

Bon Accord Community Services Advisory Board

Meeting Agenda

Town Office, Council Chambers

September 16, 2026, 4:30 pm – 5:30 pm

Time	#	Item	Type	Who	Attachments
4:15pm	1.	Call to Order		Chair	
	2.	Additions or Deletions to the Agenda	Approval	All	
	3.	Approval of the Agenda	Approval	All	Attached
4:20pm	4.	Approval of Minutes from March 18, 2026 meeting	Approval	All	Attached
4:30pm	5.	Reports a) Community Services Report	Information	CF	Attached
4:40pm	6.	New Business: a) Summer Camp review b) Bon Accord Connects event preview c) Halloween Event preview d) Winter Wonder-Fest event preview	Information		
5:00pm	7.	Round Table	Information	All	
5:15pm	8.	Adjournment	Approval	Chair	

Community Services Advisory Board

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Meeting Minutes

Wednesday, March 18, 2026

4:15 pm – 5:15 pm

Council Chambers

Board Members

Attendance:

Shannon Loehr, Chair	Attended
Anne Lawrence, Vice Chair	Attended
Mayor Brian Holden	Attended
Cryslin Temporal	Attended
Pamela Stuart	Attended
Dwayne Betchuk	Attended

Administration Present:

Christina Fedorak, Community Services Coordinator

Nicole Paproski, Administration and Community Services Assistant

• CALL TO ORDER

Shannon called the meeting to order at 4:17pm.

• ADDITIONS/DELETIONS TO THE AGENDA

Additions

- + Sponsorship – 6 G
- + Rooted in Wellness update – 6H
- + More emails/updates from Christina 6I

Changes

The correct spelling for Dwayne Betchuk.

- **APPROVAL OF AGENDA**

Brian moved to approve the agenda as edited.

CARRIED

- **APPROVAL OF MINUTES**

Anne moved that the minutes from September 17, 2025, meeting be adopted as presented.

Dwayne moved that the minutes from December 10, 2025, meeting be adopted as presented.

CARRIED

- **REPORTS**

Community Services Report - Christina Fedorak

Report was reviewed.

Shannon moved to approve the report as presented.

CARRIED

- **NEW BUSINESS**

- A) Board Membership – Shannon, Anne, and Cryslin all need to have their board membership updated and approved by Council. They will fill out the application form so that it can be presented at a future Council Meeting.
- B) Easter Egg Hunt Event Update – There has been several additions to this event, including a jellybean contest, photo/selfie station, adopt an easter chick, PLINKO game with prizes, a face painter, free popcorn and rice crispy squares, lemonade, and hot chocolate. The stage will be decorated, and the Easter Bunny will be on site. We also tentatively have a cosplay group attending. We will require additional volunteers this year, please let me know if you can assist, or know anyone that is available.
- C) Modern Family Forum Update and Survey – This event was scheduled for February 28, and as you know, was cancelled due to low registration. Only four participants registered. Jessica Spaidel created a survey asking for feedback, why people did not register etc. It was also shared on social media. We received eleven responses. Board members were given a copy of the results. Pam shared that sometimes having a free event is not as attractive as having to pay for the event. A small fee can make it look more desirable. Dwayne agreed, and shared that next time we could offer free tickets to the first 15 or 20 registrations, as way to entice people, and create a call to action.

- D) Tax Clinics – Our longtime volunteer, Penny, has relocated to southern Alberta and is not available for our Tax Clinics. Christina has been looking for new volunteers for over a month. She has reached out to NAIT, and it looks like they might have a few students interested in helping us out. Christina is hoping to confirm this by end of week so residents can start booking appointments.
- E) Stuff A BUS – This will be our third year having the Legal Lions Bus out for the day and stacking donations in the bus. We will require local volunteers to pass out the blue Fortis donation bags a few weeks before. Christina shared that if anyone had any innovative ideas to help collect donations, to let her know.
- F) Bon Accord Connects – This event is scheduled for October 4th. Christina recently applied for seed funding through Primary Care Alberta, to do a Community Needs Assessment. It was a successful application, and they have awarded us \$12,500.00. We need to form a separate committee for this project. Board member Pam has indicated that she would be interested in joining the Community Needs Assessment committee. Christina thinks that Bon Accord Connects might be an appropriate event and opportunity to do an in-depth survey, have a speaker etc. Christina also shared that we should consider having only Bon Accord and Sturgeon County vendors be invited to the event, to keep it local.
- G) Sponsorship – Request letters were emailed out two weeks ago. So far, we have heard back from Fortis. They have confirmed \$1000 towards Music in the Park, and \$350 for a popcorn machine. Bon Accord Pharmacy has confirmed \$1000 for our Seniors BBQ event in June. This will cover the whole event. Christina has also completed an online application with Pembina for sponsorship and asked for \$1000 for Music in the Park and \$1700 for banquet tables.
- H) Rooted in Wellness Update – The crowd at these events has been mostly older adults. Original plans included a screening of one or two of the Screenager Documentaries, which were designed for parents and youth (growing up in the digital age, vaping drugs and alcohol, mental health) but this would be a benefit to the crowd. Christina has contacted Edmonton Community Foundation and has their approval to use that portion of the grant for different speakers; Christina will arrange to have someone on Hoarding and decluttering come talk in the Fall. If anyone has any suggestions, please share.

Survey responses were also shared with the Board.

- I) Christina has been sending out more updates and informational emails to Board Members than she has in the past. She asked if anyone felt the emails are becoming too cumbersome, to let her know.

ROUND TABLE

Dwayne – He is a Director for the Sturgeon Rural Crime Watch Association. They are available for tradeshow etc. Christina will send Dwayne a list of events in which they can participate. Dwayne will look at the associations by-laws to see if they can sponsor any events in town.

J) NEXT MEETING

The next meeting will take place in-person on Wednesday, June 17, 2026, at 4:15 p.m. at the Town Office, Council Chambers.

K) ADJOURNMENT

Shannon motioned to adjourn the Community Services Board Meeting at 525pm.

CARRIED

Shannon Loehr, Chair

Christina Fedorak
Community Services Coordinator

COMMUNITY SERVICES REPORT

July, August, September 2026

Programs & Events

Event Name	Date	Actual # of attendees	Notes
Canada Day Pancake Breakfast	July 1, 2026	375-400	Canada Day Pancake Breakfast was a success again this year. Food service was efficient with the two new Blackstone Grills that were purchased. We had five paid staff and 10 volunteers working that day.
Canada Day BBQ BINGO	July 1, 2026	50-75	BBQ BINGO is a lot of fun for our residents to participate in. We had three rounds this year, and the prize bag included wieners, buns, 12 pack of pop, bag of chips and mini cinnamon buns.
Canada Day On Stage	July 1, 2026	75	We had two bands perform this year. The first was PANIC, a teen band from Edmonton and Ryan Snow Band. Due to the rain, the concert was in the arena instead of Centennial Park. Attendance was on the low side.
Summer Camp		82	Please see attached report on summer programming.
Youth Drop Ins		2	
Leadership in Training Program		17	
Music in the Park	July, August & September		We had ten live shows throughout the summer months. The rain interfered with the schedule, and we ended up having half of the shows in the hall or arena. The bands were great, and they all seemed to enjoy being in Bon Accord too.
Harvest Days Parade			The Community Services team invited our LITs to sit on the float this year. It was a fun day for all!