

Town of Bon Accord
AGENDA
Regular Council Meeting
May 6, 2025 6:00 p.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

2. ADOPTION OF AGENDA

3. PROCLAMATIONS

- 3.1. National Mental Health Week (enclosure)
- 3.2. Economic Development Week (enclosure)
- 3.3. Emergency Preparedness Week (enclosure)
- 3.4. National Public Works Week (enclosure)
- 3.5. National AccessAbility Week (enclosure)

4. ADOPTION OF MINUTES

- 4.1. April 15, 2025; Regular Council Meeting (enclosure)
- 4.2. April 23, 2025; Committee of the Whole Meeting (enclosure)
- 4.3. May 1, 2025; Special Council Meeting (enclosure)

5. DELEGATION

- 5.1. 6:05 p.m. Matt Roblin – Bylaw Services Quarterly Report (enclosure)

6. UNFINISHED BUSINESS

- 6.1. Alberta Municipalities – Police Funding Model Resolution (enclosure)
- 6.2. Lilian Schick School Track Fence Proposal (enclosure)
- 6.3. Regional Housing Needs Assessment (enclosure)

7. NEW BUSINESS

- 7.1. Proposed Park Renaming Survey Results (enclosure)

8. BYLAWS/POLICIES/AGREEMENTS

9. WORKSHOPS/MEETINGS/CONFERENCES

10. CORRESPONDENCE

- 10.1. Minister Ellis – Police Funding Model Response Letter (enclosure)

11. NOTICE OF MOTION

12. CLOSED SESSION

- 12.1. Fire Services Agreement Addendum – FOIP Act Section 21 Disclosure harmful to intergovernmental relations, Section 24 Advice from officials, Section 27 Privileged information
- 12.2. Land Purchase – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body

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- 12.3.** Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of the third party, Section 24 Advice from officials, and Section 27 Privileged Information
- 12.4.** Minor Soccer and Minor Ball – FOIP Act Section 24 Advice from officials

13. ADJOURNMENT

PROCLAMATION

NATIONAL MENTAL HEALTH WEEK May 5 – 11, 2025

WHEREAS, the Canadian Mental Health Association encourages all Canadians to celebrate Mental Health Week each year at the beginning of May to promote positive mental health for everyone;

WHEREAS, 2025 marks the 74th annual Mental Health Week and is a Canadian tradition, with communities, schools and workplaces rallying to celebrate, protect and promote mental health;

WHEREAS, this year's Mental Health Week theme is "Unmasking Mental Health". Living with a mental health or substance use challenge is hard enough; masking can make it even harder. Living with mental health challenges often forces people to hide behind a "mask" to protect themselves from judgement and discrimination; and

WHEREAS, embracing honesty and vulnerability, we open the door to deeper connections and the mental health benefits that come with it. In doing so, we can create a ripple effect of courage and understanding across the country.

NOW THEREFORE, on behalf of Council, I, Mayor Brian Holden, do hereby proclaim May 5-11, 2025 as "National Mental Health Week" in the Town of Bon Accord and encourage all citizens to observe this week.

Mayor Brian Holden

Date

PROCLAMATION

ECONOMIC DEVELOPMENT WEEK May 11 – 17, 2025

WHEREAS, communities rely on economic development professionals to promote economic well-being and quality of life; for communities like Bon Accord that means coordinating activities that create, retain, and expand jobs in order to facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of the Canadian economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers work in the Town of Bon Accord in the Province of Alberta.

NOW THEREFORE, on behalf of Council, I, Mayor Brian Holden, do hereby proclaim May 11-17, 2025 as “Economic Development Week” in the Town of Bon Accord and encourage all citizens to observe this week.

Mayor Brian Holden

Date

PROCLAMATION

EMERGENCY PREPAREDNESS WEEK **May 4 – 10, 2025**

WHEREAS, the Town of Bon Accord recognizes the importance of Emergency Preparedness in Alberta; and

WHEREAS, the goal of Emergency Preparedness Week is to raise community awareness and the need to prepare for the possibility of an emergency; and

WHEREAS, the safety of our community is the responsibility of each and every one of us and we must prepare now and learn how to secure a strong and healthy tomorrow.

NOW THEREFORE, on behalf of Council, I, Mayor Brian Holden, do hereby proclaim May 4 – 10, 2025 as “Emergency Preparedness Week” in the Town of Bon Accord and encourage all citizens to participate in educational activities on emergency preparedness.

Mayor Brian Holden

Date

PROCLAMATION

NATIONAL PUBLIC WORKS WEEK May 18 – 24, 2025

WHEREAS Public Works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life and well-being of the people of Bon Accord, and;

WHEREAS these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens, and;

WHEREAS it is in the public interest for the citizens, civic leaders and children in Bon Accord to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs to build and maintain communities with a focus on "People, Purpose, Presence", and;

WHEREAS the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association.

NOW THEREFORE on behalf of Council, I, Mayor Brian Holden of the Town of Bon Accord, do hereby proclaim the week of May 18-24, 2025 to be National Public Works Week, and urge all residents to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Mayor Brian Holden

Date

PROCLAMATION

NATIONAL ACCESSABILITY WEEK (NAAW) May 25 – 31, 2025

WHEREAS, under the Accessible Canada Act 2019, c. 10, s. 133, throughout Canada each year, the week starting on the last Sunday in May is to be known as National AccessAbility Week; and

WHEREAS, National AccessAbility Week is an opportunity to promote accessibility and inclusion across communities and workplaces, and a time to celebrate the contributions of Canadians with disabilities and to be inspired to further break down barriers; and

WHEREAS, National AccessAbility Week was first established following Paralympian Rick Hanson's Man in Motion World Tour in 1988; and

WHEREAS, National AccessAbility Week is an opportunity to celebrate the valuable contributions of Canadians with disabilities, and to recognize the efforts of individuals, communities and workplaces that are actively working to remove barriers to accessibility and inclusion; and

WHEREAS, National AccessAbility Week is an opportunity to celebrate accessibility and recognize the importance of building a better Town of Bon Accord for people with disabilities by working towards becoming a fully accessible and inclusive town.

NOW THEREFORE, on behalf of Council, I, Mayor Brian Holden, do hereby proclaim May 25 - 31, 2025, as "National AccessAbility Week" in the Town of Bon Accord and encourage all citizens to observe this week.

Mayor Brian Holden

Date

**Town of Bon Accord
Regular Meeting of Council Minutes
April 15, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Timothy J. Larson
Councillor Lynn Bidney
Councillor Lacey Laing
Councillor Tanya May

ADMINISTRATION

Jodi Brown – Town Manager
Falon Fayant – Corporate Services Manager
Jay Nagra – Economic Development & Safe Communities Coordinator
Terry Doerkson – Infrastructure Manager
Jessica Spaidal – Legislative Services and Communications Supervisor
Nicole Paproski – Administration & Community Services Assistant

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Mayor Holden called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

COUNCILLOR MAY MOVED THAT Council add item 14.6 Personnel – *FOIP Act Sections 16 Disclosure harmful to business interests of a third party, 17 Disclosure harmful to personal privacy, 24 Advice from officials, and 25 Disclosure harmful to economic and other interests of a public body* to the agenda.

CARRIED UNANIMOUSLY RESOLUTION 25-158

COUNCILLOR LAING MOVED THAT Council adopt the April 15, 2025 agenda as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-159

PROCLAMATIONS

*Volunteer Appreciation Week
National Day of Mourning*

ADOPTION OF MINUTES

April 1, 2025; Regular Council Meeting

DEPUTY MAYOR LARSON MOVED THAT Council adopt the April 1, 2025 Regular Meeting of Council minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-160

DELEGATION – CLOSED SESSION

**Town of Bon Accord
Regular Meeting of Council Minutes
April 15, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

Matt Roblin, Chad Moore, Susie Pestana – Sturgeon County Protective Services

Discussion -FOIP Act Section 17 Disclosure harmful to personal privacy

COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss *Matt Roblin, Chad Moore, Susie Pestana – Sturgeon County Protective Services Discussion - FOIP Act Section 17 Disclosure harmful to personal privacy* at 9:03 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-161

COUNCILLOR LAING MOVED THAT Council come out of closed session at 9:41 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-162

COUNCILLOR MAY MOVED THAT Council accept the information as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-163

DELEGATION

Edward Telford – 2024 Financial Statements

COUNCILLOR MAY MOVED THAT Council accept the report as information.

CARRIED UNANIMOUSLY RESOLUTION 25-164

DEPARTMENT REPORTS

COUNCILLOR LAING MOVED THAT Council directs administration to book the fireworks and bring back during the final budget process.

CARRIED UNANIMOUSLY RESOLUTION 25-165

DEPUTY MAYOR LARSON MOVED THAT Council accepts the report as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-166

UNFINISHED BUSINESS

Presentation of 2024 Financial Statements

COUNCILLOR BIDNEY MOVED THAT Council approves the 2024 audited financial statements as presented and FURTHER THAT Council directs administration to bring back recommendations regarding the unrestricted surplus.

CARRIED UNANIMOUSLY RESOLUTION 25-167

Sewer Camera

COUNCILLOR BIDNEY MOVED THAT Council directs administration to rent the necessary equipment allowing town staff to conduct the inspection and that pending the results that Council directs administration to plan for estimated cost of camera work in 2026 if necessary.

CARRIED UNANIMOUSLY RESOLUTION 25-168

Sturgeon Regional Partnership – Regional Housing Assessment Proposal

**Town of Bon Accord
Regular Meeting of Council Minutes
April 15, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

DEPUTY MAYOR LARSON MOVED THAT Council directs administration to come back with more information about the scope, time and participation needed.

CARRIED UNANIMOUSLY RESOLUTION 25-169

MAYOR HOLDEN MOVED THAT Council take a short recess at 10:44 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-170

Mayor Holden called the meeting back to order at 10:55 a.m.

Alberta Community Partnership (ACP) Grant Agreement

DEPUTY MAYOR LARSON MOVED THAT Council directs Mayor Holden and Town Manager Brown to sign the 2024/25 Alberta Community Partnership (ACP) Intermunicipal Collaboration conditional grant agreement (CGA) and proceed with the grant application process.

CARRIED UNANIMOUSLY RESOLUTION 25-171

NEW BUSINESS

Mayor Holden Motion – Local Procurement

MAYOR HOLDEN MOVED THAT Council direct the Town of Bon Accord to develop a “Canada First” procurement practice as per the attached Town of Lamont RFD and direct administration to take the necessary steps to put this into place and bring back changes required to the Purchasing Policy.

CARRIED UNANIMOUSLY RESOLUTION 25-172

BYLAWS|POLICIES|AGREEMENTS

Council Remuneration Policy

COUNCILLOR MAY MOVED THAT Council directs administration to leave the Council Remuneration Policy as originally stated and inquire with neighboring municipalities to bring back further information on how they handle different event per diems.

CARRIED UNANIMOUSLY RESOLUTION 25-173

COUNCILLOR LAING MOVED THAT the meeting go past noon.

CARRIED UNANIMOUSLY RESOLUTION 25-174

Trees on Municipal Property Policy

COUNCILLOR LAING MOVED THAT Council approves the Trees on Municipal Property Policy as presented.

2 Opposed

CARRIED RESOLUTION 25-175

MOTION TO AMEND

**Town of Bon Accord
Regular Meeting of Council Minutes
April 15, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

COUNCILLOR BIDNEY MOVED TO AMEND THE MOTION ON THE FLOOR THAT the policy be reviewed for clarity as discussed and to bring back to Council for approval.

Councillor Bidney rescinded her motion to amend.

WORKSHOPS/MEETINGS/CONFERENCES

Elected Officials Orientation and Training: Post Election 2025

COUNCILLOR MAY MOVED THAT Council directs administration to bring back at the first meeting in June.

CARRIED UNANIMOUSLY RESOLUTION 25-176

COUNCIL REPORTS

DEPUTY MAYOR LARSON MOVED THAT Council accept the Council reports as information.

CARRIED UNANIMOUSLY RESOLUTION 25-177

CORRESPONDENCE

Special Invitation Town of Redwater BBQ

COUNCILLOR LAING MOVED THAT Council direct administration to look into the budget to see if 3 Councillors can attend and let Redwater know.

CARRIED UNANIMOUSLY RESOLUTION 25-178

Arrow Utilities 40th Anniversary Celebration Invitation

DEPUTY MAYOR LARSON MOVED THAT Council direct administration to register the following attendees to the Arrow Utilities 40th Anniversary Celebration: Deputy Mayor Larson and Councillor Bidney.

CARRIED UNANIMOUSLY RESOLUTION 25-179

CLOSED SESSION

- ***Stormwater Park Project – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 27 Privileged information***
- ***Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of the third party, Section 24 Advice from officials, and Section 27 Privileged Information***
- ***Minor Ball Fees – FOIP Act Section 24 Advice from officials***
- ***CAO Evaluation – FOIP Act Section 19 Confidential evaluations***
- ***Bylaw Services – Sturgeon County Protective Services Discussion – FOIP Act Section 17 Disclosure harmful to personal privacy***
- ***Personnel – FOIP Act Sections 16 Disclosure harmful to business interests of a third party, 17 Disclosure harmful to personal privacy, 24 Advice from***

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Regular Meeting of Council Minutes
April 15, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

officials, and 25 Disclosure harmful to economic and other interests of a public body

COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss *Stormwater Park Project – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 27 Privileged information, Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of the third party, Section 24 Advice from officials, and Section 27 Privileged Information, Minor Ball Fees – FOIP Act Section 24 Advice from officials, CAO Evaluation – FOIP Act Section 19 Confidential evaluations, Bylaw Services – Sturgeon County Protective Services Discussion – FOIP Act Section 17 Disclosure harmful to personal privacy, Personnel – FOIP Act Sections 16 Disclosure harmful to business interests of a third party, 17 Disclosure harmful to personal privacy, 24 Advice from officials, and 25 Disclosure harmful to economic and other interests of a public body* at 12:14 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-180

COUNCILLOR MAY MOVED THAT Council come out of closed session at 12:59 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-181

Stormwater Park Project – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 27 Privileged information

COUNCILLOR LAING MOVED THAT Council directs administration to proceed with the grant work.

CARRIED UNANIMOUSLY RESOLUTION 25-182

Plan 9022300 Lot 2 – FOIP Act Section 16 Disclosure harmful to business interests of the third party, Section 24 Advice from officials, and Section 27 Privileged Information

COUNCILLOR MAY MOVED THAT Council directs administration to bring this item back at an upcoming Council meeting.

CARRIED UNANIMOUSLY RESOLUTION 25-183

Minor Ball Fees – FOIP Act Section 24 Advice from officials

DEPUTY MAYOR LARSON MOVED THAT Council directs administration bring this item back to Council for more information.

CARRIED UNANIMOUSLY RESOLUTION 25-184

CAO Evaluation – FOIP Act Section 19 Confidential evaluations

COUNCILLOR LAING MOVED THAT Mayor Holden proceed as directed with Deputy Mayor Larson.

CARRIED UNANIMOUSLY RESOLUTION 25-185

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Regular Meeting of Council Minutes
April 15, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

***Bylaw Services – Sturgeon County Protective Services Discussion – FOIP Act
Section 17 Disclosure harmful to personal privacy***
COUNCILLOR LAING MOVED THAT Council accept this item as information.
CARRIED UNANIMOUSLY RESOLUTION 25-186

***Personnel – FOIP Act Sections 16 Disclosure harmful to business interests of a
third party, 17 Disclosure harmful to personal privacy, 24 Advice from officials, and
25 Disclosure harmful to economic and other interests of a public body***
COUNCILLOR LAING MOVED THAT Council accept this item as information and direct
administration to proceed as discussed.
CARRIED UNANIMOUSLY RESOLUTION 25- 187

ADJOURNMENT

COUNCILLOR BIDNEY MOVED THAT the April 15, 2025 Regular Meeting of Council
adjourn at 1:01 p.m.
CARRIED UNANIMOUSLY RESOLUTION 25- 188

Mayor Brian Holden

Jodi Brown, CAO

**Town of Bon Accord
Committee of the Whole Meeting Minutes
April 23, 2025, 5:00 p.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Timothy J. Larson
Councillor Lynn Bidney - Chair
Councillor Lacey Laing

REGRETS

Councillor Tanya May

ADMINISTRATION

Jodi Brown, Town Manager
Falon Fayant, Corporate Services Manager
Terry Doerkson, Infrastructure Manager
Brea Tallman, Receptionist

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

COUNCILLOR BIDNEY called the meeting to order at 5:01 p.m.

ADOPTION OF AGENDA

DEPUTY MAYOR LARSON MOVED THAT Council adopt the agenda for April 23, 2025, as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-189

UNFINISHED BUSINESS

Councillor Laing Motion – School Bus Stop Lights

The report was reviewed and discussed.

Alberta Municipalities – Police Funding Model Resolution

The report was reviewed and discussed.

NEW BUSINESS

Final 2025 Budget and Tax Rate Scenario

The report was reviewed and discussed.

2025 Rates of Taxation

The report was reviewed and discussed.

**Town of Bon Accord
Committee of the Whole Meeting Minutes
April 23, 2025, 5:00 p.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel**

CLOSED SESSION

- ***Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body***
- ***Fire Services Proposal--FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from Officials***

COUNCILLOR LAING MOVED THAT Council enter into closed session at 6:05 p.m. to discuss Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body
Fire Services Proposal--FOIP Act Section 21 Disclosure harmful to intergovernmental relations and 24 Advice from Officials

CARRIED UNANIMOUSLY RESOLUTION 25-190

COUNCILLOR LAING MOVED THAT Council come out of closed session at 6:41 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-191

ADJOURNMENT

MAYOR HOLDEN MOVED THAT the April 23, 2025, Committee of the Whole Meeting adjourn at 6:42 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-192

Mayor Holden

Jodi Brown, CAO

**Town of Bon Accord
Special Meeting of Council Minutes
May 1, 2025, 5:00 p.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Timothy J. Larson
Councillor Lynn Bidney
Councillor Lacey Laing
Councillor Tanya May

ADMINISTRATION

Jodi Brown – Town Manager
Falon Fayant – Corporate Services Manager
Terry Doerkson – Infrastructure Manager
Brea Tallman - Receptionist

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Mayor Holden called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA

COUNCILLOR MAY MOVED THAT Council adopt the May 1, 2025, agenda as presented.
CARRIED UNANIMOUSLY RESOLUTION 25-193

UNFINISHED BUSINESS

Approval of Final 2025 Operating and Capital Budget

DEPUTY MAYOR LARSON MOVED THAT Council approves the final 2025 operating and capital budget as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-194

NEW BUSINESS

Bylaw 2025-04 Taxation Rates 1st Reading

COUNCILLOR LAING MOVED THAT Council amends the Bylaw 2025-04 Taxation Rates.

CARRIED UNANIMOUSLY RESOLUTION 25-195

COUNCILLOR MAY MOVED THAT Council gives 1st reading to Bylaw 2025-04 Taxation Rates as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-196

COUNCILLOR LAING MOVED THAT Council gives 2nd reading to Bylaw 2025-04 Taxation Rates as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-197

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Special Meeting of Council Minutes
May 1, 2025, 5:00 p.m.
Live streamed on Bon Accord YouTube Channel**

DEPUTY MAYOR LARSON MOVED THAT Council gives consent to hear all three readings of Bylaw 2025-04 Taxation Rates in one meeting.

CARRIED UNANIMOUSLY RESOLUTION 25-198

COUNCILLOR BIDNEY MOVED THAT Council gives 3rd and final reading to Bylaw 2025-04 Taxation Rates as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-199

ADJOURNMENT

COUNCILLOR MAY MOVED THAT the May 1, 2025 Special Meeting of Council adjourn at 5:38 p.m.

CARRIED UNANIMOUSLY RESOLUTION 25-200

Mayor Brian Holden

Jodi Brown, CAO

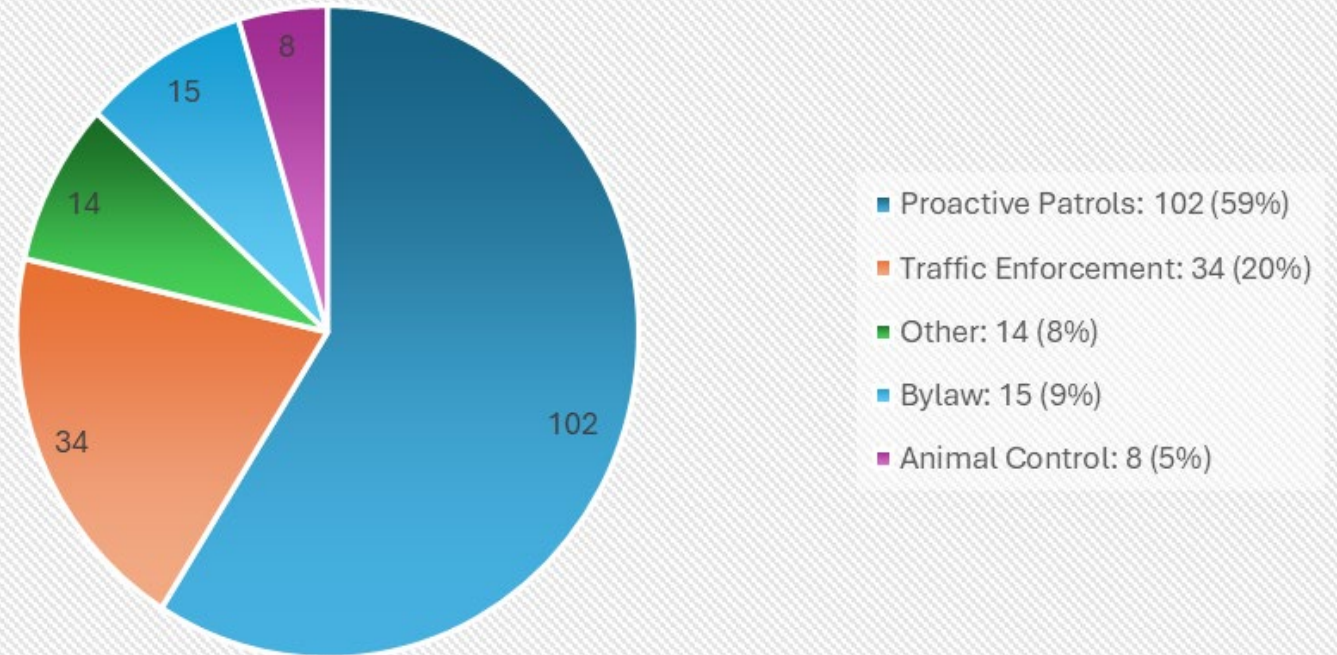
Enforcement Services – Bon Accord

Total incidents
reported

173



Number of Incidents by Type



Enforcement Citations – Bon Accord

Total citations issued

37

Total fine amount

\$2917.00

Citations by offence type



Speeding

9



Other traffic violations

14



Failing to obey traffic lights or signs

4



Other bylaw offences

10



Community standards-related offences

0



Animal-related offences

0



TOWN OF BON ACCORD
REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 6, 2025
Presented by:	Jodi Brown, Town Manager
Title:	Alberta Municipalities – Resolution for a Reduced and Equitable Police Funding Model
Agenda Item No.	6.1

BACKGROUND/PROPOSAL

Since 2020, municipalities across Alberta have been required to contribute significantly to policing costs through the Police Funding Model (PFM). While intended to increase policing resources in rural and under-served areas, the model has created substantial financial strain for many municipalities, particularly small and mid-sized communities.

Over the past decade, both Alberta Municipalities (ABmunis) and the Rural Municipalities of Alberta (RMA) have adopted numerous resolutions highlighting the need for:

- A more equitable cost-sharing approach.
- Enhanced local input into policing services.
- Greater transparency and accountability regarding how municipal contributions are used.

The Government of Alberta has temporarily frozen municipal police funding contributions for one fiscal year (2024–2025) and extended the current Police Funding Regulation until March 2026. These developments signal a willingness to revisit and potentially revise the funding model

In response, Council made the following resolutions in 2025 related to the police funding model in Alberta:

At the **February 4, 2025 RMC**, Council resolved for administration to draft a resolution for the June 30, 2025 deadline to present at the Alberta Municipalities 2025 Fall Convention AND THAT Council direct administration to draft a letter on behalf of Council opposing the police funding model and send the letter to the Minister of Public Safety and Emergency Services, Mike Ellis; our MLA, Minister Dale Nally; and Alberta Municipalities' Director of Towns East and Vice President of Towns, Trina Jones, requesting their advocacy, as well as our municipal neighbours requesting a letter of support, plus the Minister of Finance, Nate Horner. **Carried Resolution # 25-042**

At the **March 4, 2025, RMC**, Council approved the letter to Minister Ellis regarding the Police Funding Model as presented and directed Mayor Holden to sign the letter on behalf of Council. **Carried Resolution #25-088**

The approved letter was sent in March.

At the **March 15, 2025, RMC**, Councillor Trina Jones and Rachel de Vos of Alberta Municipalities presented information regarding the police funding model and drafting resolutions for the Alberta Municipalities Fall Convention.

The draft resolution, *Resolution for a Reduced and Equitable Police Funding Model* (attached) was presented to Council at the April 23, 2025, Committee of the Whole meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The proposed resolution responds to growing concerns over the sustainability and fairness of the current model. It also aligns with previous advocacy from Alberta Municipalities and RMA, emphasizing:

- A reduction in municipal contributions to more sustainable levels.
- Direct correlation between funding and service delivery.
- Local government participation in policing decisions and performance oversight.
- Transparent, itemized reporting of PFM-related costs.

The proposed resolution encourages collaboration between Alberta Municipalities, RMA, and the Government of Alberta to redesign a funding model that is equitable and responsive to the diverse needs of Alberta's communities. This will meet the objective of advocating for all municipalities in Alberta.

Next Steps:

1. Submit the resolution to Alberta Municipalities prior to the annual convention deadline following approval by Council at the next Council Meeting.
2. Share the resolution with neighboring municipalities and regional partners to encourage support. The Town will need one municipality to second the resolution at the convention and this municipality should represent a different population category.
3. Monitor provincial discussions related to the Police Funding Model and participate in consultations when available.

STRATEGIC ALIGNMENT

Value Statement: Collaboration

- Discussion is welcome from all levels of government, neighbouring municipalities, residents and businesses in the Town, the place we call home.

Value Statement: Stewardship

- Administration and Council embody the responsible planning and management of our resources.

Priority #2: Community

- The residents of Bon Accord live in a safe, connected, and attractive community.

COSTS/SOURCES OF FUNDING

Should the resolution be successful and lead to changes in the Police Funding Model, the municipality could realize cost savings in future operating budgets. Reduced policing costs would provide more flexibility for investment in community safety initiatives, infrastructure, and other core services.

RECOMMENDED ACTION

THAT Council direct administration to approve the proposed resolution for the Alberta Municipalities Association as presented.

OR

THAT Council directs administration to amend the proposed resolution with the following change (s)...

OR

THAT Council does not proceed with submitting a resolution to advocate for increased police funding through the Alberta Municipalities Association at this time **AND THAT** staff be directed to monitor developments related to police funding and bring forward future recommendations as appropriate.

DRAFT RESOLUTION:

The proposed resolution below is intended to advocate for reduced police funding contributions from municipalities, while respecting past advocacy efforts and focusing on transparency, equity, and service accountability:

Title: *Resolution for a Reduced and Equitable Police Funding Model for Municipalities*

WHEREAS Alberta municipalities are currently required to contribute a growing portion of police funding under the Provincial Police Funding Model (PFM), which has placed an increasing financial burden on municipalities, many of which already face budgetary constraints;

WHEREAS past resolutions from both Alberta Municipalities and the Rural Municipalities of Alberta (RMA) have consistently called for improvements to the PFM, including enhanced equity, transparency, and a clear link between municipal contributions and policing service levels;

WHEREAS the current funding model does not represent improved service outcomes resulting from increased municipal contributions; and (Discussion point: i.e.: more police officers to serve the community relative to funding received)

WHEREAS the Government of Alberta has temporarily frozen municipal policing costs for one fiscal year and extended the Police Funding Regulation through March 2026, demonstrating a willingness to revisit the model and engage with stakeholders.

THEREFORE, BE IT RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to:

1. **Reduce municipal police funding contributions** under the Provincial Police Funding Model to levels more in line with historical cost-sharing prior to the 2020 changes.
2. **Reform the PFM** to ensure that all future municipal contributions are:
 - Equitably assessed based on community size, policing needs, and fiscal capacity;
 - Linked to measurable improvements in policing service levels.
 - Transparent and itemized in municipal requisitions and budgets.
3. **Recognize and respect all previous advocacy efforts** from both Alberta Municipalities and RMA calling for a fair, accountable, and locally responsive police funding framework.

FURTHER BE IT RESOLVED THAT Alberta Municipalities works jointly with RMA and other stakeholders to ensure any future changes to the policing model or funding responsibilities are subject to broad consultation and supported by clear, public cost-benefit analysis.

TOWN OF BON ACCORD
REQUEST FOR DECISION

Meeting:	Regular Meeting of Council
Meeting Date:	May 06 th , 2025
Presented by:	Jodi Brown, Town Manager
Title:	Lilian Schick School Track Fence Proposal
Agenda Item No.	6.2

BACKGROUND/PROPOSAL

During the October 15th, 2024, RCM, Council reviewed the enclosed proposal and cost share for changes to the fencing around the track area at Lilian Schick School. The proposal was intended to address the safety issue for students of dogs at large and dog feces in this area.

At that meeting, Council resolved to direct administration to have further discussions with the school regarding the fencing. ***Carried Resolution #24-432.***

Following discussions with the school board, a second proposal (including cost share) has been created by the school board that may be more effective to address the issue.

The new proposal and cost share is enclosed.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Town and Sturgeon Public Schools jointly own the track area.

As per the current Joint Use Agreement with the Town, the school board is responsible for maintenance of the track and ball diamond facility in that location.

The Town is responsible for enforcing its Animal Control Bylaw. Despite increased enforcement patrols in this area, as possible within the Town's budget capacity, the issue of dogs at large and feces in this area has continued. Hence, the school board has asked for consideration of a cost share approach to addressing this safety issue for their students via cost share.

STRATEGIC ALIGNMENT

Priority 5: Collaboration

- The Town of Bon Accord has strong, sustainable, relationships to enhance municipal programs and services.

COSTS/SOURCES OF FUNDING

Funding Source Options:

General reserve. Please see attached reserve balance sheet.

Total Project Cost: \$6,603

A 50/50 cost share to complete the fencing project as shown in the new proposal is \$3,300.

RECOMMENDED ACTION (by originator)

THAT Council approves the allocation of \$3,300 from the General Reserve to fund the proposed fencing modifications at the school track area.

OR

THAT Council approves the allocation of _____ (list the approved amount) from the General Reserve for the proposed fencing modifications at the school track area.

OR

THAT Council does not approve the allocation of cost share funding at this time and directs administration to advise the school board of this decision.

OR

THAT Council directs administration to...

RESERVES		Actual 2020	Actual 2021	Actual 2022	Actual 2023	Actual 2024	Projected 2025
Schedule Per Policy #							
OPERATING							
General Reserve	Schedule A-1	599,974	599,974	852,920	852,920	847,920	818,170
Community Services	Schedule A-2	4,417	4,417	4,417	4,417	4,417	1,917
Facility Infrastructure Reserve	Schedule A-3	31,783	31,783	41,783	19,946	47,336	58,846
Parks & Recreation Reserve	Schedule A-4		26,032	26,032	26,032	22,101	0
Protective Services - COPS	Schedule A-5				2,255	2,255	2,255
Snow Removal Reserve	Schedule A-6	15,000	15,000	15,000	15,000	15,000	15,000
CAPITAL							
Gateway Plan Reserve	Schedule B-1	9,471	14,471	14,471	14,471	14,471	11,471
Fleet & Equipment Reserve	Schedule B-2	10,552	10,552	10,552	10,552	1,577	1,577
Parks , Recreation, and Culture	Schedule B-3		146,755	246,755	-	100,000	200,000
Protective Services - Fire Reserve	Schedule B-4	71,506	81,506	91,506	101,506	86,506	66,506
Sewer System Projects	Schedule B-5	141,396	156,396	176,396	199,990	225,273	252,569
Storm Water System Projects	Schedule B-6	-	46,754	62,580	81,173	101,456	110,512
Transportation Projects	Schedule B-7	441,000	461,000	486,000	488,215	509,765	534,765
Veterans Park Reserve	Schedule B-8	9,353	9,353	9,353	11,853	-	-
Water System Projects	Schedule B-9	252,018	267,018	287,018	310,612	345,156	383,600
TOTALS		\$ 1,586,470	\$ 1,871,011	\$ 2,324,783	\$ 2,138,943	\$ 2,323,235	\$ 2,457,190
Unrestricted Surplus					\$ 1,878,507	\$ 1,378,507	

TOWN OF BON ACCORD
REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 06 th , 2025
Presented by:	Jodi Brown, Town Manager
Title:	Regional Housing Needs Assessment
Agenda Item No.	6.3

BACKGROUND/PROPOSAL

During the Sturgeon Region Partnership Committee Meeting held on March 12th, 2025, the following motion was approved by the Committee:

“That the Sturgeon Regional Partnership member municipalities gather feedback from their Councils on the proposal to engage in a grant-funded regional housing needs assessment and report back at the next SRP meeting.”

During the April 01st, 2025 Regular Council Meeting, Council resolved to direct administration to bring the topic back to the April 15, 2025 Regular Council Meeting.

Resolution # 25-143

During the April 15th, 2025 Regular Council Meeting, Council resolved to direct administration to come back with more information about the scope, time and participation needed. **Resolution # 25-169**

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The information requested by Council is below:

Purpose: To provide potential developers with the necessary data about housing needs in the region and secondly to support potential grant applications to address housing needs.

Scope: The proposed housing study is intended to identify gaps in all types of housing needs.

Participation: A letter with a resolution from Council confirming support of the Alberta Community Partnership Grant Application as a partner municipality.

Staff Time: The CAOs from the participating partner organizations would most likely work together on the grant application. It is difficult to estimate the time that would be needed but the application for this grant program is not extensive.

There are 5 municipalities in the Sturgeon region. Two are committed to participating in the project. Bon Accord would be the third municipal partner.

STRATEGIC ALIGNMENT

Value Statement: Collaboration

- Discussion is welcome from all levels of government, neighboring communities, residents and businesses in the Town, the place we call home.

Value Statement: Stewardship

- Administration and Council embody the responsible planning and management of our resources.

Priority # 5: Collaboration

- The Town of Bon Accord has strong, sustainable relationships to enhance municipal programs and services.

COSTS/SOURCES OF FUNDING

The Town's participation in this regional initiative would be contingent on grant funding to pay for the study.

RECOMMENDED ACTION

THAT Council endorse Bon Accord's participation in the regional housing needs assessment proposed by the Sturgeon Regional Partnership, contingent on securing grant funding.

OR

THAT Council does not endorse Bon Accord's participation in the regional housing needs assessment proposed by the Sturgeon Regional Partnership at this time.

**TOWN OF BON ACCORD
REQUEST FOR DECISION**

Meeting:	Regular Meeting of Council
Meeting Date:	May 6, 2025
Presented by:	Jessica Caines, Legislative Services and Communications Supervisor
Title:	Proposed Parks Renaming Survey Results
Agenda Item No.	7.1

BACKGROUND/PROPOSAL

The Parks and Trails Committee reviewed the Park Naming Survey during their meeting on March 10, 2025.

The purpose of the survey was to give residents the option to either keep the current name of Roseglen and Springbrook Parks, select an alternative name that aligns with the Town's Dark Sky designation, or provide their own suggestions.

At the March 18, 2025 RMC, Council approved of the Park Naming Survey and the Public Participation Plan per resolution #25-114.

Public Participation Plan

Survey Timeline: April 01st – April 30th, 2025

Survey Results Reporting: May 06th, 2025 Regular Council Meeting followed by public release of the results on the Town's website and social media.

Communication and Circulation Plan:

- Town website, newsletter and social media
- Local school newsletters
- Town signs
- Hard copies provided to the Bon Accord Library and Jewel Box
- Hard copies available at the Town office

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

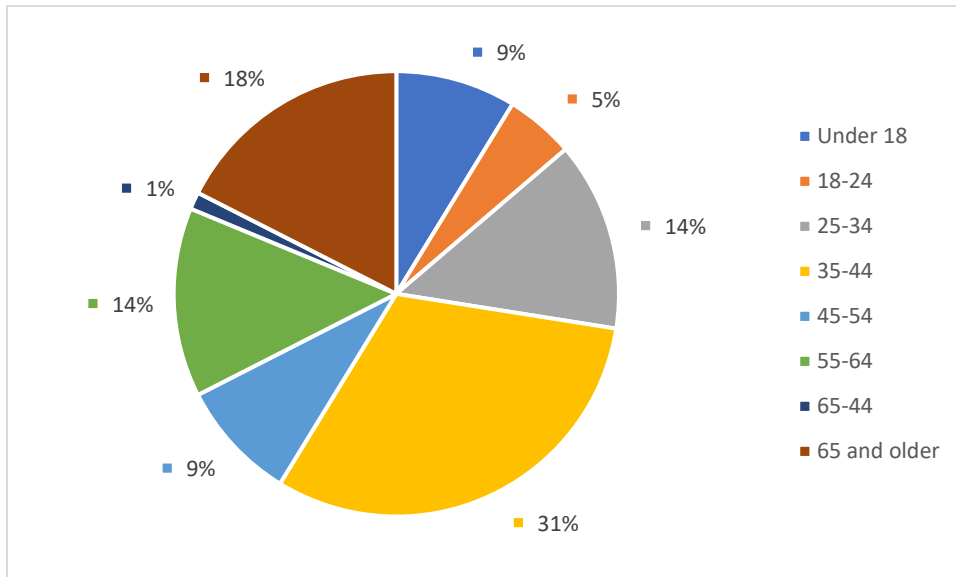
The Proposed Parks Renaming Survey ran from April 1-30, 2025. It was available via paper (hard) copies and online as per the above plan and was open to all ages.

The survey received 86 responses (43 online, 43 paper).

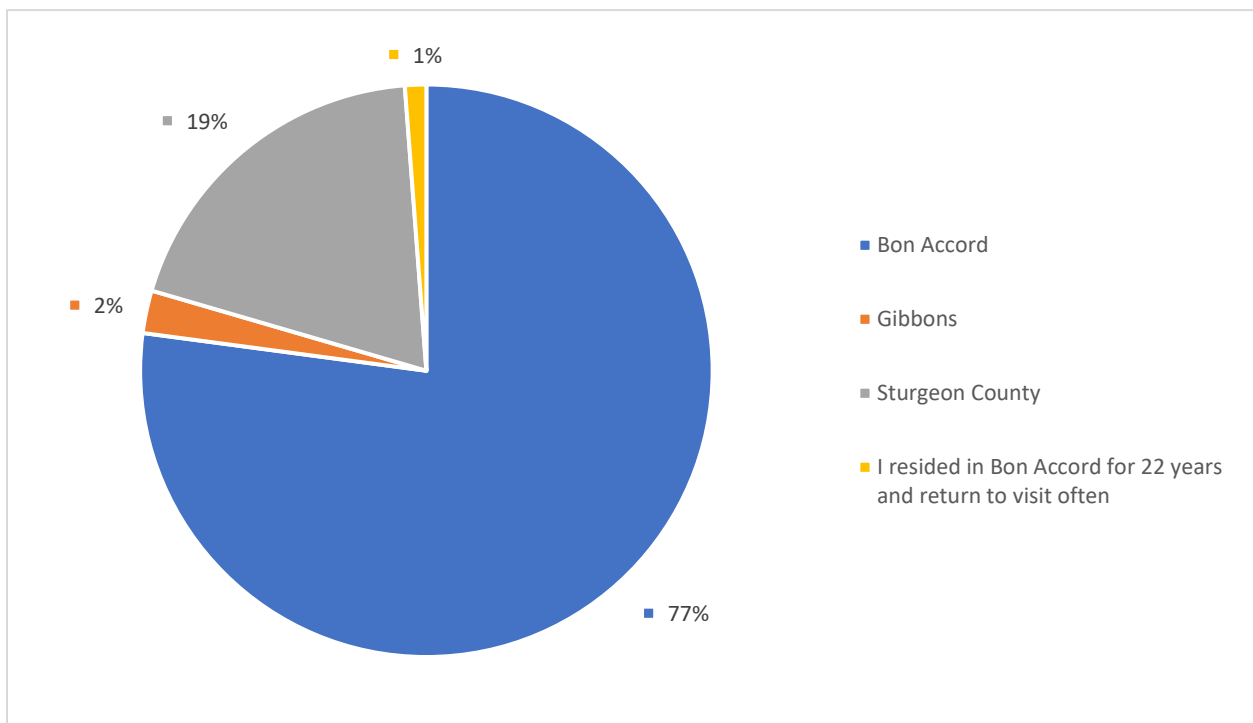
Please see below results of the online and paper responses.

Please note that areas of the forms that were left blank were not counted in the overall percentages.

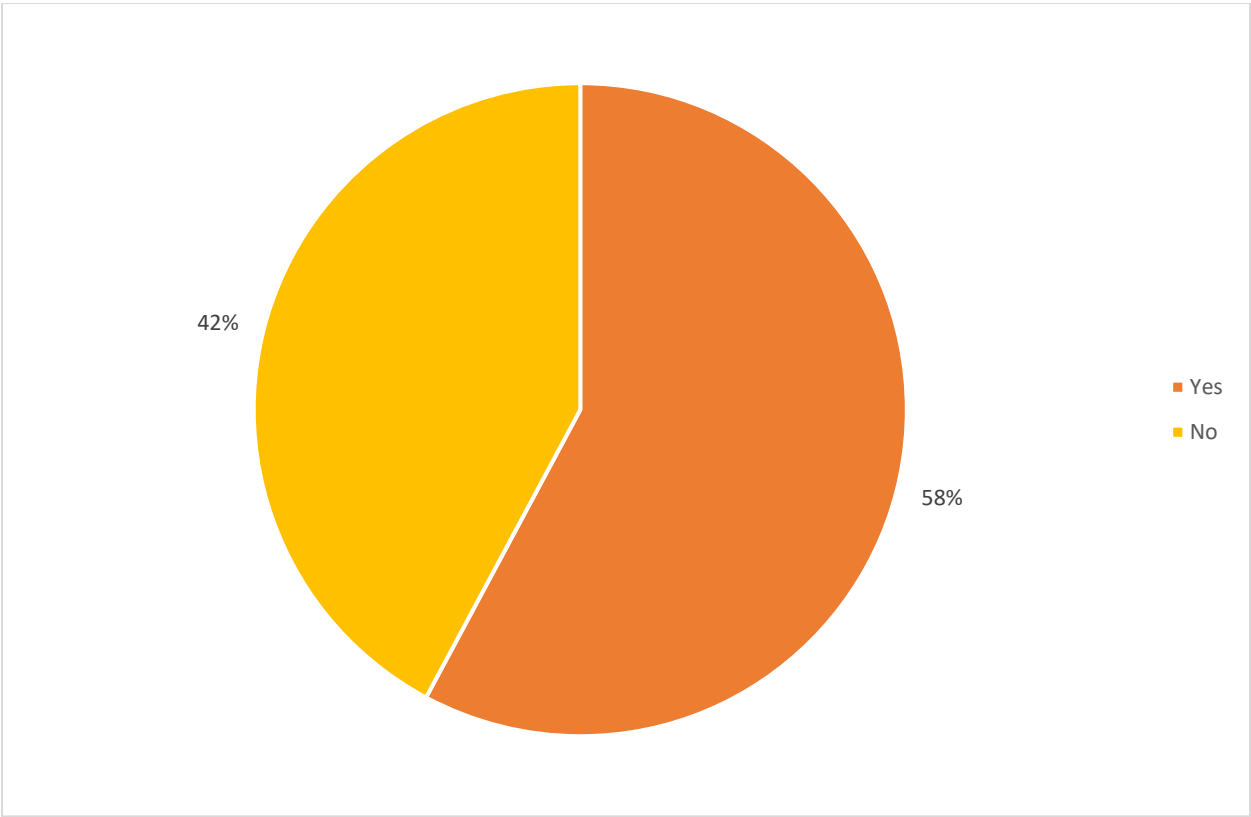
Age Range (Optional) 80 responses



What community do you live in? 83 Responses

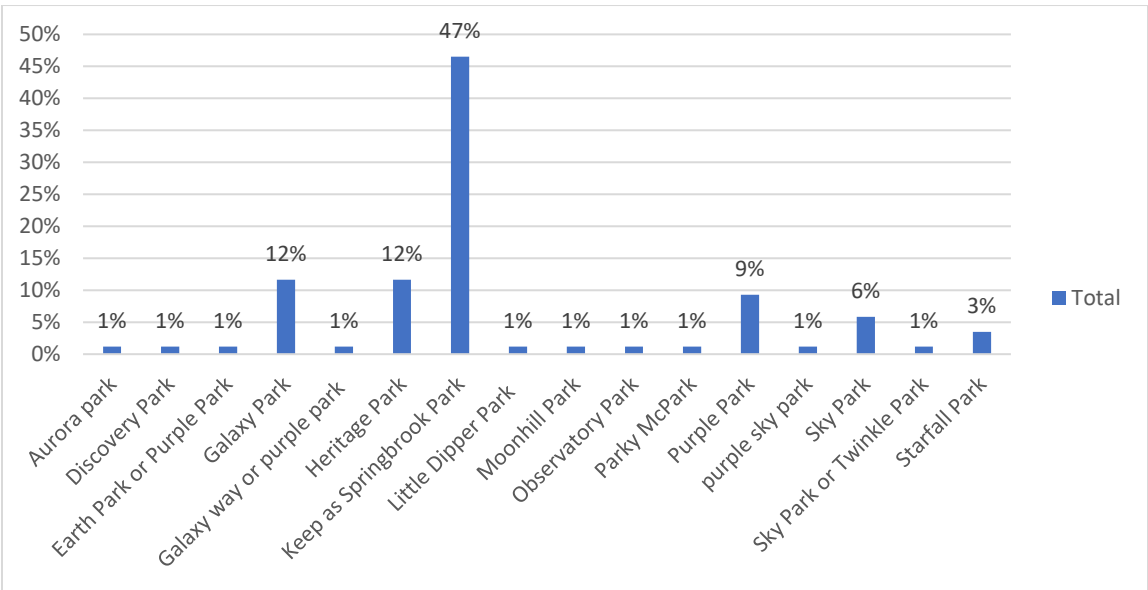


Do you live near Springbrook Park or Roseglen Park? 83 responses



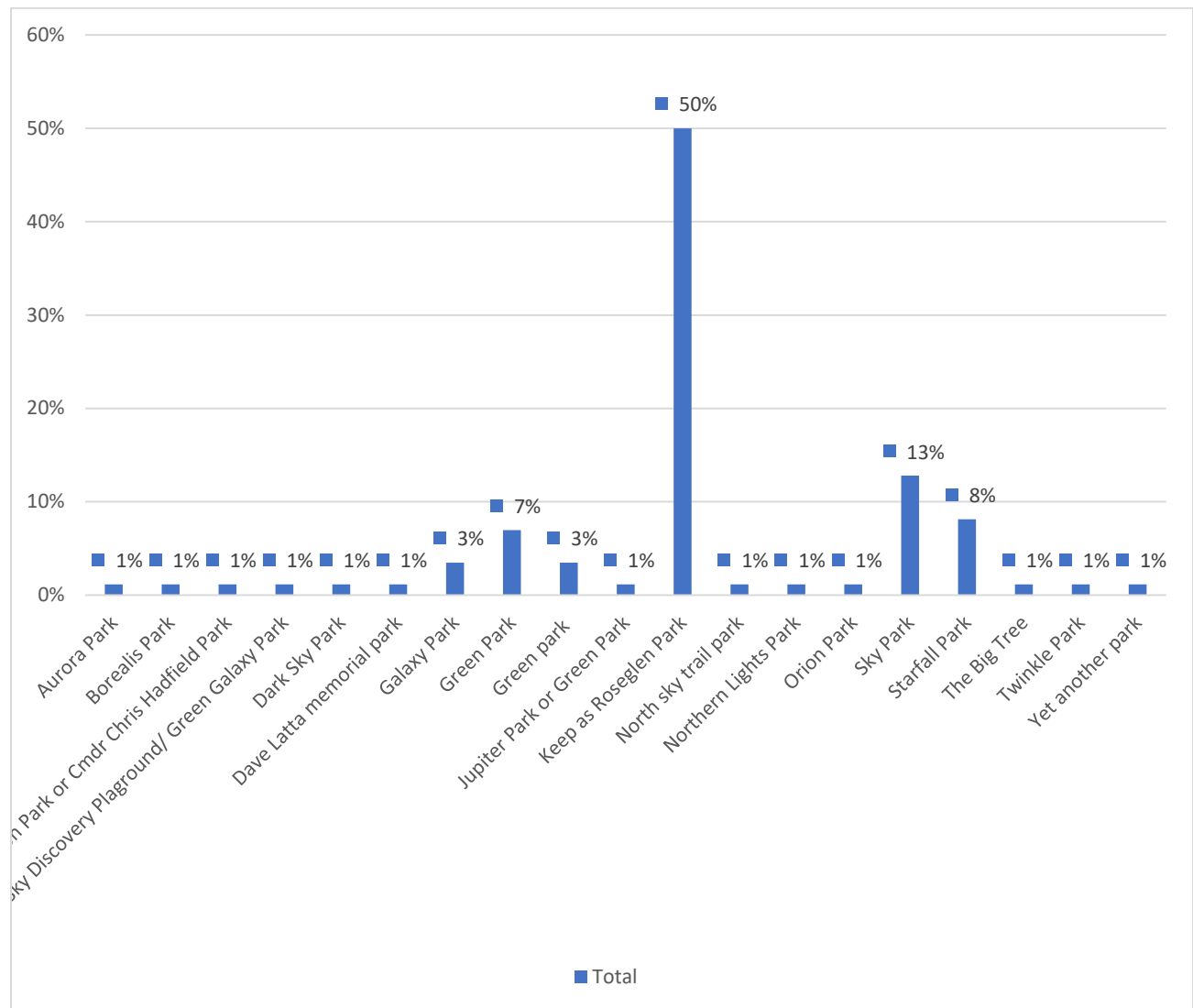
Springbrook Park Naming Options – 43 Responses

Please choose your preferred name for the park located on 52 Avenue between 53 Street & 54 Street.



Roseglen Park Naming Options – 43 Responses

Please choose your preferred name for the park located on 52 Avenue between 47 Street & 48 Street.



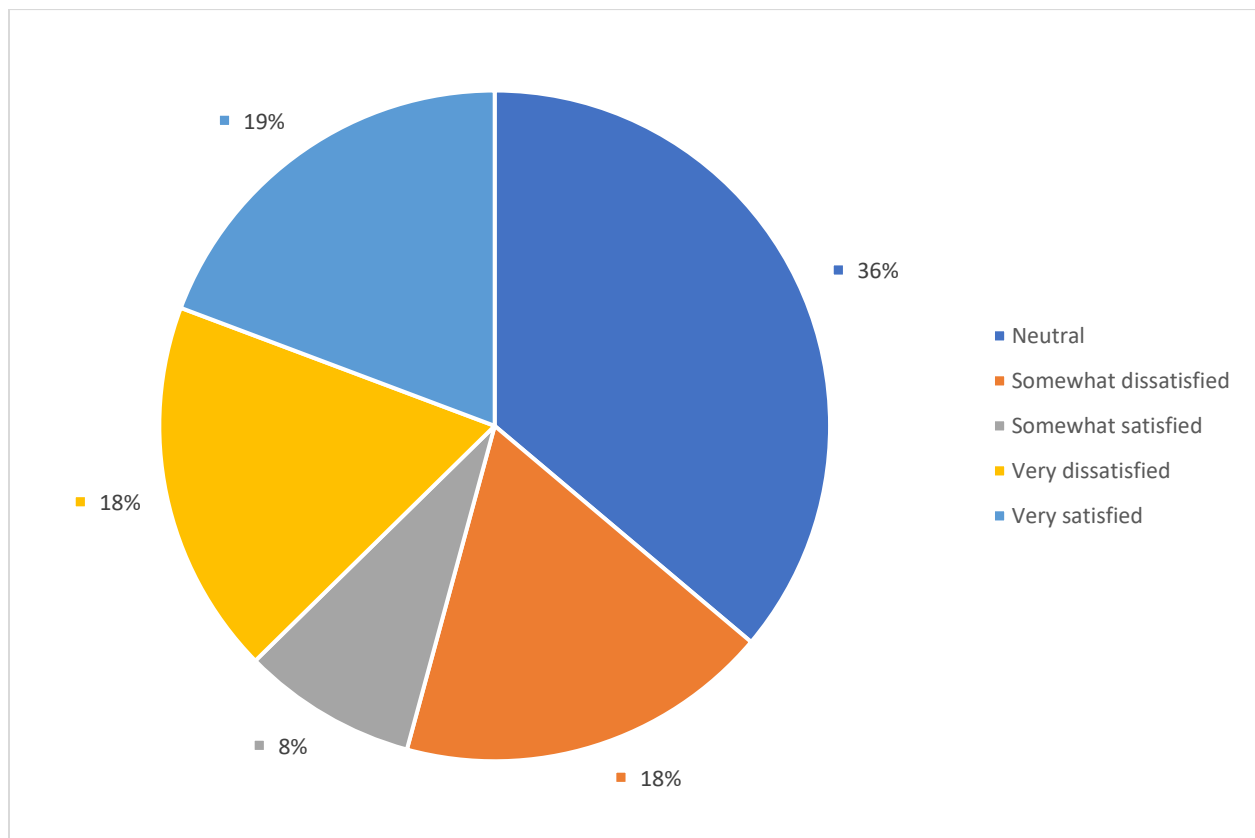
The two options that are cut off:

“Constellation Park or Cmdr Chris Hadfield Park”

“Dark Sky Discovery Playground/ Green Galaxy Park”

Overall Satisfaction – 43 Responses

How satisfied are you with the proposed names for both parks?



Open Feedback (Optional) – 34 responses

Please provide any additional comments or suggestions regarding the naming of these parks or any other thoughts about the parks in general.

Online responses:

Don't fix what's not broken. I'm sure time could be spent elsewhere.

I really don't think constituents are thrilled that this is even being discussed and potential tax dollars being used for this endeavor.

I have no problem with the re-naming to keep in step with our Dark Sky designation. My concern is does this lead to signage? There has been no existing signage for many years on the names that exist for the areanow. Everyone just called them the purple and green park. If actual signage is being considered how would they be paid for? What community input will be there for design, materials etc?

I think the Dark Sky theme names are fun!

Could consider naming a road instead. Galaxy way or another star reference. Maybe the road by LS when it gets paved

This is a joke. Why waste the money

Call the parks with all the kids call the parks by colours and maintain those colours in the future

I think the original names should stay.

I'm genuinely curious about the rationale behind renaming parks that already have well-established names. It seems like a significant investment of time and resources, and I wonder if those efforts might be better directed toward more pressing community needs.

The names need to have something to do with the playground itself. People chose to call the original parks 'purple', 'green' and 'train park' because it made it easier to identify. It will be confusing to have a playground with a spaceship called 'Centennial Park', while the two other parks with no space theme are called something space related. I suggest 'Little Dipper' for Roseglen as the equipment is designed for smaller children so the name ties in that way. As for 'Green Park' perhaps relating it to the Dark Sky Trail as it is the playground most near the trail itself. Alternatively you could name it something like 'Green Galaxy Park' so that again the name ties in with the physical characteristics of the playground.

Unnecessary cost as there is nothing wrong with current names

This is an incredible waste of time and tax payer money. There is currently a half burnt down house that children have access to that should be a priority over naming and signage of parks that people don't call by their respective names anyway.

History. Memories linked to the history are important.

What a huge waste of taxpayers money. This proposal is absolutely ridiculous.

parks are about the community area they are in. what you haven't provided to us in the survey is why it is important to rename. what will this help in the community? if you name a park after elements in the sky, the park should then have these elements as themes. what is the larger plan this is part of? Help with tourism and community economics? love to understand more to make my feedback of better value to the town.

I have suggested the name "Northern Lights Park" for Roseglen Park. The Northern Lights are readily visible in Bon Accord, especially on winter nights, and our Dark Sky initiatives only makes them more visible. And what better place to view the Northern Lights than in a park within our town.

Springbrook is the community where the park is located, but gets little or no recognition as such. I know there was money to make it into a dark sky site, but that is no longer there. Plus is has the wonderful area Community's in Bloom come to each year to honor those area residents who have left us. Also Mr Latta has done so much for Bon Accord I'm sure something like a park named after him in his honor the family would be greatly appreciated

Paper responses:

"Purple Park is smaller now that is has the new equipment. We suggest making it bigger."

"Just Add Signs so people coming in knows which one is which?!"

"They will still be called Purple Park & Green Park"

"The parks are much smaller now and slightly less functional for younger children. The removal of the train park + installation of the stage is a good example. Park are concentrated oddly for those near the front of town."

"We are ok with not changing the names. If they were to change have checked the alternate name."

"I wish the purple park had more to it and the hill isn't even big enough to slide down like the old hill 25 years ago. Make the hill bigger at that park. If it ain't broke don't fix it."

"Need to have signs up so people know what the names are"

"Do not think the change of names is nessecary."

"don't see a need in changing the names."

"I hope the names do not change. I really want to keep the names of the park."

"Leave as is."

"Leave as is."

"I think some signage would go a long way to clarifying the parks in our town. Long time residents use nomenclature of old and new residents find things confusing - signs will bring us to the same page."

"As long as there is a sign for each"

"All Good."

"For change"

"In regards to the purple park, The new playground as designed for children ages 1-5. My children loved playing on the old one as they can fit on the equipment. The current equipment can't even fit my 6 year old nephew. Please reconsider the entire playground or add more age appropriate equipment as there are many older children in our town."

Summary

Most residents would like to keep Springbrook Park the same name (47%). Heritage Park and Galaxy Park were tied for second place at 12% with Purple Park at 9%.

Most residents would like to keep Roseglen Park the same name (50%). Sky Park was in second place with 13%, followed by Starfall Park with 8%.

There were lots of creative alternative names suggested for both parks, many relating to the Dark Sky theme.

Comment considerations:

- Adding signs to the parks will help new residents understand where these parks are located.
- Concerns about tax dollars and time spent on updating the park names.
- Suggestions for updates to existing parks.

Other Statistics:

- 1 resident of Sturgeon County responded "Yes" that they were close to Springbrook or Roseglen parks, while all other Sturgeon County residents responded "No". 55% of Bon Accord residents responded that "No", they did not live near either of the two parks.
- All but 1 of the respondents who were "Very dissatisfied" with the naming options presented in the survey were not in favour of changing the names of the parks. This 1 respondent did offer alternative naming options.
- Only 2 respondents were from Gibbons.

STRATEGIC ALIGNMENT

Value Statement: Collaboration

- Discussion is welcome from all levels of government, neighboring municipalities, residents and businesses in the Town, the place we call home.

Priority #2: Community

- The residents of Bon Accord live in a safe, connected and attractive community.

COSTS/SOURCES OF FUNDING

N/A

RECOMMENDED ACTION (by originator)

Choose one of the following options:

1. THAT Council accepts this report as information.
2. THAT Council direct administration to....



ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
Deputy Premier of Alberta
MLA, Calgary-West*

AR 30873

April 02, 2025

His Worship Brian Holden
Mayor
Town of Bon Accord
PO Box 779
Bon Accord AB T0A 0K0
bholden@bonaccord.ca

Dear Mayor Holden:

Thank you for your letter of February 19, 2025, regarding the Police Funding Model (PFM). I appreciate you sharing your concerns.

In response to rising rural crime, the Police Funding Regulation and PFM were introduced in 2020, following collaboration with Alberta Municipalities and Rural Municipalities of Alberta, to create the shared funding model. The model was phased in, with communities contributing to frontline policing costs over a five-year period, starting at 10% and reaching 30% in 2023-24 and 2024-25.

These contributions to date have been based on 2018 provincial police frontline policing costs. Frontline policing costs are based on the costs of the officers delivering frontline policing services and would exclude the costs of specialized police service units such as Serious Crimes Branch, Air Services, and many other specialized units and programs. As a result of the PFM, to date there have been 285 regular members, and 244 civilian member positions created and funded in rural municipalities.

As you are aware, the PFM is in its final year. Looking ahead beyond March 31, 2025, the Police Funding Regulation requires future PFM calculations to be based upon **current** costs of the provincial police service. If this were allowed to occur, as of April 1, 2025, this would have meant small and rural communities would have seen an increase in actual costs of approximately 57%, with no corresponding increase in the services provided.

.../2

In order to hold costs stable for municipalities, the province will pay the higher portion of the front-line policing costs for 2025-26. This will allow time for a comprehensive review of the PFM and permit time for the requisite analysis, report, and recommendations to be submitted to government by fall 2025.

The department is now engaging in an independent review of the PFM to determine what changes and improvements may be needed. In accordance with this review, municipalities such as yours will be engaged commencing in spring 2025. More details about the comprehensive review and engagement opportunities for rural municipalities will be released shortly.

The share of front-line policing costs with modifiers for the Town of Bon Accord for 2024-25 will be \$73,176, which is lower than the 2023-24 PFM costs invoiced of \$78,315. During this year of review, Municipalities served by the RCMP under the Provincial Police Service Agreement and subject to the PFM can continue to expect the same level of service without the additional costs for one year.

I appreciate your attention to this important matter. As we work together through this period of review, please be assured that the department remains committed to maintaining effective provincial policing services while ensuring fiscal sustainability for municipalities like Bon Accord. The upcoming independent review will provide a valuable opportunity for your community's voice to be heard in shaping the future of the PFM. I look forward to continued collaboration as we work together to develop a funding framework that best serves the public safety needs of all Albertans.

Sincerely,



Honourable Mike Ellis
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services