

Town of Bon Accord
AGENDA
Regular Council Meeting
March 17, 2026 9:00 a.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel

- 1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
- 2. ADOPTION OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - 3.1. March 3, 2026; Regular Council Meeting (enclosure)
- 4. DELEGATION**
- 5. DEPARTMENTS REPORT**
 - 5.1. March 2026 (enclosure)
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - 7.1. Community Services Appreciation Award (enclosure)
- 8. BYLAWS/POLICIES/AGREEMENTS**
- 9. WORKSHOPS/MEETINGS/CONFERENCES**
- 10. COUNCIL REPORTS**
 - 10.1. Mayor Holden (enclosure)
 - 10.2. Deputy Mayor Bidney (enclosure)
 - 10.3. Councillor Gallant (enclosure)
 - 10.4. Councillor Larson (enclosure)
 - 10.5. Councillor May (enclosure)
- 11. CORRESPONDENCE**
ACTION REQUIRED
 - 11.1. 2026 Sturgeon County Mayor's Golf Tournament (enclosure)
 - 11.2. ARROW Utilities Information Session (enclosure)
 - 11.3. Redwater Mayor's Breakfast (enclosure)
- 12. NOTICE OF MOTION**
- 13. CLOSED SESSION**
- 14. ADJOURNMENT**

**Town of Bon Accord
Regular Meeting of Council Minutes
March 3, 2026, 6:00 p.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Lynn Bidney
Councillor Cindy Gallant
Councillor Timothy J. Larson
Councillor Tanya May

ADMINISTRATION

Bill Rogers – Interim CAO
Nicole Paproski – Administration and Community Services Assistant

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Mayor Holden called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

There were no objections to adding item 9.2 Federal & Provincial Townhall to the agenda.
COUNCILLOR MAY MOVED THAT Council adopt the March 3, 2026, agenda as amended.

CARRIED UNANIMOUSLY RESOLUTION 26-040

ADOPTION OF MINUTES

February 17, 2026; Regular Council Meeting

COUNCILLOR LARSON MOVED THAT Council approves the February 17, 2026 Regular Council Meeting minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 26-041

February 24, 2026; Committee of the Whole

COUNCILLOR MAY MOVED THAT Council approves the February 24, 2026 Committee of the Whole Meeting minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 26-042

DELEGATION

S. Sgt. Darcy McGunigal, Morinville RCMP - Quarterly Report

DEPUTY MAYOR BIDNEY MOVED THAT Council accepts the report as presented.

CARRIED UNANIMOUSLY RESOLUTION 26-043

WORKSHOPS/MEETINGS/CONFERENCES

Federation of Canadian Municipalities Conference

COUNCILLOR LARSON MOVED THAT Council direct administration to register all of Council and CAO for the 2026 FCM Conference in person in Edmonton and adjust the budget as needed.

**Town of Bon Accord
Regular Meeting of Council Minutes
March 3, 2026, 6:00 p.m.
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CARRIED UNANIMOUSLY RESOLUTION 26-044

Federal & Provincial Townhall

DEPUTY MAYOR BIDNEY MOVED THAT Administration registers Mayor Holden, Deputy Mayor Bidney, Councillor Gallant and Councillor Larson for attendance.

CARRIED UNANIMOUSLY RESOLUTION 26-045

CORRESPONDENCE

Mayor Hnatiw – Sturgeon County Emergency Services Long Term Service Awards Invitation

COUNCILLOR MAY MOVED THAT administration registers all of Council to attend.

CARRIED UNANIMOUSLY RESOLUTION 26-046

CLOSED SESSION

- ***Arena Advertising Agreement – ATIA Section 29 Advice from officials***
- ***Absolute Human Performance Agreement – ATIA Section 29 Advice from Officials***

COUNCILLOR LARSON MOVED THAT Council enter into closed session to discuss Arena Advertising Agreement – ATIA Section 29 Advice from officials and the Absolute Human Performance Agreement – ATIA Section 29 Advice from officials at 6:47 p.m.

CARRIED UNANIMOUSLY RESOLUTION 26-047

DEPUTY MAYOR BIDNEY MOVED THAT Council come out of closed session at 6:56 p.m.

CARRIED UNANIMOUSLY RESOLUTION 26-048

Arena Advertising Agreement – ATIA Section 29 Advice from Officials

COUNCILLOR BIDNEY MOVED THAT Council approves the Arena Advertising Agreement and directs administration to sign and finalize the agreement with the CNN Spurs.

CARRIED UNANIMOUSLY RESOLUTION 26-049

Absolute Human Performance Agreement – ATIA Section 29 Advice from Officials

COUNCILLOR GALLANT MOVED THAT Council direct administration to amend the agreement with Absolute Human Performance as discussed.

CARRIED UNANIMOUSLY RESOLUTION 26-050

ADJOURNMENT

COUNCILLOR MAY MOVED THAT the March 3, 2026, Regular Meeting of Council adjourn at 6:59 p.m.

CARRIED UNANIMOUSLY RESOLUTION 26-051

**Town of Bon Accord
Regular Meeting of Council Minutes
March 3, 2026, 6:00 p.m.
Live streamed on Bon Accord YouTube Channel**

Mayor Brian Holden

CAO

DRAFT

News | Projects | Events

News

- Bill Rogers will become the permanent CAO for the Town of Bon Accord as of April 1, 2026.

Events & Programs

- February 22nd Rooted in Wellness Dinner, 35 attended.
- February 25th Scam Prevention presentation at the Jewel Box.
- March 12th Presentation on Seniors' Financial Programs assistant at the Jewel Box at 10:00 am.
- Upcoming programs and events include:
 - Drop-in Pickleball on Monday evenings. Stop by Lilian Schick School gymnasium to join in the fun. Drop-in fee is \$5. Check out our event calendar <https://bonaccord.ca/calendar>
 - Volunteer Appreciation Day Colouring Contest (Ages 17 and under), colouring page available online to print or at the Town office for pick up. Entries will be accepted until Monday, April 13th.
 - March 19th Community Art night at the Arena Mezzanine.
 - March 21st Community Field Trip – Sturgeon Region Farms
 - March 29th Rooted in Wellness dinner at the Bon Accord Community Hall
 - April 3rd – Annual Easter Egg Hunt at Centennial Park. 3 time slots available for ages 1-12 years. Older children and youth are welcome to enjoy the many other games and festivities.

Key Meetings

- N/A

Conferences and Training

- N/A

Department Highlights

Administration | Town Manager

- Worked on various ongoing Town projects, including town lands purchase project, Regional Transportation project, annual budgeting and strategic planning activities.

Planning | Development

- Regional Stormwater Management Project: Magna work is ongoing, project requires additional survey information to confirm feasibility of proposed drainage options. Reduction of snow pack in ditches is required to confirm baseline information, as per update from Magna on 10 March 2026.
- 4706 51 Avenue Development: Met with MPE and developer to review the Development Agreement. Developer is working to provide cost estimates for Schedule C items required for securities calculation. Securities estimates to be reviewed by MPE.
- Ongoing Development Matters: Issued 5 development permits in March (from 01 March to 11 March), bringing yearly total to 7.
- Joint Use & Planning Agreement: Reviewed and provided recommended changes to Joint Use and Planning Agreement. This is an agreement between the municipality and the school board providing terms for joint use of public facilities (those owned by the Town or the school board) to user groups within the municipality and is required by the Municipal Government Act.

Corporate Services

- Staff have been researching further information regarding the Regional Waste program first presented to Council last year by Roseridge.
- Administration has contacted Absolute Human Performance regarding amendments to the agreement presented to Council in the closed session at the March 3rd regular meeting of Council. We are still awaiting a response.
- Staff are working on the final 2026 operating and capital budget.
- Administration received assessment information from our assessor at the end of February. Taxable assessments have increased by 8% from 161,491,770 to 174,478,810.
- The public auction for the following properties is scheduled for March 27th at 10:00 am in Council Chambers: Roll #50500 Lot – Block 47 Plan 7721608 and

Roll #73300 Lot 33 Block 9 Plan 0729833. Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the sale.

Community Services

- The office of Honorable Dale Nally has confirmed that Mr. Nally will attend the Bon Accord Harvest Days parade and that he will also be accompanied by MP Cooper. They will also host a post parade BBQ. Mr. Nally will likely also attend at least one Music in the Park evening this year as well as attend our Canada Day pancake breakfast.
- The Modern Family Forum, a free conference scheduled for February 28th, had to be cancelled due to low registration. This conference was advertised through multiple resources and administration purchased additional advertising. Administration has posted a feedback survey on our website to gather information in order to address the following: How could we improve the marketing of this event? Is there a better time of year or day of the week that would have worked better for attendance? Are there any other barriers to attendance as well as options for open feedback. We intend to review the survey responses to inform and host an event in the future.
- The Rooted in Wellness dinner series speakers plan included a presentation titled “Screenagers” which explores growing up in a digital age and the impact on family and mental health. Given the demographic of our attendance at the dinners, administration felt this presentation was likely to have lower impact and has planned new speakers/presentations more suited for those attending. The Edmonton Community Foundation has been informed and are on board with the changes.
- Art Night on February 19th was cancelled due to low registration.

Operations | Public Works

- Public Works department has been kept busy this month completing the second full residential snow clearing cycle of the season. Due to the extra snowfall volumes this winter, snow storage space at the lagoon site has been pretty much filled.
- Recent larger snowfall events on previously cleared roadways, followed by above freezing temperatures and traffic, have resulted in substantial ice build-up as the temperatures dropped back below zero. The “thaw-freeze” cycle has been a challenge as crews try to keep drainage basins open during melting periods, and salt sanding/rock chipping during freeze periods.
- Additional efforts have been put into snow removal around 47Ave and along 51 street to help mitigate the spring water pooling at the intersection ahead of the drainage work to be completed this upcoming construction season.
- With the volumes of snow dealt with this winter, more equipment maintenance

was required. Due to the economy and supply demands, Public Works was experiencing extended wait times for equipment cutting edges and sweeper brushes. In order that service levels would not be hindered, extra stock was purchased when the items became available.

- Regular duties (readings, monthly checks, parks checks, building maintenance, etc.) were completed as scheduled.
- The sewer line servicing the Public Works office trailer froze up and was out of operation for approximately 10 days as the crew had a snow cycle to finish before we had time to thaw it.
- The burn pile at the lagoon was burnt for the season.
- Arena staff had to deal with some compressor issues at the chiller plant during one of the recent power outages. Staff were able to get the plant reset with no ice issues or contractor technicians having to be called in. Thanks go out to our dedicated arena staff.
- A full-time arena/parks employee will resign on March 15, 2026 due to personal circumstances. The Town would like to thank him for his dedication and hard work over these past few years. Another employee will be filling the position.
- The Recreational Facilities and Parks Supervisor completed a training seminar in Olds to comply with mandatory annual training that is required for her herbicide applicator's license.
- Interviews are presently being conducted with applicants for 2 summer staff positions.

Attachments

- Town Manager:
 - Action Item List
- Corporate Services Manager:
 - Variance Report

Town Manager Action List

Date: March 17, 2026
Reporting Period: February 13 – March 12, 2026
Submitted by: Bill Rogers, Interim CAO

ACTON ITEM LIST:

Action Item	Status
<p>Rosieridge Waste Management Services Commission Council resolved to direct administration to enter into conversations with Rosieridge Waste Management Services Commission to explore coordinating waste collection across the region.</p>	In progress
<p>Proposed Park Renaming Survey Results Council accepts this report as information and directs administration to investigate the cost of signage for said parks.</p>	In progress Recommendation—staff brings forward costs of purchasing and installing signs with existing park names during the 2026 budget deliberation process.
<p>Joint Use and Planning Agreement Council directs that the Town Manager and the Mayor sign the Joint Use and Planning Agreement.</p>	The Town has advised the School Board of this decision and school officials have advised that the School Board is reviewing the proposed agreement with our Town Planning staff.
<p>Nature-Based Stormwater Project Council approved engaging Magna Engineering Services to work on a Nature-Based Stormwater Park and to continue working on grant funding opportunities, capital planning, and landowner negotiations as required for this project.</p>	Ongoing
<p>Resident Concern re: Neighbour Video Surveillance Council directs administration to consult legal and begin to plan for possible bylaw regarding video surveillance and drones.</p>	In progress



Year-to-Date Variance Report (Unaudited)
 for the year ending December 31, 2026
 Reporting period: up to March 9, 2026

DEPARTMENT	REVENUES			EXPENSES			NET	NET	NET	% Change between Actual & Budget
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance Actual-Budget	
General Municipal	96,106	100,119	- 4,014	14,468	15,000	- 532	81,638	85,119	- 3,481	-4%
TOTAL MUNICIPAL	\$ 96,105.50	\$ 100,119.00	-\$ 4,013.50	\$ 14,467.97	\$ 15,000.00	-\$ 532.03	\$ 81,638	\$ 85,119	-\$ 3,481	4%
Election	-	-	-	-	-	-	-	-	-	#DIV/0!
Council	-	-	-	19,974	33,993	- 14,019	(19,974)	(33,993)	14,019	-70%
TOTAL COUNCIL	\$ -	\$ -	\$ -	\$ 19,974	\$ 33,993	-\$ 14,019	-\$ 19,974	-\$ 33,993	\$ 14,019	41%
Administration	10,729	9,848	881	106,578	166,165	- 59,587	(95,849)	(156,318)	60,469	-63%
EV Chargers	89	188	- 99	25	450	- 425	64	(263)	327	510%
TOTAL ADMINISTRATION	\$ 10,729	\$ 9,848	\$ 881	\$ 106,578	\$ 166,165	-\$ 59,587	-\$ 95,849	-\$ 156,318	\$ 60,469	39%
Fire Services	-	-	-	33,471	37,201	(3,730)	(33,471)	(37,201)	3,730	-11%
Emergency Services	-	-	-	3,976	5,651	(1,675)	(3,976)	(5,651)	1,675	-42%
Bylaw	575	763	(188)	11,544	17,000	(5,456)	(10,969)	(16,238)	5,268	-48%
TOTAL PROTECTIVE SERVICES	\$ 575	\$ 763	-\$ 188	\$ 48,992	\$ 59,852	-\$ 10,860	-\$ 48,417	-\$ 59,089	\$ 10,673	18%
Municipal Planning	3,321	2,875	446	4,648	31,669	- 27,021	(1,327)	(28,794)	27,467	-2070%
Economic Development	-	-	-	10,240	34,118	- 23,878	(10,240)	(34,118)	23,878	-233%
Safe Communities	-	-	-	-	220	- 220	-	(220)	220	#DIV/0!
TOTAL PLANNING & DEVELOPMEN	\$ 3,321	\$ 2,875	\$ 446	\$ 14,888	\$ 65,787	-\$ 50,899	-\$ 11,567	-\$ 62,912	\$ 51,345	82%
Public Works - Roads	-	-	-	60,481	121,292	- 60,811	(60,481)	(121,292)	60,811	-101%
Storm Sewer & Drain	-	-	-	25,363	6,796	18,567	(25,363)	(6,796)	(18,567)	73%
Water	90,461	98,377	- 7,916	63,470	141,903	(78,433)	26,991	(43,525)	70,516	261%
Sewer	71,438	76,633	- 5,195	62,171	124,465	(62,294)	9,267	(47,832)	57,099	616%
Garbage	20,392	21,307	- 915	8,357	32,233	(23,876)	12,035	(10,927)	22,962	191%
Cemetery	5,245	2,000	3,245	2,219	3,773	(1,553)	3,026	(1,773)	4,798	159%
TOTAL PUBLIC WORKS	\$ 187,536	\$ 198,317	-\$ 10,781	\$ 222,062	\$ 430,462	-\$ 208,400	-\$ 34,526	-\$ 232,145	\$ 197,620	85%
FCSS	11,431	13,012	- 1,581	11,113	32,185	- 21,072	318	(19,174)	19,492	6130%
TOTAL FCSS	\$ 11,431	\$ 13,012	-\$ 1,581	\$ 11,113	\$ 32,185	-\$ 21,072	\$ 318	-\$ 19,174	\$ 19,492	102%
Parks	64,884	65,527	- 642	14,853	34,723	- 19,870	50,031	30,803	19,228	38%
Arena	142,723	173,769	- 31,046	53,134	106,643	- 53,510	89,589	67,126	22,463	25%
Recreation	197,593	200,283	- 2,690	13,694	32,967	- 19,273	183,899	140,802	43,097	23%
TOTAL REC & COMMUNITY SERVICE	\$ 405,200	\$ 239,296	-\$ 34,379	\$ 81,680	\$ 174,333	-\$ 92,653	\$ 323,520	\$ 238,731	\$ 84,788	36%
Library	-	-	-	35,378	37,746	- 2,368	(35,378)	(37,746)	2,368	-7%
TOTAL LIBRARY	\$ -	\$ -	\$ -	\$ 35,378	\$ 37,746	-\$ 2,368	-\$ 35,378	-\$ 37,746	\$ 2,368	6%
Total Excl. General Municipal	\$ 618,791	\$ 464,109	-\$ 45,600	\$ 540,664	\$ 1,000,524	-\$ 459,860	\$ 78,127	-\$ 536,415	\$ 614,542	787%
Total Incl. General Municipal	\$ 714,897	\$ 564,228	-\$ 49,614	\$ 555,132	\$ 1,015,524	-\$ 460,392	\$ 159,765	-\$ 451,296	\$ 611,061	

Variance Report Notes

Reporting Period: up to March 10, 2026

Municipal:

Penalties collected on taxes for the year are \$4,221 over budget.
Franchise fee revenues are currently under budget by \$7,551, with some outstanding.

Administration

Sales of goods and services are over budget by \$881.
Consultants is over budget by \$37,500 for temporary CAO services, but this should be offset by wages and salaries. Consultants was not budgeted for.

Roads, Water & Sewer:

Water sales are under budget by \$3,881.
Bulk water sales are over budget by \$20,504.
Penalties are over budget by \$112.
Sewer sales were under budget by \$5,185.
Revenues in water and sewer fluctuate throughout the year;
Bulk water sales can fluctuate based on seasons.
Garbage sales are under budget by \$915. This can fluctuate throughout the seasons as well, due to landfill usage.
Expenses overall are currently under budget for water, wastewater, and garbage services.

Storm Water

Expenses for contracted services are for the 51st street drainage project. Revenues for this project are approved from reserves.
Reserve transfers are completed at year-end.

Economic Development & Planning:

Municipal planning sales are over budget by \$1,266 and business licenses are under budget by \$695.

FCSS & Community Services:

The first quarterly payment of the FCSS grant has been received, \$11,099.
Rentals and program fees are under budget by \$1,580, mainly due to timing.

Cemetery:

Plot sales are over budget by \$1,550 and open and close fees are over budget by \$1,695.

Recreation, Parks & Arena

The Sturgeon Recreation Funding Grant has been received, a total of \$352,256 which includes \$60,000 towards capital. The operating funds are allocated between parks, recreation, and the arena. The budgeted amount for the grant was \$350,791.
The arena sales are under budget by \$32,386.

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	March 17, 2026
Presented by:	Falon Fayant, Corporate Services Manager
Title:	Community Services Appreciation Award
Agenda Item No.	7.1

BACKGROUND/PROPOSAL

Community Services has received an application for the Town's Community Services Appreciation award per Policy 97-439.

Earlier this year, administration advertised per the policy that we were accepting nominations until February 28th.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Sharon Blais has been nominated for the Community Services Appreciation Award. When asked to describe how the nominee (Sharon) demonstrates outstanding volunteer service, dedication to the community, and exceptional citizenship, the nominator has the following response:

Sharon is a vital member of the Golden Gems Club in Bon Accord. When fundraising events are planned for the group, she is the person who steps up to plan menus, shop for deals, purchase supplies, organize volunteers to decorate, prepare and serve as well as cleaning before and after the events. She will also personally call every member to let them know the date, time and cost for the event as well as arrange for advertising and posters with the town. Sharon also maintains the operation of the Jewel Box by ensuring general supplies are well stocked, and the facility is clean and ready for use. She handles all rentals for the Jewel Box ensuring proper paperwork and funds are collected as well as inspecting the facility after use to make sure there is no damage and the building is locked up. Whenever there is an event or interest in an event, Sharon is always the first person to step up to help facilitate in any way she can. If there is a change to an event such as a cancellation or postponement, she will personally call the members to inform them. In addition to all that she does for the Golden Gems Club, Sharon is an active member of the Ag Society. Sharon definitely deserves recognition for her active participation in the community.

Policy #97-439 (attached to this RFD) states that eligible nominations will be reviewed by Council and their decision is final.

The nominee will have a recognition plaque at a maximum cost of \$200, placed in a location approved by Council. The award is presented by the Mayor, Deputy Mayor, or their designate.

We have previously had one award nomination in the past for Gail Critchley. Her plaque is at the arena in the mezzanine.

Administration recommends that Sharon Blais be recognized with a plaque to be presented by the Mayor and that the plaque be purchased and placed in the arena mezzanine.

STRATEGIC ALIGNMENT

Value Statement of Stewardship:

- Administration and Council embody the responsible planning and management of our resources.

COSTS/SOURCES OF FUNDING

2026 Interim Operating Budget. Costs for the award are budgeted yearly.

RECOMMENDED ACTION (by originator)

THAT ...Council directs administration to purchase a recognition plaque for the Community Services Appreciation Award recipient, Sharon Blais, up to a maximum cost of \$200, to be placed in the arena mezzanine, and FURTHER THAT administration arrange a time for Mayor Holden to present the plaque, once received, to Sharon Blais.

COMMUNITY SERVICES APPRECIATION AWARD POLICY

SECTION: Administration/Council

DEPARTMENT: Recreation and Community Services

COUNCIL APPROVAL DATE: December 2, 1997

LAST REVIEWED BY COUNCIL: February 6, 2024

POLICY STATEMENT:

The Town of Bon Accord is committed to the acknowledgement and appreciation of outstanding volunteer service, dedication to the community and/ exceptional citizenship.

PURPOSE:

To establish the criteria for the Community Service Appreciation Award.

SCOPE

Residents of Bon Accord or the surrounding area that meet the criteria established in this policy shall be eligible for consideration for the Community Service Appreciation Award.

DEFINITIONS

“Award” means a plaque presented to the Community Services Award recipient and placed in the community.

“Community Service” means voluntary, unpaid service that contributes substantially to the benefit of the community.

“Deputy Mayor” the deputy chief elected official of the Town of Bon Accord.

“Employee” means a person employed by the Town for wages or salary.

“Mayor” the chief elected official of the Town of Bon Accord.

“Nomination” means the act of formally nominating an individual for the Community Services Appreciation Award by completing a nomination form.

“Nominee” means the person formally nominated for a Community Services Appreciation Award.

“Town” means the Town of Bon Accord.

“Town Manager” means the Chief Administrative Officer (CAO) of the Town of Bon Accord.

I. RESPONSIBILITIES

The Town Manager or delegate(s) is responsible to ensure that administrative procedures including a Nomination process and Nomination form are established to administer and manage the Community Services Appreciation Award Policy.

II. COMMUNITY SERVICES APPRECIATION AWARD ELIGIBILITY AND CRITERIA

1. Nominees must be a resident of Bon Accord. Nominated individuals that reside outside of Bon Accord may be considered if contributions to be recognized took place in Bon Accord and demonstrate direct benefit to Bon Accord.
2. Town of Bon Accord Employees are not eligible, except where their volunteerism is separate, distinct from, and outside of their paid position.
3. The Community Services provided must have been performed on a wholly volunteer basis and not for pay.
4. Nominations must clearly and sufficiently describe and demonstrate outstanding volunteer service, dedication to the community and/ exceptional citizenship.
5. Nominees must be aware of the Nomination. If the Nominee is deceased, a family member may give permission on behalf of the Nominee.

III. PROCEDURES

1. Nomination forms are available at the Town office and on the municipal website.
2. Nominations will be accepted on an on-going basis.
3. Nominations shall be made in writing on an approved Nomination form.
4. Nominations must be submitted annually on or before February 28 or 29.

IV. SELECTION

1. All eligible nominations will be reviewed by Council.
2. The decision of Council will be final.

V. COMMUNITY SERVICE APPRECIATION AWARD OPTIONS

1. Plaque (MAXIMUM: \$200)
2. Location of plaque to be approved by Council.
3. Nominations may include a recommendation to Council for consideration of alternate options for Community Service Appreciation Award recognition.

VI. COMMUNITY SERVICES APPRECIATION AWARD PRESENTATION

1. Awards will be presented by the Mayor, Deputy Mayor or his/her designate.

TOWN OF BON ACCORD

Mayor Report – for period February 11, 2026 – March 11, 2026

February 12, 2026	Attended Emerging Trends Seminar. Great seminar. Left with a lot of good information. This year seemed to stand out more than past years.
February 12, 2026	Chaired Roseridge Monthly Meeting. Wrapped up Strategic Plan for this year. It was a review with some additions and changes.
February 17, 2026	Chaired Regular Meeting of Council
February 19, 2026	Chaired Sturgeon Regional Partnership Meeting. This was a meeting for all Mayors and CAOs in the region. Bon Accord is the Managing Partner this year, so the meetings are hosted in our chambers. As part of the changes to the Terms of Reference, there are now 3 meetings a year.
February 24, 2026	Attended Committee of the Whole Meeting. School Bus Safety Concerns, Anti-Bullying Bylaw Discussion, STARS Support Request Letter Discussion. Also a brief discussion regarding Call for Resolutions at the AB Munis Fall Convention. We also discussed the Procedural Bylaw and Town Issued Device Policy.
March 3, 2026	Four CAO position interviews
March 3, 2026	Chaired Regular Meeting of Council
March 4, 2026	Roberts Rules Made Simple Seminar.

Brian Holden
Mayor
Town of Bon Accord

TOWN OF BON ACCORD

Councillor Report – for February 10 – March 10, 2026

February 10,2026	Completed Leading as an Elected Official Bloom course
February 11,2026	Attended Library Systems Orientation
February 12,2026	Attended Brownlee Emerging Trends Law Seminar
February 17,2026	Attended Regular Council Meeting
February 19,2026	Completed CAO Administration/Council Relations Bloom course
February 24,2026	Attended Grants and your Municipality Zoom webinar
February 24,2026	Chaired the COW meeting
February 27,2026	Attended Edmonton Salutes Committee Meeting via Zoom Huge growth expected on the bases, restructuring of some of the squadrons and brigades
February 27,2026	Attended NLLS committee meeting via Zoom
February 27,2026	Attended Report on Alberta's 2026 Budget webinar
March 3 rd ,2026	Conducted 4 CAO Interviews, selecting current acting CAO Bill Rogers
March 3 rd ,2026	Attended Regular Council Meeting
March 9,2026	Attended Bon Accord Library meeting, James MacDonald from NLLS was in attendance discussing the lack provincial funding and the new innovations within the library online systems

Note:.

Cindy Gallant
Councillor
Town of Bon Accord

TOWN OF BON ACCORD

Councillor Report – for period Feb 11-March 11, 2026

February 12, 2026, Attended Brownlee Emerging Trends in Municipal Law Seminar. Received good advice in attending the conference in Calgary where it is considered one of the most important, non-partisan networking opportunities for politicians from all levels of government—federal, provincial, and municipal—to meet, lobby, and engage (something I believe we should attend).

February 17, 2026, Attended Regular Meeting of Council

February 22, 2026, Attended Rooted in Wellness (guest speaker did not show). I think it was weather related. Good to hear from some of the citizens.

February 23, 2026 Attended SREMP (Sturgeon Regional Emergency Management Partnership) Committee Meeting.

I was elected as Chair of the SREMP Committee for the 2026 term.

Councillor Jayson Wood Town of Morinville declared elected as Vice Chair of the SREMP Committee for the 2026 term.

Wayfound - To support those involved in the Redwater Recreation Area Fire (RRAF) response, Sturgeon County Protective Services has secured a direct contract with Wayfound Mental Health Group.

Redwater Recreation Area Fire Update is on the SREMP website.

February 24, 2026 Attended Committee of the Whole Meeting.

March 3, 2026, Involved with the interview for the four CAO position and selection of new CAO Bill Rogers. Welcome aboard Bill, good to have you on the team!

March 3, 2026, Attended Regular Meeting of Council

Note:

Timothy Larson
Councillor
Town of Bon Accord

TOWN OF BON ACCORD

Councillor Report February 11 – March 11, 2026

February 11	Attended virtually Brownlee Emerging Trends.
February 17	Attended Regular Meeting of Council.
February 24	Attended Grants and your Municipality: Meeting Grant Agencies.
February 24	Attended Committee of the Whole.
February 25	Completed NLLS Orientation online.
February 27	Attended virtually NLLS Meeting.
March 3	Completed four interviews for a new CAO. Congratulations Bill for joining our team.
March 3	Attended Regular Meeting of Council.

Note:

Tanya May
Councillor
Town of Bon Accord

From: [Alanna Hnatiw](#)
Subject: Continuing Your Support – 2026 Sturgeon County Mayor’s Golf Tournament
Date: Thursday, March 5, 2026 3:44:20 PM
Attachments: [Outlook-wf5bnvew.png](#)
Importance: High

Dear Partners, Sponsors and Returning Golfers,

I'm pleased to share that planning is underway for the 2026 Sturgeon County Mayor’s Golf Tournament, taking place on **Thursday, June 25, 2026**. Please save the date for this exciting event!

Even *wild horses* couldn't stop us from hosting another wonderful tournament. We look forward to sharing more details with you about our 2026 theme and our charity of choice in the coming weeks.

Your past support has played an important role in the continued success and impact of this event, and we are sincerely grateful for your partnership. As we prepare for 2026, sponsorship rates will remain consistent with 2025, along with new engagement opportunities for those interested in exploring fresh ways to connect. One of our Sponsorship & Corporate Advisors will be in touch with you in the next few weeks with all the details.

If you would like to secure the same partnership opportunity you supported last year, please reach out to Tevra Graham at tgraham@sturgeoncounty.ca, and she'll ensure you receive first priority at that sponsorship in 2026.

Thank you again for being part of the Sturgeon County Mayor’s Golf Tournament. I look forward to welcoming you back on June 25.

Sincerely,
Alanna

Alanna Hnatiw (she/her)

MAYOR

780-939-8327

ahnatiw@sturgeoncounty.ca

sturgeoncounty.ca

9613 100 Street, Morinville, AB T8R 1L9



From:
To:
Subject: FW: Invitation: ARROW Utilities Information Session
Date: Friday, March 6, 2026 9:53:26 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)

From: Info Email <info@arrowutilities.ca>
Sent: Thursday, February 26, 2026 3:28 PM
Subject: Invitation: ARROW Utilities Information Session

Good afternoon everyone,

We are very pleased to welcome you to the ARROW Utilities Information Session!

Please see details below.

You're Invited!



Following the recent municipal elections, ARROW Utilities is pleased to invite all elected officials from our 13 member municipalities and their CAOs to an onboarding and information session.

This session will help elected officials better understand who we are, how we operate, and why regional wastewater infrastructure plays a critical role in supporting community growth, protecting the environment, and enabling economic development. A brief overview of ARROW's rate-setting principles and financial modelling approach will also be provided to support understanding of how long-term decisions are made in alignment with sound governance and fiduciary responsibilities.

To make participation easier, we are offering five identical session options. You are encouraged to attend one session that best fits your schedule.

We look forward to welcoming you and providing an opportunity to connect, learn, and ask questions in an open and informative setting.

Dates:

April 29, 2026
May 7, 2026
May 12, 2026
June 15, 2026 (10:00 a.m. start time)
June 25, 2026

Agenda:

4:00 p.m. – Arrival and check-in
4:15 p.m. – Overview of ARROW's history
4:30 p.m. – Guided plant tour
5:30 p.m. – Governance and Financial overview
5:45 p.m. – Light dinner and Q&A



Please let us know if you have any questions.

Please note: For efficiency, all recipients were placed in BCC to minimize reply-all responses and reduce email volume. This has been sent to all Committee Members and their assistants.

Thank you,



Mayor's Breakfast

Friday, April 10th, 2026

Pembina Place



Come join Mayor Dave McRae for breakfast and get an update on what is happening in Redwater.

MAYOR'S BREAKFAST
SERVED AT 7:00 AM



BUFFET STYLE MENU

WAFFLES	FRUIT
SCRAMBLED EGGS	YOGURT
BACON	CROISSANTS/TOAST
SAUSAGE	COFFEE
HASHBROWNS	JUICE

\$40.00/PERSON

BREAKFAST, SPEECHES, AND
GREAT ENTERTAINMENT TO
FOLLOW!

REGISTER BY
APRIL 2, 2026

HOW TO REGISTER:

Online: Scan the QR code or go to
<https://townofredwater.perfectmind.com>

Paper Forms Available at Pembina Place or at
<https://redwater.ca/p/events-programs>



FOR MORE INFORMATION, CONTACT THE COMMUNITY SERVICES
OFFICE AT 780-942-4101