

**Town of Bon Accord
AGENDA
Regular Council Meeting
March 4, 2025 6:00 p.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel**

- 1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
- 2. ADOPTION OF AGENDA**
- 3. PROCLAMATIONS**
- 4. ADOPTION OF MINUTES**
 - 4.1. February 18, 2025; Regular Council Meeting (enclosure)
 - 4.2. February 26, 2025; Committee of the Whole Meeting (enclosure)
- 5. DELEGATION**
- 6. UNFINISHED BUSINESS**
 - 6.1. Letter to Minister Ellis re: Police Funding Model (enclosure)
- 7. NEW BUSINESS**
 - 7.1. Elected Official Education Program – Munis 101 Reallocation (enclosure)
 - 7.2. 2025 Organizational Meeting Date (enclosure)
 - 7.3. Arena Elevator Repair Funding (enclosure)
- 8. BYLAWS/POLICIES/AGREEMENTS**
 - 8.1. Bylaw 2025-02 – Repeal of Bylaw 204 (enclosure)
- 9. WORKSHOPS/MEETINGS/CONFERENCES**
- 10. CORRESPONDENCE**
 - 10.1. Resident Utility Bill Letter (enclosure)
 - 10.2. 2025/26 Annual Policing Priorities (enclosure)
 - 10.3. 2025 Minister’s Awards for Municipal and Public Library Excellence Program (enclosure)
- 11. NOTICE OF MOTION**
 - 11.1. Councillor May – Skate Park Funding & Question and Answer Period (enclosure)
- 12. CLOSED SESSION**
 - 12.1. Community Asset Sponsorship Package – *FOIP Act Section 24 Advice from officials and Section 25 Disclosure harmful to economic and other interests of a public body*
 - 12.2. Audit Letter Approval – *FOIP Act Section 17 Disclosure harmful to personal information and Section 24 Advice from officials*

Town of Bon Accord
AGENDA
Regular Council Meeting
March 4, 2025 6:00 p.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel

13. ADJOURNMENT

**Town of Bon Accord
Regular Meeting of Council Minutes
February 18, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Councillor Lynn Bidney
Councillor Lacey Laing
Councillor Tanya May

REGRETS

Deputy Mayor Timothy J. Larson

ADMINISTRATION

Jodi Brown – Town Manager
Falon Fayant – Corporate Services Manager
Jessica Spaidal – Legislative Services and Communications Coordinator
Brea Tallman - Receptionist

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Mayor Holden called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

COUNCILLOR MAY MOVED THAT Council adopt the February 18, 2025 agenda as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-059

ADOPTION OF MINUTES

February 4, 2025; Regular Council Meeting

COUNCILLOR LAING MOVED THAT Council adopt the February 4, 2025 Regular Meeting of Council minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-060

DEPARTMENTS REPORT

COUNCILLOR BIDNEY MOVED THAT Council accept the report as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-061

NEW BUSINESS

Appointment of CRASC ARB Members

COUNCILLOR LAING MOVED THAT Council appoint the following individuals to the Capital Region Assessment Services Commission (CRASC) Assessment Review Board (ARB):

- Raymond Ralph as ARB Chair
- Gerryl Amarin as Certified ARB Clerk, and
- Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel

**Town of Bon Accord
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February 18, 2025 9:00 a.m.
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LeBlanc, and Raymond Ralph as Certified Panelists.

CARRIED UNANIMOUSLY RESOLUTION 25-062

Appointment of Bon Accord Library Board Member

COUNCILLOR MAY MOVED THAT Council appoints Annette McManus to the Bon Accord Public Library Board for a term expiring April 4, 2028.

CARRIED UNANIMOUSLY RESOLUTION 25-063

Fire Hall Maintenance Budget

COUNCILLOR BIDNEY MOVED THAT Council approves the reallocation of \$2,500 from the Facility Infrastructure Reserve to Fire Hall Maintenance in the 2025 operating budget.

CARRIED UNANIMOUSLY RESOLUTION 25-064

Allocation of 2024 Surplus

COUNCILLOR BIDNEY MOVED Council approves the allocation of 2024 surplus as presented.

\$4,000 from administration surplus for Town office building duct cleaning.

\$7,500 from parks surplus (Sturgeon Recreation grant funding) for arena duct cleaning.

\$2,500 from FCSS surplus for summer programs space rental.

\$3,000 from cemetery surplus for cemetery bylaw legal review.

CARRIED UNANIMOUSLY RESOLUTION 25-065

BYLAWS|POLICIES|AGREEMENTS

Animal Control Bylaw – Third Reading

COUNCILLOR MAY MOVED THAT Council accepts the amendment to remove insurance requirements to the third and final reading of Animal Control Bylaw 2024-16.

CARRIED UNANIMOUSLY RESOLUTION 25-066

COUNCILLOR MAY MOVED THAT Council gives third and final reading to Animal Control Bylaw 2024-16 as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-067

Use of Council Chambers Policy Amendment

COUNCILLOR LAING MOVED THAT Council approves the amendment to permit Community Services Programming at the discretion of the Town Manager for Policy #20-116 Use of Council Chambers.

CARRIED UNANIMOUSLY RESOLUTION 25-068

COUNCIL REPORTS

COUNCILLOR LAING MOVED THAT Council accept the Council reports as information.

CARRIED UNANIMOUSLY RESOLUTION 25-069

**Town of Bon Accord
Regular Meeting of Council Minutes
February 18, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

CORRESPONDENCE

CUPW Input Request Letter

COUNCILLOR BIDNEY MOVED THAT the town write a letter to the Federal Minister of Labour, Steven MacKinnon, Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos and Dane Lloyd, MP in support of maintaining Canada Post services in our community.

CARRIED UNANIMOUSLY RESOLUTION 25-070

Joint Use Planning Agreement Extension – Ministerial Order and Letter

COUNCILLOR LAING MOVED THAT Council accepts the correspondence as information.

CARRIED UNANIMOUSLY RESOLUTION 25-071

CLOSED SESSION

- ***Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of the third party, Section 24 Advice from officials, and Section 27 Privileged information***
- ***Arena Advertising Agreement – FOIP Act Section 24 Advice from officials***
- ***Intermunicipal Collaboration Framework Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from officials***
- ***Joint Use and Planning Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from officials***

COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss *Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 27 Privileged information, Arena Advertising Agreement – FOIP Act Section 24 Advice from officials, Intermunicipal Collaboration Framework Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from officials, Joint Use and Planning Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from officials* at 9:33 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-072

COUNCILLOR LAING MOVED THAT Council come out of closed session at 10:39 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-073

Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 27 Privileged information

COUNCILLOR BIDNEY MOVED THAT Council accepts the information presented by the Town Manager and directs administration to prepare and bring back further estimates for detailed consideration and review at the next meeting.

**Town of Bon Accord
Regular Meeting of Council Minutes
February 18, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

CARRIED UNANIMOUSLY RESOLUTION 25-074

Arena Advertising Agreement – FOIP Act Section 24 Advice from officials

COUNCILLOR LAING MOVED THAT Council directs administration to draft a new agreement with CNN Spurs for arena board advertising for Council review and approval.

CARRIED UNANIMOUSLY RESOLUTION 25-075

Intermunicipal Collaboration Framework Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from officials

COUNCILLOR LAING MOVED THAT Council directs administration to provide additional information for further consideration.

CARRIED UNANIMOUSLY RESOLUTION 25-076

Joint Use and Planning Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from officials

COUNCILLOR BIDNEY MOVED THAT Council recognizes the value of accessible community spaces but maintains its stance on the inefficiencies and complexities associated with booking school facilities due to ownership, operational, and legal considerations AND FURTHER THAT Council instructs administration to negotiate the terms of the Joint Use and Planning Agreement and return with a draft agreement for Council's review.

CARRIED UNANIMOUSLY RESOLUTION 25-077

ADJOURNMENT

COUNCILLOR MAY MOVED THAT the February 18, 2025 Regular Meeting of Council adjourn at 10:42 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-078

Mayor Brian Holden

Jodi Brown, CAO

**Town of Bon Accord
Committee of the Whole Meeting Minutes
February 26, 2025, 5:00 p.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Councillor Lynn Bidney
Councillor Lacey Laing – Chair
Councillor Tanya May

REGRETS

Deputy Mayor Timothy J. Larson

ADMINISTRATION

Jodi Brown, Town Manager
Falon Fayant, Corporate Services Manager
Jessica Spaidal, Legislative Services and Communications Coordinator

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Councillor Laing called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA

There were no objections to removing Closed Session item 7.1 Personnel – *FOIP Act Section 17 Disclosure harmful to personal information and 21 Disclosure harmful to intergovernmental relations* and adding Closed Session item 7.3 Land Sale Negotiations – *FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body*

COUNCILLOR MAY MOVED THAT Council adopt the agenda for February 26, 2025, as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-079

CLOSED SESSION: DELEGATION

Edward Telford – JDP Wasserman LLP – Audit Plan – FOIP Act Section 17 Disclosure harmful to personal information and Section 24 Advice from officials

COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss *Edward Telford – JDP Wasserman LLP – Audit Plan – FOIP Act Section 17 Disclosure harmful to personal information and Section 24 Advice from officials* at 5:03 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-080

COUNCILLOR BIDNEY MOVED THAT Council come out of closed session at 5:14 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-081

UNFINISHED BUSINESS

**Town of Bon Accord
Committee of the Whole Meeting Minutes
February 26, 2025, 5:00 p.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel**

Letter to Minister Ellis re: Police Funding Model

The letter was reviewed and discussed.

NEW BUSINESS

Business Directory Sign

The report was reviewed and discussed.

BYLAWS/POLICIES/AGREEMENTS

Filming Bylaw

The report was reviewed and discussed.

Ice Allocation Policy

The policy was reviewed and discussed.

CLOSED SESSION

- ***Intermunicipal Collaboration Framework Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from officials***
- ***Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body***

MAYOR HOLDEN MOVED THAT Council enter into closed session to discuss *Intermunicipal Collaboration Framework Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from officials* and *Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body* at 5:52 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-

COUNCILLOR MAY MOVED THAT Council come out of closed session at 6:27 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-

ADJOURNMENT

MAYOR HOLDEN MOVED THAT the February 26, 2025 Committee of the Whole Meeting adjourn at 6:27 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-

Councillor Laing – Chair

Jodi Brown, CAO

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	March 4, 2025
Presented by:	Jessica Spaidal, Legislative Services & Communications Coordinator
Title:	Letter to Minister Ellis re: Police Funding Model
Agenda Item No.	6.1

BACKGROUND/PROPOSAL

At the February 4, 2025 Regular Council meeting the following resolution was passed:

DEPUTY MAYOR LARSON MOVED THAT Council direct administration to draft a resolution for the June 30, 2025 deadline to present at the Alberta Municipalities 2025 Fall Convention AND THAT Council direct administration to draft a letter on behalf of Council opposing the police funding model and send the letter to the Minister of Public Safety and Emergency Services, Mike Ellis; our MLA, Minister Dale Nally; and Alberta Municipalities' Director of Towns East and Vice President of Towns, Trina Jones, requesting their advocacy, as well as our municipal neighbours requesting a letter of support, plus the Minister of Finance, Nate Horner. CARRIED RESOLUTION #25-042

The letter was presented for Council's feedback at the February 26, 2025 Committee of the Whole meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The completed letter opposing the Police Funding Model is attached for Council's approval. Following the Committee of the Whole meeting, administration has made some changes to the letter, indicated in red.

STRATEGIC ALIGNMENT

Value Statement: Stewardship

- Administration and Council embody the responsible planning and management of our resources.

Priority #3: Collaboration

- The Town of Bon Accord has strong, sustainable relationships to enhance municipal programs and services.

COSTS/SOURCES OF FUNDING

N/A

RECOMMENDED ACTION

THAT Council approve the letter to Minister Ellis regarding the Police Funding Model as presented and directs Mayor Holden to sign the letter on behalf of Council.

OR

THAT Council approve the letter to Minister Ellis regarding the Police Funding Model as amended with the following amendments [list amendments] and directs Mayor Holden to sign the letter on behalf of Council.



February 19, 2025

Honourable Mike Ellis
Deputy Premier and Minister of Public Safety and Emergency Services
Members of Executive Council
Executive Branch
404 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Via email: PSES.minister@gov.ab.ca

RE: Police Funding Model

Dear Minister Ellis:

At the February 4, 2025 regular council meeting, council resolved to write a letter opposing Alberta's Police Funding Model.

As you are aware, the Police Funding Model (PFM) began on April 1, 2020. The most profound change for our community is that "[t]he new PFM requires those communities that have not previously paid for frontline policing to begin contributing a portion of the costs."¹ Being a small town with a population of just under 1500, RCMP policing services in Bon Accord had incurred no cost prior to January 2021.

As such, the cost for these services has greatly reduced our town's capacity to deliver municipal services to our residents. Considering our small-town budget, the formula for policing costs encompasses 2% of our annual budget. These increased expenses directly affect our ability to support our community with programs and services that address our needs, in addition to funding critical infrastructure projects.

In your mandate letter from Premier Smith, she did not directly address small towns but asks you to "[continue] to work with local communities to support them with the community policing options they believe will best serve their populations."² Downloading costs to Alberta's small municipalities does not best serve our populations; it ~~shows just how little support the province is willing to provide by introducing~~ introduces additional significant challenges to our already tight funding and budgetary responsibilities.

Further, the majority of your mandate includes specific provisions for large urban centres like Calgary and Edmonton, including ramped up policing priorities for drug response units, city-wide street patrols, even Canada- U.S. border patrols. The large urban centres were already paying for policing services prior to 2020, therefore, funding for these increased policing efforts



appears to be subsidized by the increased revenue from small-town budgets with little to no increased efforts to address public safety priorities in our community. Mental health, addiction, crime, and community safety are not big-city problems – they affect all Albertans.

Time and again the province continues to ~~disregard~~ show little consideration to the unique needs of small communities. We strongly oppose the Police Funding Model and invite you to reconsider its effectiveness and which municipalities it truly serves.

Sincerely,

Brian Holden
Mayor
Town of Bon Accord

Cc: Honourable Dale Nally, Minister of Service Alberta and Red Tape Reduction
morinville.stalbert@assembly.ab.ca

Honourable Nate Horner, Minister of Finance tbf.minister@gov.ab.ca

Trina Jones, Director of Towns East and Vice President of Towns tjones@legal.ca

Sturgeon County ahnatiw@sturgeoncounty.ca

Town of Morinville simon.boersma@morinville.ca

Town of Gibbons dyushchyshyn@gibbons.ca

Town of Legal ctremblay@legal.ca

Town of Redwater dmcrae@redwater.ca

Sources:

¹ Government of Alberta. (22 July 2020). Police Funding Regulation information sheet.

<https://open.alberta.ca/dataset/49cce468-33b5-4dba-99e5-d1cd2f0d28be/resource/68098dd9-4598-49f6-b12d-2caa84255071/download/jsg-police-funding-regulation-information-sheet.pdf>

² Government of Alberta. (31 July 2023). Mandate letter - Public Safety and Emergency Services.

<https://open.alberta.ca/dataset/bf7f9a42-a807-49b3-8ba3-451ae3bc2d2f/resource/96a3f650-9213-4106-82df-1ac44f35a71b/download/ps-es-mandate-letter-public-safety-and-emergency-services-2023.pdf>

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	March 4, 2025
Presented by:	Jessica Spaidal, Legislative Services & Communications Coordinator
Title:	Elected Officials Education Program – Munis 101 Reallocation
Agenda Item No.	7.1

BACKGROUND/PROPOSAL

New legislated training requirements outlined in section 201.1 of the Municipal Government Act (MGA) require council members to receive [certain types of training](#) to occur prior to council members being sworn into office at the Organizational Meeting.

This year, Alberta Municipalities is offering a Munis 101 course for elected officials and administrators to assist municipalities in fulfilling these new requirements.

Even if a Council member has taken this course before, completing the new Munis 101 course will ensure that Councillors have satisfied the new legislated training requirements.

If Council decides not to register for Munis 101 in 2025, the Town must find an alternative way to ensure that Councillors have this required training.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The schedule for virtual and in-person Munis 101 training sessions, as well as all event details are available [here](#). Administration recommends an in-person session to assist new councillors with networking opportunities and hands-on learning. An in-person session is available on October 30, 2025 in Fort Saskatchewan from 9 a.m. – 4 p.m.

STRATEGIC ALIGNMENT

Training for new council members aligns with and supports all 5 priorities of the Strategic Plan:

Priority #1: Economy

- The Town of Bon Accord is committed to achieving steady growth through residential, commercial and industrial development.

Priority #2: Community

- The residents of Bon Accord live in a safe, connected, and attractive community.

Priority #3: Infrastructure

- The Town of Bon Accord is maintaining and improving all infrastructure in a fiscally responsible manner.

Priority #4: Identity

- Bon Accord has a strong, positive identity as an environmentally progressive, family oriented, welcoming community.

Priority #5: Identity

- The Town of Bon Accord has strong, sustainable relationships to enhance municipal programs and services.

COSTS/SOURCES OF FUNDING

Munis 101 Registration Costs:

In-Person: \$1975 + GST (\$395 + GST per person)

Per Diems: \$750

Online: \$295 + GST per person

Council Budget Allocation:

The 2025 budget included 2 Councillors taking 2 EOEP courses and 1 Councillor taking 1 EOEP course to finish the program (total of 5 courses).

Current allocations:

\$2050 Registration Fees

\$750 Per Diem Fees (Note: Additional \$2500 per diem contingency also available.)

Decision Point:

- If those Councillors scheduled to take EOEP courses this year choose not to take any EOEP courses in 2025, there will be enough funds in the 2025 budget to register all 5 Council members in the new Munis 101 course on October 30th, 2025.

Note, there is some contingency funding for per diems (\$2500) that may be used for registration fees and per diems for one or two courses if needed. For example, Councillor Laing has only one course remaining to complete the EOEP certificate.

RECOMMENDED ACTION (by originator)

Choose one of the following:

1. THAT Council directs administration to register 5 Council members for the in-person Munis 101 course on October 30th, 2025 in Fort Saskatchewan in order to

meet the requirements for Council orientation training in the Municipal Government Act following the municipal election on October 20th, 2025.

2. THAT Council directs administration to...

TOWN OF BON ACCORD
REQUEST FOR DECISION

Meeting:	Regular Meeting of Council
Meeting Date:	March 4, 2025
Presented by:	Jessica Spaidal, Legislative Services & Communications Coordinator
Title:	2025 Organizational Meeting Date
Agenda Item No.	7.2

BACKGROUND/PROPOSAL

In accordance with the Municipal Government Act (MGA):

192(1) Except in a summer village, a council must hold an organizational meeting annually not later than 14 days after the 3rd Monday in October.

Therefore, this year's Organizational Meeting must take place prior to November 3, 2025.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Typically, Council holds the Organizational Meeting immediately preceding a Regular Council Meeting, however, this year, administration recommends holding the 2025 Organizational Meeting on October 30 at 6 p.m. with the Regular Council Meeting on November 4, 2025 per the 2025 Council Meeting Schedule.

Key dates and considerations (noted in the calendar below):

- The October 20, 2025 election results will not be finalized until Friday, October 24.
- New legislative requirements require [certain types of training](#) to occur prior to council members being sworn into office at the Organizational Meeting. This training must occur "on or before the day that councillor takes the oath of office" (s.201.1(a) MGA) at the Organizational Meeting.
- Alberta Municipalities is offering Munis 101 in-person on October 30.
- A regional training session is in the works and the date is currently unknown, but will likely be during the day as well, so an evening meeting will avoid potential scheduling conflicts.

Monday	Tuesday	Wednesday	Thursday	Friday
Oct 20 – Election Day	October 21	October 22	October 23	October 24 – Official Election Results
October 27 –	October 28 –	October 29 –	October 30 – Munis 101 (daytime) Organizational Meeting 6pm (Recommended)	October 31 – Halloween
November 3 – Last day to have Organizational Meeting	November 4 – First Regular Council Meeting with new council members 6pm			

STRATEGIC ALIGNMENT

Value Statement: Professionalism

- Administration and Council manage the affairs of Bon Accord in a competent, reliable manner, to maintain a safe and prosperous community to work and live.

COSTS/SOURCES OF FUNDING

N/A

RECOMMENDED ACTION (by originator)

THAT Council direct administration to plan and advertise an Organizational Meeting on Thursday, October 30, 2025 at 6 p.m.

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	March 4, 2025
Presented by:	Terry Doerkson, Infrastructure Manager
Title:	Arena Elevator Repair Funding
Agenda Item No.	7.3

BACKGROUND/PROPOSAL

In December of 2024, Alberta Elevating Devices and Amusement Rides Safety Association (AEDARSA) conducted an inspection of the elevator at the arena. The report indicated a hydraulic hose needs replacing as well as some power control functions restored to normal operating condition. If this work is not completed, the elevator would have to be taken out of service. As this is an important arena feature for both accessibility and as a product supply vehicle to the mezzanine level, these repairs need to be completed. The work, being critical for the safe operation of the lift AND on a time constraint by the inspector for completion, have already been put in motion.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

A quote received for the repairs totalled \$5,690.12 (plus GST). As the repair contributes to prolonging the lifespan of the asset and is over \$5000.00, it falls into the “capital purchase” category, as opposed to an operating expense. Therefore, to fund these repairs, funds would have to be either transferred from the arena operating budget to a capital purchase or transferred from reserves.

There presently is \$25,000.00 in contingency in the arena contracted operating budget under “contracted services”.

Administration also recently noted that \$7,500 of funds were budgeted in contracted services allocated for duct repair in 2025, and a resolution was just passed to allocate 2024 surplus towards duct repair. It was thought these funds were removed in the budgeting process. Therefore the \$7,500 remains available for reallocation.

Because of these funding sources in contracted services, the financing of this repair is not expected to cause any financial shortfalls throughout the remainder of the year.

STRATEGIC ALIGNMENT

Value Statement: Professionalism

- Administration and Council manage the affairs of Bon Accord in a competent, reliable manner, to maintain a safe and prosperous community to work and live.

Value Statement: Stewardship

- Administration and Council embody the responsible planning and management of our resources.

COSTS/SOURCES OF FUNDING

\$5,700.00 from either 2025 arena operating budget or reserves, allocated to the capital budget.

The general reserve currently has a balance of \$847,920.

The facility infrastructure reserve currently has a balance of \$47,336.

RECOMMENDED ACTION (by originator)

THAT Council approves the transfer of necessary funds (approximately \$5,700.00) from the 2025 arena operating budget to the capital budget for the funding of the repairs to the arena elevator.

Or

THAT Council approves the transfer of necessary funds (approximately \$5,700.00) from the [*general or facility infrastructure*] reserve to the capital budget for the funding of the repairs to the arena elevator.

Or

THAT Council directs administration to...

TOWN OF BON ACCORD
REQUEST FOR DECISION

Meeting:	Regular Meeting of Council
Meeting Date:	March 4, 2025
Presented by:	Jessica Spaidal, Legislative Services & Communications Coordinator
Title:	2025-02 – Repeal of Bylaw 204
Agenda Item No.	8.1

BACKGROUND/PROPOSAL

As part of the Town’s efforts to maintain current and relevant bylaws and policies, administration researched the impacts of repealing of Bylaw 204. In 1984, Bylaw 204 was passed to authorize the Town of Bon Accord to enter into an agreement with the Province of Alberta’s (then) Department of Social Services for FCSS funding.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Below is a summary of the findings from research conducted:

- An FCSS program has been in existence in one form or another since 1966.
- FCSS is an 80/20 funding partnership between the province and municipalities to deliver local preventive social services.
- It is unconfirmed whether a bylaw may have been required to enter into an agreement in 1984, however, as per the current FCSS regulations, municipalities only require a council resolution – no bylaw is required.
- The FCSS Act states that municipalities who apply for funding must sign an agreement with the province (minister).
- Bon Accord participates in the FCSS program through a grant agreement (from 2023-2025) with the province.
- The Department of Social Services (1984 agreement) no longer exists. FCSS is now under the Ministry of Seniors, Community and Social Services.
- The repeal of Bylaw 204 has no effect on the current agreement because
 - the agreement from 1984 would have either expired or already been executed; and
 - the current agreement (2023-2025) is under the current regulation, which requires only a council resolution, not a bylaw.

Therefore, administration recommends repealing Bylaw 204 to ensure Town bylaws are current and relevant.

STRATEGIC ALIGNMENT

Value Statement: Professionalism

- Administration and Council manage the affairs of Bon Accord in a competent, reliable manner, to maintain a safe and prosperous community to work and live.

COSTS/SOURCES OF FUNDING

N/A

RECOMMENDED ACTION (by originator)

Resolution #1

THAT Council gives first reading to bylaw 2025-02 Repeal of Bylaw 204.

Resolution #2

THAT Council gives second reading to bylaw 2025-02 Repeal of Bylaw 204.

Resolution #3

THAT Council gives unanimous consent to hear all three readings of Bylaw 2025-02 Repeal of Bylaw 204.

Resolution #4

THAT Council gives third and final reading to Bylaw 2025-02 Repeal of Bylaw 204.

TOWN OF BON ACCORD
BYLAW #204

A BYLAW OF THE TOWN OF BON ACCORD,
PROVINCE OF ALBERTA, TO AUTHORIZE
THE MUNICIPAL COUNCIL OF THE TOWN
TO ENTER INTO AN AGREEMENT WITH THE
PROVINCIAL GOVERNMENT, DEPARTMENT
OF SOCIAL SERVICES, FOR THE OPERATION
OF A FAMILY & COMMUNITY SUPPORT
SERVICES PROGRAM,

WHEREAS under the provisions of Section 116 of the Municipal
Government Act, being Chapter M-26 of the Revised Statutes of
Alberta, 1980, as amended, the Council may pass a bylaw
authorizing the making of an agreement with the Province of
Alberta or its agents for the performance of any matter or
thing considered by the Council and the Province, or its agents,
to be a benefit to both parties, and

WHEREAS under the provisions of Section 3 of the Family & Community
Support Services being Chapter F-1.1 of the Revised Statutes of
Alberta Act, allows for the making of Agreements between a Municipal
Government body and the Provincial Government.

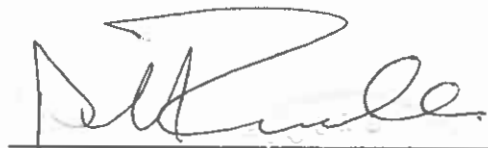
NOW THEREFORE the Town of Bon Accord Council duly assembled enacts
as follows:

1. That the Town of Bon Accord enter into an agreement with the
Department of Social Services & Community Health, Province of
Alberta.
2. The Mayor and Town Manager of the Town of Bon Accord be and
are hereby empowered to execute agreements between the Town
of Bon Accord and the Minister of Social Services & Community
Health, attached as Schedule A.

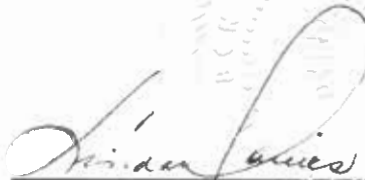
READ a first time this *06* day of *NOVEMBER* 1984.

READ a second time this *06* day of *NOVEMBER* 1984.

READ a third time and finally passed this *06* day of *NOVEMBER* 1984.



D. L. Danchuk, Mayor



Linda M. Davies, L.G.A., Town Manager

TITLE OF LOCAL PROGRAM

FISCAL YEAR ENDING

Bon Accord Family and Community Support Services

March 31, 1985

CHECK ONE ONLY: Single Municipality Program

Multiple Municipality Program: If a multiple municipality program, attach letters as appropriate from the mayors and/or Reeves of participating municipalities, the Federal Government in respect of Indian Bands, Chairmen of National Park School Boards, or Alberta Municipal Affairs in respect of Improvement Districts and Metis Settlements, addressed to the Municipal Unit Authority, indicating their participation in the local municipal program for the ensuing year.

CALCULATION OF FUNDING (*to be completed by the local program)

1. Municipal Administration and Planning Services Funding:

Population	Per Capita Rates	Provincial Funding Allocation	Municipal * Request for Provincial Funding	Provincial Funding Surplus from Previous Year	Balance * Provincial Funding Available	Committed * Municipal Proportion
A	B	AxB	C	D	C-D	C+4
1,425	\$9.50/5,000 \$1.10/7,000 \$0.70 over 12,000	\$13,538.00		--		
2. Family and Community Services Funding:						
			\$17,100.00	--		
TOTALS (Add 1 and 2 Down)			\$30,638.00	--		

Amount of provincial funding as per this Agreement (enter below in Section 2 of the Agreement)

Amount of municipal funding as per this Agreement (enter below in Section 1b of the Agreement)

AGREEMENT FOR FUNDING

BETWEEN: HER MAJESTY THE QUEEN in the right of the Province of Alberta as represented herein by the Minister of Social Services and Community Health (hereinafter called "The Minister")

and

Town of Bon Accord

whose address is

Box 100, Bon Accord, Alberta T0A 0K0

(hereinafter called The Municipality)

The parties agree as follows:

- The Municipality shall:
 - Provide for the establishment, administration, and operation of a Family and Community Support Services Program (hereinafter called "the Program") in accordance with the Family and Community Support Services Act and Regulation as amended from time to time.
 - Ensure that an amount of not less than * as calculated above shall be expended in the program as a matching share for the provision of provincial funding.
- The Minister shall pay The Municipality the total sum of * as calculated above to establish, administer and operate the program referred to in paragraph 1 of this Agreement.
- Whenever any question exists regarding the expenditure of provincial funding authorized under the Act for a Program, the decision of the Minister, after consultation with The Municipality, shall be final and conclusive.
- The term of this Agreement commences April 1, 1984 and terminates on March 31, 1985.

[Signature] has signed this Agreement on the 10th day of September, 1984

The Minister has signed this Agreement of the _____ day of _____, 19____

In respect of an Agreement with the Government of Canada this Agreement is in all respects hereby approved and ratified as a binding intergovernmental agreement of the Government of the Province of Alberta as evidenced by the signature of the Minister of Federal and Intergovernmental Affairs, Alberta

_____ Date _____

Signatures (Affix municipal corporate seal if applicable)

[Signature]
Municipality's duly authorized signing officer(s) (Mayor, Reeve, Minister of Municipal Affairs, Chairman of a Board in respect of a National Park, Minister of the Crown in respect of Canada, as the case may be)

Minister of Social Services & Community Health

**TOWN OF BON ACCORD
BYLAW 2025-02
REPEAL OF BYLAW 204**

A BYLAW OF THE TOWN OF BON ACCORD, IN THE PROVINCE OF ALBERTA TO REPEAL BYLAW 204.

WHEREAS the Municipal Government Act, RSA 2000, c. M-26 provides that a Council may omit and provide for the repeal of a bylaw or a provision of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective;

NOW THEREFORE, the Council of the Town of Bon Accord, in the Province of Alberta, duly assembled, enacts as follows:

1. This bylaw hereby repeals Bylaw 204, being a bylaw of the Town of Bon Accord, in the Province of Alberta, to authorize the municipal council of the Town to enter into an agreement with the provincial government, Department of Social Services, for the operation of a Family & Community Support Services program.

This Bylaw shall come into force and effect on third and final reading.

READ A FIRST TIME THIS ____ day of ____ 2025.

READ A SECOND TIME THIS ____ day of ____ 2025.

READ A THIRD TIME THIS ____ day of ____ 2025.

SIGNED THIS ____ day of ____ 2025.

Mayor Brian Holden

Chief Administrative Officer, Jodi Brown

To Whom it may Concern,

I (S. 17) - resident/home owner at S. 17, am requesting a meeting with whomever is in charge of Utility Billing for my residence/the Town of Bon Accord.

Specifically, I would like the opportunity to explore and discuss my bill for billing date 02/06/25. It misrepresents my household's water usage as higher than almost July and August 2024 combined.

I was provided the generic contact information for The Town of Bon Accord: (780) 921-3550 and info@bonaccord.ca. This is insufficient.

Thank you for what I'm sure will be a timely response.

S. 17

S. 17

From: [Jessica Spaidal](#)
To: [Jessica Spaidal](#)
Subject: FW: 2025/26 Annual Policing Priorities
Date: February 26, 2025 3:19:46 PM

From: McGunigal, Darcy (RCMP/GRC) <darcy.mcgunigal@rcmp-grc.gc.ca>

Sent: February 26, 2025 2:36 PM

To: cao <cao@bonaccord.ca>; Chief Arcand <chiefarcand@alexanderfn.com>; Travis Peter <tpeter@sturgeoncounty.ca>; Robert Proulx <rproux@legal.ca>; elowe@gibbons.ca; michelle.hay@morinville.ca

Cc: Brad Boddez <brad.boddez@morinville.ca>; Christine Wells <cwells@sturgeoncounty.ca>; Wyatt Arcand <warcand62@gmail.com>; Febbraro, Michael (RCMP/GRC) <michael.febbraro@rcmp-grc.gc.ca>; Jennifer Penner <jpenner@sturgeoncounty.ca>; Sharleen Edwards <sharleen.edwards@morinville.ca>

Subject: 2025/26 Annual Policing Priorities

Good afternoon folks. We are quickly approaching the start of the RCMP 2025/26 fiscal year on April 1, and I am excited to prepare our annual policing priorities for the Morinville Detachment area for the next 12 months. As most of you are likely aware, several consultations have taken place in your communities over the past several months to assist us in identifying policing priorities that are suitable for all of the communities our detachment serves. These have included discussions at council presentations, town halls, open houses, and various other public engagements.

At this stage I would to invite each of your respective councils to provide me with direct input on what you would like to see considered in our annual policing priorities. While the concerns and challenges do vary from one community to the next, I am confident that we are in a position to develop a plan that does a good job of collectively addressing everyone's needs. On that note, I would ask each CAO to please feel free to forward this invitation to your respective council members on my behalf.

On April 1, the Morinville Detachment will launch the 2025/26 Detachment Policing Plan, which will incorporate annual policing priorities based on the input received from the communities we serve. And as always, Mayors, Chief, and Council members are always welcome to contact me if they wish to have any direct discussions with me about this or anything else.

Thanks, and have a great day!

Darcy

S/Sgt. Darcy McGunigal
Detachment Commander
RCMP Morinville Detachment



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117411

February 4, 2025

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2025 Minister's Awards for Municipal and Public Library Excellence (MAMPLE). This program recognizes excellence in municipal government initiatives and provision of library services and promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

For the 2025 program, we have introduced modest changes to align with current priorities and enhance the recognition of successful initiatives that can be shared across the province. The updated program now features four municipal and two library award categories. For each municipal category, one award will be given for municipalities with populations under 10,000, and one for municipalities with populations over 10,000. For each library category, two awards will be given to library boards serving populations under 10,000, and two for library boards serving populations over 10,000.

Submissions will be accepted in the following categories:

- ***Building Economic Strength (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - building the economic capacity and/or resiliency of the community; and/or
 - improving the attractiveness of the community to businesses, investors, and visitors.
- ***Enhancing Community Engagement or Livability (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - increasing accessibility of community services;
 - fostering inclusive and welcoming communities;
 - improving engagement opportunities for community members; and/or
 - strengthening wellness and safety responsiveness.
- ***Partnership (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - enabling a local or regional partnership* that achieves results that could not have been accomplished by the municipality alone;
 - generating lasting relationships between partners; and/or
 - leveraging unique skill sets or resources of each partner.
 - *Partners may include municipalities, businesses, First Nations, non-profit organizations, community groups, and other orders of government.

.../2

- **Red Tape Reduction or Service Delivery Enhancement (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - improving upon or presenting a new approach to how a municipality can deliver a program or service;
 - streamlining processes and reducing administrative requirements, leading to more efficient service delivery;
 - saving time, money, and/or resources by implementing practices that enhance operational effectiveness;
 - reducing regulatory, policy, or procedural requirements to simplify access to municipal services for residents and businesses; and/or
 - promoting transparency and accountability in municipal operations, fostering trust within the community.

- **Public Library Services (open to all library boards, serving a population of under 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

- **Public Library Services (open to all library boards, serving a population of over 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx or on the submission form. **The deadline for submissions is March 31, 2025.**

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities.

Sincerely,



Ric McIver
Minister

From: [Jessica Spaidal](#)
To: [Jessica Spaidal](#)
Subject: FW: Re two notice of motions
Date: February 24, 2025 3:36:42 PM

-----Original Message-----

From: Tanya May <tmay@bonaccord.ca>
Sent: February 24, 2025 9:27 AM
To: cao <cao@bonaccord.ca>; Brian Holden <bholden@bonaccord.ca>; Lynn Bidney <lbidney@bonaccord.ca>; Lacey Laing <lailing@bonaccord.ca>; Timothy Larson <tlarson@bonaccord.ca>
Subject: Re two notice of motions

Good morning everyone. I would like to add two notice of motions for the next council meeting.

Notice of motion 1:

I would like to put forward a notice of motion requesting administrative staff to look into more funding for the skate park and recreational parks in our community. Possibly contacting NWR and other community leaders for donations to better the parks for our community.

Notice of motion 2:

I would like to put forward a notice of motion asking council to reinstate the question and answer period of our agenda to allow our resident to have a voice and feel the we are listening to them. Some residents don't have time to file delegations. If people come to our meetings and have questions they have a right to ask them. Lots of different communities around us still have this portion on their agenda and I am asking once again to bring it back to our residents.

Thank you!
Tanya May
Sent from my iPhone