

## Community Services Advisory Board

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### Meeting Minutes

Wednesday, September 17, 2025

4:15 pm – 5:15 pm

Council Chambers

### Board Members

#### Attendance:

Shannon Loehr, Chair	yes
Anne Lawrence, Vice Chair	yes
Mayor Brian Holden	yes
Steve Milne	yes
Cryslin Temporal	yes
Pamela Stuart	Absent
Jess May	Absent
Dwayne Betchuk	yes

### Administration Present:

Christina Fedorak, Community Services Coordinator

### • CALL TO ORDER

Shannon called the meeting to order at 4:13pm.

### • ADDITIONS/DELETIONS TO THE AGENDA

No additions or deletions.

### • APPROVAL OF AGENDA

Dwayne moved to approve the agenda as presented.

**CARRIED**

## • APPROVAL OF MINUTES

Brian moved that the minutes from the June 18, 2025, meeting be adopted as presented.

**CARRIED**

## • REPORTS

### Community Services Report - Christina Fedorak

- Christina reviewed the report with the Board, adding the additional information below regarding the Bon Accord Connects event:
  - The event took place on September 7<sup>th</sup> at the Community Hall.
  - A total of thirty vendors/community groups were confirmed to participate. Two vendors cancelled the night before. A total of \$75 was raised from vendor fees for the Food Bank which will be added to the funds raised at Christmas. We had several bags of food donated, which the Food Bank took with them after the event.
  - There were fifty-one door prize ballots that were filled out. Christina shared that attendance felt slower than last year.
  - Edmonton Oilers' mascot was hired to attend (at a cost of \$350), and there was a small crowd to play around with him. He interacted with all the vendors.
  - Free hot dogs were available at the concession, paid for by the FireSmart Grant.
  - Some changes/update need to be made for next year to have a larger crowd. Christina shared her list of possible ideas for next year and asked board members to share any ideas that they come up with.

Shannon moved to approve the report as presented.

**CARRIED**

## • NEW BUSINESS

- A) Rooted in Wellness series update – The first dinner has been scheduled for September 28. We currently have five people registered; this is hardly enough to make a worthwhile event. The Board discussed that twenty people minimum are needed for the event to go ahead.

Anne moved to approve that we set the twenty people minimum for this event.

**CARRIED**

- B) Winter Wonder-Fest – Falon, Nicole and Christina have discussed this event, and some changes that were needed. Originally, the idea was to have events on both the Saturday and Sunday, but due to our small Community Services department and small number of available volunteers, we have decided to keep it to one day. Christina shared the updated schedule including the idea of the breakfast being free this year.

Shannon moved to approve of having all the activities on one day and offering the free breakfast for all residents.

**CARRIED**

- C) Family Day 2026 – The past three years we have had incredibly low attendance at Family Day events. Christina suggested that it could be due to so many other things happening, it is a long weekend, and wintry weather. Christina would like to propose that we use the funding from this event at Easter instead, where we get 150 children participating. We can use the funds to hire entertainment, and face painters for example. And if the weather is poor, we can move to the community hall.

Cryslin moved that we approve the use of the Family Day funds at Easter, as described above.

**CARRIED**

- D) Upcoming Event Preview – Fall calendar of events was reviewed. Christina will send out the revised version with meeting minutes.

## **ROUND TABLE**

Christina shared that Jess May has resigned from the Community Services Advisory Board. She asked if any board members would know potential new members to her know and encourage them to fill out the application form.

Dwayne has attended two different Men's Shed events. One in Strathcona County had twenty attendees. The other in Morinville did not have a big turnout. Dwayne has spoken to Tim Larson to see if he is interested in running a Bon Accord group, as he is not sure he is interested in proceeding with it. He will keep us posted on this. The Golden Gems have senior men meet-ups a few times per week, so there may not be a big need for this in Bon Accord. Cryslin thinks her Veteran husband would be interested in attending this type of event. Maybe the Golden Gems would be interested in opening their men's time to all men in town including the Veterans. Further discussion is needed.

### **E) NEXT MEETING**

The next meeting will be held in-person on Wednesday, December 10, 2025, at 4:15 p.m. at the Town Office, Council Chambers.

### **F) ADJOURNMENT**

Shannon motioned to adjourn the Community Services Board Meeting at 5:27pm.



**Shannon Loehr**  
**Board Chair**



**Christina Fedorak**  
**Community Services Coordinator**