

Bon Accord Community Services Advisory Board

Meeting Agenda

Town Office, Council Chambers

September 17, 2025, 4:15 pm – 5:15 pm

Time	#	Item	Type	Who	Attachments
4:15pm	1.	Call to Order		Chair	
	2.	Additions or Deletions to the Agenda	Approval	All	
	3.	Approval of the Agenda	Approval	All	Attached
4:20pm	4.	Approval of Minutes from June 18, 2025 meeting	Approval	All	Attached
4:30pm	5.	Reports a) Community Services Report	Information	CF	Attached
4:40pm	6.	New Business: a) Rooted in Wellness series update b) Winter Wonder-Fest c) Family Day 2026 d) Upcoming events preview	Information		
5:00pm	7.	Round Table	Information	All	
5:15pm	8.	Adjournment	Approval	Chair	

Community Services Advisory Board

5025 – 50 Avenue/PO Box 779, Bon Accord, Alberta T0A 0K0

Telephone: 780.921.3550

Email: cscoordinator@bonaccord.ca

Meeting Minutes

Wednesday, June 18, 2025

4:15 pm – 5:15 pm

Council Chambers

Board Member Attendance:

Mayor Brian Holden	Yes
Anne Lawrence, Vice Chair	yes
Steve Milne	Yes
Cryslin Temporal	Yes
Pamela Stuart	yes
Shannon Loehr, Chair	yes
Jess May	Yes
Dwayne Betchuk	Yes

Administration Present:

Christina Fedorak, Community Services Coordinator

Falon Fayant, Corporate and Community Services Manager

• CALL TO ORDER

Shannon Loehr called the meeting to order at 4:17pm.

• ADDITIONS/DELETIONS TO THE AGENDA

No additions or deletions.

• APPROVAL OF AGENDA

Anne Lawrence moved to approve the agenda.

CARRIED

• APPROVAL OF MINUTES

Brian Holden moved that the minutes from the March 19, 2024, meeting be adopted as presented.

CARRIED

• REPORTS

Community Services Report - Christina Fedorak

Christina presented her report as attached. Anne Lawrence moved to approve the report as presented.

CARRIED

• NEW BUSINESS

- A) Rooted in Wellness series update – The community grant application with Edmonton Community Foundation was successful, and we are receiving the full \$17,000.00 that we applied for. These funds will go to hosting monthly community dinners with a free dinner and education component, childcare included. Christina sent an email to local community groups and volunteers to share that the first dinner was scheduled for July 27, and to see what the support for this event would look like and received very little response.

Shannon Loehr moved that we start these functions in September.

CARRIED

Christina will contact the Edmonton Community Foundation to ensure that they are amenable to the change.

- B) Bon Accord Connects event – Registration opened earlier than normal this year. So far, we have already booked seventeen booths/tables. Community Groups are invited to participate for free, Businesses/Makers are subject to a \$15 fee, all funds collected will go to the Food Bank.

We have a \$100 Sponsorship from Roseridge Landfill, as well as the \$500 Grant from FireSmart Canada (from the cancelled Wildfire Prep Day event in May). These funds will go towards the hotdogs and supplies; they will be free at the event. We will also purchase emergency themed items for door prizes.

FireSmart sent us a box of goodies to put out at the event, and Christina is hoping that SREMP will attend as well.

Christina had put in a request for Hunter (Oilers Mascot), back in January. They declined and asked that she reapply in July, which she will do.

We will have a public works vehicle in the parking lot for food bank donations. This was a great idea from Terry Doerkson, our Public Works Manager.

Circular Materials will be onsite, with a booth featuring games and activities to engage residents in recycling.

Christina asked for other suggestions for this event. Christina and Dwayne Betchuk will work together on a booth for the Men's collective program.

C) Upcoming events preview – We reviewed the list of upcoming events.

D) Board Chair Position – Our Board has been without a Chair for the past year. Christina asked if anyone was interested in this role.

Brian Holden nominated Shannon Loehr to be Chair. She accepted the nomination. Brian moved that nominations cease.

CARRIED

Vice Chair – Shannon Loehr nominated Anne Lawrence to be Vice Chair. Anne Accepted the nomination. Brian moved that nominates cease.

CARRIED

ROUND TABLE

Jess May – Her title on the website needs to be changed as she is not a youth member on the Board.

Christina - Our Summer Camp is running M, W & F this summer, at the community Hall. The camp is full and has a substantial waitlist. We also have four field trips planned, which are nearly full. There are three drop-in afternoons for youths aged 13-17 years old. We have two university students hired to run these programs.

Christina is looking for two volunteers to staff the Food Bank donations table at Canada Day Pancake Breakfast. Shannon Loehr and Anne Lawrence volunteered.

Christina needs two people to volunteer as traffic coordinators at the Harvest Days parade – to organize vehicles in the hotel parking lot. Dwayne Betchuk volunteered.

E) NEXT MEETING

The next meeting will be held in-person on Wednesday, September 17, 2025, at 4:15 p.m. at the Town Office, Council Chambers.

F) ADJOURNMENT

Shannon Loehr motioned to adjourn the Community Services Board Meeting at 4:48pm.

Shannon Loehr
Board Chair

Christina Fedorak
Community Services Coordinator

COMMUNITY SERVICES REPORT

July, August & September 2025

Programs & Events

Event Name	Date	Actual # of attendees	Notes
Canada Day Pancake Breakfast and BBQ BINGO	July 1	375	Event went well overall. Need to purchase new grills for cooking pancakes, as there is not enough power supply for the electric griddles. Grills are requested in the 2026 Community Services budget.
Summer Day Camp	July 4 – August 15		Our Summer Day Camps registrations quickly filled in four days, with a waiting list each day. We had 51 children registered, with 30 children attending daily. We could easily double our capacity for day camps, based on the waitlist and demand for summer activities for local children.
Youth Field Trips	July 7 – Launchpad & Splash Park July 17 – Swimming & Archery July 30 – Jurassic Forest August 18 – Botanical Garden & Bowling		We had up to 28 youths register for the field trips, and our capacity was 20 per trip. Most days we had last minute cancellations.
Leaders In Training			Our Leaders in Training Program was very successful this year. We recruited seven youth (aged 12-15) and they were all very helpful and positive influence on our campers.
Youth Days	July 24 July 31 August 12		Attendance was poor for our Youth Days. 2-5 youths attended. Free lunch was offered.
Bon Accord Connects	September 7, 2025		

Meetings, Training & Webinars

Christina was away from the office from July 25 – August 22, returned on August 25.

Date	Category	Description
September 9	Webinar	Supporting Albertans in Advance Care Planning
September 9	FCSS Meeting	Youth work Community of Practice
September 11	Meeting	Regional ESS Meeting
September 12	Webinar	Rural Housing and Homelessness Strategies
September 16	FCSS Meeting	Regional Older Adult Coordinators Meeting
September 18	FCSS Meeting	Edmonton Evergreen Regional Meeting



2025 Community Events Calendar

Event Name	Date	Time	Location
Bon Accord Connects - Fall	September 7, 2025	10:00am - 2:00pm	Community Hall
Pickleball - Drop-in	September 15, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Community Art Night Out - September	September 16, 2025	6:30pm - 9:00pm	Arena Mezzanine
Community Services Advisory Board Meeting Q3	September 17, 2025	4:15pm - 5:15pm	Council Chambers
Ready, Set, Adult Youth Program	September 20, 2025	1:00pm - 3:00pm	Bon Accord Public Library
Pickleball - Drop-in	September 22, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
2025 Municipal Election - Nomination Day	September 22, 2025	12:00pm deadline	Town Office
Rooted in Wellness Community Dinner Series	September 28, 2025	4:00pm - 6:30pm	Community Hall
Pickleball - Drop-in	September 29, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Pickleball - Drop-in	October 6, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
2025 Municipal Election - Advanced Poll	October 9, 2025	5:00pm - 8:00pm	Council Chambers
Pickleball - Drop-in	October 13, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Ready, Set, Adult Youth Program	October 18, 2025	1:00pm - 3:00pm	Bon Accord Public Library
Pickleball - Drop-in	October 20, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
2025 Municipal Election - Election Day	October 20, 2025	10:00am - 8:00pm	Jewel Box
Halloween Spooktacular Family Event	October 25, 2025	3:00pm - 5:00pm	Community Hall
Rooted in Wellness Community Dinner Series	October 26, 2025	4:00pm - 6:30pm	Community Hall
Pickleball - Drop-in	October 27, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Community Art Night Out - October	October 28, 2025	6:30pm - 9:00pm	Arena Mezzanine
Adult Field Trip	November 1, 2025	12:30pm - 5:00pm	Bountiful Farmers Market
Pickleball - Drop-in	November 3, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Pickleball - Drop-in	November 10, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Remembrance Day Service	November 11, 2025	10:45am - 11:30am	Veteran's Memorial Park
Ready, Set, Adult Youth Program	November 15, 2025	1:00pm - 3:00pm	Bon Accord Public Library
Pickleball - Drop-in	November 17, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Community Art Night Out - November	November 18, 2025	6:30pm - 9:00pm	Arena Mezzanine
Rooted in Wellness Community Dinner Series	November 23, 2025	4:00pm - 6:30pm	Community Hall

Pickleball - Drop-in	November 24, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Adult Field Trip - November	November 25, 2025	6:00pm - 9:00pm	Greenland Garden Centre
Pickleball - Drop-in	December 1, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Winter Wonder-Fest Christmas Market	December 6, 2025	10:00am - 3:00pm	Community Hall
Winter Wonder-Fest Breakfast with Santa	December 7, 2025	9:00am - 11:30am	Community Hall
Winter Wonder-Fest Turkey BINGO	December 7, 2025	1:00pm - 2:30pm	Community Hall
Pickleball - Drop-in	December 8, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Bloomery Workshop & Christmas Luminary Workshop	December 9, 2025	6:00pm - 9:00pm	Arena Mezzanine
Christmas Art Night Out	December 9, 2025	6:30pm - 9:00pm	Arena Mezzanine
Community Services Advisory Board Meeting Q4	December 10, 2025	4:15pm - 5:15pm	Council Chambers
Ready, Set, Adult Youth Program	December 13, 2025	1:00pm - 3:00pm	Bon Accord Public Library
Pickleball - Drop-in	December 15, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Pickleball - Drop-in	December 22, 2025	6:30pm - 9:00pm	Lilian Schick School Gym
Rooted in Wellness Community Dinner Series	January 25, 2026	4:00pm - 6:30pm	Community Hall

Above subject to change, without notice.

Want to get involved? We're in need of volunteers to help make our community events a success. These events rely on the support of generous people like you — and your time and energy mean the world to us!

Contact Christina at cscoordinator@bonaccord.ca or 780-921-3550