

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



**PRESENT**

Mayor David Hutton  
Deputy Mayor Lynn Bidney  
Councillor Brian Holden  
Councillor Tanya May

**ABSENT**

Councillor Lacey Laing

**ADMINISTRATION**

Joyce Pierce, Chief Administrative Officer  
Dianne Allen, Planning and Economic Development Manager  
Ken Reil, Operations Manager  
Falon Fayant, Finance Manager  
Jenny Larson, Community Services Coordinator

**CALL TO ORDER**

Mayor Hutton called the meeting to order at 8:30 am.

Councillor Laing arrived at 8:35 am.

**ADOPTION OF AGENDA**

DEPUTY MAYOR BIDNEY MOVED THAT the agenda for the December 17, 2019 Regular Meeting of Council be adopted, as amended, by adding New Business items 6.2 *Notice of Motion - Bon Acres Park*.  
**CARRIED RESOLUTION 19-403**

**ADOPTION OF MINUTES**

***Regular Meeting of Council – December 3, 2019***

COUNCILLOR HOLDEN MOVED THAT the minutes of the December 3, 2019 Regular Meeting of Council be accepted, as presented.

**CARRIED RESOLUTION 19-404**

**DEPARTMENT REPORTS**

***Finance (attached report #1)***

***Community Services (attached report #2)***

***Operations (PW) (attached report #3)***

***Planning and Economic Development (attached report #4)***

***Chief Administrative Office (CAO) (attached report #5)***

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



DEPUTY MAYOR BIDNEY MOVED THAT the department reports be accepted, as information, as presented.

**CARRIED RESOLUTION 19-405**

**UNFINISHED BUSINESS**

***2020 Budget Approval (2020 Operating and Capital Budgets; 3 year – 2021 to 2023 operating plan and 2021 – 2029 capital plan)***

COUNCILLOR HOLDEN MOVED THAT Council approve the 2020 operating and capital budget, as presented and accept the 2021 to 2023 operating plan and 2021 to 2029 capital plan, as information.

**CARRIED RESOLUTION 19-406**

***Outdoor Skating Rink***

COUNCILLOR MAY MOVED THAT Council give approval to provide materials and water to proceed with the outdoor skating rink.

**CARRIED RESOLUTION 19-407**

**NEW BUSINESS**

***Town of Bruderheim Mayor's Supper***

DEPUTY MAYOR BIDNEY MOVED THAT Council approves Mayor Hutton, Deputy Mayor Bidney, Councillor Holden, Councillor Laing and Councillor May to attend the Bruderheim Mayor's Supper and directs administration to register those attending.

**CARRIED RESOLUTION 19-408**

***Notice of Motion – Bon Acres Park***

COUNCILLOR LAING MOVED THAT administration add an agenda item for Dog Park | sign removal from Bon Acres Crescent, to the January 7, 2020 agenda.

**CARRIED RESOLUTION 19-409**

**BYLAWS | POLICIES | AGREEMENTS**

**BYLAWS**

***Community Standards Bylaw #2019-15***

COUNCILLOR HOLDEN MOVED THAT the Community Standards Bylaw, Bylaw #2019-15 be given 2<sup>nd</sup> reading, as presented.

**CARRIED RESOLUTION 19-410**

DEPUTY MAYOR BIDNEY MOVED THAT the Community Standards Bylaw; Bylaw #2019-15 be given 3<sup>rd</sup> and final reading, as presented.

**CARRIED RESOLUTION 19-411**

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



***Water Bylaw; Bylaw #2019-16***

DEPUTY MAYOR BIDNEY MOVED THAT the Water Bylaw; Bylaw #2019-16 be given 1<sup>st</sup> reading, as presented.

**CARRIED RESOLUTION 19-412**

**WORKSHOPS | MEETINGS | CONFERENCES**

*None*

**COUNCIL REPORTS**

***Mayor Hutton (attached report #6)***

***Deputy Mayor Bidney (attached report #7)***

***Councillor May (attached report #8)***

***Councillor Laing (attached report #9)***

***Councillor Holden (attached report #10)***

COUNCILLOR MAY MOVED THAT Council directs administration to respond to Northern Lights Library System to accept the 1.5% increase to their 2020 budget and would like a cost efficiency review done on holding their meetings remotely.

**CARRIED RESOLUTION 19-413**

COUNCILLOR LAING MOVED THAT Council accept all Council Reports, as information, as amended.

**CARRIED RESOLUTION 19-414**

**CORRESPONDENCE**

***Municipal Sustainability Initiative (MSI) funding***

***North Saskatchewan Watershed Alliance (NSWA)***

DEPUTY MAYOR BIDNEY MOVED THAT Council accept the correspondence as information and file accordingly.

**CARRIED RESOLUTION 19-415**

MAYOR HUTTON MOVED THAT the agenda be amended to include a Closed Session, as per the FOIPP Act, Section 17 – Personnel.

**CARRIED RESOLUTION 19-416**

COUNCILLOR HOLDEN MOVED THAT Council take a short break at 10:30 am.

**CARRIED RESOLUTION 19-417**

MAYOR HUTTON called the meeting back to order at 10:37 am.

**CLOSED SESSION**

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



COUNCILLOR HOLDEN MOVED THAT Council move to Closed Session to discuss Personnel as per section 17(1) of the FOIP Act at 10:38 am.

**CARRIED RESOLUTION 19-418**

DEPUTY MAYOR BIDNEY MOVED THAT Council return to open session at 11:10 am.

**CARRIED RESOLUTION 19-419**

MAYOR HUTTON and DEPUTY MAYOR BIDNEY will meet with CAO Pierce on Thursday, December 19, 2019 at 3:00 pm.

**CARRIED RESOLUTION 19-420**

**ADJOURNMENT**

COUNCILLOR HOLDEN MOVED THAT the December 17, 2019 Regular Meeting of Council adjourn at 11:14 am.

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Mayor David Hutton

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Joyce Pierce, CAO

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



REPORT #1

**FINANCE**  
**DECEMBER 2019**

**GENERAL MUNICIPAL**

To date, 91% of current municipal taxes have been collected. A penalty of 6% was applied on current outstanding balances after October 1, 2019. The next penalty date is January 1, 2020, and a 15% penalty will be applied on all outstanding balances after December 31, 2019. On October 24, the town received the updated ASFF (Alberta School) requisition for 2019. The requisition increased by 3% from \$387,015 to \$397,631. The final invoice for 2019 will be withdrawn in December for \$107,369 based on the 2019 requisition amount and includes adjustments related to the March, June, and September 2019 invoices that reflect the increase as well.

**PUBLIC WORKS**

Roads and storm sewer are in line with budget, both for revenues and expenses. Water and sewer sales and purchases are both coming in under budget currently. This is due to sending an average of 1,000m3 less this year compared to 2018. Truckfill sales are still within budget. Contracted services for water and sewer are forecasted to be close to or slightly over budget due to main valve repairs. Garbage is forecasted to be on budget for revenue and expenses.

**PROTECTIVE SERVICES**

Budgeted revenue for bylaw includes MSI operating revenue that we have not yet received. Contracted fire support invoice not yet received.

**ADMINISTRATION**

Administration revenue and expenses are forecasted to be on or under budget for the year. Auditor conducted an interim audit on December 3 and 4. No major concerns were identified, and everything looks on par for the full audit in February.

Administration will transfer funds from the ATB investment banking account into the ATB general operating account to cover initial payments for the micro-generation solar project due to Dandelion Renewables between December 16, 2019 and January 28, 2020 totaling \$748,718. Following approval of the 2020 budget, administration will proceed with an RFD to council in January 2020 to apply for debenture funding for the project for the portion not financed by grant funding.

**COMMUNITY SERVICES**

Community services revenue and expenses are forecasted to be on or under budget.

**PARKS & RECREATION**

The summer season came to a successful end. Grant receipt for summer students has been received. Overall, expenses came in under budget.

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



**ARENA**

The arena is open and is generating operating revenue and expenses for the 2019-2020 season.

**ECONOMIC DEVELOPMENT**

Economic development revenue and expenses are forecasted to be on or under budget.

**CAPITAL**

Sources of capital revenue will be MSI and GTF. Due to the 49<sup>th</sup> Avenue and Arena Upgrade projects not approved for ICIP grant funding, administration is forecasting there will be no carry-forward of either MSI or GTF funds. MSI applications for 49<sup>th</sup> Avenue Reconstruction and the Arena Upgrades projects have been revised to reflect the amended total financial support required.

Projects:

*49<sup>th</sup> Avenue Reconstruction:* Some final expenditures still coming in. Current expenses: \$352,331

*Arena LED Lighting Retrofit:* The lights have been installed. Current expenses: \$33,300

*Arena Upgrades:* Completed for the year. Current expenses: \$59,312

*Development Infrastructure:* Master servicing plan, currently in progress. Expenses to date: \$141,596

*Ventrac Mower:* Purchased \$50,566

*Administration iCity Upgrade:* Ongoing project, training is underway. Expenses to date: \$13,007

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**

**Town of Bon Accord**  
Year-to-Date Variance Report (*Unaudited*)  
for the month ending November 30, 2019

Department	2019 YTD Revenue		2019 YTD Revenue	2019 YTD Expense		2019 YTD Expense	2019 YTD Net	2019 YTD Net	2019 YTD Net	% Variance
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	
General Municipal	2,180,323	2,248,865	-68,542	304,791	403,064	98,273	1,875,533	1,845,801	29,732	2%
	2,180,323	2,248,865	-68,542	304,791	403,064	98,273	1,875,533	1,845,801	29,732	
Public Works - Roads	1,024	12,500	-11,476	303,629	430,556	-126,927	-302,605	-418,056	115,451	28%
Storm Sewer & Drain	0	0	0	15,634	17,527	-1,893	-15,634	-17,527	1,893	11%
Water	397,127	497,000	-99,873	481,281	604,606	-123,325	-84,154	-107,606	23,453	22%
Sewer	242,053	324,600	-82,547	219,069	338,306	-119,237	22,984	-13,706	36,690	268%
Garbage	126,350	143,566	-17,216	149,786	163,065	-13,279	-23,436	-19,499	-3,937	20%
Cemetery	3,850	5,500	-1,650	6,194	9,065	-2,871	-2,344	-3,565	1,221	34%
	770,404	983,166	-212,762	1,175,593	1,563,125	-387,532	-405,189	-579,959	174,770	
Fire Department	8,752	8,752	0	12,489	47,905	-35,416	-3,736	-39,153	35,417	90%
Emergency Services	0	0	0	16,144	17,803	-1,659	-16,144	-17,803	1,659	9%
Bylaw	4,038	53,236	-49,199	29,548	49,236	-19,688	-25,511	4,000	-29,511	738%
	12,790	61,988	-49,198	58,181	114,944	-56,763	-45,391	-52,956	7,565	
Administration	2,841	67,500	-64,659	336,350	528,457	-192,107	-333,509	-460,957	127,448	28%
Election	0	0	0	4,068	1,000	3,068	-4,068	-1,000	-3,068	307%
Library	11,948	10,480	1,468	33,205	56,824	-23,619	-21,257	-46,344	25,087	54%
Lilian Schick	3,508	400	3,108	0	0	0	3,508	400	3,108	777%
Council	0	0	0	78,484	99,647	-21,163	-78,484	-99,647	21,163	21%
	18,296	78,380	-60,084	452,106	685,928	-233,822	-433,810	-607,548	173,738	
Community Services	19,247	43,981	-24,734	78,844	92,666	-13,822	-59,598	-48,685	-10,913	22%
Recreation Programs	9,983	27,433	-17,450	64,925	84,116	-19,191	-54,942	-56,683	1,741	3%
Parks & Recreation	24,421	18,300	6,121	113,312	114,052	-740	-88,890	-95,752	6,862	7%
Arena	150,080	175,000	-24,920	190,871	252,683	-61,812	-40,791	-77,683	36,892	47%
Municipal Planning	7,108	6,600	508	99,622	198,192	-98,570	-92,514	-191,592	99,078	52%
Economic Development	1,777	0	1,777	84,932	117,544	-32,612	-83,155	-117,544	34,389	29%
	212,615	271,314	-58,699	632,506	859,253	-226,747	-419,891	-587,939	168,048	
TOTAL	1,014,106	1,394,848	-380,742	2,318,387	3,223,250	-904,864	-1,304,281	-1,828,402	524,121	
TOTAL (incl. Gen Mun.)	3,194,429	3,643,713	-449,284	2,623,177	3,626,314	-806,590	571,252	17,399	553,853	
CAPITAL	190	429,181	-428,991	711,202	880,000	-168,798	-711,012	-450,819	-260,193	58%

**Falon Fayant**  
Finance Manager  
Town of Bon Accord

**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 17, 2019  
8:30 am**



REPORT #2

**COMMUNITY SERVICES  
DECEMBER 2019**

**COMMUNITY SERVICES**

**FCSSAA Conference 2019**

Once again, this conference provided insight to changes to programs, reconfirmed how important FCSS is to our communities and helped strengthen relationships with surrounding FCSS departments.

The main message from the Executive Director of the FCSSAA is that they are working on reducing red tape in our field and a part of that is changing the funding model to a 3-year contract to match the provincial governments requirements to provide a 3-year budget. There is no change in the FCSS funding currently. Another strong message coming from the provincial government is that the FCSS dollars are only for preventative and/or educational programs that will help develop, strengthen and enhance resident's social capacity, mental health and relationships.

**Sturgeon Resource Network and Parent Link Funding**

On November 4, 2019, the provincial government cancelled all early intervention contracts (0-6-year-old prevention and education programming). Which will affect our regions Parent Link, Families First, and Headstart programs. As well as our Sturgeon Resource network referral program, which Bon Accord FCSS relies on heavily. All programs must cease on March 30. Over 50 employees in the Sturgeon/Fort Saskatchewan region will lose their jobs. A new model is being implemented on April 1, 2020. This will be a Hub and Spoke model—the demographic and geographic area has been increased and funding has been decreased. I will await to hear who is awarded the Hub and who will be the spokes in our area, prior to making any major changes in our programming.

**EVENTS/MEETINGS**

**Preparations for Events**

Pickelball (January)

Family Day (February)

**Winter Wonderland**

Winter Wonderland took place on November 30<sup>th</sup>, overall the feedback was positive. There was as many as 65 people in attendance. The Bon Accord Gibbons Pathfinders made about \$300 from the dinner. There were a few hiccups which will be addressed and rectified for the 2020 event. A huge thank you to the volunteers, Tyler Hanson, Brenda Gosbjorn, Jennifer and Ryan MacArthur and those who took a few minutes to pitch in throughout the event. Public Works helped set up for the event the afternoon before, which was a huge help.



**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 17, 2019  
8:30 am**



**Pickleball**

Pickleball will be held at the Lilian Schick school gym, starting on January 6<sup>th</sup> until April 27<sup>th</sup>. Pickleball will be held every Monday at 6:30 pm. There is a \$5 drop in fee and everyone 16 years and up are welcome. I have received 5 phone call inquiries about the session.

**Family Day**

Family Day preparations are being made. The event will include a free family skate, hot dog lunch, board games, face painting and weather permitting outdoor activities. The event will be held on February 17<sup>th</sup>, from 11-1 pm at the arena.

**Jenny Larson**

*Community Services Coordinator  
Town of Bon Accord*

**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 17, 2019  
8:30 am**



REPORT #3

**OPERATIONS  
DECEMBER 2019**

**PUBLIC WORKS**

- Tree removal has begun along 51<sup>st</sup> Ave between 53<sup>rd</sup> Street and 56<sup>th</sup> Street.

**ROADS**

- Intersections and streets were sanded numerous times.
- Back alleys have been sanded 3 times this year.

**EQUIPMENT/VEHICLES**

- Regular maintenance continues on equipment and vehicles when necessary.

**CEMETERY**

- 1 full burial

**WATER**

- Monthly water reads occurred on November 29 /19.
- Completed 3 Alberta 1<sup>st</sup> Calls in October.
- Identified 2 water leaks. One at 5111 Bon Acres and the other at 5101 – 46<sup>th</sup> Street. Both leaks were on the customer side of the CC.
- Lead samples were taken on December 9/19.
- Pump 101 was reinstalled after being rebuilt.

**SEWER**

- Checked manholes in the early AM on November 27/19 to identify water leaks.
- Camtrac inspected the sewer on 46<sup>th</sup> street to identify the water leak.

**ARENA/PARKS & RECREATION**

- The ice plant has required some maintenance. The condenser also requires some maintenance.

**SAFETY/TRAINING**

- Held weekly Public Works/Parks & Recreation Safety Meetings.
- 4 staff attended the ICS 200 course at the Regional Emergency Services building

**Ken Reil**

*Operations Manager  
Town of Bon Accord*

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



REPORT #4

**PLANNING & ECONOMIC DEVELOPMENT**  
**DECEMBER 2019**

**ECONOMIC DEVELOPMENT**

Solar Micro Generating Open House

Dandelion Renewables provided an in-depth presentation on the benefits to the residents and the Town. A Public Information session held November 18, brought out 19 residents to learn about the project. Residents were very preceptive and positive of the project, and asked several savvy questions relating to other projects of this nature and the economics generated, yearly maintenance, angle of panels, security, how will resident taxes be affected, just to name a few.

Dandelion Renewables plans to develop, permit, construct, commission and operate a 630KW Solar Farm under the Alberta Municipal Solar Program (AMSP). Steps currently completed:

- Pile testing
- Preliminary engineering
- Micro-generation submitted
- Fortis connection service application submitted
- AMSP funding approved
- Public Information session

Next steps will include application for the development permit through Sturgeon County as the Lagoon site is located in Sturgeon County and finalizing the engineering and drawings. Site layout presents a footprint of 4 acres, fencing with 6' chain link with barbwire, 6 rows of solar arrays (3.5M high) and interconnection to Fortis 3-phase.

There are numerous benefits to the residents of the town:

- Project capitol expenditure is estimated at \$1.1M (portion supported by grant funding)
- Investment in the solar farm is expected to yield 9.4% unlevered return
- Project generation covers most of the Towns annual consumption
- Provides risk mitigation for the Town to volatile power prices
- Solar project promotes the Town solar resource and attracts future investments into area
- Proposed solar development has a very low environmental impact and utilizes the land which is not desirable for other developments

Anticipated start date of construction, end of April 2020 (weather permitting) with a desired completion date of July 2020 (weather permitting).

As per Councils Strategic Plan, the Solar Micro Generating Project realizes Priority 1 – “Town of Bon Accord Has A Structure Plan In Place For Steady, positive Growth”.

Preliminary discussion has been conducted with Sturgeon County regarding permits. Sturgeon County is very supportive of this project, with no apparent concerns. The land is Districted as a “Public Utility District”, which is a permitted use for the Solar Micro Generating Project. This will be the first permitted project of this kind in Sturgeon County.

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



Town Doctor – Bon Accord Medical Centre

Dr. Frances Okley will be commencing services tentatively December 18/19. Setup up of internal computer programs are currently being installed, with additional organization of the medical space. As communicated prior, with this service available to residents, possibilities of other health investment/opportunities are a consideration to be researched and analyzed. Senior care is a priority and a concern for our residents and is a priority included in Council's Strategic Plan. Dr. Okley's passion is seniors - geriatric care of the elderly.

West Country Hearth (WCH)

Deputy Mayor Bidney, CAO Pierce and I, toured West Country Hearth. WCH is a senior's facility located in the Hamlet of Villeneuve and is operated by the charitable, non-profit organization of West Sturgeon People Aging in Place Foundation. The Board consists of representatives from the supporting communities of Alcomdale, Callahoo, Mearns, Riviere Qui Barre and Villeneuve. Their mission is to provide a home where residents live in dignity and comfort as they age within their community of West Sturgeon. WCH offers a variety of living options in spacious studios, one bedroom and two-bedroom suites. Residents are able to live within WCH knowing help is available when needed; Independent Living, Homecare, Supportive Living, Dementia Care and Respite Care.

An active, Independent lifestyle is promoted through the Program Coordinator along with energetic volunteers. A full range of programs are offered including exercise, activities, entertainment and a weekly bus trip. Three nutritious meals are prepared daily by an in-house chef and kitchen staff. On-site services include: church services, hair salon, foot care, massage, hearing aid specialists, eye exams, blood pressure clinic and dental hygienist. Other services available: housekeeping and laundry, parking and security. The Administrator provided engineered drawings of the facility and financials. Facility has 80 units on 10 acres.

Business License Renewal

Renewal letters have been mailed for the upcoming 2020 year. Businesses have till January 31/20 to renew their business license.

Christmas Greetings

Christmas cards have been sent to all businesses with a valid business license on behalf of Council and Administration.

Quality Management Plan

Sturgeon County and the Towns of Bon Accord, Gibbons, Legal and Redwater are in a Regional partnership administering the Safety Codes Act inclusive of the regulations, codes and standards and Alberta Amendments that are in force and applicable in the technical discipline(s) within their jurisdiction of building, electrical, plumbing, gas and fire.

Each Municipality is responsible for the administration, effectiveness and compliance with the Quality Management Plan (QMP), providing permitting, inspections and compliance monitoring services through its staff and/or one or more credited agencies. For consistencies and efficiencies, each Municipality has requested their Councils to approve and authorize the CAO to sign the QMP. The QMP for Bon Accord has been approved by Council December 3/19.

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



Edmonton Global – Withdrawal of Shareholder Support

A letter dated December 4/19 signed by Mayor Hutton was forwarded to Stewart Houston – Chair, Edmonton Global Shareholder Group. The intent of the correspondence is to notify Edmonton Global the Town of Bon Accord will not be paying the annual contribution for the next two years. The Town's position is financial hardship during these turbulent times in Alberta's economy. As a Shareholder, the Town is fully aware, if a Shareholder fails to pay any Annual Contribution Fee, the Shareholder is removed by special resolution, Article 43d.

**PLANNING AND DEVELOPMENT**

Development / Investment

- Solar Micro Generating Project
- Inquiry on available industrial lands
- Development Permit moving forward to submission (North)

Business and Development Inquiries

- Minor Home-Based Business

Complaints

Complaints received and investigated for this reporting period include:

- Occupancy of an RV Unit
- Ongoing monitoring of residential property (unsightly)

Business Inquiries	Compliance Certificates	Development Permits	Business Licenses	Bylaw Complaints	
1	0	0	0	0	This Period
19	6	14	44	19	YTD

**Meetings/Events Attended/Education**

- Manager Meetings – internal exchange of information & updates of Council
- UDI
- West Country Hearth
- Council Meetings
- GEEDT – meeting
- Municipal Planning Services – discuss / review permits / compliance certificates
- Investigation / Inspection – complaints
- Resident Meetings – development questions

**Dianne Allen**

*Planning & Economic Development  
Town of Bon Accord*

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



REPORT #5

**CHIEF ADMINISTRATIVE OFFICER (CAO)**  
**DECEMBER 2019**

**ADMINISTRATION**

Administration has been very busy working on preparing the final 2020 Budget to present to Council today. Regular Management meetings have been held, with discussion that include plans for presentations for the 2020 Council workshop. 2019 has been a very busy year with progress being made in the administration department with upgrades to the accounting programs, work being done on the new website plans, administration office renovations and reviews of the Bylaws and updating policies and procedures is an ongoing task. The interim audit was completed last week in preparation for the full audit in March of 2020.

**TRAINING**

Continual training for the Emergency Management Plans is working toward being prepared in the event of an emergency. Josh Morin reviewed the Town of Bon Accord annex of the plan to be sure that everything has been updated with all the current information necessary before the AEMA review mid January 2020.

**AUMA**

As we all heard at the conference:

Minister Madu's statement "we will all need to share in the recovery before we can share in the prosperity that lies ahead."

The Police Funding Model has been presented to the municipalities under 5000 population and all rural municipalities that have not been paying for RCMP policing before. The Town of Bon Accord will be required to pay an estimated \$29,000 for 2020. 2020 is a 10% cost based on equalized assessment and population base with an increase to 15% in 2021, then 20% in 2022 and up to 30% in 2023 and 2024. Surrounding municipalities are increasing the tax rates to pay this expense that will form part of the municipal operating budget for years to come.

**REGIONAL CAO MEETING**

Administration attended the regional CAO meeting and participated in discussions in regard to the Waste to Energy models that were presented by the City of St Albert back in the early summer. Sturgeon County is working on similar projects and will be bringing more information forward to the next meeting for CAO discussion. These discussions are continuing with the Roseridge commission members to work toward an approach that will be viable for the commission.

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



**MEDICAL PROFESSIONAL RECRUITMENT**

Dr. Francis Okolie will be opening his practice in Bon Accord the third week of December. He is very excited to be able to provide the residents of the community with his services. A plan for a grand opening is in the works for early in the new year. Welcome to Doctor Okolie, we look forward to having his practice in Bon Accord.

The office will be closed at 12 noon on Friday Dec 13, 2019 for a Council and staff luncheon. It will reopen on Monday Dec 16, 2019 at 8:00 AM

As this is the last Council meeting before the Christmas break, I would like to wish all Council a very Merry Christmas and look forward to working with all of you in the year ahead. 2020 will be a very promising year with many new projects to work on for the betterment of the Town.

**Joyce Pierce**  
*Chief Administrative Officer*  
*Town of Bon Accord*

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 17, 2019**  
**8:30 am**



REPORT #6

**MAYOR REPORT**  
**DECEMBER 2019**

Nov. 18, 2019	Attended Solar power open house
Nov. 19, 2019	Attended regular meeting of council remotely
Nov. 21, 2019	Attended Roseridge commission meeting
Nov. 25, 2019	Attended CRNWSC meeting
Nov. 28, 2019	Attended Special Council meeting
Dec. 3, 2019	Attended regular meeting of council
Dec. 4, 2019	Violent Trauma Risk Assessment signing in St. Albert
Dec. 12, 2019	Attended Roseridge Commission meeting

Notes:

1. Remote attendance of the Council Meeting was a mixed success – the quality of the sound depended on the relationship between the speaker and the telephone. The use of a centralized microphone may correct this.
2. VTRA  
The North American Center for Threat Assessment and Trauma Response (NACTATR) provides a system to anticipate the threat of violence by individuals against others or themselves and to reduce the impact of trauma. NACTATR was established in 1999 by Kevin Cameron as a reaction to the Columbine High School shooting in Littleton CO, US, which led to a Canadian student entering a Canadian school and firing at students. Kevin led the school-based crisis team in Canada and following this incident formed NACTATR. Website: <http://www.nactatr.com>
3. CRNWSC  
The Nov. 25 meeting was the annual organizational meeting – Mel Smith elected as Chair, Amber Harris as the Vice-chair.  
  
Hwy 15 relocation at Lamoureux planning is complete. Construction is to be done in spring/summer of 2020.  
  
The corrosion of the Gibbons/Bon Accord supply line will be corrected in the spring of 2020. It will result in a 2-day shutdown of the water supply during that time.  
  
EPCOR has revised the water rates from \$0.93 to \$0.95 per cubic meter.  
Next meeting – Jan. 20, 2020 in Fort Sask. – Orientation

I have asked for a Medical Leave from my Mayoral Duties for the next 4 Council meetings – until at least Feb. 18, 2020. I hope to be back before then.

Thank you all for your support during this difficult time.

**David Hutton**  
*Mayor*  
*Town of Bon Accord*



**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 17, 2019  
8:30 am**



REPORT #7

**DEPUTY MAYOR REPORT  
DECEMBER 2019**

November 18, 2019	Attended Solar Farm information night
November 19, 2019	Attended the Regular Meeting of Council
November 21, 2019	Attended tour of West Country Hearth. They report that for the independent living suites they have a waiting list of about 2 ½ years. It is a beautiful facility and I think it would be wonderful to get something like this here!!
November 28, 2019	Attended Homeland Housing Board meeting. Homeland Housing is in talks with AHS about funding a Specialty Unit at Diamond Springs Lodge which would include Brain Injured/Dementia care. Still to be determined who would staff etc. It would be a locked unit and the clients would be separate from the other residents. Budget for 2020 reviewed. The requisition will increase 3% due to inflation, cost of living increases, insurance increase of 18% and decreased revenues due to increased vacancies caused by the construction at Diamond Springs Lodge.
November 30, 2019	Attended the Special Meeting of Council
December 3, 2019	Attended the Turkey Bingo and tree lighting ceremony
December 6, 2019	Attended the Regular Meeting of Council
	Attended the Alberta Capital Region Wastewater Commission meeting. The budget was adopted. The operating budget is 27.7 million; total capital program is 142.3 million. Of that the 2020 capital program is 20.3 million dollars. A large portion of the capital program will be focused on the START (St. Albert Regional Trunk Line) which follows Valor Ave. The Flow rate will increase to \$1.24/m3 effective Jan 1, 2020.

**Lynn Bidney**  
*Deputy Mayor  
Town of Bon Accord*

**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 17, 2019  
8:30 am**



REPORT #8

**COUNCILLOR REPORT  
DECEMBER 2019**

November 18	Attended the Solar Farm Presentation
November 19	Attended regular meeting of council
November 23	NLLS Meeting They are waiting to hear back from communities to see how they feel about the increase. Right now, they are looking at getting their 1.5 percent increase. Many communities are not wanting to pay 1.5 so they are writing letters to communities to see if they will / or won't approve the 1.5. Our council should also send a letter supporting the 1.5 or declining the 1.5 percent increase. The response to NLLS should be sent asap as they are waiting to make a decision.
November 28	Special meeting of council
December 3	Regular meeting of council

**Tanya May**  
*Councillor  
Town of Bon Accord*

**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 17, 2019  
8:30 am**



**REPORT #9**

**COUNCILLOR REPORT  
DECEMBER 2019**

November 18, 2019	Solar farm info night
November 19, 2019	Regular Meeting of Council
November 22, 2019	Salutes Meeting of Council
November 27, 2019	Salutes Volunteer Appreciation Night
November 28, 2019	Special Meeting of council
December 2, 2019	NCIS Wine and Cheese event Ft Sask
December 3, 2019	Regular Meeting of Council

**Lacey Laing**  
*Councillor*  
*Town of Bon Accord*

**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 17, 2019  
8:30 am**



REPORT #10

**COUNCILLOR REPORT  
DECEMBER 2019**

November 14, 2019	Attended the Redwater Business Mixer. Great time for networking with businesses and elected officials.
November 16, 2019	Attended the Ag Society Annual General Meeting. There were 3 scholarships presented during the evening.
November 18, 2019	Attended the public solar farm presentation. (Great Success)
November 19, 2019	Attended Regular Meeting of Council.
November 25, 2019	Attended CRNWSC board meeting. This was our budget meeting.
November 28, 2019	Attended Special Meeting of Councillor.
December 2, 2019	Attended the NCIA (Northeast Capital Industrial Association) Wine and Cheese event. Another good event for networking and hearing about what other municipalities are doing.
December 3, 2019	Attended Regular Meeting of Council.
December 4, 2019	Attended the VTRA (Violent Threat Risk Assessment) Signing Ceremony in St. Albert. This was an interesting event where I was able to learn about VTRA as well as take part in the signing ceremony.

**Brian Holden**  
*Councillor*  
*Town of Bon Accord*