

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**September 2, 2025 9:00 a.m.**  
**Live streamed on Bon Accord YouTube Channel**

**COUNCIL  
PRESENT**

Mayor Brian Holden  
Deputy Mayor Timothy J. Larson  
Councillor Lynn Bidney  
Councillor Tanya May – virtual

**REGRETS**

Councillor Lacey Laing

**ADMINISTRATION**

Jodi Brown – Town Manager  
Falon Fayant – Corporate Services Manager  
Jessica Spaidal – Legislative Services & Communications Supervisor

**CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

Mayor Holden called the meeting to order at 9:00 a.m.

**ADOPTION OF AGENDA**

DEPUTY MAYOR LARSON MOVED THAT Council adopt the September 2, 2025, agenda as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-338**

**ADOPTION OF MINUTES**

***August 19, 2025; Regular Council Meeting***

COUNCILLOR BIDNEY MOVED THAT Council approves the August 19, 2025, Regular Meeting of Council minutes as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-339**

***August 28, 2025 Committee of the Whole Meeting***

DEPUTY MAYOR LARSON MOVED THAT Council approves the August 28, 2025, Committee of the Whole Meeting minutes as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-340**

**DELEGATION**

***Matt Roblin, Sturgeon County Protective Services – Quarterly Report***

DEPUTY MAYOR LARSON MOVED THAT Council accepts the report as information.

**CARRIED UNANIMOUSLY RESOLUTION 25-341**

***Brad Cripps & Jennifer Massig, Magna Engineering Services—Presentation of Preliminary Engineering Design Report***

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DEPUTY MAYOR LARSON MOVED THAT Council accepts the presentation as information.

**CARRIED UNANIMOUSLY RESOLUTION 25-342**

***S.Sgt. Darcy McGunigal, Morinville RCMP – Quarterly Report***

COUNCILLOR BIDNEY MOVED THAT Council accepts the report as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-343**

**UNFINISHED BUSINESS**

***Sturgeon Recreation Recognition Plaque Report***

COUNCILLOR BIDNEY MOVED THAT Council directs administration to purchase the Sturgeon Recreation recognition plaque within the budget of \$650 and following the Purchasing Policy.

**CARRIED UNANIMOUSLY RESOLUTION 25-344**

***Meeting Invitation – Minister of Municipal Affairs***

DEPUTY MAYOR LARSON MOVED THAT Council direct Administration to submit a request to meet with the Minister of Municipal Affairs at the Alberta Municipalities Fall Convention to discuss the following priorities:

1. Provincial collaboration and support for the regional transportation network plan to upgrade 54th Avenue, ensuring safe and sustainable roads that support growth and investment.
2. Modernization of the Municipal Government Act, including recent legislative changes including the removal of the Code of Conduct Bylaw.
3. Assessment and taxation fairness, particularly the collection of provincial education tax and other levies by municipalities.

**CARRIED UNANIMOUSLY RESOLUTION 25-345**

**NEW BUSINESS**

***MacEwan University Research Opportunity***

COUNCILLOR BIDNEY MOVED THAT Council accepts this report as information.

**CARRIED UNANIMOUSLY RESOLUTION 25-346**

***Large Item Pick Up Event***

DEPUTY MAYOR LARSON MOVED THAT Council directs administration to schedule a large item pick-up as a Residential large item collection format to be funded by surplus from investment revenue.

**1 Opposed**

**CARRIED RESOLUTION 25-347**

Mayor Holden called a short recess at 10:29 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 25-348**

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Mayor Holden called the meeting back to order at 10:36 a.m.

**BYLAWS/POLICIES/AGREEMENTS**

***Cemetery Bylaw 1st Reading***

COUNCILLOR BIDNEY MOVED THAT Council gives first reading to Cemetery Bylaw 2025-07 as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-349**

***Acceptable Use and Information Security Policy***

DEPUTY MAYOR LARSON MOVED THAT Council approves the Acceptable Use and Information Security Policy as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-350**

***Ice Allocation Policy***

COUNCILLOR BIDNEY MOVED THAT Council approves the Ice Allocation Policy as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-351**

**CORRESPONDENCE**

**GENERAL**

***Alberta Municipalities Convention 2025 Opportunity - Ask our Premier***

COUNCILLOR BIDNEY MOVED THAT Council directs administration to submit the following question to Premier Smith: Will the provincial government make any concessions for small towns for any projects that are required (e.g.: infrastructure) considering the limited per capita Local Government Fiscal Framework funding distributed to these communities?

**CARRIED UNANIMOUSLY RESOLUTION 25-352**

**ACTION REQUIRED**

***Economic Developers Alberta Golf Tournament Invitation***

COUNCILLOR BIDNEY MOVED THAT Council decline participation in the golf tournament this year.

**CARRIED UNANIMOUSLY RESOLUTION 25-353**

**CLOSED SESSION**

- **IT Services Request – ATIA Section 19 Disclosure harmful to business interests of a third party and Section 29 Advice from officials**
- **Land Acquisition, Stormwater Park Project – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, and Section 32 Privileged information**

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- **Property Transaction, 9022300 Lot 2 – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, Section 30 Disclosure harmful to economic and other interests of a public body, and Section 32 Privileged information**
- **Community Hall – Program and Event Support – ATIA Section 19 Disclosure harmful to business interests of a third party and Section 29 Advice from officials**

COUNCILLOR BIDNEY MOVED THAT Council enter into closed session to discuss IT Services Request – ATIA Section 19 Disclosure harmful to business interests of a third party and Section 29 Advice from officials; Land Acquisition, Stormwater Park Project – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, and Section 32 Privileged information; Property Transaction, 9022300 Lot 2 – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, Section 30 Disclosure harmful to economic and other interests of a public body, and Section 32 Privileged information; and Community Hall – Program and Event Support – ATIA Section 19 Disclosure harmful to business interests of a third party and Section 29 Advice from officials at 10:54 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 25-354**

DEPUTY MAYOR LARSON MOVED THAT Council come out of closed session at 11:39 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 25-355**

**IT Services Request – ATIA Section 19 Disclosure harmful to business interests of a third party and Section 29 Advice from officials**

COUNCILLOR BIDNEY MOVED THAT Council directs administration to proceed as directed.

**CARRIED UNANIMOUSLY RESOLUTION 25-356**

**Land Acquisition, Stormwater Park Project – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, and Section 32 Privileged information**

DEPUTY MAYOR LARSON MOVED THAT Council approves the enclosed offer to purchase the land required for the stormwater park as presented and approves the continuation of legal expenses as required for this land purchase within the 2025 operating budget.

**CARRIED UNANIMOUSLY RESOLUTION 25-357**

**Property Transaction, 9022300 Lot 2 – ATIA Section 19 Disclosure harmful to business interests of a third party, Section 29 Advice from officials, Section 30 Disclosure harmful to economic and other interests of a public body, and Section 32 Privileged information**

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COUNCILLOR BIDNEY MOVED THAT Council directs Administration to contact the landowner/developer of 9022300 Lot 2 to confirm interest in selling this parcel back to the Town, given that a variance to the setback requirements may now be applied for following recent environmental testing completed by the Town.

**CARRIED UNANIMOUSLY RESOLUTION 25-358**

**Community Hall – Program and Event Support – ATIA Section 19 Disclosure harmful to business interests of a third party and Section 29 Advice from officials**

COUNCILLOR BIDNEY MOVED THAT Council approve an expenditure of up to \$3,500 from the operating budget, as discussed, to ensure the continuity of Town programs, services, and community events at the Community Hall.

**CARRIED UNANIMOUSLY RESOLUTION 25-359**

**ADJOURNMENT**

DEPUTY MAYOR LARSON MOVED THAT the September 2, 2025 Regular Meeting of Council adjourn at 11:42 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 25-360**

ORIGINAL SIGNED

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Mayor Brian Holden

ORIGINAL SIGNED

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Jodi Brown, CAO