



Parks and Trails Committee

Agenda

Date: August 11th, 2025

Time: 9:00 AM

Location: Bon Accord Town Office

Time	#	Item	Type	Who	Attach.
9:00 AM	1.	Call to Order		Chair	
	2.	Additions or Deletions to the Agenda	Approval	All	
	3.	Approval of the Agenda	Approval	All	
	4.	Approval of the Minutes: April 14, 2025	Approval	All	Attachment
	6.	New Business: 1. Parks Plan Approval 2. Walking Trails Plan Approval - Crosswalks			Attachments
	7.	Next Meeting--2025	Approval	All	
	10.	Adjournment	Approval	Chair	

Parks & Trails Committee

5025 – 50 Avenue/PO Box 779

Bon Accord, Alberta T0A 0K0

Telephone: 780.921.3550

Meeting Minutes

Monday April 14, 2025

9:00am

Council Chambers

Board Member Attendance:

Terry Doerkson (Infrastructure Manager)	Stephanie Lynch (Chairperson)
Shannon Loehr (Vice Committee Chair)	Steve Milne (Committee Member)
Joyce Curtis-Bonardi (Committee Member)	Councilor Tanya May (Virtual) (Committee Member)
Councilor Lacey Laing (Committee Member)	Melissa Hewitt (Committee Member)

Administration Present: Jodi Brown (Town Manager)
Brea Tallman (Reception)
Terry Doerkson (Infrastructure Manager)

- **CALL TO ORDER**

Jodi Brown called the meeting to order at 8:55am.

- **ADDITIONS OR DELETIONS TO THE AGENDA**

None.

- **APPROVAL OF THE AGENDA**

Chairperson Stephanie Lynch moved to approve the agenda as presented.

CARRIED

- **APPROVAL OF THE MINUTES**

Councilor Lacey Laing moved that the minutes from March 10, 2025, meeting be adopted as presented.

CARRIED

- **NEW BUSINESS**

- a) **Upcoming Park Plans**

- Committee is in favour of continuing researching sphere options for Springbrook
 - Reviewed proposed park map: Consider moving disc golf course at Roseglen away from the road
 - Add train equipment at Springbrook, as well as a history sign
 - Move picnic shelter at Springbrook closer to the Heritage Rose Garden

- Add a few benches throughout Roseglen
- Start by adding 2 picnic tables to Roseglen, add more if needed
- Committee discussed potentially phasing park development with new play equipment being the first phase

Melissa Hewitt moved that they bring back park plans as amended.

CARRIED

b) Walking Trail Map

- Phase 1 Opinions: H+I, P+O, R+S

Melissa Hewitt moved that they approve walking map as presented and bring back walking trail phases.

CARRIED

• NEXT MEETING

Next meeting will be held in-person on May 5, 2025, at 9:00 a.m. at Town Office, Council Chambers

• ADJOURNMENT

Jodi Brown motioned to adjourn the meeting at 9:50 AM.

CARRIED

Stephanie Lynch
Chairperson

Jodi Brown, Town Manager



Address: Roseglen Park

99903

99902

*Playground
Equipment*

Bench

*Designated
Picnic Area -
Two Tables to
Start*

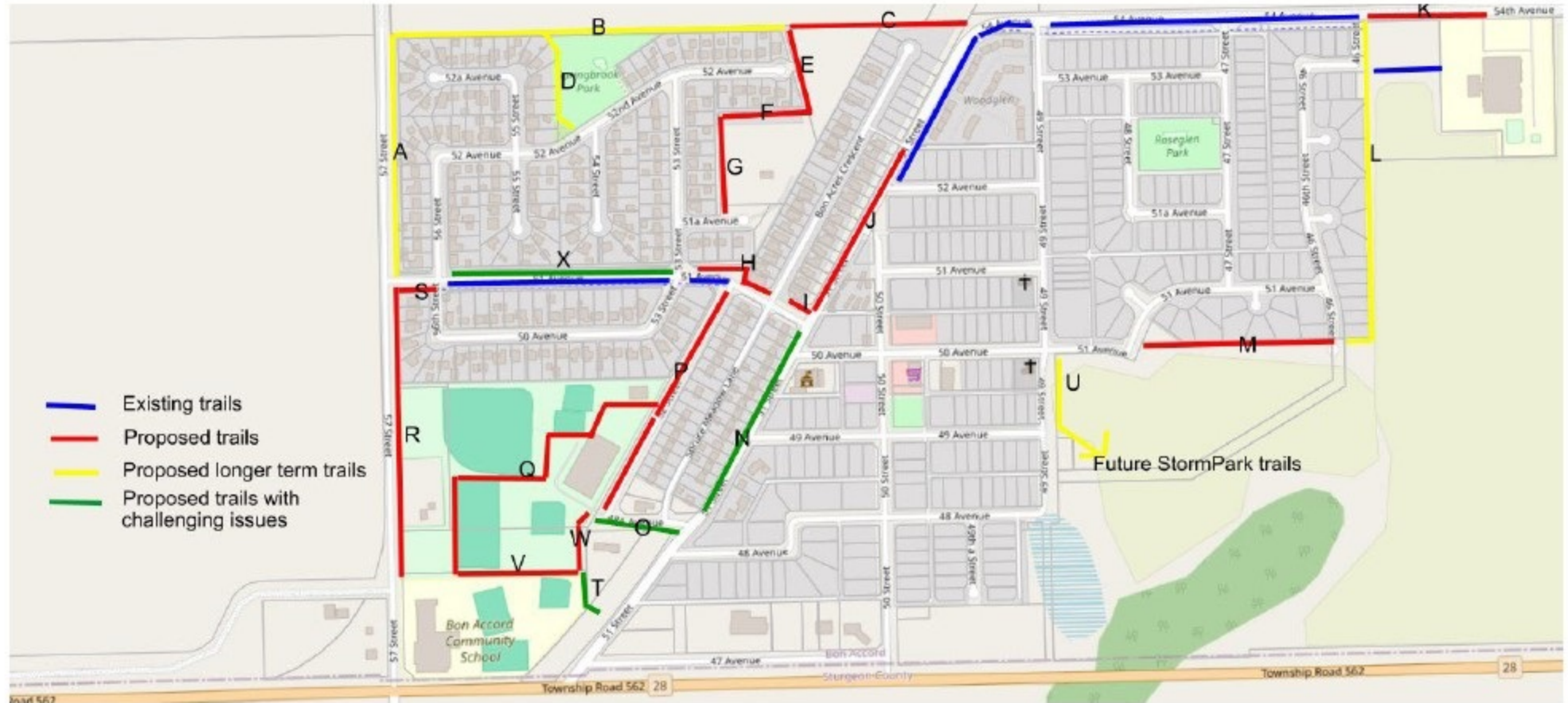
Bench

Disc Golf Course

**Proposed Plan:
Roseglen Park**



DRAFT



A – 294	G – 123	M – 240	S – 46
B – 492	H – 95	N – 258	T – 60
C – 226	I – 38	O – 104	U – 90
D – 133	J – 232	P – 304	V – 152
E – 106	K – 150	Q – 437	W – 79
F – 108	L – 434	R – 355	X – 279

Approximate cost to supply and install a 4' wide asphalt path

(4 inches deep) is \$90.00/ linear meter.

Does not include base prep.

(All distances are in meters)

Notes on Proposed Trails

Blue Trails- Existing as of this date. These trails are paved and are anywhere from 4 to 12 years old.

They are in various conditions throughout, some needing asphalt repair in spots. There are ongoing issues with drainage and ice over the paths.

Red Trails- Proposed trail paths encompassing general areas around town in which people regularly walk. Some of them (H,I,J,P, Q, S and W) are in open areas and should not pose too many issues. Others (C,E,F,G,M,R,V) would require surveying and/or brush and tree removal to make way for the paths. Trail (K) would probably be held off to be incorporated into the road rehab of 54Ave. when that project happens.

Yellow Trails- Proposed, longer term trails will also require surveying and/or brush removal and are generally, longer and more out of the way. They encompass more utility ROWs (A,B,L,U). They would serve more to the hiker/exerciser type of individual as opposed to the commuting pedestrians. Being more out of the way, trails in these areas could be prone to issues if used at night. Trail (U) could not be completely planned until the storm park phases are completed.

Green Trails- Most challenging. Trails (T, X) would require surveying and will involve residents that “claimed” part of the areas. Trails (O,N) contain infrastructure and limited area in which to put a full-sized trail.

Side notes- 1) Trails do not necessarily need to be hard surfaced however it does make it easier to maintain. Hard top - paved, concrete, paving stones.

Soft top - crushed gravel, shale, bark mulch, dirt.

2) It costs roughly \$95.00/linear meter to pave a 4’ wide trail (as quoted in 2025).

Paved trails eventually will need to be repaired or reconditioned in some form or other. Proper ground preparation is beneficial.

- 3) Not all residents will be receptive to trails running on the backside of their properties.
- 4) Keeping trails clear through winter months can be costly. Maybe not all have to have year-round accessibility(?).
- 5) Lighting for safety purposes should be considered, even if not in all locations.
The costs of install and operating and maintenance should be looked at.
- 6) Attention and thought must be used in the planning of these trails pertaining to any potential drainage issues that might arise.
- 7) Potential, desirable trail paths might be hindered by the findings of any buried infrastructure. Any planning of a path construction should first start with an acceptable First Call clearance.
- 8) Due to uneven terrain, ditches, etc., there could be the necessity for small bridges, steps, railings, etc. on the trails. Though adding interest and uniqueness of a trail, these structures require regular maintenance (funding) to keep safe and in good shape.
- 9) Litter will be a concern so the efforts and expense of supplying and maintaining garbage receptacles and dog waste stations must be considered.