

**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 16, 2025 9:00 a.m.  
Live streamed on Bon Accord YouTube Channel**

**COUNCIL  
PRESENT**

Mayor Brian Holden  
Deputy Mayor Lynn Bidney  
Councillor Cindy Gallant  
Councillor Timothy J. Larson  
Councillor Tanya May

**ADMINISTRATION**

Bill Rogers – Interim CAO  
Falon Fayant – Corporate Services Manager  
Terry Doerkson – Infrastructure Manager  
Jay Nagra - Economic Development & Safe Communities Coordinator  
Brea Tallman – Receptionist  
Jessica Spaidal – Legislative Services & Communications Supervisor

**CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

Mayor Holden called the meeting to order at 9:00 a.m.

**ADOPTION OF AGENDA**

COUNCILLOR MAY MOVED THAT Council adopt the December 16, 2025, agenda as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-478**

**ADOPTION OF MINUTES**

***December 2, 2025; Regular Council Meeting***

COUNCILLOR LARSON MOVED THAT Council approves the December 2, 2025 Regular Council Meeting minutes as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-479**

**DEPARTMENTS REPORT**

***December 2025***

DEPUTY MAYOR BIDNEY MOVED THAT Council accepts the report as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-480**

COUNCILLOR GALLANT MOVED THAT Council accept the Action Item List and Variance Report as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-481**

**UNFINISHED BUSINESS**

***Committee of the Whole Meetings – Change of Day/Time***

**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 16, 2025 9:00 a.m.  
Live streamed on Bon Accord YouTube Channel**

DEPUTY MAYOR BIDNEY MOVED THAT Council directs administration to update the 2026 Council Meeting Schedule, changing the day and time for monthly Committee of the Whole meetings to the fourth Tuesday of every month at 4:15pm with the exception of July, September, and December AND FURTHER THAT administration update the Procedural Bylaw to reflect this change.

**CARRIED UNANIMOUSLY RESOLUTION 25-482**

**NEW BUSINESS**

***Bon Accord Solar – Inverters Extended Warranty***

COUNCILLOR LARSON MOVED THAT Council approves the purchase of the extended 5-year warranty for the three solar inverters at a cost of \$6,450 to be funded by the operating budget allocated equally between contracted services in administration, roads, water, sewer, planning, and the arena.

**CARRIED UNANIMOUSLY RESOLUTION 25-483**

**BYLAWS/POLICIES/AGREEMENTS**

***2025-08 Utilities Bylaw – 2nd and 3rd Readings***

COUNCILLOR MAY MOVED THAT Council gives 2<sup>nd</sup> reading to Utilities Bylaw 2025-08 as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-484**

COUNCILLOR GALLANT MOVED THAT Council gives 3<sup>rd</sup> and final reading to Utilities Bylaw 2025-08 as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-485**

***2025-09 Waste Collection Bylaw – 2nd and 3rd Readings***

DEPUTY MAYOR BIDNEY MOVED THAT Council gives 2<sup>nd</sup> reading to Waste Collection Bylaw 2025-09 as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-486**

COUNCILLOR MAY MOVED THAT Council gives 3<sup>rd</sup> and final reading to Waste Collection Bylaw 2025-09 as presented.

**CARRIED UNANIMOUSLY RESOLUTION 25-487**

**WORKSHOPS/MEETINGS/CONFERENCES**

***2026 Brownlee Emerging Trends Registration***

COUNCILLOR MAY MOVED THAT Council directs administration to register Mayor Holden, Deputy Mayor Bidney, Councillor Gallant and Councillor Larson for in person attendance and Councillor May for virtual attendance at Brownlee's Emerging Trends seminar on February 12, 2026 in Edmonton.

**CARRIED UNANIMOUSLY RESOLUTION 25-488**

**Town of Bon Accord**  
**Regular Meeting of Council Minutes**  
**December 16, 2025 9:00 a.m.**  
**Live streamed on Bon Accord YouTube Channel**

**COUNCIL REPORTS**

COUNCILLOR LARSON MOVED THAT Council accepts the reports as information.  
**CARRIED UNANIMOUSLY RESOLUTION 25-489**

**CORRESPONDENCE**

***STARS Support Request Letter***

COUNCILLOR LARSON MOVED THAT Council direct administration to bring back at an upcoming Committee of the Whole Meeting for discussion.

**CARRIED UNANIMOUSLY RESOLUTION 25-490**

**NOTICE OF MOTION**

***Councillor May – Transport Trucks***

**CLOSED SESSION**

***Highway 28/51 Street Drainage – ATIA Section 19 Disclosure harmful to business interests of a third party***

COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss Highway 28/51 Street Drainage – ATIA Section 19 Disclosure harmful to business interests of a third party at 9:35 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 25-491**

COUNCILLOR LARSON MOVED THAT Council come out of closed session at 9:55 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 25-492**

***Highway 28/51 Street Drainage – ATIA Section 19 Disclosure harmful to business interests of a third party***

COUNCILLOR LARSON MOVED THAT Council approves the transfer of \$230,000 from the Water Reserve to the Stormwater Reserve.

**CARRIED UNANIMOUSLY RESOLUTION 25-493**

COUNCILLOR MAY MOVED THAT Council approves the Highway 28/51 Street area drainage project, with funding to come from the Stormwater Reserve funds, and direct administration to continue discussions with Alberta Transportation in efforts to have Alberta Transportation to provide funding for this project.

**CARRIED UNANIMOUSLY RESOLUTION 25-494**

**ADJOURNMENT**

COUNCILLOR MAY MOVED THAT the December 16, 2025 Regular Meeting of Council adjourn at 9:57 a.m.

**CARRIED UNANIMOUSLY RESOLUTION 25-495**

**Town of Bon Accord  
Regular Meeting of Council Minutes  
December 16, 2025 9:00 a.m.  
Live streamed on Bon Accord YouTube Channel**

ORIGINAL SIGNED

---

Mayor Brian Holden

ORIGINAL SIGNED

---

CAO