI and GTF. Due to the 49th Avenue and Arena Upgrade projects not approved for ICIP grant funding, administration is forecasting there will be no carry-forward of either MSI or GTF funds. MSI applications for 49th Avenue Reconstruction and the Arena Upgrades projects have been revised to reflect the amended total financial support required.

Projects:

49th Avenue Reconstruction: Some final expenditures still coming in. Current expenses: \$267,397

Arena LED Lighting Retrofit: The lights have been installed. Current expenses: \$31,650

Arena Upgrades: Completed for the year. Current expenses: \$59,312

Development Infrastructure: Master servicing plan, currently in progress. Expenses to date: \$141,596

Ventrac Mower: Purchased \$50,566

Administration iCity Upgrade: Ongoing project, training is underway. Expenses to date: \$9,812

Town of Bon Accord
 Year-to-Date Variance Report (*Unaudited*)
 for the month ending September 30, 2019

Department	2019 YTD Revenue		2019 YTD Revenue Variance	2019 YTD Expense			2019 YTD Net		2019 YTD Net Variance	% Variance
	Actual	Budget		Actual	Budget	Variance	Actual	Budget		
General Municipal	2,145,016	2,248,865	-103,849	208,037	403,064	195,027	1,936,979	1,845,801	91,178	5%
	2,145,016	2,248,865	-103,849	208,037	403,064	195,027	1,936,979	1,845,801	91,178	
Public Works - Roads	1,024	12,500	-11,476	240,286	430,556	-190,270	-239,262	-418,056	178,794	43%
Storm Sewer & Drain	0	0	0	12,542	17,527	-4,985	-12,542	-17,527	4,985	28%
Water	326,415	497,000	-170,585	368,181	604,606	-236,425	-41,766	-107,606	65,840	61%
Sewer	194,597	324,600	-130,003	175,212	338,306	-163,094	19,385	-13,706	33,091	241%
Garbage	100,469	143,566	-43,097	121,336	163,065	-41,729	-20,867	-19,499	-1,368	7%
Cemetery	2,775	5,500	-2,725	4,984	9,065	-4,081	-2,209	-3,565	1,356	38%
	625,280	983,166	-357,886	922,541	1,563,125	-640,584	-297,261	-579,959	282,698	
Fire Department	8,752	8,752	0	10,674	47,905	-37,231	-1,922	-39,153	37,231	95%
Emergency Services	0	0	0	14,078	17,803	-3,725	-14,078	-17,803	3,725	21%
Bylaw	3,514	53,236	-49,722	19,740	49,236	-29,496	-16,226	4,000	-20,226	506%
	12,266	61,988	-49,722	44,492	114,944	-70,452	-32,225	-52,956	20,731	
Administration	2,521	67,500	-64,979	268,370	528,457	-260,087	-265,848	-460,957	195,109	42%
Election	0	0	0	788	1,000	-212	-788	-1,000	212	21%
Library	11,948	10,480	1,468	32,679	56,824	-24,145	-20,732	-46,344	25,612	55%
Lilian Schick	3,038	400	2,638	0	0	0	3,038	400	2,638	660%
Council	0	0	0	59,927	99,647	-39,720	-59,927	-99,647	39,720	40%
	17,507	78,380	-60,873	361,764	685,928	-324,164	-344,256	-607,548	263,292	
Community Services	12,554	43,981	-31,427	63,634	92,666	-29,032	-51,080	-48,685	-2,395	5%
Recreation Programs	9,983	27,433	-17,450	55,364	84,116	-28,752	-45,381	-56,683	11,302	20%
Parks & Recreation	19,921	18,300	1,621	96,005	114,052	-18,047	-76,084	-95,752	19,668	21%
Arena	103,177	175,000	-71,824	140,371	252,683	-112,312	-37,195	-77,683	40,488	52%
Municipal Planning	6,193	6,600	-407	86,457	198,192	-111,735	-80,264	-191,592	111,328	56%
Economic Development	1,777	0	1,777	72,077	117,544	-45,467	-70,300	-117,544	47,244	40%
	153,604	271,314	-117,710	513,908	859,253	-345,345	-360,304	-587,939	227,635	
TOTAL	808,657	1,394,848	-586,191	1,842,705	3,223,250	-1,380,545	-1,034,047	-1,828,402	794,355	
TOTAL (incl. Gen Mun.)	2,953,673	3,643,713	-690,040	2,050,742	3,626,314	-1,185,518	902,931	17,399	885,532	
CAPITAL	190	-429,181	429,371	570,857	880,000	-309,143	-570,666	-1,309,181	738,515	56%

Falon Fayant
 Finance Manager
 Town of Bon Accord

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REPORT #2

COMMUNITY SERVICES
OCTOBER 2019

COMMUNITY SERVICES

Primary Care Network (PCN) sessions

'Stay Steady on your Feet', is scheduled for November 12th. Registration is required to attend the workshops. In the New Year, I will be looking into offering childcare during these sessions to see if registration increases.

EVENTS/MEETINGS

Large Item Pick-up

A partnership between Community Services and the Bon Accord Fire Department was established to offer a large item pick-up event for town residents. 8.9 tons of garbage was collected over 62 registered homes—total cost of the event \$2585.00, savings of approximate \$2460.00 if we had contracted through a company such as GFL.

Preparations for Events

Community Group Potluck (October)
Remembrance Day (November)
Winter Wonderland (December)
Family Day (February)

Upcoming Meetings/Events

Community Group Potluck

Invites have been sent out to local Community Groups to attend our annual Potluck on October 23, 2019. This is an evening of networking, discussions of successes and fails from the past year, and potential collaborations of organizations in the future. This is not open to public at large—just members from our local community groups and organizations.

Remembrance Day

Invites for Bon Accord's Remembrance Day ceremony will be mailed out on October 15, 2019. I am working closely with Mr. Brian Phelan from the Gibbons Legions Branch 226 again this year to organize the ceremony. Council's invitation has been included in this package.

Inclusive Swing Sponsorship

Community Services is submitting several sponsorship applications to larger Sturgeon County Corporations to purchase an inclusive swing, for the Rose Glen park. This swing is imperative for children in our community that use wheelchairs and walkers and who can't play in our parks. In the October's newsletter, Community Services asked families to provide Letters of Support for the inclusive swing.

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Winter Wonderland

Winter Wonderland will take place on Saturday, November 30th. This event will include a free family skate, Turkey Bingo, a paid dinner, and carols with the amphitheater light up. Requests for prize donations have been sent out to local businesses.

Interagency Meeting- October 9

Evergreen Regional FCSS Meeting- October 18

MARD/SMART Van meeting (Sturgeon Mobility Assisted Regional Transportation)- October 22

SALC (sturgeon Adult Learning Coalition)- October 29

ESSNA Teleconference (Emergency Social Services Network of Alberta) - November 15

Jenny Larson

Community Services Coordinator

Town of Bon Accord

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REPORT #3

OPERATIONS
OCTOBER 2019

PUBLIC WORKS

- Master Servicing Plan Finalized.
- ICIP funding applied for.
- A Solar Farm will be approved by Fortis at the proposed location. Geotechnical testing for the site has been completed.

ROADS

- Spray Patching complete.
- The front concrete steps at Town Office were raised by PolyLevel. All steps are now level and an equal height of 7 inches.

EQUIPMENT/VEHICLES

- Regular maintenance continues on equipment and vehicles when necessary.

CEMETERY

WATER

- Monthly water reads occurred on September 30th /19.
- Completed 5 Alberta 1st Calls in September.
- Removed distribution pump 101. The motor will be rebuilt and a new pump assembly will be installed. The old pump assembly was not able to be rebuilt.
- Alberta Health Services conducted their biannual inspection of the water plant.

SEWER

- Sewer flushing 50% complete

ARENA/PARKS & RECREATION

- The Scoping Audit for the Arena has been received. The audit has identified that all of the HVAC components, the ice plant, plumbing fixtures, door seals and insulation need upgrading. This is not a surprise but the first step in trying to secure funding for the upgrades.
- Lighting upgrade is completed. \$40,708 of funding for the project. This is 75% funding.

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SAFETY/TRAINING

- Held weekly Public Works/Parks & Recreation Safety Meetings.
- 2 staff attended the Planning Section course Legal
- 1 staff member attended the Operations Section course in Legal

Ken Reil

Operations Manager

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REPORT #4

PLANNING & ECONOMIC DEVELOPMENT
OCTOBER 2019

ECONOMIC DEVELOPMENT

Community Standards By Law – Order to Remedy

In extreme situations when By-Law enforcement has completed enforcement action on a property and the property owner does not comply, there are other actions the Town can enforce. The Town can enforce the necessary actions or measures to remedy the contravention(s) by applying all associated costs to the property owners tax roll as debt owing to the municipality. This would entail the Town hiring a third party to clean up the yard with all expenses added to the tax roll.

As per **Community Standards Bylaw #2014-06** states:

17.3 Pursuant to the Municipal Government Act, the expenses and costs of an action or measure taken by the Town under this section are an amount owing to the Town by the person who contravened the bylaw.

17.4 Pursuant to the Municipal Government Act, a Council may add the following amount to the tax roll of a parcel of land:

17.4.1 Unpaid expenses and costs referred to in the Municipal Government Act, if the Owner of the property contravened the bylaw and the contravention occurred on all or part of the property.

It is in the best interest of the property owner to maintain their yard on a regular basis.

Economic Development Association Canada (EDAC)

EDAC is Canada's national organization of economic developers since 1968. With nearly 1000 members from coast to coast, EDAC delivers a comprehensive program in personal development, tools and resources.

The EDAC Conference was held in Edmonton September 21-24/19. Great exchange of information and topics:

Roger Brooks – Revitalization

Vivian Krause – The New Activism: Who Funds it and Why this Matters

Chris Steele – How to Respond to Investment Inquiries

Chris Steele – Investment / Site Selection

Michael Padua – International Trade and Investment: Developing Awareness & Generating Opportunities

Judy Lam – Redevelopment of Brownfields Leading to Revitalization

David Campbell – What are we Selling? Re-evaluating your Value Proposition

Edmonton Humane Society – (EHS)

By-Law Enforcement received communication from the Edmonton Humane Society regarding their policy for cats (refer attachment). Animal Control is now restricted in taking cats to the EHS.

Increase Natural Gas Fees

City of Spruce Grove Council approved a motion to give notice to ATCO GAS of a franchise fee increase from 25% to 30% effective January 1, 2020. Administration estimates the total cost per month for the average

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residential customer will be \$2.27. The change is expected to create \$400,000 in additional revenue for the City. Spruce Grove plans a 35% increase in 2021.

Stantec Tower

Edmonton's tallest tower has been sold to a German Real Estate fund company, "Deka Immobilien" for about \$500 Million. The German company is a specialist for real estate investments with the Deka group one of the largest globally active real estate fund companies in Germany, looking to re-enter the real estate market in Canada.

TELUS

Telus announced it will spend \$16 Billion on expanding its broadband network infrastructure in Alberta, an investment expected to create thousands of jobs. The investment would be spent over a period of five years ending in 2023 with the anticipation of hiring 5,000 Albertans as well as:

- connecting more homes, businesses and schools to the fibre optic network, including those in remote communities
- preparing Alberta for 5G technology
- supporting IT capabilities and agriculture tech
- supporting the creation of an additional 20,000 jobs across the province

Sturgeon County Infrastructure Roadmap

Sturgeon County will require close to \$140 million in new pipes, roads and reservoirs by 2044 to manage growth. Sturgeon County Council approved an Infrastructure Master Plan September 10/19 outlining what roads, pipes, pump-houses and reservoirs the County will need to build in the next 25 years based on current trends in economic and population growth. The cash for these investments would come from grants, offsite levies and other sources.

Using projections from the Edmonton Metropolitan Region Board Growth Plan, the report finds the County is set to nearly double in size in terms of population by 2044. Almost 80 percent of these new residents would live in Sturgeon Valley, which would quadruple to some 14,202 people – that is equivalent to about 73 percent of Sturgeon County's population in 2011.

The report predicts massive economic growth. The County would have some 4,900 more jobs in 2044, most of which would be in the Alberta's Industrial Heartland.

Recreational Vehicles

After summer vacations and fall excursions, it is important for Residential owners to know parking and storage guidelines in the Town of Bon Accord regarding their recreational vehicles.

A recreational vehicle (RV) is defined as a vehicle or trailer that is designed, constructed and equipped, either temporarily or permanently, as a temporary accommodation for travel, vacation, or recreational use and to be driven, towed or transported.

RVs include:

- duly licensed travel trailers

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- motorized homes
- slide-in campers
- chassis-mounted camper
- boats
- all- terrain vehicles
- snowmobile
- tent trailers

As per the Land Use Bylaws, recreational vehicles can be temporarily located in a front yard if the vehicle is located on a hard-surfaced driveway or parking pad. Please note, recreational vehicles are to be removed at the end of the summer camping season (**April 1 to October 31**) annually.

Additionally, utility trailers are prohibited in front yards. Front yards are considered to be a portion of the site abutting the road to the dwelling foundation.

PLANNING AND DEVELOPMENT

Seniors Assisted Living and Independent Living Property

At the September 23/19 meeting of Leduc City Council, a motion was approved to provide financial support for a proposed new seniors development and future assisted living building. Christenson Developments is currently in process of acquiring Canwood Estates as a site for adult/senior assisted living and independent living property. The developer requested financial aid to offset the cost of water, transportation and storm water infrastructure.

City Council approved \$460,000 in financial support that is not payable until a building permit and development approvals are issued. At that time the funding would be added to the applicable budget year. Council is pleased the project is coming together and have potentially found a way that works for all parties. The development is timely and very much needed in the community.

New Home Construction

Development permits have been issued for:

- 5312 Bon Acres Crescent – Single Residential Dwelling
- 19 A Spruce Meadow Lane – Single Residential Dwelling

Business and Development Inquiries

- Fences
- Shed
- Hard Surfacing of Driveway
- Encroachment

Complaints

Complaints received and investigated for this reporting period include:

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- Unsightly yards
- Recreational Trailers

Business Inquiries	Compliance Certificates	Development Permits	Business Licenses	Bylaw Complaints	
2	1	2	26	0	This Period
17	5	14	26	17	YTD

Meetings/Events Attended/Education

- Manager Meetings – internal exchange of information & updates of Council
- Council Meetings
- GEEDT – meeting
- EDAC Conference
- Municipal Planning Services – discuss / review permits / compliance certificates
- Investigation / Inspection – complaints
- Resident Meetings – development questions

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Stray and Lost Cats

EHS only accepts all sick and injured stray cats from outside the City of Edmonton limits. We cannot accept healthy stray cats. Confirm the cat really needs rescuing from the community and if it is in distress, before calling EHS 780-491-3522.

- Contact your local Animal Control about the cat first to see if someone reported it lost, or if they can assist with the stray holding of the cat.
 - Inside the City of Edmonton call 3-11
- Cats must be noticeably injured/in distress for us to accept into care (Example: Limping, open wounds, hit by car, underweight)

Different types of neighbourhood cats:

Short Term Cats: could be recently acquired by someone in the neighbourhood, an indoor cat whom has escaped from the home. Use the steps below to reunite it with the family.

Long Term "Neighbourhood" Cats: If the cat is friendly, and you do not want to care for the cat, consider rehoming the cat or finding a neighbour to take over the care. Do not allow your property to become desirable if you do not want cats near your home.

Kittens without a mother; keep in mind the mother will likely return. Please don't immediately intervene.

- It is critical the kittens remain in the mother's care for their survival
- If the mother returns, let her care for them until 8 weeks of age.
- If mother cat does not return, consider becoming a Kitten Co-op foster parent to raise them in your home until they are old enough to enter the shelter. EHS will provide kits and resources to help you care for them.

Facts about stray cats:

- Most community cats have access to shelter, food and water and are used to living outdoors
- If you see friendly cats in your yard, it's best to leave them alone as they may belong to someone in the neighborhood.

Location: J:\Operations\Admissions\Admissions Fees & Information\C4C Stray Cat Messaging.docx
Created By: Mariah Berini Manager, Ops Admin
Last Updated: November 05, 2018

Dianne Allen
Planning & Economic Development
Town of Bon Accord

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REPORT #5

CHIEF ADMINISTRATIVE OFFICER (CAO)
OCTOBER 2019

ADMINISTRATION

Administration office renovations have begun. Renovation has started with painting of the offices. This process will take some time as it is being done after office hours. Administration has been very busy purging and rearranging furniture to clear up the clutter that has been building up over the years. The painting of the chambers will begin after today's meeting. There has been a delay in the chamber desks from the contractor, as the builder had an accident and is unable to start work as quickly as originally hoped, but we can proceed with the painting and it will be ready for when the desks are completed.

I am sure by now many of you have already met Jessica Caines our new Executive Assistant, Jess started with us a few weeks ago and is a very willing worker bringing a superb skill set to the administration of the Town. Stop by and welcome Jess to our wonderful community.

Administration has been very busy working on preparing the Budget to present to Council today, this is one in many meetings we will be discussing the 2020 Budget before it is finally approved.

TRAINING

Three members of staff will be attending the AEMA ICS 200 training to help prepare for an emergency. These training classes are part of the regional emergency management program. The long-term goal will be to have all staff trained to the ICS 300 level over the course of a few years.

Lobbying the Government Effectively is the next training course that will be taken for administration.

AUMA

As we all heard at the conference:

Minister Madu's statement "we will all need to share in the recovery before we can share in the prosperity that lies ahead."

Premier Kenny comments that the budget cuts will not be as severe as those of 1993.

AUMA President Barry Morishita wants to be sure that the province is held to their statements in regard to the Municipal Funding Framework (MFF), Police Resource Funding, Cannabis Property Tax Assessments, Extended Producer Responsibility (EPR) and Red Tape. AUMA will be keeping us updated on the progress made and information regarding the budget with a webinar planned for members shortly after the budget is released.

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RMA ZONE MEETING

Administration attended the RMA North Zone meeting, in attendance were members of the RCMP Central Alberta District- Morinville to Innisfail – Inspector Grant Smith and Chief Superintendent Shahim Mehdezadeh. Chief Superintendent Mehdezadeh spoke in regard to the work that is being done to address rural crime. The opportunity presented itself to have a great conversation in regard to Bon Accord and the policing needs of the community specifically. Chief Medezadeh is familiar with the concerns of the Morinville detachment area as he attended the public open house presentations here in 2018.

One other item of interest at the meeting was a resolution brought forward by Councillor Wayne Bokenfohr of Sturgeon County regarding:

Provincial Highway Access and Setback Authority Resolution

“Therefore be it resolved that the Rural Municipalities of Alberta engage with Alberta Transportation to reduce red tape that limits rural development or economic potential, through a delegation of additional authority to municipalities to regulate provincial highway access and setback requirements, and a review of the provincial framework in this area to reflect best practices from jurisdictions across Canada.”

Overall it is recommended that municipal authority be increased to regulate these setback requirements, and that a review be conducted of the provincial framework for these matters with an objective to minimize any red tape and to support the development potential of Alberta’s rural areas.

REGIONAL CAO MEETING

Administration attended the regional CAO meeting and participated in discussions regarding the Waste to Energy models that were presented by the City of St Albert back in the early summer. Sturgeon County is working on similar projects and will be bringing more information forward to the next meeting for CAO discussion.

MEDICAL PROFESSIONAL RECRUITMENT

The Town was successful in the bid for acquiring clinic furnishings at very reasonable costs to assist in the efforts of recruiting a doctor to Bon Accord. The committee has been working with the Pharmacist in this effort and things are coming together very well. Updates will be coming soon with very exciting news.

BYELECTION

The By election on Oct 7, 2019 and the advanced poll on September 30, 2019 had 113 voters attend. Statistics show that by election turnout is normally relatively low across the province. In Bon Accord’s case this is approximately 3.6% of the total electorate. Councillor Lacey Laing was the successful candidate in the 2019 By Election.

MUNICIPAL INDICATORS REPORT

Back in 2017 Municipal Affairs developed a new performance measure for the ministry. It consisted of 13 Indicators listed below.

1. Audit Outcome

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2. Minister Intervention
3. Tax Base
4. Tax Collection Rate
5. Population Change
6. Current Ratio
7. Accumulated Surplus/Deficit
8. On-Time Financial Reporting
9. Debt to Revenue Percentage
10. Debt Service to Revenue Percentage
11. Investment in Infrastructure
12. Infrastructure Age
13. Interest in Municipal Office

The Province implemented this in 2018. Attached to my report is the letter received from the Deputy Minister Gary Sandberg regarding the Town of Bon Accord's results. The 2018 Municipal Indicator Report is expected to be released in January of 2020.

Upcoming Meetings/Events

Organizational Meeting Oct 15, 2019 8:30 AM
Regular Meeting of Council Oct 15, 2019
Lobbying Government Effectively Oct 21, 2019

Joyce Pierce

Chief Administrative Officer
Town of Bon Accord

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REPORT #6

**MAYOR REPORT
OCTOBER 2019**

Sept. 12, 2019	Attended Economic Disaster Resilience & Recovery Workshop
Sept. 12, 2019	Attended Roseridge Waste Management Commission Meeting
Sept. 16, 2019	Attended CRNWSC Meeting
Sept. 17, 2019	Attended Regular Meeting of Council
Sept. 18, 2019	Attended Sturgeon Region Mayor's Supper
Sept. 25 – 27, 2019	Attended AUMA Fall Convention
Oct. 1, 2019	Attended Regular Meeting of Council
Oct. 3, 2019	Attended Meeting with CAO Pierce
Oct. 4, 2019	Attended Webinar re: Proposed Police Costing Model
Oct. 7, 2019	Voted in By-election

Notes:

The Economic Disaster Resilience & Recovery Workshop in Morinville was very interesting. Items discussed included the fires in Lesser Slave Lake and Fort McMurray and the floods in Southern Alberta. Each of these incidents presented different recovery problems. It is important that the Municipalities plan for post emergency events. The main problem was to have the funding to sustain the business until the insurance (if any) payments began. One solution was for the local government to establish a system of grants and loans for the businesses.

AUMA Fall Convention

The 2019 Fall Convention was very well attended. Training sessions attended:

“A Conversation with Paula Simons”, Let's Go Phishing (about security on the internet and what is coming), the Keynote address was by Rick Mercer, Innovation in Research and Public Engagement (about methods to engage residents) and When, Not If, Is Your Community Prepared For A Disaster (the same as the course in Morinville – I was hoping for more info on this)

David Hutton

Mayor

Town of Bon Accord

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REPORT #7

**DEPUTY MAYOR REPORT
OCTOBER 2019**

September 12, 2019	Attended Economic Disaster Workshop in Morinville
September 15, 2019	Attended Baseball game in Gibbons. Gibbons Fire and Bon Accord Fire.
September 16, 2019	Attended Capitol Region Northeast Water Services Commission Meeting
September 17, 2019	Attended Regular Meeting of Council
September 19, 2019	Attended State of the County Address
September 25, 26, 27, 2019	Attended AUMA Conference
October 1, 2019	Attended Regular Meeting of Council
October 4, 2019	Attended Police Costing Webinar

Brian Holden
Deputy Mayor
Town of Bon Accord

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REPORT #8

**COUNCILLOR REPORT
OCTOBER 2019**

Sept 11, 2019 Attended St. Albert Chamber of Commerce luncheon featuring the State of the City address by Mayor Herron

Sept 17, 2019 Attended the Regular Meeting of Council

Sept 19, 2019 Attended Homeland Housing Board meeting. Decision was made that Homeland will build a new corporate office to meet their base need of approximately 8000 sq. ft. It will be built on one of the two properties that Homeland Housing own. Examples of what could be built/where to be brought back to the board meeting in Dec or Jan.

Sept 20, 2019 Attended ACRWC meeting

Sept 23, 2019 Met with Associate Medical Clinic staff regarding potential furnishings for physician office

Sept 25 – 27, 2019 Attended AUMA convention

Oct 1, 2019 Attended Regular Meeting of Council

Oct 4, 2019 Attended JSG Webinar re: Police costing model

Lynn Bidney
*Councillor
Town of Bon Accord*

