

**Town of Bon Accord
Regular Meeting of Council Minutes
August 19, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Councillor Lynn Bidney
Councillor Lacey Laing
Councillor Tanya May

REGRETS

Deputy Mayor Timothy J. Larson

ADMINISTRATION

Jodi Brown – Town Manager
Falon Fayant – Corporate Services Manager
Jay Nagra – Economic Development & Safe Communities Coordinator
Terry Doerkson – Infrastructure Manager
Brea Tallman – Receptionist

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Mayor Holden called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

COUNCILLOR MAY MOVED THAT Council adopt the agenda as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-306

ADOPTION OF MINUTES

June 17, 2025; Regular Council Meeting

COUNCILLOR BIDNEY MOVED THAT Council adopt the June 17, 2025 Regular Meeting of Council minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-307

June 30, 2025; Committee of the Whole Meeting

COUNCILLOR MAY MOVED THAT Council adopt the June 30, 2025 Committee of the Whole Meeting minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-308

July 2, 2025; Regular Council Meeting

COUNCILLOR LAING MOVED THAT Council adopt the July 2, 2025 Regular Meeting of Council minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-309

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DEPARTMENT REPORTS

COUNCILLOR LAING MOVED THAT Council accepts the report as information.
CARRIED UNANIMOUSLY RESOLUTION 25-310

UNFINISHED BUSINESS

Sign Proposal: Jointly Owned School Track Area

COUNCILLOR MAY MOVED THAT Council directs administration to proceed with option 1 as presented and recommend to Sturgeon Public Schools that a bylaw sign be installed and suggest the idea of a monetary fine of \$200 be added to the sign at the school's expense as a less costly option for the track fence retrofit and that the Town grants permission for the sign to be installed on this jointly owned property.

CARRIED UNANIMOUSLY RESOLUTION 25-311

NEW BUSINESS

Councillor Laing Motion: Parks and Trails Phased Purchasing

COUNCILLOR LAING MOVED THAT Council considers the plans from the Parks & Trails Committee to recommend for budget deliberations in 2026 for playground equipment and trails for council designated priorities and could be phased through the years coming at Council's decision.

CARRIED UNANIMOUSLY RESOLUTION 25-312

Parks and Trails Committee Plan Approval

COUNCILLOR MAY MOVED THAT Council approve the Parks Plans for Roseglen Park (including light fixtures in regard to our dark sky designation) and Springbrook Park (including light fixtures in regard to our dark sky designation on the northern perimeter, the addition of benches, and the placement of red chairs), as recommended by the Parks and Trails Committee; AND THAT Administration includes the first and second priority trail segments identified by the Parks and Trails Committee in the 2026 capital budget deliberations, and provide associated cost information for Council's consideration; AND THAT the remaining elements of the Parks and Walking Trail Plan be incorporated into subsequent annual capital plans within the Town's 10-Year Capital Plan, with associated project timelines and cost estimates, for Council's review and consideration.

CARRIED UNANIMOUSLY RESOLUTION 25-313

Parks and Trails Committee Thank You Letter

COUNCILLOR MAY MOVED THAT Council declares the Parks and Trails Committee, having fulfilled its mandate, hereby dissolved.

CARRIED UNANIMOUSLY RESOLUTION 25-314

COUNCILLOR LAING MOVED THAT Council directs Mayor Holden to sign the Parks and Trails Committee thank-you letter as presented and invite them to future committees.

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CARRIED UNANIMOUSLY RESOLUTION 25-315

Mayor Holden called a short recess at 9:40 a.m.
Mayor Holden called the meeting back to order at 9:43 a.m.

Tax Recovery

COUNCILLOR BIDNEY MOVED THAT the reserve bid for the parcel of land for public auction be the market value of the land determined by appraisal.

CARRIED UNANIMOUSLY RESOLUTION 25-316

COUNCILLOR MAY MOVED THAT the conditions of the sale be set as follows:
The parcel will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title. The land is being offered for sale on an “as is, where is” basis and the Town of Bon Accord makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the bidder. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by the Town. No further information is available at the auction regarding the land to be sold. The Town of Bon Accord may become the owner of any parcel of land that is not sold at public auction, immediately after the public auction. Terms are to be cash or certified cheque. Redemption may be effective by payment of arrears of taxes and costs at any time prior to the sale.

CARRIED UNANIMOUSLY RESOLUTION 25-317

COUNCILLOR LAING MOVED THAT Council appoints the Chief Administrative Officer as the auctioneer.

CARRIED UNANIMOUSLY RESOLUTION 25-318

Emergency Lighting Upgrades

COUNCILLOR MAY MOVED THAT Council approves re-allocating \$2,200.00 from Road Revenue to help fund the upgrading of the emergency lighting in the Town office building.

CARRIED UNANIMOUSLY RESOLUTION 25-319

BYLAWS/POLICIES/AGREEMENTS

2025-07 Cemetery Bylaw

COUNCILLOR BIDNEY MOVED THAT Council postpone the 1st reading of 2025-07 Cemetery Bylaw to the September 2, 2025, meeting, and the bylaw be brought back to the August 28, 2025, Committee of the Whole meeting for discussion and review.

CARRIED UNANIMOUSLY RESOLUTION 25-320

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Personal Information Bank Policy Updates

COUNCILLOR MAY MOVED THAT Council approves the Personal Information Bank policy as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-321

COUNCILLOR LAING MOVED THAT Council direct administration to update all active policies that reference Alberta's Freedom of Information and Protection of Privacy (FOIP) Act and replace said references with either the Access to Information Act, Protection of Privacy Act, or both, as context dictates.

CARRIED UNANIMOUSLY RESOLUTION 25-322

COUNCIL REPORTS

COUNCILLOR LAING MOVED THAT Council accept the Council reports as information.

CARRIED UNANIMOUSLY RESOLUTION 25-323

CORRESPONDENCE

GENERAL

RCMP Commanding Officer Introduction

Wildfire Response Thank You – Sturgeon County

COUNCILLOR LAING MOVED THAT Council accept the 2 letters as information.

CARRIED UNANIMOUSLY RESOLUTION 25-324

ACTION REQUIRED

Resident Concern re: Neighbour Video Surveillance

COUNCILLOR BIDNEY MOVED THAT Council directs administration to consult legal and begin to plan for possible bylaw regarding video surveillance and drones.

CARRIED UNANIMOUSLY RESOLUTION 25-325

Meeting Invitation – Minister of Municipal Affairs

COUNCILLOR LAING MOVED THAT Council bring this back to the August 28, 2025, Committee of the Whole Meeting to discuss 3 potential topics with the Ministers.

CARRIED UNANIMOUSLY RESOLUTION 25-326

MFRC Yellow Ribbon Gala Invitation

COUNCILLOR MAY MOVED THAT Council direct administration to register Councillor Laing for the 19th Annual Yellow Ribbon Gala Dinner & Silent Auction and administration follows the donation policy to purchase an item for the silent auction.

CARRIED UNANIMOUSLY RESOLUTION 25-327

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CLOSED SESSION

- **Property Transaction – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, and Section 32 Privileged Information**
- **Development Matter – ATIA Section 19 Disclosure harmful to business interests of a third party**
- **Personnel – ATIA Section 20 Disclosure harmful to personal privacy**

COUNCILLOR BIDNEY MOVED THAT Council enter into closed session to discuss Property Transaction – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, and Section 32 Privileged Information and Development Matter – ATIA Section 19 Disclosure harmful to business interests of a third party and Personnel – ATIA Section 20 Disclosure harmful to personal privacy at 10:57 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-328

COUNCILLOR LAING MOVED THAT Council come out of closed session at 12:25 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-329

Property Transaction – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, and Section 32 Privileged Information

COUNCILLOR BIDNEY MOVED THAT Council direct administration to proceed as directed.

CARRIED UNANIMOUSLY RESOLUTION 25-330

Development Matter – ATIA Section 19 Disclosure harmful to business interests of a third party

COUNCILLOR BIDNEY MOVED THAT Council rescinds resolution 25-303 and approves the transfer of \$12,000 from the Stormwater Reserve to the stormwater operating budget for the drainage engineering study for the intersection of highway 28, 47th Avenue and 51st Street.

CARRIED UNANIMOUSLY RESOLUTION 25-331

Personnel – ATIA Section 20 Disclosure harmful to personal privacy

COUNCILLOR MAY MOVED THAT Council direct administration to proceed as directed.

CARRIED UNANIMOUSLY RESOLUTION 25-332

ADJOURNMENT

COUNCILLOR LAING MOVED THAT the August 19, 2025 Regular Meeting of Council adjourn at 12:26 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-333

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ORIGINAL SIGNED

Mayor Brian Holden

ORIGINAL SIGNED

Jodi Brown, CAO