

**Town of Bon Accord
Regular Meeting of Council Minutes
January 21, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Timothy J. Larson
Councillor Lynn Bidney
Councillor Lacey Laing
Councillor Tanya May – virtual

ADMINISTRATION

Jodi Brown – Town Manager
Falon Fayant – Corporate Services Manager
Jay Nagra – Economic Development and Safe Communities Coordinator
Terry Doerkson – Infrastructure Manager
Jessica Spaidal – Legislative Services and Communications Coordinator

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Mayor Holden called the meeting to order at 9:01 a.m.

ADOPTION OF AGENDA

There were no objections to move item 12.1 to 7.7 and adding item 13.3 Cemetery Plot Open/Close Fees – *FOIP Act Section 17 Disclosure harmful to personal privacy and Section 25 Disclosure harmful to economic and other interests of a public body.*

DEPUTY MAYOR LARSON MOVED THAT Council adopt the January 21, 2025 agenda as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-001

ADOPTION OF MINUTES

December 17, 2024; Regular Council Meeting

COUNCILLOR BIDNEY MOVED THAT Council adopt the December 17, 2024 Regular Meeting of Council minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-002

DELEGATION

Chad Moore, Matt Roblin, and Susie Pestana – Sturgeon County Protective Services Report

COUNCILLOR LAING MOVED THAT Council accept the delegation as information.

CARRIED UNANIMOUSLY RESOLUTION 25-003

DEPARTMENTS REPORT

COUNCILLOR LAING MOVED THAT Council accept the report as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-004

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NEW BUSINESS

Councillor Bidney Motion: Council Community Connections

COUNCILLOR BIDNEY MOVED THAT Council direct administration to hold Council Community Connections annually, during the “Meet the Community” event or as needed.

MOTION TO AMEND

MAYOR HOLDEN MOVED to amend the motion on the floor to add that Council direct administration to add policy discussions at our next Committee of the Whole meeting.

CARRIED UNANIMOUSLY RESOLUTION 25-005

UPDATED MOTION

COUNCILLOR BIDNEY MOVED THAT Council direct administration to hold Council Community Connections annually, during the “Meet the Community” event or as needed AND FURTHER THAT Council direct administration to add policy discussions to our next Committee of the Whole meeting.

CARRIED UNANIMOUSLY RESOLUTION 25-006

Cemetery Memorial Bench Request

DEPUTY MAYOR LARSON MOVED THAT Council approves the installation of a memorial bench, as requested, at the South side of the columbarium in the Bon Accord Cemetery with the signing of a waiver as recommended.

CARRIED UNANIMOUSLY RESOLUTION 25-007

Office Chair Disposal

DEPUTY MAYOR LARSON MOVED THAT Council directs administration to dispose of the chairs per Option 1 as presented AND FURTHER THAT Council directs administration to draft an Asset Disposal Policy.

CARRIED UNANIMOUSLY RESOLUTION 25-008

CSAB Appointments

COUNCILLOR BIDNEY MOVED THAT Council appoints Dwayne Betchuk to the Community Services Advisory Board as the rural representative for a two-year term ending December 31, 2026.

CARRIED UNANIMOUSLY RESOLUTION 25-009

COUNCILLOR LAING MOVED THAT Council appoints Steve Milne and Pamela Stuart to the Community Services Advisory Board as members at large for two-year terms ending December 31, 2026.

CARRIED UNANIMOUSLY RESOLUTION 25-010

Mayor Holden called a short recess at 10:32 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-011

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Mayor Holden called the meeting back to order at 10:39 a.m.

Salt/Sand Storage

DEPUTY MAYOR LARSON MOVED THAT Council approves the purchase and construction of the recommended salt/sand storage structure with \$28,153.00 funding from 2024 CCBF, \$18,000.00 from reserves, and the remainder of the cost out of 2024 salt/sand operating surplus budget.

CARRIED UNANIMOUSLY RESOLUTION 25-012

Transfer to Tax Roll

COUNCILLOR BIDNEY MOVED THAT Council directs that \$1183.24 be added to tax roll #52400 for the property at 4742 51st Avenue, legally described as Plan 7921533, Block 14, Lot 32 (the "Property"), representing the amount owed to the Town of Bon Accord under s. 549(5)(b) of the *Municipal Government Act* for expenses and costs incurred by the Town of Bon Accord up until November 06th, 2024, and from that date the invoices from Fast Fence Rental shall be added to the Property's tax roll on a monthly basis if unpaid.

CARRIED UNANIMOUSLY RESOLUTION 25-013

NOTICE OF MOTION

Mayor Holden – Per Diems

There were no objections to discussing this notice of motion as urgent business.

MAYOR HOLDEN rescinded his notice of motion.

MAYOR HOLDEN MOVED THAT Council postpone this discussion until the Committee of the Whole meeting.

CARRIED UNANIMOUSLY RESOLUTION 25-014

BYLAWS|POLICIES|AGREEMENTS

Community Services Advisory Board Bylaw 2024-17 – Second and Third Readings

DEPUTY MAYOR LARSON MOVED THAT Council gives second reading to Community Services Advisory Board Bylaw 2024-17 as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-015

COUNCILLOR BIDNEY MOVED THAT Council gives third and final reading to Community Services Advisory Board Bylaw 2024-17 as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-016

Animal Control Bylaw 2024-16 – Second Reading

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COUNCILLOR BIDNEY MOVED THAT Council postpone second reading of the Animal Control Bylaw 2024-16 until the February 4, 2025 Regular Council Meeting.
CARRIED UNANIMOUSLY RESOLUTION 25-017

Council Remuneration Policy

COUNCILLOR MAY MOVED THAT Council direct administration to amend section 2(a) to add “or earlier if possible”.

CARRIED UNANIMOUSLY RESOLUTION 25-018

COUNCILLOR MAY MOVED THAT Council accept the Council Remuneration Policy as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-019

COUNCILLOR LAING MOVED THAT the meeting continue past 12:00 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-020

Flag Protocol Policy

COUNCILLOR BIDNEY MOVED THAT Council approves the Flag Protocol Policy as presented.

MOTION TO AMEND

COUNCILLOR LAING MOVED to amend the motion on the floor to amend the policy by adding “any current Councillor from the Town” for circumstances requiring half-masting.

CARRIED UNANIMOUSLY RESOLUTION 25-021

UPDATED MOTION

COUNCILLOR BIDNEY MOVED THAT Council approves the Flag Protocol Policy as amended by adding “any current Councillor from the Town” for circumstances requiring half-masting.

CARRIED UNANIMOUSLY RESOLUTION 25-022

WORKSHOPS/MEETINGS/CONFERENCES

RMRF Municipal Law Seminar

COUNCILLOR LAING MOVED THAT Council accepts the RMRF Municipal Law Seminar as information.

CARRIED UNANIMOUSLY RESOLUTION 25-023

Alberta Municipalities President’s Summit and Municipal Leaders’ Caucus

COUNCILLOR LAING MOVED THAT Council directs administration to register Mayor Holden and Town Manager, Jodi Brown, for the President’s Summit and the Spring Municipal Leaders’ Caucus AND FURTHER THAT Council direct administration to transfer

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unused funds from Council's per diem budget to cover Town Manager Brown's registration costs.

CARRIED UNANIMOUSLY RESOLUTION 25-024

Agri-Tourism Mini Conference

COUNCILLOR BIDNEY MOVED THAT Council directs administration to register Mayor Holden and Jay Nagra to attend the full Agri-Tourism Mini Conference.

CARRIED UNANIMOUSLY RESOLUTION 25-025

COUNCIL REPORTS

DEPUTY MAYOR LARSON MOVED THAT Council accept the Council reports as information.

CARRIED UNANIMOUSLY RESOLUTION 25-026

Mayor Holden called a 20-minute recess.

CARRIED UNANIMOUSLY RESOLUTION 25-027

Mayor Holden called the meeting back to order at 12:23 p.m.

CORRESPONDENCE

Memos from Minister Nally and Minister Glubish – New FOIP Legislation

COUNCILLOR BIDNEY MOVED THAT Council accepts the correspondence as information.

CARRIED UNANIMOUSLY RESOLUTION 25-028

CLOSED SESSION

- ***Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of the third party, Section 24 Advice from officials, and Section 27 Privileged Information***
- ***Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body***
- ***Cemetery Plot Open/Close Fees – FOIP Act Section 17 Disclosure harmful to personal privacy and Section 25 Disclosure harmful to economic and other interests of a public body***

DEPUTY MAYOR LARSON MOVED THAT Council enter into closed session to discuss *Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of the third party, Section 24 Advice from officials, and Section 27 Privileged Information; Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body, and Cemetery Plot Open/Close Fees –*

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FOIP Act Section 17 Disclosure harmful to personal privacy and Section 25 Disclosure harmful to economic and other interests of a public body at 12:24 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-029

COUNCILLOR LAING MOVED THAT Council come out of closed session at 1:06 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-030

Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of the third party, Section 24 Advice from officials, and Section 27 Privileged Information

COUNCILLOR BIDNEY MOVED THAT Council directs administration to approve the Level II Environmental Site Assessment cost of \$8,750 funded by the General Reserve.

CARRIED UNANIMOUSLY RESOLUTION 25-031

Cemetery Plot Open/Close Fees – FOIP Act Section 17 Disclosure harmful to personal privacy and Section 25 Disclosure harmful to economic and other interests of a public body

COUNCILLOR BIDNEY MOVED THAT Council reimburses the cemetery open and close fees of \$472.50 as discussed.

CARRIED UNANIMOUSLY RESOLUTION 25-032

ADJOURNMENT

COUNCILLOR LAING MOVED THAT the January 21, 2025 Regular Meeting of Council adjourn at 1:09 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-033

ORIGINAL SIGNED

ORIGINAL SIGNED

Mayor Brian Holden

Jodi Brown, CAO