



Veteran's Park Memorial Committee
Agenda

Date: September 9th, 2025

Time: 4:00 PM

Location: Bon Accord Town Office

Time	#	Item	Type	Who	Attach.
4:00 PM	1.	Call to Order		Chair	
	2.	Additions or Deletions to the Agenda	Approval	All	
	3.	Approval of the Agenda	Approval	All	
	4.	Approval of the Minutes: October 11 th , 2024			
	6.	New Business: 1. Membership Recruitment 2. Plans for 2026 (Budget needs) 3. Other			
	7.	Next Meeting--2026	Approval	All	
	10.	Adjournment	Approval	Chair	

Veteran's Memorial Park Memorial Committee Meeting

5025 – 50 Avenue/PO Box
Bon Accord, Alberta T0A 0K0
Telephone: 780.921.3550
Email: cao@bonaccord.ca

Meeting Minutes**Thursday, October 10th, 2024****4:00 PM****Council Chambers: Town Office
Veteran's Memorial Park****Committee Member Attendance:**

Patrick Tighe (Absent) Sends Regrets	Councillor May (absent) Sends Regrets
Brian Phelan	Barry Sturrock
Deputy Mayor Tim Larson	

Administration Present: Jodi Brown, Town Manager
Terry Doerkson, Infrastructure Manager

1. CALL TO ORDER

- The Veteran's Memorial Park Committee meeting was called to order by Vice Chair Barry Sturrock at 4:00 PM.

2. APPROVAL OF AGENDA

Moved by Deputy Mayor Larson to approve the agenda as presented.

CARRIED**3. APPROVAL OF MINUTES**

Moved by Deputy Mayor Larson to approve the meeting minutes as presented.

CARRIED**4. New Business****a). Flag Protocols**

- The Town currently does not “half-mast” the flags in the Veteran’s Memorial Park except for military related events (such as Remembrance Day).
- The Town will half-mast the flags at the Town Office for other reasons, usually due to a half-mast notice from the provincial government.
- The Town may consider lowering the Canada, Alberta and municipal flags at the Veteran’s Park as appropriate however, the military flags should not be lowered unless appropriate (as noted above).

Moved by Barry Sturrock, that the Town continue with the current practice for the flags at Veteran’s Memorial Park when appropriate for military-related events or at the Town Manager’s discretion.

CARRIED

b). Membership Recruitment

- There are currently only 5 members of the Veteran’s Memorial Park Committee.
- Jodi Brown recommended seeking out additional committee members.
- Barry Sturrock and Brian Phelan will invite two or more individuals that have military experience or legion membership to participate in the Committee. Jodi Brown provided her business cards to give to perspective members. If interested, they may contact her for information about the Committee and the process to be appointed to the Committee.
- Jodi Brown will review the Veteran’s Memorial Park Committee for any needed changes regarding membership, for example, “will endeavor to appoint individuals with military experience or legion membership”.

c). 2025 Budget

- Jodi Brown advised that the reserve fund provided by the former Veteran’s Memorial Society has now been expended with the purchase of the new flag poles.
- The surface material of the three monuments in the park has been lifting and failing over the past several years.
- Jodi Brown will investigate grant options.

Moved by Barry Sturrock that Council considers including economically feasible replacement of the material covering the outside surface of the monuments.

CARRIED

e). New Vegetation Park Tour

- Terry Doerkson (Infrastructure Manager) met with Ted Kinjerski (Communities Bloom) to determine a new vegetation plant. CiB provided funds (as provided previously by the former Veteran’s Memorial Society to CiB) for the purchase of 4 DeGrost Cedars, a Leaf Lilac plant, and a Maple tree for the park. These plants were all planted in the park with the exception of the Leaf Lilac which will be planted soon.
- The De Grost Cedars did not do well; only one of these plants survived.
- Terry Doerkson will speak with Sun Star Nurseries about possible replacement (approximately \$170 per plant)
- For the Remembrance Day Ceremony, Terry Doerkson will either wrap the dead-looking trees or find a green coloring (non-toxic) to make the dying plants look acceptable for the day of the event.

5. NEXT MEETING

- Next meeting: 2025

6. ADJOURNMENT

The meeting adjourned at 4:30 PM (the Committee visited the Veteran’s Memorial Park following the meeting).