



**Parks and Trails Committee**  
**Agenda**

Date: April 14<sup>th</sup>, 2025

Time: 9:00 AM

Location: Bon Accord Town Office

Time	#	Item	Type	Who	Attach.
9:00 AM	1.	Call to Order		Chair	
	2.	Additions or Deletions to the Agenda	Approval	All	
	3.	Approval of the Agenda	Approval	All	
	4.	Approval of the Minutes: March 10 <sup>th</sup> , 2025	Approval	All	Attachment
	6.	New Business: 1. Park Plans (including proposed new equipment or facilities) 2. Proposed Walking Trail Plan			Attachments
	7.	Next Meeting--2025	Approval	All	
	10.	Adjournment	Approval	Chair	

## Parks & Trails Committee

5025 – 50 Avenue/PO Box 779

Bon Accord, Alberta T0A 0K0

Telephone: 780.921.3550

### Meeting Minutes

Monday March 10, 2025

9:00am

Council Chambers

#### Board Member Attendance:

Terry Doerkson (Infrastructure Manager)	Stephanie Lynch (Chairperson)
Shannon Loehr (Vice Committee Chair)	Steve Milne (Committee Member)
Joyce Curtis-Bonardi (Committee Member)	Councilor Tanya May (Virtual) (Committee Member)
Councilor Lacey Laing (Committee Member)	Melissa Hewitt (Committee Member) (Sends her regrets)

**Administration Present:** Jodi Brown (Town Manager)  
Brea Tallman (Reception)  
Terry Doerkson (Infrastructure Manager)

#### • **CALL TO ORDER**

Chairperson Stephanie Lynch called the meeting to order at 9:08am.

Councilor Tanya May joined the meeting virtually at 9:17am.

#### • **ADDITIONS OR DELETIONS TO THE AGENDA**

None.

#### • **APPROVAL OF THE AGENDA**

Councilor Lacey Laing moved to approve the agenda as presented.

**CARRIED**

#### • **APPROVAL OF THE MINUTES**

Councilor Lacey Laing moved that the minutes from February 10, 2025, meeting be adopted as presented.

**CARRIED**

#### • **ELECTION OF VICE COMMITTEE CHAIR**

Shannon Loehr volunteered to act as Vice Chair of the Committee.

There were no further volunteers or nominations.

Shannon Loehr was declared the Vice Committee Chair.

Chair Stephanie Lynch moved that nominations cease.

**CARRIED**

#### • **NEW BUSINESS**

**a) Playground Equipment**

- Bring updated public survey to council for approval → add invitation to residents to join the Parks & Trails committee.
- Zipline at Roseglen would cost approximately \$30,000, not including installation.
- Train Equipment will work best at Springbrook Park, need to reach out to businesses for sponsorship opportunities.
- Jodi will create a plan to show an idea of what each park should look like.

**b) Recreational Facilities**

- Disc golf association will help design a proper course for Roseglen.

**c) Picnic Shelter**

- Gazebo to be added to Springbrook.

**d) Walking Trail Map**

Reviewed proposed map and the following changes were suggested:

- Along East side of 52 Street: add a sidewalk.
- Considering limited space on 51 Street, maybe add painted sidewalk on West side of 51 street.
- Take out proposed sidewalk by Veterans Park/Trailer Park due to snow clearing issues.

**e) Action Items**

- Bring public survey for park names to Council to be approved.
- Research painted walkways for roads without enough space to add a full sidewalk.
- Add a sidewalk on East side of 52 Street.
- Get a layout made for Springbrook & Roseglen park plans.

Shannon Loehr moved to approve the Action Item List.

**CARRIED**

#### • **NEXT MEETING**

Next meeting will be held in-person on April 14, 2025, at 9:00 a.m. at Town Office, Council Chambers

#### • **ADJOURNMENT**

Chairperson Stephanie Lynch motioned to adjourn the meeting at 10:00 AM.

**CARRIED**

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**Stephanie Lynch**  
Chairperson

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**Jodi Brown, Town Manager**



Address: Roseglen Park

99903

99902

*Disc Golf  
Course*

*Designated  
Picnic Area*

*Playground Equipment*

**Proposed Plan:**  
Roseglen Park







# Town of Bon Accord ( Global Motion )

Bon Accord, AB

29-Mar-23

228071A





## Pricing 228071A

Supply playground equipment (Landscape Structures Inc.)	\$60,779.00
Install playground equipment (Habitat Systems Inc.)	\$16,513.00
Supply 27 cubic yards of Habitat's engineered wood fibre surfacing to a 12" compacted depth (geotextile landscape fabric NOT Included)	\$8,888.00
Installation of the above Habitat's wood fibre surfacing	\$618.00
Supply and install of concrete borders	\$6,750.00
Site work (excavation)	\$1,734.00
<b>Subtotal</b>	<b>\$95,282.00</b>
GST @ 5%	\$4,764.10
<b>Total</b>	<b>\$100,046.10</b>

Listed tax (GST) is applicable and needs to be paid by purchaser. Pricing in this quotation is valid for 30 days, unless otherwise stated. Pricing includes freight costs to site. Installation date will be determined upon order. Terms are net 30 days. Habitat Systems will invoice for equipment and installation on the pre-arranged installation date. If installation is postponed, the customer will be invoiced for equipment only. Installation is invoiced upon project completion. Past due amounts will be charged 2% interest compounded monthly (26.82% per annum), starting on the first day past the due date.

If you wish to place an order, please sign where indicated below and fax back to our office to (604) 294-4002 or toll free at 1 (866) 294-4002.

**Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Acceptance:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**PO Number (if applicable):** \_\_\_\_\_

**Delivery Address:** \_\_\_\_\_

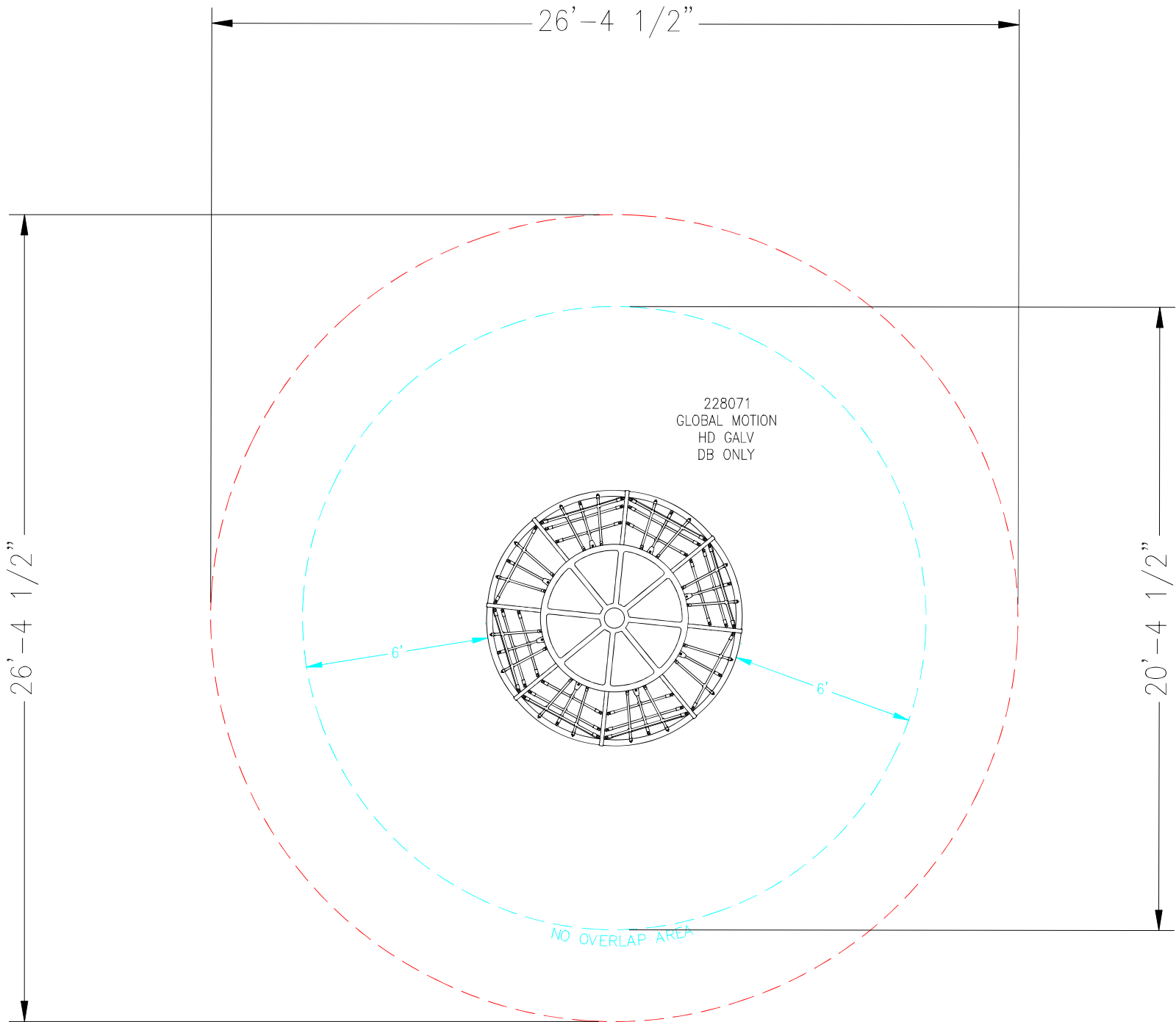
**Installation Address:** \_\_\_\_\_

**Site Contact Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Invoicing Name & Address:** \_\_\_\_\_

**Colours/Palette:** \_\_\_\_\_

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Freestanding Play  
(5-12 years)



SCALE: IN FEET



Global Motion HDG

Habitat Systems Inc.

SYSTEM TYPE:  
PlayBooster

DRAWING #:  
000-0-0



THIS PLAY AREA & PLAY EQUIPMENT IS  
DESIGNED FOR AGES 5-12  
UNLESS OTHERWISE NOTED ON PLAN.



THE USE AND LAYOUT OF THESE COMPONENTS  
CONFORM TO THE CANADIAN STANDARDS  
ASSOCIATION (CSA) STANDARD CAN/CSA-2614



THE PLAY COMPONENTS IDENTIFIED ON THIS PLAN  
ARE IPMA CERTIFIED (UNLESS OTHERWISE NOTED).  
TO VERIFY PRODUCT CERTIFICATION VISIT  
WWW.IPMA.ORG

THIS CONCEPTUAL PLAN WAS BASED ON  
INFORMATION AVAILABLE TO US, PRIOR TO  
CONSTRUCTION. DETAILED SITE INFORMATION  
INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING  
UTILITIES, SOIL CONDITIONS, AND DRAINAGE  
SOLUTIONS SHOULD BE OBTAINED, EVALUATED, &  
UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL  
DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND  
LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT,  
AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES  
SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT  
HAS A CRITICAL HEIGHT VALUE TO MEET THE  
MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF.  
CSA -Z614 STANDARD CONSUMER SAFETY  
PERFORMANCE SPECIFICATION FOR PLAYGROUND  
EQUIPMENT FOR PUBLIC USE, CLAUSE 10.1 CURRENT  
REVISION). THE SUBSURFACE MUST BE WELL  
DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY  
IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER  
FOOT TO A STORM SEWER OR A "FRENCH DRAIN".

ACCESSIBLE/PROTECTIVE  
LOOSE FILL MATERIAL  
(ENGINEERED WOOD FIBER SUGGESTED)

REVISION NOTES


DESIGNED BY:

AJ

COPYRIGHT: 11/01/17  
HABITAT SYSTEMS INC.  
3762 NAPIER ST.  
BURNABY, BC V5C 3E5  
PH: 1-866-422-4828

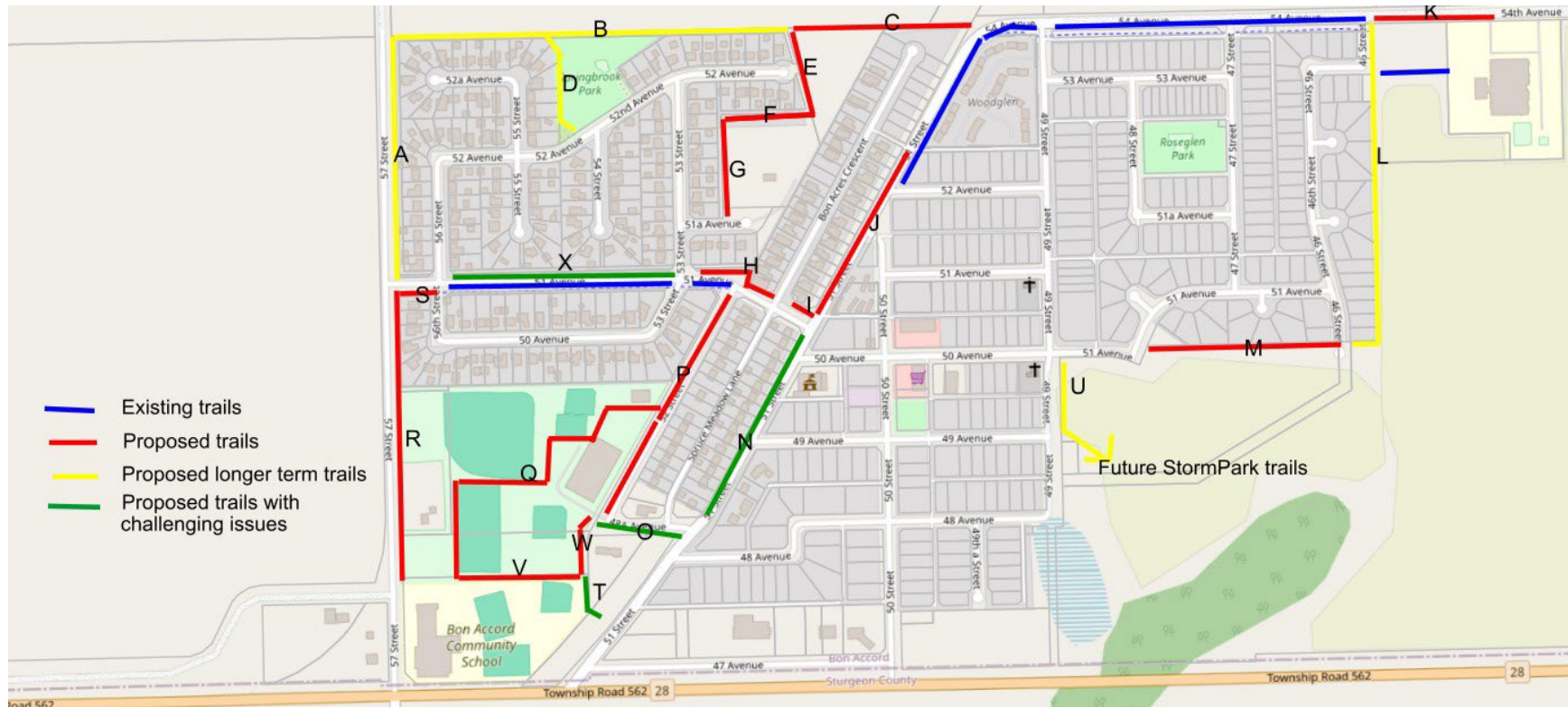


LANDSCAPE STRUCTURES, INC.  
601 7th STREET SOUTH - P.O. BOX 198  
DELANO, MINNESOTA 55328  
PH: 1-800-328-0035 FAX: 1-763-972-6091

Date	Previous Drawing #	Initials



# DRAFT



A – 294	G – 123	M – 240	S – 46
B – 492	H – 95	N – 258	T – 60
C – 226	I – 38	O – 104	U – 90
D – 133	J – 232	P – 304	V – 152
E – 106	K – 150	Q – 437	W – 79
F – 108	L – 434	R – 355	X – 279

Approximate cost to supply and install a 4' wide asphalt path  
(4 inches deep) is \$90.00/ linear meter.  
Does not include base prep.

( All distances are in meters)