

Community Services Advisory Board

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Meeting Minutes

Wednesday, June 18, 2025

4:15 pm – 5:15 pm

Council Chambers

Board Member Attendance:

Mayor Brian Holden	Yes
Anne Lawrence, Vice Chair	yes
Steve Milne	Yes
Cryslin Temporal	Yes
Pamela Stuart	yes
Shannon Loehr, Chair	yes
Jess May	Yes
Dwayne Betchuk	Yes

Administration Present:

Christina Fedorak, Community Services Coordinator

Falon Fayant, Corporate and Community Services Manager

• CALL TO ORDER

Shannon Loehr called the meeting to order at 4:17pm.

• ADDITIONS/DELETIONS TO THE AGENDA

No additions or deletions.

• APPROVAL OF AGENDA

Anne Lawrence moved to approve the agenda.

CARRIED

- **APPROVAL OF MINUTES**

Brian Holden moved that the minutes from the March 19, 2024, meeting be adopted as presented.

CARRIED

- **REPORTS**

Community Services Report - Christina Fedorak

Christina presented her report as attached. Anne Lawrence moved to approve the report as presented.

CARRIED

- **NEW BUSINESS**

- A) Rooted in Wellness series update – The community grant application with Edmonton Community Foundation was successful, and we are receiving the full \$17,000.00 that we applied for. These funds will go to hosting monthly community dinners with a free dinner and education component, childcare included. Christina sent an email to local community groups and volunteers to share that the first dinner was scheduled for July 27, and to see what the support for this event would look like and received very little response.

Shannon Loehr moved that we start these functions in September.

CARRIED

Christina will contact the Edmonton Community Foundation to ensure that they are amenable to the change.

- B) Bon Accord Connects event – Registration opened earlier than normal this year. So far, we have already booked seventeen booths/tables. Community Groups are invited to participate for free, Businesses/Makers are subject to a \$15 fee, all funds collected will go to the Food Bank.

We have a \$100 Sponsorship from Roseridge Landfill, as well as the \$500 Grant from FireSmart Canada (from the cancelled Wildfire Prep Day event in May). These funds will go towards the hotdogs and supplies; they will be free at the event. We will also purchase emergency themed items for door prizes.

FireSmart sent us a box of goodies to put out at the event, and Christina is hoping that SREMP will attend as well.

Christina had put in a request for Hunter (Oilers Mascot), back in January. They declined and asked that she reapply in July, which she will do.

We will have a public works vehicle in the parking lot for food bank donations. This was a great idea from Terry Doerkson, our Public Works Manager.

Circular Materials will be onsite, with a booth featuring games and activities to engage residents in recycling.

Christina asked for other suggestions for this event. Christina and Dwayne Betchuk will work together on a booth for the Men's collective program.

- C) Upcoming events preview – We reviewed the list of upcoming events.
- D) Board Chair Position – Our Board has been without a Chair for the past year. Christina asked if anyone was interested in this role.

Brian Holden nominated Shannon Loehr to be Chair. She accepted the nomination. Brian moved that nominations cease.

CARRIED

Vice Chair – Shannon Loehr nominated Anne Lawrence to be Vice Chair. Anne Accepted the nomination. Brian moved that nominates cease.

CARRIED

ROUND TABLE

Jess May – Her title on the website needs to be changed as she is not a youth member on the Board.

Christina - Our Summer Camp is running M, W & F this summer, at the community Hall. The camp is full and has a substantial waitlist. We also have four field trips planned, which are nearly full. There are three drop-in afternoons for youths aged 13-17 years old. We have two university students hired to run these programs.

Christina is looking for two volunteers to staff the Food Bank donations table at Canada Day Pancake Breakfast. Shannon Loehr and Anne Lawrence volunteered.

Christina needs two people to volunteer as traffic coordinators at the Harvest Days parade – to organize vehicles in the hotel parking lot. Dwayne Betchuk volunteered.

E) NEXT MEETING

The next meeting will be held in-person on Wednesday, September 17, 2025, at 4:15 p.m. at the Town Office, Council Chambers.

F) ADJOURNMENT

Shannon Loehr motioned to adjourn the Community Services Board Meeting at 4:48pm.



Shannon Loehr
Board Chair



Christina Fedorak
Community Services Coordinator