

News | Projects | Events

News

- Thank you to the Parks and Trails Committee for their time, dedication, and valuable input in shaping the proposed walking trails and parks plans.
- Thank you to Town staff, volunteers, the Agricultural Society, and many other community groups for their efforts in delivering an outstanding Harvest Days event. Your partnership and collaboration made it a great success, featuring 46 parade entries, a wide range of family activities, and an exceptional fireworks display.
- Thank you to our summer students for their hard work and contributions throughout the season.

Projects

- The Preliminary Engineering Design Report for the Stormwater Park Project has been completed. Magna Engineering will present the findings to Council at the August 28 Committee of the Whole Meeting.
- The Spruce Meadow Lane Engineering Report is nearing completion. Staff recently met with the engineers to review the study outcomes, and the information will be shared with Council in September.

Events & Programs

- The Canada Day event was held on July 1 and was a great success. Highlights included the flag planting, pancake breakfast, BBQ Bingo, musical performances to launch the 2025 Music in the Park series, and an evening fireworks display.
- The Summer Child and Youth Programs (July–August) wrapped up on August 18, 2025. All programs and field trips were fully booked, with waitlists also at maximum capacity. A big thank-you to the Community Services team for providing our local children and youth with so many fun and engaging activities throughout the summer.
- Harvest Days took place from August 8–10, 2025, and was very well attended.
- Ready Set Adult sessions, offered in partnership with the library, continued through the summer.
- The Rooted in Wellness series will launch this fall.

Key Meetings

- August 11: Parks and Trails Committee Final Meeting
- Monthly Safety Meetings
- June 20th: Provincial Proactive Inspection Visit
- June 23rd: SREMP De-brief Meeting re Redwater Recreation Area Fire
- July 02nd: Regional Economic Development Working Group Meeting

Conferences and Training

On-going webinar training from Bloom Municipal Education Centre. Staff renewed first aid certifications in July as required by the Alberta Occupational Health and Safety legislation.

Department Highlights

Administration | Town Manager

- Attended the Canada Day celebrations and the Harvest Days parade event.
- Participated in welcoming the Communities in Bloom Judges to Bon Accord on July 30th, 2025.
- Continuing to support on-going development projects.
- Continuing to support numerous unsightly/noxious weeds, and other bylaw complaints.
- Staff mid-year performance reviews were completed in late June.
- A provincial OH&S Officer completed an inspection of Town facilities on June 20th as part of the province's proactive inspection program.
- The Sturgeon Region Emergency Management Partnership held a debriefing exercise on June 23rd regarding the Redwater Recreation Fire that took place in May 2025.
- Met with residents regarding the Town's weed spraying practices; administration will be reviewing other municipal spraying programs prior to next year.
- Met with residents regarding the issuance of duplicate tax notices to co-property owners; administration is working with the Town's software provider to determine options for the 2026 tax season.
- Attended the first Economic Development Regional Working Group meeting on July 02nd, 2025.
- Completed the July 14th, 2025, grant report for the Drought and Flood Protection Program. The report focused on the completion of the preliminary engineering design report for the stormwater park project.
- Assisted the Infrastructure Manager with the salt/sand storage facility project.
- Worked with staff to prepare for the final Parks and Trails Committee Meeting on August 11th, 2025.

Economic Development | Safe Communities

- Distributed the new Investment Attraction magazine to a curated list of key stakeholders, including real estate investment firms, chambers of commerce, and relevant associations and continuing to research other appropriate and beneficial magazine drop off locations.
- Took on the full-time role of Bylaw Liaison, actively addressing multiple unsightly property complaints throughout July and August, with follow-up work ongoing.
- "Coffee with a Cop" and other Safe Communities initiatives are set to resume in September. Currently brainstorming new ideas for presentations and programs, building on the positive response to the two sessions delivered by Constable Lacie Gosbee (Morinville RCMP).
- Applications are now open for the new Filming Bylaw, which was passed in July. All related information is live and accessible on the municipal website.

- Actively seeking and tracking grant opportunities to support Safe Communities and Economic Development programs.

Operations | Public Works

- Mowing and seasonal maintenance of parks, ditches, and green spaces. Prepared town for the 2025 C.I.B. judging that took place at the end of July.
- Regular watering of all Town planters, flower beds, and hanging baskets.
- Spraying of weeds around town. This season, a more “environment friendly” solution was used, when possible, in public areas. A solution of vinegar, salt, and dish detergent was sprayed and yielded fairly successful results.
- 5 large conifers were removed due to deterioration from age and fire blight. One from the row of heritage trees and 4 from an alley.
- Manager participated in the Parks and Trails committee meeting on August 11.
- Public Works/Parks and Rec staff assisted in the set-up, the running, and take down of a successful Harvest Days parade and event weekend.
- Arena has had numerous repairs/maintenances completed in preparation for the up-coming season. Ice will start going in the week of August 18/25.
- Spray patching program has been completed for 2025.
- 49th St. mill/overlay project was completed successfully by the middle of July. 146m2 of base repair was required over the 3+ blocks.
- Have completed a couple light road gradings on 54 Ave and the service road west of 57St.
- Started storm drain and culvert cleaning.
- Rooftop air conditioner unit serving the town office has been replaced.
- All staff completed First Aid training.
- A sanitary sewer back-up occurred in the Town office/fire hall resulting in a restoration company needing to do a clean-up thus halting the fire department's kitchen renovation. Renovation work in the fire hall is now resuming.
- An OH&S officer inspected the Town's operations and had a walkthrough of some of the Town buildings. Over-all was a good inspection, however town staff have been busy dealing with a couple of issues that needed addressing.

Attachments

- Town Manager:
 - Action List
- Corporate Services Manager:
 - Variance Report

Town Manager Action List

Date: August 14th, 2025
Reporting Period: June 17th – August 18th, 2025
Submitted by: Jodi Brown (Town Manager)

ACTON ITEM LIST:

Action Item	Status
Rosieridge Waste Management Services Commission Council resolved to direct administration to enter into conversations with Rosieridge Waste Management Services Commission to explore coordinating waste collection across the region.	In-Progress Regional Council Meeting scheduled on August 25 th , 2025.
Arena Advertising Agreement – FOIP Act Section 24 Advice from officials Administration to draft a new agreement with CNN Spurs for arena board advertising for Council review and approval.	Agreement is completed. Administration has reached out to CNN Spurs to set up a meeting to review the agreement.
Sturgeon Public Schools Business & Community Engagement Event Council directs administration to register Town Manager Brown for the Sturgeon Public Schools Business & Community Engagement Event and report back to Council afterwards.	The Town Manager was unable to attend and reached out to the school board for information. No response was received.
FCM Grant Matching Funds Council approves an additional \$100,000 in matching funds for the Federation of Canadian Municipalities Implementation Projects: Adaptation in Action grant program (NA2 Nautilus Pond Phase Project), bringing the total approved matching fund contribution to \$200,000, as per resolution #24-301 and that these funds will be allocated from the General Reserve AND FURTHER THAT Council directs the Town Manager to sign the grant agreement for this funding.	Complete The agreement has been fully executed.

Proposed Park Renaming Survey Results Council accepts this report as information and directs administration to investigate the cost of signage for said parks.	In-Progress Recommendation—staff brings forward costs during the 2026 budget deliberation process.
Fire Services Agreement Addendum Council directs the Town Manager to finalize the addendum without adding utility costs and remove parking requirements. This will be reviewed in one-years' time.	Complete Forwarded addendum to Sturgeon County
Joint Use and Planning Agreement DEPUTY MAYOR LARSON MOVED THAT Council directs that the Town Manager and the Mayor sign the Joint Use and Planning Agreement.	The Town has advised the School Board of this decision and school officials have advised that the School Board is reviewing the proposed agreement.
Sturgeon Recreation Recognition Plaque Council directs administration to get proofs of the signs from the different quotes before making a decision.	In-Progress Administration is waiting to hear back from the suppliers.
School Bus Stop Sign Extender Proposal Council directs administration to draft a letter to local contractors in the area encouraging them to give feedback on the town bus stops.	Complete
Playgrounds for a Brighter Future – Zip Line Council defers this item until the Council meeting after the next Parks and Trails Committee.	August 19 th , 2025
BACS Playground Support Letter Council direct administration to create a letter of support for the PSS group for Bon Accord Community School playground.	Complete
Engineering Study Fees Resolved that Council directs administration to include the engineering study fees in the final 2025 proposed budget for Council review per resolution 24-355.	Complete The study is complete and in draft stage. Staff will be meeting with the engineers to review the options before presentation to Council.

<p>Sand and Salt Storage Facility Resolved that Council directs administration to proceed with the construction of the sea can structure, for the cost of up to \$25,000.00 to be funded from the Canada Community Building Fund.</p>	<p>Complete—the structure is expected to arrive in Edmonton soon.</p>
<p>Nature-Based Stormwater Project Council approved engaging Magna Engineering Services to work on a Nature-Based Stormwater Park and to continue working on grant funding opportunities, capital planning, and landowner negotiations as required for this project.</p>	<p>On-going</p>

Year-to-Date Variance Report (Unaudited)
for the year ending December 31, 2025
Reporting period: up to August 13, 2025

DEPARTMENT	REVENUES			EXPENSES			NET	NET	NET	% Change between Actual & Budget
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	
General Municipal	2,581,985	2,560,760	21,225	220,910	239,424	- 18,514	2,361,075	2,321,336	39,739	2%
TOTAL MUNICIPAL	\$ 2,581,985.33	\$ 2,560,760.00	\$ 21,225.33	\$ 220,910.42	\$ 239,424.00	-\$ 18,513.58	\$ 2,361,075	\$ 2,321,336	\$ 39,739	2%
Election	-	-	-	-	-	-	-	-	-	#DIV/0!
Council	-	-	-	66,088	80,858	- 14,770	(66,088)	(80,858)	14,770	-22%
TOTAL COUNCIL	\$ -	\$ -	\$ -	\$ 66,088	\$ 80,858	-\$ 14,770	-\$ 66,088	-\$ 80,858	\$ 14,770	18%
Administration	14,637	11,593	3,044	334,916	431,227	- 96,311	(320,279)	(419,633)	99,355	-31%
EV Chargers	264	500	- 236	1,842	6,825	- 4,983	(1,578)	(6,325)	4,747	-301%
TOTAL ADMINISTRATION	\$ 14,637	\$ 11,593	\$ 3,044	\$ 334,916	\$ 431,227	-\$ 96,311	-\$ 320,279	-\$ 419,633	\$ 99,355	24%
Fire Services	10,923	10,708	215	41,349	41,808	-459	(30,426)	(31,100)	674	-2%
Emergency Services	-	-	-	10,822	14,167	-3,345	(10,822)	(14,167)	3,345	-31%
Bylaw	5,507	2,033	3,474	17,959	39,204	-21,245	(12,452)	(37,171)	24,719	-199%
TOTAL PROTECTIVE SERVICES	\$ 16,430	\$ 12,741	\$ 3,688	\$ 70,129	\$ 95,179	-\$ 25,049	-\$ 53,700	-\$ 82,437	\$ 28,738	35%
Municipal Planning	4,770	5,167	- 397	47,374	94,854	- 47,480	(42,604)	(89,687)	47,083	-111%
Economic Development	2,500	-	2,500	59,951	77,618	- 17,667	(57,451)	(77,618)	20,167	-35%
Safe Communities	-	60	- 60	17	440	- 423	(17)	(380)	363	-2117%
TOTAL PLANNING & DEVELOPMEN	\$ 7,270	\$ 5,167	\$ 2,103	\$ 107,324	\$ 172,472	-\$ 65,147	-\$ 100,054	-\$ 167,305	\$ 67,250	40%
Public Works - Roads	2,256	-	2,256	212,913	328,089	- 115,175	(210,657)	(328,089)	117,432	-56%
Storm Sewer & Drain	-	-	-	60,334	32,115	28,219	(60,334)	(32,115)	(28,219)	47%
Water	338,929	339,686	- 758	258,765	363,809	-105,044	80,164	(24,123)	104,286	130%
Sewer	219,341	221,883	- 2,542	212,357	278,077	-65,720	6,984	(56,195)	63,179	905%
Garbage	67,725	66,520	1,204	67,657	92,721	-25,064	67	(26,201)	26,268	38985%
Cemetery	16,750	4,000	12,750	7,566	9,668	-2,103	9,184	(5,668)	14,853	162%
TOTAL PUBLIC WORKS	\$ 645,000	\$ 632,089	\$ 12,911	\$ 819,592	\$ 1,104,480	-\$ 284,888	-\$ 174,592	-\$ 472,391	\$ 297,799	63%
FCSS	52,958	36,257	16,701	56,911	82,463	- 25,551	(3,953)	(46,206)	42,252	-1069%
TOTAL FCSS	\$ 52,958	\$ 36,257	\$ 16,701	\$ 56,911	\$ 82,463	-\$ 25,551	-\$ 3,953	-\$ 46,206	\$ 42,252	91%
Parks	66,638	58,289	8,349	71,717	122,375	- 50,658	(5,079)	(64,086)	59,007	-1162%
Arena	187,227	171,069	16,158	171,882	236,088	- 64,206	15,346	(65,019)	80,365	524%
Recreation	197,637	201,717	- 4,080	76,652	90,040	- 13,388	120,985	81,029	39,956	33%
TOTAL REC & COMMUNITY SERVICE	\$ 451,502	\$ 229,358	\$ 20,427	\$ 320,250	\$ 448,503	-\$ 128,252	\$ 131,252	-\$ 48,076	\$ 179,328	373%
Library	-	-	-	61,836	63,508	- 1,672	(61,836)	(63,508)	1,672	-3%
TOTAL LIBRARY	\$ -	\$ -	\$ -	\$ 61,836	\$ 63,508	-\$ 1,672	-\$ 61,836	-\$ 63,508	\$ 1,672	3%
Total Excl. General Municipal	\$ 1,187,797	\$ 927,206	\$ 58,874	\$ 1,837,048	\$ 2,478,689	-\$ 641,641	-\$ 649,251	-\$ 1,551,483	\$ 902,232	-139%
Total Incl. General Municipal	\$ 3,769,783	\$ 3,487,966	\$ 80,100	\$ 2,057,958	\$ 2,718,113	-\$ 660,155	\$ 1,711,824	\$ 769,853	\$ 941,971	

Variance Report Notes

Reporting Period: up to August 13, 2025

Municipal:

81% of taxes have been collected to date compared to 81% at this time last year.

Protective Services:

Bylaw fines revenues are \$1,747 higher than budgeted and animal licenses revenue is \$1,726 higher than budgeted.

Roads, Water & Sewer:

Roads revenue from the sale of asphalt millings.

Water sales were under budget by \$809.

Bulk water sales were under budget by \$1,425.

Penalties were over budget by \$920

Sewer sales were under budget by \$2,626.

Revenues in water and sewer fluctuate throughout the year; water and sewer are close to budget.

Bulk water sales can fluctuate based on seasons.

Expenses are currently under budget for water, wastewater, and garbage services.

Storm Water

Expenses for contracted services for the storm water projects; these expenses will be offset by approved transfers from reserves and grants for the project.

Economic Development & Planning:

Municipal planning - timing of contracted services invoice entry. Expected to be on budget.

Legal currently under budget.

FCSS & Community Services:

The grant from Edmonton Community Foundation for \$17,000 for our Rooted in Wellness event has been received. This program will begin in the Fall.

Cemetery:

Plot sales are over budget by \$12,100 and open/close revenue is over budget by \$650.

Recreation, Parks & Arena

The Sturgeon Recreation Funding Grant has been received, a total of \$337,758.

Arena sales are over budget - rental of ice slab for ball hockey has contributed additional unexpected revenue.