



Bon Accord Community Services Advisory Board

Meeting Agenda

Town Office, Council Chambers

December 10, 2025, 4:15 pm – 5:15 pm

Time	#	Item	Type	Who	Attachments
4:15pm	1.	Call to Order		Chair	
	2.	Additions or Deletions to the Agenda	Approval	All	
	3.	Approval of the Agenda	Approval	All	Attached
4:20pm	4.	Approval of Minutes from September 17, 2025 meeting	Approval	All	Attached
4:30pm	5.	Reports a) Community Services Report	Information	CF	Attached
4:40pm	6.	New Business: a) Rooted in Wellness series update b) Winter Wonder-Fest post event c) Meeting Schedule for 2026	Information		
5:00pm	7.	Round Table	Information	All	
5:15pm	8.	Adjournment	Approval	Chair	

Community Services Advisory Board

5025 – 50 Avenue/PO Box 779, Bon Accord, Alberta T0A 0K0

Telephone: 780.921.3550

Email: cscoordinator@bonaccord.ca

Meeting Minutes

Wednesday, September 17, 2025

4:15 pm – 5:15 pm

Council Chambers

Board Members

Attendance:

Shannon Loehr, Chair	yes
Anne Lawrence, Vice Chair	yes
Mayor Brian Holden	yes
Steve Milne	yes
Cryslin Temporal	yes
Pamela Stuart	Absent
Jess May	Absent
Dwayne Betchuk	yes

Administration Present:

Christina Fedorak, Community Services Coordinator

• CALL TO ORDER

Shannon called the meeting to order at 4:13pm.

• ADDITIONS/DELETIONS TO THE AGENDA

No additions or deletions.

• APPROVAL OF AGENDA

Dwayne moved to approve the agenda as presented.

CARRIED

• APPROVAL OF MINUTES

Brian moved that the minutes from the June 18, 2025, meeting be adopted as presented.

CARRIED

• REPORTS

Community Services Report - Christina Fedorak

- Christina reviewed the report with the Board, adding the additional information below regarding the Bon Accord Connects event:
 - The event took place on September 7th at the Community Hall.
 - A total of thirty vendors/community groups were confirmed to participate. Two vendors cancelled the night before. A total of \$75 was raised from vendor fees for the Food Bank which will be added to the funds raised at Christmas. We had several bags of food donated, which the Food Bank took with them after the event.
- There were fifty-one door prize ballots that were filled out. Christina shared that attendance felt slower than last year.
- Edmonton Oilers' mascot was hired to attend (at a cost of \$350), and there was a small crowd to play around with him. He interacted with all the vendors.
- Free hot dogs were available at the concession, paid for by the FireSmart Grant.
- Some changes/update need to be made for next year to have a larger crowd. Christina shared her list of possible ideas for next year and asked board members to share any ideas that they come up with.

Shannon moved to approve the report as presented.

CARRIED

• NEW BUSINESS

- A) Rooted in Wellness series update – The first dinner has been scheduled for September 28. We currently have five people registered; this is hardly enough to make a worthwhile event. The Board discussed that twenty people minimum are needed for the event to go ahead.

Anne moved to approve that we set the twenty people minimum for this event.

CARRIED

- B) Winter Wonder-Fest – Falon, Nicole and Christina have discussed this event, and some changes that were needed. Originally, the idea was to have events on both the Saturday and Sunday, but due to our small Community Services department and small number of available volunteers, we have decided to keep it to one day. Christina shared the updated schedule including the idea of the breakfast being free this year.

Shannon moved to approve of having all the activities on one day and offering the free breakfast for all residents.

CARRIED

- C) Family Day 2026 – The past three years we have had incredibly low attendance at Family Day events. Christina suggested that it could be due to so many other things happening, it is a long weekend, and wintry weather. Christina would like to propose that we use the funding from this event at Easter instead, where we get 150 children participating. We can use the funds to hire entertainment, and face painters for example. And if the weather is poor, we can move to the community hall.

Cryslin moved that we approve the use of the Family Day funds at Easter, as described above.

CARRIED

- D) Upcoming Event Preview – Fall calendar of events was reviewed. Christina will send out the revised version with meeting minutes.

ROUND TABLE

Christina shared that Jess May has resigned from the Community Services Advisory Board. She asked if any board members would know potential new members to her know and encourage them to fill out the application form.

Dwayne has attended two different Men's Shed events. One in Strathcona County had twenty attendees. The other in Morinville did not have a big turnout. Dwayne has spoken to Tim Larson to see if he is interested in running a Bon Accord group, as he is not sure he is interested in proceeding with it. He will keep us posted on this. The Golden Gems have senior men meet-ups a few times per week, so there may not be a big need for this in Bon Accord. Cryslin thinks her Veteran husband would be interested in attending this type of event. Maybe the Golden Gems would be interested in opening their men's time to all men in town including the Veterans. Further discussion is needed.

E) NEXT MEETING

The next meeting will be held in-person on Wednesday, December 10, 2025, at 4:15 p.m. at the Town Office, Council Chambers.

F) ADJOURNMENT

Shannon motioned to adjourn the Community Services Board Meeting at 5:27pm.

Shannon Loehr
Board Chair

Christina Fedorak
Community Services Coordinator

UNAPPROVED



COMMUNITY SERVICES REPORT (Revised December 11, 2025) October, November & December 2025



Programs & Events

Event Name	Date	Actual # of attendees	Notes
Bon Accord Connects	7-Sep-25		30 Vendors, steady crowd but Christina and Nicole feel that it is time to make changes to the event. 2026 we will move it to October and have more activity options. \$135 in Vendor fees will be donated to Bon Accord Gibbons Food Bank.
Community Art Night Out	25-Sep-25	14	Two Moms & a Glue Gun, Legal. Glass Mosaics.
Rooted in Wellness Community Dinner	28-Sep-25	48	Speaker – Sherwood Park PCN, Exercise
Babysitters Course	14-Oct-25	5	Taught by Teagon Toker from Morinville
Community Art Night Out	16-Oct-25	8	Avedonia Art, Halloween projects
Chill Out Zone – youth Drop In	24-Oct-25	20	Lunch and activities to keep youth busy during the Teacher Strike. Two adult volunteers assisted Christina.
Halloween Spooktacular	25-Oct-25	100-110	Family dance, took a while for dancing to start. Need something more interactive.
Rooted in Wellness Community Dinner	26-Oct-25	45	Speaker – Sturgeon Adult Learning, Budgeting
Field Trip	1-Nov-25	4	Bountiful Market – cancelled due to low number of registrations
Community Art Night Out	20-Nov-25	10	Avedonia Art, Assorted projects
Field Trip	25-Nov-25	14	Greenland Garden Centre
Rooted in Wellness Community Dinner	30-Nov-25	52	Speaker – AHS, Winter Safety
Home Alone Course	1-Dec-25	8	Taught by Teagon Toker from Morinville
Winter Wonder-Fest Santa's Breakfast	6-Dec-25	130	We had approximately 130 people join us for a free pancake breakfast. Door prizes for the kids, small gifts for the kids and a visit with Santa

Winter Wonder-Fest Christmas Market	6-Dec-25		We had 30 vendors, offering a variety of items. Steady crowd of people in and out all day. \$510 in vendor fees will be donated to the Bon Accord Gibbons Food Bank.
Winter Wonder-Fest Perogy Concession	6-Dec-25	76	Our 4 H volunteers prepared and sold 76 plates of perogies. We split the sales with them.
Winter Wonder-Fest Kid Zone	6-Dec-25	4	Low interest in this.
Winter Wonder-Fest Turkey BINGO	6-Dec-25	86	This was a great event. Lots of laughs and fun.
Seniors' Gift Drop Off	10-Dec-25	65	Christina and Nicole dropped off gifts for local seniors at the Golden Gems Christmas Party. The gifts were canvas shopping bags that had been painted by art students at Lillian Schick School. These gifts went over very well, the seniors were excited to ake one home.
Community Art Night Out	11-Dec-25	28	Three different options this year – Bloomery Christmas arrangements, Avedonia Christmas signs and glass jar luminaries.

Meetings, Training & Webinars

Date	Category	Description
Fall	Referrals	Had five client meetings – local residents, helped with paperwork etc.
November 10-15		Christina was out of office.
November 26, 27, 28	FCSS Conference	Annual FCSS Conference in Edmonton.