

Town of Bon Accord
AGENDA
WITH AMENDMENTS
Regular Council Meeting
March 18, 2025 9:00 a.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
2. **ADOPTION OF AGENDA**
3. **ADOPTION OF MINUTES**
 - 3.1. March 4, 2025; Regular Council Meeting (enclosure)
4. **DELEGATION**
5. **DEPARTMENTS REPORT**
 - 5.1. March 2025 (enclosure)
- NEW BUSINESS**
 - 5.2. Fire Hall—Sewer Inspection (enclosure)
6. **UNFINISHED BUSINESS**
 - 6.1. Utility Bill – Water Consumption Dispute (enclosure)
 - 6.2. Education Property Tax Information (enclosure)
7. **NEW BUSINESS**
 - 7.1. Councillor May Motion – Skate Park Funding (enclosure)
 - 7.2. Councillor May Motion – Question and Answer Period (enclosure)
 - 7.3. Proposed Park Naming Survey (enclosure)
 - 7.4. Fire Hall—Sewer Inspection (enclosure)
8. **BYLAWS/POLICIES/AGREEMENTS**
 - 8.1. Public Participation Policy (enclosure)
 - 8.2. Council Remuneration Policy (enclosure)
9. **WORKSHOPS/MEETINGS/CONFERENCES**
 - 9.1. Elected Officials Education Program: Council's Role in Public Engagement (enclosure)
10. **COUNCIL REPORTS**
 - 10.1. Mayor Holden (enclosure)
 - 10.2. Deputy Mayor Larson – No Council Business to Report
 - 10.3. Councillor Bidney (enclosure)
 - 10.4. Councillor Laing (enclosure)
 - 10.5. Councillor May (enclosure)
11. **CORRESPONDENCE**
ACTION REQUIRED

Town of Bon Accord
AGENDA
WITH AMENDMENTS
Regular Council Meeting
March 18, 2025 9:00 a.m. in Council Chambers
Live streamed on Bon Accord YouTube Channel

- 11.1. Redwater Mayor's Breakfast (enclosure)
- 11.2. Playgrounds for a Brighter Future – Zip Line (enclosure)
- 11.3. Sturgeon Public Schools Business & Community Engagement Event (enclosure)

GENERAL

- 11.4. SRP Committee Appointments (enclosure)

12. NOTICE OF MOTION

- 12.1. Councillor Laing – Provincial Cuts – Disability Funding (enclosure)
- 12.2. Councillor Laing – School Bus Stop Lights (enclosure)
- 12.3. Councillor May – Rotating Committee of the Whole meetings

13. CLOSED SESSION

- 13.1. Land Sale Negotiations – *FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body*
- 13.2. Intermunicipal Collaboration Framework Agreement – *FOIP Act Section 21 Disclosure harmful to intergovernmental relations*
- 13.3. Community Asset Sponsorship Package – *FOIP Act Section 24 Advice from officials and Section 25 Disclosure harmful to economic and other interests of a public body*
- 13.4. Canadian Armed Forces Congratulatory Message Request – *FOIP Act Section 17 Disclosure harmful to personal privacy*
- 13.5. Town Manager Evaluation – *FOIP Act Section 19 Confidential evaluations*

14. ADJOURNMENT

**Town of Bon Accord
Regular Meeting of Council Minutes
March 18, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

**COUNCIL
PRESENT**

Mayor Brian Holden
Deputy Mayor Timothy J. Larson
Councillor Lynn Bidney
Councillor Lacey Laing
Councillor Tanya May

ADMINISTRATION

Jodi Brown – Town Manager
Falon Fayant – Corporate Services Manager
Jay Nagra – Economic Development & Safe Communities Coordinator
Terry Doerkson – Infrastructure Manager
Jessica Spaidal – Legislative Services and Communications Coordinator

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Mayor Holden called the meeting to order at 9:04 a.m.

ADOPTION OF AGENDA

There were no objections to moving item 7.4 Fire Hall—Sewer Inspection to 5.2, adding item 9.1 Elected Officials Education Program: Council's Role in Public Engagement, and item 12.3 Notice of Motion: Councillor May – Rotating Committee of the Whole Meetings.

COUNCILLOR LAING MOVED THAT Council adopt the March 18, 2025 agenda as amended.

CARRIED UNANIMOUSLY RESOLUTION 25-106

ADOPTION OF MINUTES

March 4, 2025; Regular Council Meeting

COUNCILLOR MAY MOVED THAT Council adopt the March 4, 2025 Regular Meeting of Council minutes as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-107

DEPARTMENTS REPORT

DEPUTY MAYOR LARSON MOVED THAT Council accept the report as presented AND FURTHER THAT Mayor Holden sign the Canada Post letter and directs administration to send to the noted recipients.

CARRIED UNANIMOUSLY RESOLUTION 25-108

NEW BUSINESS

Fire Hall—Sewer Inspection

COUNCILLOR MAY MOVED THAT Council direct administration to bring back a quote at the next meeting if possible, for either fixing our scope or buying a new scope.

**Town of Bon Accord
Regular Meeting of Council Minutes
March 18, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

CARRIED UNANIMOUSLY RESOLUTION 25-109

UNFINISHED BUSINESS

Utility Bill – Water Consumption Dispute

COUNCILLOR BIDNEY MOVED THAT Council maintains the current utility charges for the resident's December water consumption.

CARRIED UNANIMOUSLY RESOLUTION 25-110

Education Property Tax Information

COUNCILLOR BIDNEY MOVED THAT Council rescinds resolutions #24-425 and #24-426 AND FURTHER THAT Council direct administration to post the Alberta Education Tax information to the Town website and social media.

CARRIED UNANIMOUSLY RESOLUTION 25-111

NEW BUSINESS

Councillor May Motion – Skate Park Funding

COUNCILLOR MAY MOVED THAT Council direct administration to bring back the Skate Park discussion to the April 23, 2025 Committee of the Whole meeting.

CARRIED UNANIMOUSLY RESOLUTION 25-112

Councillor May Motion – Question and Answer Period

COUNCILLOR MAY MOVED THAT Council direct administration to reinstate the question and answer period on our agenda to allow our residents to have a voice and feel that we are listening to them.

Councillor May requested a recorded vote.

In favour: Councillor Laing, Councillor May

Opposed: Mayor Holden, Deputy Mayor Larson, Councillor Bidney

DEFEATED RESOLUTION 25-113

Proposed Park Naming Survey

COUNCILLOR LAING MOVED Council approves the Park Naming Survey and Public Participation Plan as presented.

CARRIED UNANIMOUSLY RESOLUTION 25-114

MAYOR HOLDEN MOVED THAT Council take a short recess at 10:25 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-115

Mayor Holden called the meeting back to order at 10:29 a.m.

BYLAWS|POLICIES|AGREEMENTS

Public Participation Policy

**Town of Bon Accord
Regular Meeting of Council Minutes
March 18, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

COUNCILLOR LAING MOVED THAT Council directs administration to amend the Public Participation Policy with the following changes:

- Switch the order of clauses 1 and 2 under Meet Your Council events,
- Amend current clause 1 to add "an opportunity", and
- Amend current clause 2 to remove the word "additional".

and bring the revised draft back to Council for approval at the next Regular Council Meeting.

CARRIED UNANIMOUSLY RESOLUTION 25-116

Council Remuneration Policy

COUNCILLOR BIDNEY MOVED THAT Council direct administration to bring back the Council Remuneration Policy at the March 26, 2025 Committee of the Whole meeting.

CARRIED UNANIMOUSLY RESOLUTION 25-117

COUNCILLOR LAING MOVED THAT Council direct administration to include childcare expenses as part of the Council Remuneration Policy discussion at the March 26, 2025 Committee of the Whole meeting.

CARRIED UNANIMOUSLY RESOLUTION 25-118

WORKSHOPS/MEETINGS/CONFERENCES

Elected Officials Education Program – Council's Role in Public Engagement

DEPUTY MAYOR LARSON MOVED THAT Council directs administration to register Councillor Laing for the EOEP course: Council's Role in Public Engagement funded by the per diems contingency.

CARRIED UNANIMOUSLY RESOLUTION 25-119

COUNCIL REPORTS

COUNCILLOR LAING MOVED THAT Council accept the Council reports as information.

CARRIED UNANIMOUSLY RESOLUTION 25-120

CORRESPONDENCE

Redwater Mayor's Breakfast

DEPUTY MAYOR LARSON MOVED THAT Council direct administration to register the following attendees to the Redwater Mayor's Breakfast: Mayor Holden and Deputy Mayor Larson.

CARRIED UNANIMOUSLY RESOLUTION 25-121

Playgrounds for a Brighter Future – Zip Line

COUNCILLOR BIDNEY MOVED THAT Council defers this item until the Council meeting after the next Parks and Trails Committee.

CARRIED UNANIMOUSLY RESOLUTION 25-122

**Town of Bon Accord
Regular Meeting of Council Minutes
March 18, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

Sturgeon Public Schools Business & Community Engagement Event

COUNCILLOR BIDNEY MOVED THAT Council directs administration to register Town Manager Brown for the Sturgeon Public Schools Business & Community Engagement Event and report back to Council afterwards.

CARRIED UNANIMOUSLY RESOLUTION 25-123

NOTICE OF MOTIONS

Councillor Laing – Provincial Cuts – Disability Funding

Councillor Laing – School Bus Stop Lights

Councillor May – Rotating Committee of the Whole Meetings

CLOSED SESSION

- ***Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body***
- ***Intermunicipal Collaboration Framework Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations***
- ***Community Asset Sponsorship Package – FOIP Act Section 24 Advice from officials and Section 25 Disclosure harmful to economic and other interests of a public body***
- ***Canadian Armed Forces Congratulatory Message Request – FOIP Act Section 17 Disclosure harmful to personal privacy***
- ***Town Manager Evaluation – FOIP Act Section 19 Confidential evaluations***

COUNCILLOR MAY MOVED THAT Council enter into closed session to discuss *Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body, Intermunicipal Collaboration Framework Agreement – FOIP Act Section 21 Disclosure harmful to intergovernmental relations, Community Asset Sponsorship Package – FOIP Act Section 24 Advice from officials and Section 25 Disclosure harmful to economic and other interests of a public body, Canadian Armed Forces Congratulatory Message Request – FOIP Act Section 17 Disclosure harmful to personal privacy, and Town Manager Evaluation – FOIP Act Section 19 Confidential evaluations* at 11:17 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-124

COUNCILLOR LAING MOVED THAT Council come out of closed session at 11:43 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-125

Land Sale Negotiations – FOIP Act Section 16 Disclosure harmful to business interests of a third party, Section 24 Advice from officials, and Section 25 Disclosure harmful to economic and other interests of a public body

**Town of Bon Accord
Regular Meeting of Council Minutes
March 18, 2025 9:00 a.m.
Live streamed on Bon Accord YouTube Channel**

DEPUTY MAYOR LARSON MOVED THAT Council accepts the information presented and approves the land value appraisal cost of \$3500 to be funded by the Stormwater System Projects Reserve Fund.

CARRIED UNANIMOUSLY RESOLUTION 25-126

***Intermunicipal Collaboration Framework Agreement – FOIP Act Section 21
Disclosure harmful to intergovernmental relations***

COUNCILLOR BIDNEY MOVED THAT Council approves the proposed Recreation Cost Share Agreement (2026 – 2030) with Sturgeon County and directs the Mayor and CAO to sign this agreement on behalf of the Town.

CARRIED UNANIMOUSLY RESOLUTION 25-127

***Community Asset Sponsorship Package – FOIP Act Section 24 Advice from officials
and Section 25 Disclosure harmful to economic and other interests of a public body***

COUNCILLOR LAING MOVED THAT Council approves the Community Asset Sponsorship Package with the amendment of changing the duplicate picture in the circle on pages 4 and 5, for public circulation.

CARRIED UNANIMOUSLY RESOLUTION 25-128

***Canadian Armed Forces Congratulatory Message Request – FOIP Act Section 17
Disclosure harmful to personal privacy***

COUNCILLOR LAING MOVED THAT Council directs administration to draft a letter of acknowledgement and appreciation to be signed by Mayor Holden.

CARRIED UNANIMOUSLY RESOLUTION 25-129

Town Manager Evaluation – FOIP Act Section 19 Confidential evaluations

COUNCILLOR MAY MOVED THAT Council postpones the Town Manager Evaluation to April 1, 2025.


CARRIED UNANIMOUSLY RESOLUTION 25-130

ADJOURNMENT

COUNCILLOR MAY MOVED THAT the March 18, 2025 Regular Meeting of Council adjourn at 11:46 a.m.

CARRIED UNANIMOUSLY RESOLUTION 25-131



Mayor Brian Holden

Jodi Brown, CAO