

Town of Bon Accord
Regular Meeting of Council Minutes
April 21, 2020 8:30 am
Virtual meeting
Live streamed on Bon Accord YouTube Channel



PRESENT

COUNCIL

Mayor David Hutton
Deputy Mayor Lynn Bidney
Councillor Tanya May
Councillor Lacey Laing
Councillor Brian Holden

ADMINISTRATION

Joyce Pierce, Chief Administrative Officer
Dianne Allen, Planning and Economic Development Manager
Ken Reil, Operations Manager
Jenny Larson, Community Services Coordinator
Falon Fayant, Corporate Finance Officer

OTHERS PRESENT

Jane Dauphinee, Municipal Planning Services (MPS)
Kyle Miller, Municipal Planning Services (MPS)
Mark Holtom, Micro Developments
Mark Swaenepoel, Micro Developments
Sean Lee, ISL Engineering

All attendees participated in the meeting electronically and the meeting was streamed live on YouTube.

CALL TO ORDER

Mayor Hutton called the meeting to order at 8:30 a.m.

At 8:33 a.m. Mayor Hutton appointed Deputy Mayor Bidney as presiding officer for the remainder of the April 21, 2020 regular meeting of council.

ADOPTION OF AGENDA

COUNCILLOR HOLDEN MOVED THAT the agenda for the April 21, 2020 Regular Meeting of Council be adopted as amended with the addition of *New Business – 48th Avenue Tender*

CARRIED RESOLUTION 20-154

PUBLIC HEARING

Public Hearing – Municipal Development Plan Bylaw #2020-11

Public Hearing – Land Use Bylaw #2020-12

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DEPUTY MAYOR BIDNEY OPENED THE Public Hearing for Municipal Development Plan Bylaw #2020-11 and Public Hearing – Land Use Bylaw #2020-12 at 8:35 a.m.

Joyce Pierce, Recording Secretary/CAO provided the Public Hearing Procedure.

Joyce Pierce, Recording Secretary/CAO, introduced *Bylaw #2020-11; A Bylaw of the Town of Bon Accord to Amend the Municipal Development Plan Bylaw 2016-08 of the Town of Bon Accord and Bylaw #2020-12; A Bylaw of the Town of Bon Accord to Amend Land Use Bylaw 2016-03 of the Town of Bon Accord.*

Bylaw #2020-11 and #2020-12 were given first reading at the February 18, 2020 regular meeting of Council.

There were no questions or points of clarification from Council.

Jane Dauphinee, MPS Senior Planner, presented a report on the proposed amendments to the Land Use Bylaw and Municipal Development Plan Bylaw, and responses received from stakeholders.

There were no questions or points of clarification from Council.

Joyce Pierce, Recording Secretary/CAO read written submissions.

The following individuals written submission were in favour

- Logan Gray, Bon Accord resident
- Terry James, adjacent property owner

The following individuals written submissions did not indicated in favour or opposed. The written submissions contained points to consider.

- Alan Saunders, Bon Accord resident
- Claude Blais, Bon Accord resident

Persons signed up to call in were given the opportunity to speak.

The following individual called-in

- Claude Blais, Bon Accord resident

Mayor Hutton asked if MPS had received or seen the letter from Darren and Stephanie Lynch.

Jane Dauphinee confirmed, that yes MPS has seen the letter from the Lynch's. The letter was not read today, as it was not received as a public hearing submission, it was received as part of the circulation.

Sean Lee, ISL Engineering, provided an overview of what the rezoning enables.

Mark Swaenepoel, and Mark Holtom, of Micro Developments confirmed the commitment of Micro Developments on the project.

Council were given the opportunity to ask questions.

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Deputy Mayor Bidney closed the Public Hearing.

MAYOR HUTTON MOVED TO close the Public Hearing and schedule the matter for later council deliberation.
CARRIED RESOLUTION 20-155

ADOPTION OF MINUTES

Special Meeting of Council Minutes – April 7, 2020

COUNCILLOR HOLDEN MOVED THAT the minutes of the April 7, 2020 Special Meeting of Council be accepted, as presented.

CARRIED RESOLUTION 20-156

DEPARTMENT REPORTS

Finance (attached report #1)

Community Services (attached report #2)

Operations (PW) (attached report #3)

Planning and Economic Development (attached report #4)

Chief Administration Officer (CAO) (attached report #5)

MAYOR HUTTON MOVED THAT Council accept the Administration reports, as information.

CARRIED RESOLUTION 20-157

MAYOR HUTTON MOVED THAT COUNCIL TAKE A SHORT BREAK AT 10:00 a.m.

CARRIED RESOLUTION 20-158

DEPUTY MAYOR BIDENY called the meeting back to order at 10:05 a.m.

UNFINISHED BUSINESS

None

NEW BUSINESS

Bon Accord 2020 Beautification Plan

COUNCILLOR MAY MOVED THAT Council continue with the beautification of Bon Accord as it has in past years.

CARRIED RESOLUTION 20-159

Cancellation of Summer Camps

COUNCILLOR MAY MOVED THAT Council accepts the cancellation of Summer Camps, as information.

CARRIED RESOLUTION 20-160

Councillor Laing left the meeting at 10:16 a.m.

Postponement Seniors Week events

MAYOR HUTTON MOVED THAT Council accepts the postponement of Seniors Week events, as information.

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CARRIED RESOLUTION 20-161

Chief Elected Official Bylaw Public Hearing Postponement

DEPUTY MAYOR BIDNEY MOVED THAT Council postpone the Public Hearing for the Chief Elected Official Bylaw; Bylaw 2020-09 until December 1, 2020.

CARRIED RESOLUTION 20-162

Councillor Laing returned to the Regular Meeting of Council at 10:23 a.m.

48th Avenue Tender

MAYOR HUTTON MOVED THAT Council accept the information as presented and a decision be made at the June 2, 2020 Regular Meeting of Council.

CARRIED RESOLUTION 20-163

BYLAWS | POLICIES | AGREEMENTS

BYLAWS

Taxation Bylaw; Bylaw #2020-14

COUNCILLOR HOLDEN MOVED THAT the Taxation Bylaw; Bylaw #2020-14 be given 3rd and final reading, as presented.

CARRIED RESOLUTION 20-164

Light Efficient Community Standards Bylaw; Bylaw #2020-18

MAYOR HUTTON MOVED THAT the Light Efficient Community Standards Bylaw; Bylaw #2020-18 be given 1st reading, as presented.

CARRIED RESOLUTION 20-165

Parental Leave for Council Bylaw; Bylaw #2020-05

COUNCILLOR MAY MOVED THAT the Parental Leave of Council Bylaw; Bylaw #2020-05 be given 2nd reading, as presented.

CARRIED RESOLUTION 20-166

COUNCILLOR HOLDEN MOVED THAT the Parental Leave of Council Bylaw; Bylaw #2020-05 be given 3rd and final reading, as presented.

CARRIED RESOLUTION 20-167

WORKSHOPS | MEETINGS | CONFERENCES

Sturgeon County Mayor's Golf Tournament – Cancelled

COUNCILLOR MAY MOVED THAT Council accept the cancellation of the Sturgeon County Mayor's Golf Tournament, as information.

CARRIED RESOLUTION 20-168

COUNCIL REPORTS

Mayor Hutton (attached report #6)

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Deputy Mayor Bidney (attached report #7)

Councillor May (attached report #8)

Councillor Laing (attached report #9)

Councillor Holden (attached report #10)

COUNCILLOR LAING MOVED THAT the Council reports be accepted as information, as presented.

CARRIED RESOLUTION 20-169

CORRESPONDENCE

Lieutenant Governor of Alberta; COVID-19

City of Fort Saskatchewan (ACRWC letter)

COUNCILLOR HOLDEN MOVED THAT Council accept the Correspondence, as information and file.

CARRIED RESOLUTION 20-170

CLOSED SESSION

COVID-19; FOIP Act 21(1)(b) – Disclosure harmful to intergovernmental relations

MAYOR HUTTON MOVED THAT Council move to Closed Session at 11:15 a.m.

CARRIED RESOLUTION 20-171

DEPUTY MAYOR BIDNEY MOVED THAT Council return to Open Session at 11:26 a.m.

CARRIED RESOLUTION 20-172

DEPUTY MAYOR BIDNEY MOVED THAT Council take a short break at 11:27 a.m. so all public can reconnect to the meeting.

CARRIED RESOLUTION 20-173

Deputy Mayor Bidney called the meeting back to order at 11:32 a.m.

COUNCILLOR HOLDEN MOVED THAT Council accept the closed session discussion as information and directs Administration to move forward as discussed.

CARRIED RESOLUTION 20-174

ADJOURNMENT

COUNCILLOR MAY MOVED THAT the April 21, 2020 Regular Meeting of Council adjourn at 11:33 a.m.

Mayor David Hutton

Joyce Pierce, CAO

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REPORT #1

FINANCE
APRIL 2020

GENERAL MUNICIPAL

General municipal revenue collected to date includes penalties on outstanding taxes and franchise fees. Cash flow is currently stable.

PUBLIC WORKS

Roads are projected to be in line with budget. Budgeted revenue includes a portion of MSI operating funds not yet received. Snow removal expenses are \$5,410 to date within the \$10,000 budget for the year. Water, sewer, and garbage sales and expenses are projected to be in line with budget for the year.

PROTECTIVE SERVICES

The fire hall rental/grant payment has been received from Sturgeon County, slightly higher than budgeted (\$263 higher). Fire services support payment to Sturgeon County has been paid \$27K.

ADMINISTRATION

Administration is currently working on the application for the debenture for the Solar Farm project. A separate account has been created to track COVID-19 related expenditures/items. To date this account has \$1,596 and contains lost revenue from ice sale refunds due to early closure of the arena. The 2019 audit is now complete, and the invoice has been paid.

COMMUNITY SERVICES

FCSS grant payments are being received monthly versus quarterly.

PARKS & RECREATION

The Government of Canada announced changes to the Canada Summer Jobs (CSJ) Grant where up to 100% of summer staff salaries will be covered within the program. The Town has applied for two parks and rec summer student staff under this grant. These positions were initially within the 2020 budget for the portion not covered by the CSJ grant.

ARENA

The arena is closed for the 2019-2020 operating season. Refunds were issued for lost ice time for early closure due to COVID-19. (\$1,596).

ECONOMIC DEVELOPMENT

Work is underway on the updated website. Expenses have not been received yet.

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CAPITAL

Sources of capital revenue will be MSI, GTF, debenture, and reserves.

Current Projects:

48th Avenue & 49A Street: Ongoing; Expenses to date = \$19,619

Solar Farm: Ongoing; Expenses to date = \$377,820

Town of Bon Accord
 Year-to-Date Variance Report (Unaudited)
 for the month ending March 31, 2020

Department	2020 YTD Revenue		2020 YTD Revenue	2020 YTD Expense			2020 YTD Net	2020 YTD Net	2020 YTD Net	% Variance
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	
General Municipal	93,890	555,131	-461,241	0	103,444	103,444	93,890	451,687	-357,797	79%
	93,890	555,131	-461,241	0	103,444	103,444	93,890	451,687	-357,797	
Public Works - Roads	0	6,921	-6,921	80,582	105,007	-24,425	-80,582	-98,086	17,504	18%
Storm Sewer & Drain	0	0	0	4,827	4,434	393	-4,827	-4,434	-393	9%
Water	83,439	90,291	-6,852	90,808	155,617	-64,809	-7,369	-65,326	57,957	89%
Sewer	46,041	51,767	-5,726	42,451	77,300	-34,849	3,590	-25,533	29,123	114%
Garbage	24,356	23,867	489	28,365	42,315	-13,950	-4,009	-18,448	14,439	78%
Cemetery	2,800	1,375	1,425	1,898	2,408	-510	902	-1,033	1,935	187%
	156,636	174,220	-17,584	248,931	387,080	-138,149	-92,295	-212,859	120,564	
Fire Department	9,015	8,752	263	32,535	47,623	-15,088	-23,520	-38,871	15,351	39%
Emergency Services	0	0	0	4,818	4,679	139	-4,818	-4,679	-139	3%
Bylaw	1,355	9,809	-8,454	10,182	15,295	-5,113	-8,827	-5,486	-3,341	61%
	10,370	18,561	-8,191	47,535	67,597	-20,062	-37,165	-49,036	11,871	
Administration	1,494	875	619	117,311	110,316	6,995	-115,817	-109,441	-6,376	6%
Election	0	0	0	0	1,250	-1,250	0	-1,250	1,250	100%
Library	0	2,620	-2,620	30,478	14,510	15,969	-30,478	-11,890	-18,589	156%
Council	0	0	0	26,229	26,254	-25	-26,229	-26,254	25	0%
	1,494	3,495	-2,001	174,018	152,329	21,689	-172,524	-148,834	-23,690	
Community Services	11,071	10,870	201	21,776	24,534	-2,758	-10,705	-13,664	2,959	22%
Recreation Programs	230	2,171	-1,941	14,030	21,243	-7,213	-13,800	-19,072	5,272	28%
Parks & Recreation	0	5,105	-5,105	23,753	38,266	-14,513	-23,753	-33,161	9,408	28%
Arena	35,170	54,719	-19,549	64,129	61,855	2,274	-28,959	-7,136	-21,823	306%
Municipal Planning	3,508	1,425	2,083	23,417	51,363	-27,946	-19,909	-49,938	30,029	60%
Economic Development	0	0	0	21,195	29,706	-8,511	-21,195	-29,706	8,511	29%
	49,979	74,290	-24,311	168,300	226,967	-58,667	-118,321	-152,677	34,356	
TOTAL	218,479	270,567	-52,088	638,784	833,973	-195,189	-420,305	-563,406	143,101	
TOTAL (incl. Gen Mun.)	312,369	825,697	-513,328	638,784	937,417	-91,745	-326,415	-111,719	-214,696	

** Please note new formatting: budget values are comprised of the current time period, not the entire year.

Falon Fayant
 Finance Manager
 Town of Bon Accord

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REPORT #2

COMMUNITY SERVICES
APRIL 2020

COMMUNITY SERVICES

Events Cancelled and/or Postponed

Pickleball
Shredding Event
Volunteer Appreciate Night
Bike Rodeo
Seniors Week (BBQ and Tea)
Summer Camp Programs

Community Services Advisory Board (CSAB)

We are currently looking for members to join our CSAB committee. Posters have been added to our Facebook page and our website. I have had 3 inquires regarding the board, and all 3 have been invited to join the next CSAB meeting on June 8. Requests for new board members will be brought forward to Council for approval.

Feed the Families Food Drive

I spoke with the Food Bank and their supply and demand is stable. The volunteers have requested that we continue with the food drive as scheduled on May 29. An RFD will be brought forward to Council to see who would be available to help.

SREMP ESS Response to COVID-19

The ESS SREMP group have been working together to create a regional plan on how to assist residents during the pandemic.

Photo Scavenger Hunt

I put together a Photo Scavenger Hunt to provide entertainment for our youth and families. We had 2 families participate in the first week. No one participated in the 2nd week; therefore, the program was cancelled.

Family Resource Network Funding

It was announced that Fort Saskatchewan Families First Society was selected to be one of the hubs in our region. They will work alongside of Fort Saskatchewan Boys and Girls clubs and the Creating Hope Society. Bon Accord and Families First have been working together for several years, and we hope to continue that relationship in the future.

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Canada Day Celebrations

At this time, preparations for Canada Day will continue. I will ensure that any entertainment and/or rentals booked will offer full refunds in the chance that the social distancing has not been lifted by July.

Upcoming Meetings/Events

SREMP Functional Exercise (cancelled)

Weekly Management Meetings (held remotely via TEAMS)

Sturgeon Community Resource Network & Early Childhood Development Initiative Farewell (cancelled)

SASEY EC Mapping Meeting (cancelled)

FCSS Spring Directors Conference (cancelled)

Jenny Larson

Community Services Coordinator

Town of Bon Accord

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REPORT #3

OPERATIONS
APRIL 2020

PUBLIC WORKS

- Received tenders for 48th Ave project.
- Thawed storm sewers and opened ditches along 54th Ave
- Received permit approval from Alberta Transportation for Solar Farm. We are still waiting for Fortis to provide a cost for the connection between the Solar Farm and the Fortis Transmission line.

ROADS

- Cleared arterials one more time.
- Paving project is dependant on Atco moving some gas lines. The start date depends on the completion of their work.

EQUIPMENT/VEHICLES

- Regular maintenance continues on equipment and vehicles when necessary.
- Truck and Box may arrive sooner than expected.

CEMETERY

WATER

- Monthly water reads occurred on April 1 /20.
- Completed 4 Alberta 1st Calls in March.
- PLC reprogramming for pumps to be completed by end of April.
- One water leak was detected at 4936 – 52 Ave. The leak was on the residents side of the CC.

SEWER

ARENA/PARKS & RECREATION

- Maintenance and painting in the Arena is ongoing.
- Ice was removed

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SAFETY/TRAINING

- Staff have been split in to 2 shifts with 3 staff on each crew. This is an attempt to keep staff available to operate the facilities in the event of someone testing positive for Covid 19.
- Depending on the length of the Social Distancing directions decisions will need to be made on maintenance schedules. Some programs may not have their full scope completed.

Ken Reil

*Operations Manager
Town of Bon Accord*

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REPORT #4

PLANNING & ECONOMIC DEVELOPMENT
APRIL 2020

ECONOMIC DEVELOPMENT

Sturgeon County - Solar Project

Sturgeon County has installed its first solar array at Protective Services Headquarters building with the assistance of \$86,649 in grant funding from the Municipal Climate Change Action Centre (MCCAC). The local solar project includes 312 panels that will harness the sun's energy and help to reduce the County's environment footprint. The MCCAC was integral in providing funds to support the projects engineering and construction of the 255 X 385W modules on the roof and the 57 X 210W modules on the building exterior.

It is anticipated that the new infrastructure will produce 113,300 kWh per year and significantly reduce greenhouse gas emissions. The energy production gain associated with the building's solar panels is equivalent to supply electricity to 14.5 average Alberta households for a year or to powering an average electric vehicle that could drive across Canada 10 times (566,500 KM). Anticipation GHG emissions will be reduced by 64.5 tons per year.

Economic Recovery Council

Premier Jason Kenney has announced the membership of the Economic Recovery Council, created to provide advice to guide Alberta through the downturn that comes as a result of COVID-19 and the energy price crash. The Council is made up of policy and industry experts who will provide insight and expert advice on how to protect jobs during the economic crisis and collapse in energy prices. The council will also focus on strategies for long-term recovery from the crisis, including efforts to accelerate diversification of the Alberta economy.

Premiers Economic Recovery Council consists of the following members:

Jack Mintz - Chair

Clive Beddoe – Former Chair, President and CEO, WestJet

Robert Blakely

Brent Belzberg – Founder and Senior Managing Partner, TorQuest Partners

Bob Dhillon – Founder, President and CEO, Mainstreet Equity Corporation

Chris Fowler – President and CEO, Canadian Western Bank

Rt. Hon. Stephen Harper – Canada's 22nd Prime Minister

Peter Kiss – Owner and President, Morgan Construction and Environmental

Zainul Mawji – President, Telus Home Solutions

Nancy Southern – Chair and CEO, ATCO Ltd.

Kevin Uebelein – CEO, AIMCo

Mac Van Wielingen – Founder, ARC Financial

Inspections Group

The Town of Bon Accord has a contractual agreement with the Inspections Group to provide services for Building Permits on development occurring in the Town. The value and service received from personnel within this company has been outstanding. The service received goes beyond issuing permits and inspections

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performed on work being done. The education component has been extremely helpful to manage building permits effectively.

Connecting with Business – COVID19

In the initial stages of the COVID-19 pandemic, a personal phone call was made to all businesses holding a valid business license with the Town of Bon Accord. The intent was to check-in on how businesses were coping with the new norm and if there were any major concerns that the Town should be aware of. Reaction of business was that of appreciation and the importance of business to the community. In the next upcoming weeks, the impact will be much greater on small business and residents, with recovery being top of mind.

Ministerial Order – Subdivision and Development

On Wednesday, March 25/20 the Minister of Municipal Affairs signed a Ministerial Order MDD 022/20 (the order) which amends and increases the legislative timeframes for planning approvals, appeal processes and enforcement procedures to October 1/20. The order has significant impacts on municipalities and developers and may in effect put a complete hold on a majority of development until after October 1/20.

These concerns and issues have been brought forward to the attention of Municipal Affairs, with the understanding that additional direction or guidance be forthcoming from the Ministers Office. There has been communication from AUMA stating revisions will be taken into consideration to continue with development time frames that were in effect prior to the order. Hopefully these revisions will take place within 14 days.

Conference Cancellations

Conferences scheduled for the first, second and third quarters have been cancelled. Economic Development Alberta has postponed the Annual EDA Conference to the end of November 2020.

Website

Information is being prepared to populate new website.

PLANNING AND DEVELOPMENT

Development / Investment

- Inquiry on available commercial lands

Business and Development Inquiries

- Commercial Business

Complaints

Complaints received and investigated for this reporting period include:

- No complaints reported for this reporting period
- Ongoing monitoring of residential property (unsightly)

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Business Inquiries	Compliance Certificates	Development Permits	Building Permits (Gas, Plumbing, Electrical)	Business Licenses	Bylaw Complaints	
1	1	0	4	17	0	This Period
5	4	0	7	30	0	YTD

Meetings/Events Attended/Education

- Manager Meetings – internal exchange of information & updates of Council
- Council Meetings - virtual
- Municipal Planning Services – discuss / review permits / compliance certificates
- Resident Meetings – development questions and inquiries

Dianne Allen

*Planning & Economic Development
Town of Bon Accord*

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REPORT #5

CHIEF ADMINISTRATIVE OFFICER (CAO)
APRIL 2020

Administration

Held management meetings in April which has included discussion and planning for the upcoming spring thaw, taxation planning, business continuity planning in light of the COVID 19 virus, ICF/IDP meetings, Public open houses and public hearings on the Micro cultivation project, solar farm project.

Training

Most training has been cancelled until a later date unless it could be held virtually. Some staff have been working on webinar training, such as the new ICity programs, taxation primarily at the current time.

RMA

Rural Municipalities Association meeting was held virtually on April 20, 2020. The RMA is facing the same concerns and efforts as the AUMA at this unprecedented time of COVID-19.

AUMA Town Hall Meeting

Mayor Hutton and I attended the Town Hall teleconference on Apr 15,2020. President, Barry Morishita spoke about the advocacy work that the Board is doing for municipalities at this time.

1. One item that is of importance is the deferral of development permits, and how this will affect our municipalities in getting our capital projects moving forward. An appeal has been made to the Province and the understanding is within 14 days this item will be changed back to the original process.
2. To assist in the cash flow concerns we have in the municipalities, an extended borrowing period was discussed.
3. Possible increases to the MSI funding is being discussed as a better way to assist municipalities rather than an increase in infrastructure funding, as it would then go to each municipality rather than on a first come first serve basis, with possibly only a few gaining any relief from this effort.
4. FCM is working on a request for an increase in the Gas Tax Fund that would help also.
5. Advocating to have the Police funding expense delayed for another year.
6. More efforts in the energy services aggregate purchasing for municipalities and insurance reform to assist municipalities in the utility payment deferrals many muni's have implemented.

Many good questions were asked by urban municipalities across the province and answers that were available were made, with further information coming in future meetings. Some concerns included worry that with the Borrowing Bylaw's having a 2 week appeal process for residents to stop the process, is there any consideration for putting in amendments to disallow this process. Should receive a response to this by Friday Apr 17,2020.

Discussion on good ideas that could be shared by the AUMA to other municipalities about how deferrals and recovery processes will be handled in various places was agreed upon.

COViD-19 Recovery Task Forces are being set up in other municipalities and was considered a good idea by many moving forward.

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SREMP Agency Meeting

The SREMP agency has been having virtual meetings on a weekly basis to share and discuss how we are managing our municipalities during this pandemic. It has been a very good sharing and discussion on all the municipalities positions during these trying times.

ICF/IDP

An update from today's meetings provided information regarding the ICF/IDP bylaws and how the region is proceeding with them. Sturgeon County wishes to delay the process until after they have a better understanding of how impacts of the pandemic will affect the finances of Sturgeon County. The majority of the regional partners disagree with this plan, as it is felt that completing the Intermunicipal Collaboration Framework does not mean that the agreements cannot be held until a time that all municipalities have a better understanding of the outcomes of this current environment.

Administration continues to work with the regional member administration and consultant to move toward getting approval and details worked out prior to the deadline.

Meetings Virtually Attended

Management Mtg	Regular Meeting Council
SREMP Mtg	Provincial Town Hall Mtg
AEMA Mtg	
Regional CAO Mtg	

As you can see, we have hit the ground running in the new year and are looking forward to many new programs and developments coming forward in 2020. The second month of the new year has not slowed down at all and we are excited about our future. Here we are in the third month of the year starting to wrap up a couple of projects and heading into the beginning of some very exciting and new projects for spring. Trying to address the COVID-19 pandemic in a manner that will reduce the risk of the spread of the virus and still be able to maintain operation of the organization to the very best of our abilities. The fourth month comes with the promise of spring, (maybe) and all efforts to control the spread of the virus. Hats off to all the frontline staff in the community, first responders, municipal staff and Council. The task load has increased immensely, but the spirit and positivity has increased along with that and should not go without being commended.

Joyce Pierce

*Chief Administrative Officer
Town of Bon Accord*

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REPORT #6

MAYOR REPORT
APRIL 2020

Mar. 12, 2020	Attended Roseridge Landfill Commission
Mar. 17, 2020	Attended regular meeting of Council
Mar. 27, 2020	Attended Virtual Meeting – Declaring Local State of Emergency by Albert Council (a Legal Law Firm)
Mar. 29, 2020	Attended Provincial Virtual Townhall Meeting Re: COVID-19
Mar. 31, 2020	Attended Meeting with CAO Pierce – Sign Documents
Mar. 31, 2020	Attended Virtual Council Meeting and MDP and IDP Public Hearing
Apr. 1, 2020	Attended TEAMS system test
Apr. 7, 2020	Attended Virtual Council Meeting
Apr. 8, 2020	Attended Conference Call: Sub Regional Mayors and CAOs

Notes:

This meeting, sponsored by Alberta Council lawyers, did not use a different direction of explaining the legalities and pitfalls of declaring a Local State of Emergency than was already explained in the Courses we took.

The Provincial Townhall covered the Alberta government's COVID-19 position and direction. The economic recovery is forecast to take a year or more. With the energy sector shutting down because of the price of oil the Provincial budget of a \$6.5 billion deficit going to an estimated \$15 - \$20 billion deficit is estimated to take a lot longer than anticipated. The department of Health will not be affected as much as the rest of Government. Minister Madu re-announced the change to the MGA allowing Municipalities and Commissions to hold meetings electronically with public participation. During the question period it was asked if OPEC oil could be shut down – it was stated that it could not. It was asked if tax deferrals by Municipalities could be Provincially funded but the reply was for Municipalities

The Council Meeting of March 31 was terminated because of technical difficulties and was rescheduled to April 7.

David Hutton

Mayor

Town of Bon Accord

Town of Bon Accord
Regular Meeting of Council Minutes
April 21, 2020 8:30 am
Virtual meeting
Live streamed on Bon Accord YouTube Channel



REPORT #7

DEPUTY MAYOR REPORT
APRIL 2020

- March 17, 2020 Attended Regular Meeting of Council
- March 20, 2020 Attended the Alberta Capital Region Wastewater Commission meeting. We discussed that the bylaw is quite firm about no forgiveness of sewer charges. If there is a need for this a municipality must make a formal request for consideration. In light of the “toilet paper crisis” it is felt that people may be flushing paper towel, wipes, or other substitutes. These all add to costs at the treatment plant.
- March 23, 2020 Attended a virtual Special Meeting of Homeland Housing Board. There have been heightened visitor restrictions placed on our lodges. Westlock has now declared a state of local emergency. Seniors in the housing sites do not appear to be taking the pandemic seriously. The fiscal cost is huge. Heightened cleaning and sanitizing costs and replacing those who are sick or self isolating is contributing to an estimated cost of approximately \$226,000.00 per day. For the duration of 9 weeks that would be \$4,183,520.00. The board resolved to transfer the funds from reserves and hope to recover costs from the government.
- March 24, 2020 Attended the Bon Accord Gibbons food bank to pack 17 hampers! The food bank has its own challenges with Covid 19. We are limited to only 5 volunteers working at one time. Spaces need to be sanitized, extra handwashing etc. all in place. While donations are still being accepted cash is now preferred so as to limit what is brought in.
- March 25, 2020 Attended (virtually) the Sub-regional Mayors meeting
- March 30, 2020 Attended (virtually) Homeland Housing meeting. Many thanks to Raymond Cormie CEO for keeping the board up to date with updates and the evolving situation. Although Premier Kenney has offered to send much needed PPE supplies to Ontario and Quebec, Homeland Housing is concerned that there really isn’t any abundance of these supplies for housing bodies. With so many precautions about anyone entering any seniors housing sites supplies of PPE are only enough for a few days.
- March 31, 2020 Attended the (virtual) Regular Meeting of Council.
- April 6, 2020 Attended the Special Meeting of Council.

We have had several practice virtual meetings and it seems we have ironed out most of wrinkles. This has become a necessary tool to do business these days. Keeping up with emails has helped to occupy more time than usual. Stay safe and healthy all!

Lynn Bidney
Deputy Mayor
Town of Bon Accord

**Town of Bon Accord
Regular Meeting of Council Minutes
April 21, 2020 8:30 am
Virtual meeting
Live streamed on Bon Accord YouTube Channel**



REPORT #8

**COUNCILLOR REPORT
APRIL 2020**

March 16 Attended virtual meeting for Municipal Virtual Meeting AUMA.
March 17 Regular Meeting of Council.
March 30 Attended test run for Virtual Council meeting.
March 31 Attended regular meeting of council (virtual).
April 1 Attended test board meeting (virtual).
April 7 Attended regular meeting of council (virtual).

Notes: The COVID has caused the cancellation of many board meetings/conventions. Now that everyone is getting use to going “virtual” I would expect meetings to return as normal.

Tanya May
*Councillor
Town of Bon Accord*

**Town of Bon Accord
Regular Meeting of Council Minutes
April 21, 2020 8:30 am
Virtual meeting
Live streamed on Bon Accord YouTube Channel**



REPORT #9

**COUNCILLOR REPORT
APRIL 2020**

March 17, 2020	Attended Regular Meeting of Council
March 30, 2020	Attended test run for virtual council meeting.
March 31, 2020	Attended Regular Meeting of Council (broadcast)
April 1, 2020	Test meeting #2 for Teams online meeting
April 7, 2020	Attended Special Meeting of council

Note:

All of my board meetings and events scheduled for the near future have been canceled at this point due to Covid-19

Lacey Laing

Councillor

Town of Bon Accord

**Town of Bon Accord
Regular Meeting of Council Minutes
April 21, 2020 8:30 am
Virtual meeting
Live streamed on Bon Accord YouTube Channel**



REPORT #10

**COUNCILLOR REPORT
APRIL 2020**

March 16, 2020	Attended AUMA Webinar - Emergency Management & Business Continuity for Local Government 101
March 17, 2020	Attended Regular Meeting of Council
March 27, 2020	Attended Alberta Council Virtual Town hall - Declaring a Local State of Emergency
March 31, 2020	Attended virtual LUB Hearing and Regular Meeting of Council. Unfortunately, this meeting was postponed part way through the due to technical issues.
April 7, 2020	Attended Special Meeting of Council
April 16, 2020	Attended Capitol Region Northeast Water Commission Virtual Sub Committee Meeting.

Brian Holden
Councillor
Town of Bon Accord