

Town of Bon Accord
AGENDA
WITH ADDITIONS
Committee of the Whole Meeting
August 28, 2025 2:00 p.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel

- 1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
- 2. ADOPTION OF AGENDA**
- 3. UNFINISHED BUSINESS**
 - 3.1.** Meeting Invitation – Minister of Municipal Affairs (enclosure)
- 4. NEW BUSINESS**
 - 4.1.** Large Item Pick Up Event (enclosure)
- 5. BYLAWS/POLICIES/AGREEMENTS**
 - 5.1.** Acceptable Use and Information Security Policy (enclosure)
 - 5.2.** Ice Allocation Policy (enclosure)
 - 5.3.** Cemetery Bylaw (enclosure)
- 6. CLOSED SESSION**
 - 6.1.** Land Acquisition, Stormwater Park Project – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, and Section 32 Privileged information
 - 6.2.** Development Matter, Lot 3, Block A, Plan 5261BA– ATIA Section 26 Disclosure harmful to intergovernmental relations, Section 32 Privileged information
 - 6.3.** Enforcement Matter - ATIA Section 20 Disclosure harmful to personal privacy, Section 26 Disclosure harmful to intergovernmental relations, and Section 29 Advice from officials
 - 6.4.** Property Transaction, 9022300 Lot 2 – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, Section 30 Disclosure harmful to economic and other interests of a public body, and Section 32 Privileged information
 - 6.5.** Community Hall – Program and Event Support – ATIA Section 19 Disclosure harmful to business interests of a third party and Section 29 Advice from officials
- 7. ADJOURNMENT**

TOWN OF BON ACCORD
REPORT TO COUNCIL

Meeting:	Committee of the Whole Meeting
Meeting Date:	August 28, 2025
Presented by:	Falon Fayant, Corporate Services Manager
Title:	Large Item Pick-up
Agenda Item No.	4.1

BACKGROUND/PROPOSAL

In previous years, the town organized the large item pickup, and the fire department facilitated the actual pickup. They would then receive a donation/stipend from the Town. Disposal costs also applied at Roseridge when the items were dropped off.

The fire department has communicated that they will no longer provide this service. Administration has been receiving inquiries about whether we will be holding a large item pick-up this year.

In the past, the event would allow for unlimited items from each household on a first come first served basis. Households would sign up for the large item pickup, listing the items to be picked up, and this information was kept on a spreadsheet. If the list of items reached a capacity which the fire department could no longer handle, registration was closed. There was no limit on the number of items per household, and generally no limit on the size or weight of items, so long as they could reasonably be accommodated by the fire department. If a resident planned to dispose of an item with refrigerant, they would have to purchase a Freon sticker from the Town office.

The large item pick-up event was previously offered every other year and was recently added to the budget as a yearly event within the past couple of years.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration has begun researching the costs and guidelines for holding a large item pickup through GFL Environmental, our current waste management contractor.

There are two options available: a residential large item collection or a big bin event.

1. Residential Large Item Collection

A standard large item collection includes items such as stoves, mattresses, furniture, sinks, snowblowers, washers, and dryers, etc. Specialty collections are additional and include Freon Units such as fridges, freezers, A/C units, and an Electronics Collection.

There is a limit of two items per household.

A large item guideline document has been attached to this report.

The cost of this collection would be \$10.25 per household, totalling \$5,227.50.

The cost remains unchanged even if not all households participate.

2. Big Bin Event

Bins are set-up at a centralized, ideally fenced, area and residents can bring their items to the bins. There are six bins supplied: one for Electronics, White Goods (i.e., fridges, freezers, stoves, washers, dryers), one for Steel, one for large items/Wood, and Organic Materials.

The cost of the big bin event is \$673.90 per bin (based on delivery, removal, and hauling), totalling \$4,043.40.

There are no limits on the number of items that can be brought to the bins per resident.

For each option, additional disposal costs will apply at Roseridge.

Discussion topics:

- Should a large item pick-up event be held this year?
- If the event is held, what format should it be: curbside event or big bin?

Administration would require more time to research other options and/or alternatives for those residents who require support in getting their items to a big bin event.

The proposal has been attached to this report.

STRATEGIC ALIGNMENT

Value Statement: Stewardship

- Administration and Council embody the responsible planning and management of our resources.

Value Statement: Service Excellence

- Administration and Council strive for the highest standard of service delivery and governance.

COSTS/SOURCES OF FUNDING

The current budget available for large item pick-up is \$2,000.

The amount of the disposal costs at Roseridge are budgeted in the Garbage department.

A big bin event total cost: \$4,043.40 and residential curbside event total cost is \$5,227.50.

LARGE ITEM GUIDELINES

Leave items at the curbside with your other garbage by 7:00 a.m. on your regular garbage collection day and we will haul them away for you. Items may be collected by different trucks.

Special notes:

- Houses with back alleys must have large items put out at the **front** of your property for collection.
- Put a note on items (basketball and hockey nets, lawn mowers, wheel barrows, rain barrels, bicycles etc.) to help identify it as being out for pick up.
- All items must be less than six feet by three feet (1.8 metres x 0.9 metres) and weigh less than 200 lbs. (90 kg).
- Limit of two items per household

Some examples of **acceptable** items for collection include:

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|---------------------------|-----------------------------------|
| • stoves | • barbecues (no tanks) |
| • washer and dryers | • lawnmower (all fluids drained) |
| • mattress and box spring | • rain barrels |
| • furniture | • snowblower (all fluids drained) |
| • sinks | • lawn furniture |
| • toilets | • wheel barrow |

Different trucks collect different items, and where possible, items are sent to be recycled.

Items which are **not acceptable** for collection include:

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|--|---|
| • televisions | • tires |
| • stereos | • propane tanks |
| • computers (monitors, towers, key boards, speakers, mice) | • fridges |
| • desktop printer | • freezers |
| • car parts | • air conditioners |
| • snowmobiles | • items larger than 1.8 metres (six feet) in length |
| • assembled swing sets | • items weighing more than 200 lbs. |

Various electronics not collected may be e-cycled .



August 26, 2025

Kaitie Melvin
Corporate Services Supervisor
Town of Bon Accord

RE: Town of Bon Accord Big Bin Event/Large Item Proposal

Dear Kaitie,

We are pleased to provide two service options for your review. The first option will be a cost-saving benefit to the Town of Bon Accord by utilizing roll off bins at a centralized location. Residents can drop off items at this designated site, reducing logistical complexity and minimizing collection costs. The second option involves manually collecting large items directly from the curbside at each household, providing convenience for residents. This option is more expensive due to significantly higher operating costs, more trucks and more manpower.



Option 1: GFL Big Bin Event

GFL will coordinate with the Town of Bon Accord representative to set up a centralized drop-off location for roll-off bins. Ideally, a fenced compound yard should be used to prevent after-hours dumping of unapproved materials. If you require more bins, then what is suggested, GFL can accommodate.

Bins Supplied:

- 1 x 20yd Roll-Off Bin for Electronics
Old TVs, computers, and any items with batteries or cords
- 1 x 30yd or 40yd Bin for White Goods
Fridges, freezers, washers, dryers (*refrigerant must be removed*)
- 1 x 30yd or 40yd Bin for Steel
BBQs, rebar, metal furniture, etc.
- 1 x 30yd or 40yd Bin for Large Items/Wood
Furniture, sinks, toilets, drained lawnmowers, wood pallets
- 1 x 30yd or 40yd Bin for Organic Material
Grass clippings, leaves, mulch, branches, cones, yard waste

Timing & Logistics:

- Bins are typically delivered Wednesday and removed Tuesday, but we can accommodate alternative event dates if needed.
- For Saturday or Sunday hauls, GFL dispatch will coordinate with site staff a day in advance to ensure driver availability.



Big Bin Event Pricing

Municipality	Delivery/bin	Removal/bin	Haul Rate/bin
Bon Accord	\$209.30	\$255.30	\$209.30

Disposal Costs:

- Electronics: \$0.00/MT
- White Goods: \$0.00/MT
- Steel: \$0.00/MT
- Mattresses: \$40.00 each
- Large Items/Wood: Disposed at Roseridge under Bon Accord account
- Organic Material: Disposed at Roseridge account Bon Accord account
- If needing to dump at GFL Transfer Station waste rate is \$90.00/MT

Option 2: Residential Large Item Collection

This service allows for curbside collection of bulky items that are not accepted in standard residential waste.

How It Works:

- Collection is scheduled for the same day as regular waste service.
- Residents may place up to 2 items per household at the curb.
- Items must be under 6 ft x 3 ft and weigh under 200 lbs.

GFL manually separates items into the following streams:

- Waste
- Metals
- Refrigerant-containing items
- Mattresses
- Electronic



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Large Item Collection Pricing

Municipality	House Count	Price/House	Total Cost
Bon Accord	510	\$10.25	\$5,227.50

Disposal Costs:

- General Large Item Waste: Roseridge, under Bon Accord account
- Metal: \$0.00/MT
- Mattresses: \$40.00 each
- Electronics: \$0.00/MT

Disposal Costs: *(if GFL must dump bins after hours at GFL Transfer Station)*

- General Large Item Waste: \$90.00/MT
 - Metal: \$0.00/MT
 - Mattresses: \$40.00 each
 - Electronics: \$0.00/MT
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Please let us know if you have any questions or require further clarification.

Thank you again for considering GFL for this initiative.

Sincerely,



Brad Nalesnik



Operations Manager, Edmonton Area

